



# Hastings Access Sub-Committee

## Business Paper

**date of meeting:** Monday, 12 March 2012

**location:** Function Room, PMHC, Port Macquarie

**time:** 2.00pm

**Note:** Council is distributing this agenda on the strict understanding that the publication and/or announcement of any material from the Paper before the meeting not be such as to presume the outcome of consideration of the matters thereon.



**PORT MACQUARIE  
HASTINGS**

## Hastings Access Sub-Committee

### CHARTER

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- (a) To advise Council regarding issues of access and facilities for persons with disabilities to all public areas and public buildings within the Hastings Local Government area.
- (b) To provide expert advice and recommendations, including pre-lodgement advice on building and development applications relating to public buildings, where necessary.
- (c) To develop guidelines for assessing building and development applications relating to private buildings.



**PORT MACQUARIE  
HASTINGS**

## Attendance Register

### Hastings Access Sub-Committee

Member	13/02/12					
Camden Haven & Vision Impairment	✓					
Guide Dogs NSW	A					
Access Building Designer	✓					
Wauchope Seniors	✓					
Physical Disability	✓					
Port Macquarie & Vision Impairment	✓					
Camden Haven Access	✓					
Care & Mobility	✓					
Hastings Macleay Community Transport	A					
Wauchope Access	A					
Education & Access	✓					
PMHC Aged & Disability Officer	✓					

**Key:** ✓ = Present

A = Absent With Apology

X = Absent Without Apology



**PORT MACQUARIE  
HASTINGS**

# Hastings Access Sub-Committee Meeting

Monday, 12 March 2012

## Items of Business

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**PORT MACQUARIE  
HASTINGS**

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**Item: 01****Subject: ACKNOWLEDGEMENT OF COUNTRY**

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"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

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**Item: 02****Subject: APOLOGIES**

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**RECOMMENDATION**

That the apologies received be accepted.

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**Item: 03****Subject: CONFIRMATION OF PREVIOUS MINUTES**

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**RECOMMENDATION**

That the Minutes of the Hastings Access Sub-Committee Meeting held on 13 February 2012 be confirmed.

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Item: 04  
Subject: DISCLOSURES OF INTEREST

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**RECOMMENDATION**

That Disclosures of Interest be presented

**DISCLOSURE OF INTEREST DECLARATION**

Name of Meeting: .....  
Meeting Date: .....  
Item Number: .....  
Subject: .....  
.....

I, ..... declare the following interest:

**Pecuniary:**  
Take no part in the consideration and voting and be out of sight of the meeting.

**Non-Pecuniary - Significant Conflict:**  
Take no part in the consideration and voting and be out of sight of the meeting.

**Non-Pecuniary - Insignificant Conflict:**  
May participate in consideration and voting.

For the reason that: .....  
.....

Signed: ..... Date: .....

*(definitions are provided on the next page)*



**Definitions**

(Local Government Act and Code of Conduct)

**Pecuniary**

An interest that a person has in a matter because of a reasonable likelihood or expectation or appreciable financial gain or loss to the person or another person with whom the person is associated. (LG Act s442 and s443).

A Councillor or member of a Council Committee who is present at a meeting and has a pecuniary interest in any matter which is being considered must disclose the nature of that interest to the meeting as soon as practicable.

The Councillor or member of a Council Committee must not take part in the consideration and voting on the matter and be out of sight of the meeting. (LG Act s451)

**Non-Pecuniary**

An interest that is private or personal that the Councillor or member of a Council Committee has that does not amount to a pecuniary interest as defined in the LG Act.

If you have declared a non-pecuniary interest you have a number of options for managing the conflict. The option you choose will depend on an assessment of the circumstances of the matter, the nature and significance of your interest. You must deal with a non-pecuniary interest in one of the following ways.

**Non Pecuniary – Significant Interest**

(For example; family, a close friendship, membership of an association, sporting club, corporation, society or trade union).

- Have no involvement by absenting yourself from and not taking part in any consideration or voting on the issue as if the provisions in the LG Act s451(2) apply.
- A future alternative is to remove the source of the conflict (for example, relinquishing or divesting the personal interest that creates the conflict or reallocating the conflicting duties to another officer).

**Non Pecuniary – Less than Significant Interest**

- It may be appropriate that no action is taken. However, you must provide an explanation of why you consider that the conflict does not require further action.

Item: 05

Subject: BUSINESS ARISING FROM PREVIOUS MINUTES

Presented by:

<b>Item:</b>	5.1	<b>Date:</b>	13 February 2012
<b>Subject:</b>	Yellow Brick Road		
<b>Action Required:</b>	<ol style="list-style-type: none"> <li>1. Access Committee thanks General Manger for his support and accept the proposed Town Beach to Town Green as the first "yellow brick road" route.</li> <li>2. Access Committee members meet 10am Friday 24 February at Town Beach and travel the pilot route to town identifying any access issues along the way.</li> <li>3. Julie to investigate the "yellow brick road" for trademark conditions.</li> <li>4. Brian Bucket to arrange meeting with Town Centre Masterplan Committee and representatives from the Access Committee.</li> </ol>		
<b>Current Status:</b>	<ol style="list-style-type: none"> <li>1. GM thanked via email</li> <li>2. Completed on 24 February 2012</li> <li>3. Ongoing</li> <li>4. Brian Bucket to advise at meeting</li> </ol>		

<b>Item:</b>	5.4	<b>Date:</b>	13 February 2012
<b>Subject:</b>	Port Macquarie Base Hospital Building Expansion		
<b>Action Required:</b>	Brian and Julie to attend the upcoming meeting on the 16th February.		
<b>Current Status:</b>	Attended.		

<b>Item:</b>	5.6	<b>Date:</b>	13 February 2012
<b>Subject:</b>	Proposed addition to St Agnes Retirement Village		
<b>Action Required:</b>	Review to be submitted to DA.		
<b>Current Status:</b>	Review submitted to DA on 29 February 2012.		

<b>Item:</b>	5.7	<b>Date:</b>	13 February 2012
<b>Subject:</b>	Wauchope access friendly bus		
<b>Action Required:</b>	Julie will provide an update about the correspondence with Busways at the next meeting.		
<b>Current Status:</b>	Reply will be tabled.		

<b>Item:</b>	5.8	<b>Date:</b>	13 February 2012
<b>Subject:</b>	New accessible car park for Bold St Laurieton		
<b>Action Required:</b>	Mike Ipsen to take photos of a couple of possible locations on Bold Street and email Julie with his recommendations which will be forwarded on to Traffic & Engineering.		
<b>Current Status:</b>	Mike has forwarded photos to Julie. Julie met with Daniel Park and will update at meeting.		

<b>Item:</b>	5.9	<b>Date:</b>	13 February 2012
<b>Subject:</b>	Mobi mats		



<b>Action Required:</b>	1. Access Committee thanks Leslie Williams for her Mobi mats initiative. 2. Julie and Maya to investigate Clubs Grants.
<b>Current Status:</b>	1. Letter of thanks forwarded to Leslie Williams. 2. Investigated and will apply when grants are open.

<b>Item:</b>	6.5	<b>Date:</b>	13 February 2012
<b>Subject:</b>	Glasshouse Access improvements		
<b>Action Required:</b>	Update report of Glasshouse access progress be tabled at the next meeting.		
<b>Current Status:</b>	Julie to provide verbal update at meeting.		

<b>Item:</b>	6.6	<b>Date:</b>	13 February 2012
<b>Subject:</b>	Laurieton Access Improvements		
<b>Action Required:</b>	1. Julie to request a Ranger to visit Laurieton and conduct an onsite inspection. 2. Cliff Toms, Manager, Technical Services to be invited to attend the next Access meeting.		
<b>Current Status:</b>	1. Rangers conducted an inspection at Laurieton 2. Daniel Park to address the Committee		

<b>Item:</b>	6.7	<b>Date:</b>	13 February 2012
<b>Subject:</b>	Horton Street		
<b>Action Required:</b>	To be included as an agenda item for discussion when the Access representatives meet with the Town Centre Masterplan Committee.		
<b>Current Status:</b>	Brian Bucket to provide an update.		

<b>Item:</b>	6.8	<b>Date:</b>	13 February 2012
<b>Subject:</b>	Park Street North Harbour		
<b>Action Required:</b>	Julie to discuss with Development Assessment team in regards to the DA requirements for this site.		
<b>Current Status:</b>	Julie to provide update on discussion.		

<b>Item:</b>	6.9	<b>Date:</b>	13 February 2012
<b>Subject:</b>	Aldi carpark		
<b>Action Required:</b>	Julie to correspond with the Building Certifier requesting them to justify the design of the car park in regards to Australian Standards. Nik to counter-sign the letter.		
<b>Current Status:</b>	Julie to provide update on discussion.		

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**Item: 06**

**Subject: YELLOW BRICK ROAD**

**Presented by: Community & Cultural Development, Lesley Atkinson**

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**RECOMMENDATION**

**To be discussed.**

**Discussion**

Following the roll and stroll on 24<sup>th</sup> February 2012 this is listed for further discussion

**Attachments**

Nil



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**Item: 07**

**Subject: WAUCHOPE ALL ABILITIES PLAYGROUND**

**Presented by: Community & Cultural Development, Lesley Atkinson**

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**RECOMMENDATION**

**Committee accept final design plans of the Wauchope All Abilities Playground.**

**Discussion**

The plans to be tabled at the meeting

**Attachments**

Nil



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**Item: 08**

**Subject: RAMP FOR WAUCHOPE INDOOR BASKETBALL STADIUM**

**Presented by: Community & Cultural Development, Lesley Atkinson**

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**RECOMMENDATION**

**That Committee accept the plans for the ramp.**

**Discussion**

Plans to be tabled.

**Attachments**

Nil



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**Item: 09**

**Subject: WORK, HEALTH & SAFETY GUIDELINES AND CODE OF CONDUCT**

**Presented by: Community & Cultural Development, Lesley Atkinson**

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**RECOMMENDATION**

**Committee members to sign required documentation**

**Discussion**

Documentation will be provided to members for signature at the meeting.

**Attachments**

Nil



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**Item: 10**

**Subject: WAUCHOPE AND LAURIETON ACCESS IMPROVEMENTS**

**Presented by: Community & Cultural Development, Lesley Atkinson**

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**RECOMMENDATION**

**That Mr Daniel Park be invited to address the Committee.**

**Discussion**

Mr Daniel Park has been invited to address the Committee.

**Attachments**

Nil



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**Item: 11**

**Subject: ACCESS MAP**

**Presented by: Community & Cultural Development, Lesley Atkinson**

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**RECOMMENDATION**

**That the Committee review and update the Access Map.**

**Discussion**

Access map was enclosed with the minutes for members to review.

**Attachments**

Nil



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**Item: 12**

**Subject: TOURISM ACCESS AUDIT**

**Presented by: Community & Cultural Development, Lesley Atkinson**

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**RECOMMENDATION**

**That the Committee reviews the Tourism access audit.**

**Discussion**

The audit will be tabled at the meeting.

**Attachments**

Nil





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**Item: 13**

**Subject: ACCESS REQUESTS**

**Presented by: Community & Cultural Development, Lesley Atkinson**

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**RECOMMENDATION**

**That the Committee review the access requests.**

**Discussion**

Information will be tabled at the meeting.

**Attachments**

Nil

