



Arts & Cultural Development Committee

Business Paper

date of meeting: Tuesday, 24 April 2012

location: Glasshouse Small Function Room, Port
Macquarie

time: 4.00pm

Note: Council is distributing this agenda on the strict understanding that the publication and/or announcement of any material from the Paper before the meeting not be such as to presume the outcome of consideration of the matters thereon.



**PORT MACQUARIE
HASTINGS**

Arts & Cultural Development Committee

CHARTER

- (a) Steer the development of comprehensive Cultural Planning.
- (b) Advise on strategies for fostering community engagement with and active participation in arts and cultural programmes and projects.
- (c) Facilitate information flow between Port Macquarie-Hastings Council, cultural organisations and the wider community.
- (d) Facilitate partnerships and links to establish Port Macquarie-Hastings as a major cultural tourism destination.
- (e) Promote and support creative industries.

Frequency Of Meetings:

The Committee will meet at least once every three (3) months.

Convening Of "Outcome Specific" Working Groups:

The Committee shall convene outcome specific working groups from time to time.

Working Groups to consist of:

- At least one (1) Arts & Cultural Development Committee member
- Relevant Port Macquarie-Hastings Council staff
- Other co-opted community members relevant to the working group's focus.

Working Groups will have a Terms of Reference and report to the Arts & Cultural Development Committee on progress and outcomes.



**PORT MACQUARIE
HASTINGS**

Attendance Register

Arts & Cultural development Committee

Member	28/02/12					
Heather Rawson	✓					
Jenny Hooper	✓					
Jenny Hutchison	✓					
Jo Davidson	A					
Kim Staples	✓					
Krissa Wilinson	✓					
Marg Duffy	X					
Rod Howard	A					
Suzie West	A					
Vana Ford	A					

Key: ✓ = Present

A = Absent With Apology

X = Absent Without Apology



**PORT MACQUARIE
HASTINGS**

Arts & Cultural Development Committee Meeting

Tuesday, 24 April 2012

Items of Business

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**PORT MACQUARIE
HASTINGS**

Item: 01**Subject: ACKNOWLEDGEMENT OF COUNTRY**

"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

Item: 02**Subject: APOLOGIES**

RECOMMENDATION

That the apologies received be accepted.

Item: 03**Subject: CONFIRMATION OF PREVIOUS MINUTES**

RECOMMENDATION

That the Minutes of the Arts & Cultural Development Committee Meeting held on 28 February 2012 be confirmed.

PRESENT:

Jenny Hooper
Jenny Hutchison
Krissa Wilkinson
Kim Staples
Sheree Munday
Heather Rawson

Liz Gillroy
Sharni Lloyd

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

Consensus:

That the apologies received from Jo Davidson, Rod Howard, Vana Ford, Suzie West and Lesley Atkinson be accepted.

**03 CONFIRMATION OF MINUTES OF THE ARTS AND CULTURAL DEVELOPMENT
SUB-COMMITTEE MEETING HELD ON 13 DECEMBER 2011**

Consensus:

That the notes of the Arts & Cultural Development Sub-Committee Meeting held on 13 December 2011 be confirmed with the addition that Sheree Munday be marked on the attendance sheet as being present at the meeting.

04 DISCLOSURE OF INTERESTS

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Item 6 – AquaSculpture11 Update:

Jenny Hutchison asked for an update on whether it has been determined that future AquaSculpture events will be held annually or biennially. Sharni Lloyd advised that she was developing a set of guidelines and that any contributions from Sub-Committee members should be email to her.

It was suggested that a strong link to local school teachers be established early in the development and that the event be included in the Glasshouse Education launch for 2013.

Consensus:

That Sharni Lloyd develop a set of guidelines for future AquaSculpture events and present it to the next meeting of the Sub-Committee.

06 PLAYRITES

Krissa Wilkinson updated Sub-Committee members on what is on the 2012 PlayRites program and tabled the brochure for the event.

The brochure has been distributed via Marie Van Gend, Wauchope Arts Council, Camden Haven Arts Council, Glasshouse and Library.

Consensus:

1. That Krissa Wilkinson be congratulated for a well developed program.
2. That Liz Gillroy ask the Public Programs & Audience Development Officer to distribute the PlayRites brochure to the Schools E newsletter.

07 GENERAL BUSINESS

1. Friends of Glasshouse Program:

Sharni Lloyd advised that the Friends of the Glasshouse meeting being held on 5 March to share survey results and action plan.

2. Tibetan Monks Visit:

It was noted that the Monks event held at the Port Macquarie Library was a great success and was well attended.

3. 10,000 Steps Project Posters:

Posters were distributed.

4. Sub-Committee Member Attendance At Meetings:

It was suggested that a review of membership might be useful due to some members not being in attendance for several meeting. Also that it be checked that Rod Howard is receiving Agendas and Minutes.

08 NEXT MEETING

Consensus:

That the next meeting of the Sub-Committee be held on 24 April 2012.

Item: 04
Subject: DISCLOSURES OF INTEREST

RECOMMENDATION

That Disclosures of Interest be presented

DISCLOSURE OF INTEREST DECLARATION

Name of Meeting:
Meeting Date:
Item Number:
Subject:
.....

I, declare the following interest:

Pecuniary:
Take no part in the consideration and voting and be out of sight of the meeting.

Non-Pecuniary - Significant Conflict:
Take no part in the consideration and voting and be out of sight of the meeting.

Non-Pecuniary - Insignificant Conflict:
May participate in consideration and voting.

For the reason that:
.....

Signed: Date:

(definitions are provided on the next page)



Definitions

(Local Government Act and Code of Conduct)

Pecuniary

An interest that a person has in a matter because of a reasonable likelihood or expectation or appreciable financial gain or loss to the person or another person with whom the person is associated. (LG Act s442 and s443).

A Councillor or member of a Council Committee who is present at a meeting and has a pecuniary interest in any matter which is being considered must disclose the nature of that interest to the meeting as soon as practicable.

The Councillor or member of a Council Committee must not take part in the consideration and voting on the matter and be out of sight of the meeting. (LG Act s451)

Non-Pecuniary

An interest that is private or personal that the Councillor or member of a Council Committee has that does not amount to a pecuniary interest as defined in the LG Act.

If you have declared a non-pecuniary interest you have a number of options for managing the conflict. The option you choose will depend on an assessment of the circumstances of the matter, the nature and significance of your interest. You must deal with a non-pecuniary interest in one of the following ways.

Non Pecuniary – Significant Interest

(For example; family, a close friendship, membership of an association, sporting club, corporation, society or trade union).

- Have no involvement by absenting yourself from and not taking part in any consideration or voting on the issue as if the provisions in the LG Act s451(2) apply.
- A future alternative is to remove the source of the conflict (for example, relinquishing or divesting the personal interest that creates the conflict or reallocating the conflicting duties to another officer).

Non Pecuniary – Less than Significant Interest

- It may be appropriate that no action is taken. However, you must provide an explanation of why you consider that the conflict does not require further action.

Item: 05

Subject: BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

Item: 06

Subject: AQUASCULPTURE13

Presented by: Community & Cultural Development, Lesley Atkinson

RECOMMENDATION

That the Sub-Committee discuss the next AquaSculpture event to be held in 2013.

Discussion

The purpose of this report is for the Sub-Committee to discuss and agree on the date, venue/s and type of event/s for the next AquaSculpture event to be held in 2013.

Discussions have taken place between the Director of Community & Cultural Development and the Regional Gallery staff, with the intent being to embed the bi annual event (or annual) within the Gallery program, planning and curating. A decision also needs to be made regarding the continuation of the internal exhibition of the maquettes, and the location of the external exhibition.

As sub - committee members would be aware, there have been a number of post event evaluations and discussions, with quite a bit of work put into redesigning the event application forms, event program, consideration of potential funding bodies, judging criteria, prize categories.

There have been a few suggested times for the event for the Sub-Committee to discuss:

- Easter and combine with Flavour of the Hastings
- At time of the Australian Surf Festival (held in Port Macquarie, last 2 weeks of August)
- Continue with the current time of October

The draft AquaSculpture guidelines which has been created by the Regional Gallery Director for discussion will be tabled at the meeting.

Attachments

Nil

Item: 07

Subject: PLAYRITES 2012 - UPDATE ON EVENTS

Presented by: Community & Cultural Development, Lesley Atkinson

RECOMMENDATION

That the discussion on Playrites 2012 events be noted.

Discussion

The PlayRites events for 2012 were held during March with varying levels of attendance for the different events.

The finalised PlayRites budget will be tabled at the meeting.

Krissa Wilkinson will provide details of each event at the meeting.

Attachments

Nil