



# Hastings Access Sub-Committee

## Business Paper

**date of meeting:** Monday, 16 April 2012

**location:** Function Room, PMHC, Port Macquarie

**time:** 2.00pm

**Note:** Council is distributing this agenda on the strict understanding that the publication and/or announcement of any material from the Paper before the meeting not be such as to presume the outcome of consideration of the matters thereon.



**PORT MACQUARIE  
HASTINGS**

## Hastings Access Sub-Committee

### CHARTER

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- (a) To advise Council regarding issues of access and facilities for persons with disabilities to all public areas and public buildings within the Hastings Local Government area.
- (b) To provide expert advice and recommendations, including pre-lodgement advice on building and development applications relating to public buildings, where necessary.
- (c) To develop guidelines for assessing building and development applications relating to private buildings.



**PORT MACQUARIE  
HASTINGS**

## Attendance Register

### Hastings Access Sub-Committee

Member	13/02/12					
Camden Haven & Vision Impairment	✓					
Guide Dogs NSW	A					
Access Building Designer	✓					
Wauchope Seniors	✓					
Physical Disability	✓					
Port Macquarie & Vision Impairment	✓					
Camden Haven Access	✓					
Care & Mobility	✓					
Hastings Macleay Community Transport	A					
Wauchope Access	A					
Education & Access	✓					
PMHC Aged & Disability Officer	✓					

**Key:** ✓ = Present

A = Absent With Apology

X = Absent Without Apology



**PORT MACQUARIE  
HASTINGS**

# Hastings Access Sub-Committee Meeting

Monday, 16 April 2012

## Items of Business

<b>Item</b>	<b>Subject</b>	<b>Page</b>
01	Acknowledgement of Country .....	<u>1</u>
02	Apologies.....	<u>1</u>
03	Confirmation of Minutes .....	<u>1</u>
04	Disclosures of Interest.....	<u>2</u>
05	Business Arising from Previous Minutes.....	<u>4</u>
06	General Business	
<b>Confidential Matters</b>		
	Motion to move into closed session .....	<u>6</u>
	Adoption of Recommendations from Confidential Session	



**PORT MACQUARIE  
HASTINGS**

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**Item: 01**  
**Subject: ACKNOWLEDGEMENT OF COUNTRY**

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"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

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**Item: 02**  
**Subject: APOLOGIES**

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**RECOMMENDATION**

That the apologies received be accepted.

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**Item: 03**  
**Subject: CONFIRMATION OF PREVIOUS MINUTES**

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**RECOMMENDATION**

That the Minutes of the Hastings Access Sub-Committee Meeting held on 13 February 2012 be confirmed.



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Item: 04  
Subject: DISCLOSURES OF INTEREST

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**RECOMMENDATION**

That Disclosures of Interest be presented

**DISCLOSURE OF INTEREST DECLARATION**

Name of Meeting: .....  
Meeting Date: .....  
Item Number: .....  
Subject: .....  
.....

I, ..... declare the following interest:

**Pecuniary:**  
Take no part in the consideration and voting and be out of sight of the meeting.

**Non-Pecuniary - Significant Conflict:**  
Take no part in the consideration and voting and be out of sight of the meeting.

**Non-Pecuniary - Insignificant Conflict:**  
May participate in consideration and voting.

For the reason that: .....  
.....

Signed: ..... Date: .....

*(definitions are provided on the next page)*



**Definitions**

(Local Government Act and Code of Conduct)

**Pecuniary**

An interest that a person has in a matter because of a reasonable likelihood or expectation or appreciable financial gain or loss to the person or another person with whom the person is associated. (LG Act s442 and s443).

A Councillor or member of a Council Committee who is present at a meeting and has a pecuniary interest in any matter which is being considered must disclose the nature of that interest to the meeting as soon as practicable.

The Councillor or member of a Council Committee must not take part in the consideration and voting on the matter and be out of sight of the meeting. (LG Act s451)

**Non-Pecuniary**

An interest that is private or personal that the Councillor or member of a Council Committee has that does not amount to a pecuniary interest as defined in the LG Act.

If you have declared a non-pecuniary interest you have a number of options for managing the conflict. The option you choose will depend on an assessment of the circumstances of the matter, the nature and significance of your interest. You must deal with a non-pecuniary interest in one of the following ways.

**Non Pecuniary – Significant Interest**

(For example; family, a close friendship, membership of an association, sporting club, corporation, society or trade union).

- Have no involvement by absenting yourself from and not taking part in any consideration or voting on the issue as if the provisions in the LG Act s451(2) apply.
- A future alternative is to remove the source of the conflict (for example, relinquishing or divesting the personal interest that creates the conflict or reallocating the conflicting duties to another officer).

**Non Pecuniary – Less than Significant Interest**

- It may be appropriate that no action is taken. However, you must provide an explanation of why you consider that the conflict does not require further action.

Item: 05

Subject: BUSINESS ARISING FROM PREVIOUS MINUTES

<b>Item:</b>	5.1	<b>Date:</b>	12 March 2012
<b>Subject:</b>	Yellow Brick Road		
<b>Action Required:</b>	<ol style="list-style-type: none"> <li>1. Nick to write to Mark Bouris, CEO Yellowbrick Road Wealth Management to request use of name.</li> <li>2. Technical Services to provide update at next Access Committee meeting.</li> </ol>		
<b>Current Status:</b>	<ol style="list-style-type: none"> <li>1. Completed.</li> <li>2. Technical Services will attend April meeting.</li> </ol>		

<b>Item:</b>	5.4	<b>Date:</b>	12 March 2012
<b>Subject:</b>	Access Committee representatives meeting with Town Centre Masterplan Committee		
<b>Action Required:</b>	Brian Bucket will proposed it at the next Town Centre Masterplan Committee meeting on the 21 <sup>st</sup> March and advise the outcome at the next Access Committee Meeting.		
<b>Current Status:</b>	Brian to advise arrangements.		

<b>Item:</b>	5.5	<b>Date:</b>	12 March 2012
<b>Subject:</b>	Access Friendly Bus - Busways		
<b>Action Required:</b>	Julie Priest to discuss with Ben Hamilton at Disability Advocacy and approach Busways to clarify the statistics.		
<b>Current Status:</b>	Julie to provide update at April meeting.		

<b>Item:</b>	5.7	<b>Date:</b>	12 March 2012
<b>Subject:</b>	Wauchope & Laurieton Access Improvements		
<b>Action Required:</b>	<ol style="list-style-type: none"> <li>1. Reschedule for next Access Committee Meeting.</li> <li>2. Rangers requested to inspect Bold Street Laurieton.</li> </ol>		
<b>Current Status:</b>	<ol style="list-style-type: none"> <li>1. Technical Services to attend April meeting to discuss improvements.</li> <li>2. Rangers have inspected Bold Street Laurieton.</li> </ol>		

<b>Item:</b>	5.8	<b>Date:</b>	12 March 2012
<b>Subject:</b>	Access Map - Review		
<b>Action Required:</b>	<ol style="list-style-type: none"> <li>1. Update Coles and coach terminal area, include Yellow Brick Road route Town Green to Town Beach, include Charge Points, include Glasshouse and Visitor. Information Centre, remove banks, clarify accessible car parking spaces symbol.</li> <li>2. Julie to investigate smart phone apps such as combined with Hot Spot or "around me" app for disabled facilities.</li> </ol>		
<b>Current Status:</b>	<ol style="list-style-type: none"> <li>1. Access Map being updated.</li> <li>2. Julie will provide update about I-phone App.</li> </ol>		



<b>Item:</b>	5.9	<b>Date:</b>	12 March 2012
<b>Subject:</b>	Glasshouse Access Improvements and allocation of wheelchair spaces in the theatre		
<b>Action Required:</b>	<ol style="list-style-type: none"> <li>1. Update about the sliding door for toilet at next meeting.</li> <li>2. Question the replacement of soft touch entry doors with automatic doors.</li> <li>3. Recommend the stair lifter be keyed for an MLAK key.</li> </ol>		
<b>Current Status:</b>	<ol style="list-style-type: none"> <li>1. Update will be provided at April Meeting.</li> <li>2. Update will be provided at April Meeting</li> <li>3. Update will be provided at April Meeting</li> </ol>		

<b>Item:</b>	5.10	<b>Date:</b>	12 March 2012
<b>Subject:</b>	Accessible Tourism		
<b>Action Required:</b>	Table the existing audit of access friendly premises at the next meeting.		
<b>Current Status:</b>	Report will be tabled at April meeting.		

