

**PRESENT:**

Ms Chris Fajks – Laurieton Lions Club  
Ms Denise Templeman – Laurieton Lions Club  
Mr Andy Neal – Wauchope Rotary Club  
Mr Greg Cavanagh – Wauchope Lions Club  
Mr Ross Peberdy – Tacking Point Lions Club  
Ms Liss Sines – Community Representative  
Mr Richard Gander – Community Representative  
Mr Stewart Todd - Manager Executive Services (Governance)  
Mrs Jenny Mead – Port Macquarie-Hastings Council

**ALSO PRESENT:**

Ms Angela Hughes – Youth Advisory Officer, PMHC

The meeting opened at 8.35 am. The purpose of the meeting is to discuss the activities to be held on Australia Day 2012 at Bruce Porter Reserve – Laurieton, Bain Park – Wauchope, and Westport Park – Port Macquarie.

**01 ACKNOWLEDGEMENT OF COUNTRY**

Acknowledgement of Country delivered by Jenny.

**02 APOLOGIES**

Apology received from Will Jamieson.

Consensus:

That the apology received from Will Jamieson be received and noted.

**03 CONFIRMATION OF MINUTES**

Consensus:

That the Minutes of the Australia Day Sub Committee Meeting held on 13 January 2012 be confirmed.

**04 AUSTRALIA DAY AMBASSADOR**

Contact with Iva Davies' Manager has been successful regarding the proposed activities for Australia Day. Jenny and Stewart to meet with Iva's Manager on 25 January 2012. Still awaiting on contact details for Paula Duncan from the Australia Day Council.

Consensus:

That the above information be noted.

**05 AUSTRALIA DAY BUDGET**

Cheque requisitions have been drawn. Committee advised of change to Wauchope's budget to delete administration costs. All invoices to be provided at Debrief meeting. Date yet to be determined. No money available to engage skydivers in 2012.

Consensus:

1. Information and requirements noted.
2. Jenny to arrange the completion of the cheque requisitions.
3. Debrief Meeting date to be determined after Australia Day 2012.

**06 AUSTRALIA DAY AWARDS**

Jenny outlined timing and format for the event with it being held in the Glasshouse Theatre for the first time. Committee advised that Stewart Todd has agreed to be MC for the night. Jenny to assist Administrator and Ambassador on stage. Committee members reminded that if they wish to bring partners to the Australia Day Awards additional tickets will need to be purchased through the Glasshouse Box Office at a cost of \$40.00. Pianist still to be confirmed.

Consensus:

1. Jenny to outline and discuss MC requirements with Stewart.
2. Pennie to arrange and confirm pianist for the event.

**07 AUSTRALIA DAY ACTIVITIES - CAMDEN HAVEN**

Section 68 approval has been received by Laurieton Lions. Certificate of Currency still being sought from Party Hire. Representatives to chase up and provide as soon as possible. 4 VIP parking spots required on the day for Administrator, Ambassador, MP and Jenny.

Consensus:

1. That a Certificate of Currency covering Australia Day 2012 be sought from Party Hire and forwarded to Council as soon as possible.

2. That Laurieton Lions confirm that VIP parking spots will be provided.

**08 AUSTRALIA DAY ACTIVITIES - WAUCHOPE**

Wauchope Lions/Rotary representatives advised that all on track with no changes envisaged to the days program; weather permitting. Difficulty experienced contacting Big Red Bus operator. Slippery Sircus attendance now confirmed. Reminder that as per last year, 4 VIP car parking spaces required. Representatives present confirmed that 4 VIP car spaces will be provided near Rotary Hall.

Consensus:

1. That the above information be noted.
2. That 4 VIP parking spaces will be provided.

**09 AUSTRALIA DAY ACTIVITIES - PORT MACQUARIE**

Cadets not available to undertake flag raising ceremony. Discussion regarding Girl Guides to conduct flag raising. Discussion regarding placement of flags on Westport Park. Arrangements for representative to meet with Parks & Gardens representative onsite to confirm location. Ropes on flagpoles to be let down and tied off when installed as no one available to climb ladder to release.

Final run through of program noted by Committee. Youth Advisory Officer also provided run through on proposed Port Macquarie's Got Talent - 3 registrations to date. Confirmed marquee and table required and that discussions have been held with AV specialist attending the event.

Jenny advised that Port Macquarie's Got Talent website link will be emailed out to all committee members once it has been established for all members to distribute through their networks in an effort to boost registration.

Discussion then held regarding continual wet weather and impact on Westport Park and proposed parking arrangements. Discussions to be held with Parks & Gardens Supervisor regarding concerns.

Consensus :

1. Onsite meeting to be set up with P&G staff and TPLC representatives regarding location of flag poles.
2. PMQ's Got Talent website link to be forwarded via email to Committee members for distribution through networks.
3. Advice to be sought from P&G staff regarding proposed parking arrangements and impact of continual wet weather and concerns by committee.

**10 GENERAL BUSINESS**

48th Regiment At Foot:

Not available to participate in PMQ Australia Day celebrations. Commitment to Camden Haven after performing at Laurieton's Australia Day Celebrations. Commitment for next year to be sought by Pennie.

Consensus:

1. Information noted.
2. Pennie to liaise with 48th Regiment at Foot to seek commitment to 2013 Australia Day celebrations planned for Port Macquarie.

This concluded the business and the meeting closed at 10.04am.