

PRESENT

Members:

Neil Porter (Administrator)
Tony Hayward (General Manager)
Jeffery Sharp (Director of Infrastructure Services)
Craig Swift-McNair (Director of Corporate & Business Services)
Matt Rogers (Director of Development & Environment Services)
Lesley Atkinson (Director of Community & Cultural Development)
Stewart Todd (Group Manager Governance & Executive Services)
Tracey Fairhurst (Communications Co-ordinator)
Nicole Marzan (Communications Officer – Digital)
Bronwyn Lyon (Governance Support Officer)
Linda Kocis (EA to the Administrator)
Jessica Jackson (Communications Officer – Media)

The meeting opened at 5.30pm.

01 ACKNOWLEDGEMENT OF COUNTRY

The Administrator opened the Meeting with an Acknowledgement of Country and welcomed all in attendance in the Chamber and on the Internet.

02 LOCAL GOVERNMENT PRAYER

Pastor Todd Murray from the Grace Church delivered the Local Government Prayer.

03 APOLOGIES

There were no apologies.

04 CONFIRMATION OF MINUTES

RESOLVED: Administrator/Porter

That the Minutes of the Ordinary Council Meeting held on 28 March 2012 be confirmed.

05 DISCLOSURES OF INTEREST

The Administrator, Neil Porter, declared a Non-Pecuniary – Insignificant Conflict of Interest in Item 10.01 – Application for the Closure of Part Wrights Road, Port Macquarie. The reason being he holds a non-executive position in Port Macquarie Rotary Club, one of the Clubs that built and provide ongoing support to Rotary Lodge.

07.01 ADMINISTRATOR MONTHLY DUTIES AND QUARTERLY REPORT ON EXPENSES

RESOLVED: Administrator/Porter

1. That the Administrator's Duties for the period 29 March to 18 April 2012 inclusive be noted.
 2. That the Quarterly Expenses of the Administrator's Office for the period 1 January to 31 March 2012 be noted.
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06 PUBLIC FORUM

The Administrator advised of an application to address Council in the Public Forum from Parisa Urquart regarding Council Elections in September.

06.01 COUNCIL ELECTIONS IN SEPTEMBER (POLL ON FLUORIDE)

Ms Urquart addressed Council in relation to the Council Elections in September 2012 with regard to a poll on fluoridation being conducted at that time.

08.02 RECOMMENDED ITEMS TO COUNCIL FROM THE PMH SPORTING FUND SUB-COMMITTEE MEETING HELD 5 APRIL 2012

RESOLVED: Administrator/Porter

That Council grant:

1. Ms Jordin Sheaves \$500.00 (ex GST) to assist with expenses she would have incurred competing at the National Junior Youth Championships held in Homebush in March 2012.
2. Mr Liam Wright \$350.00 (ex GST) to assist with expenses he would have incurred competing at the NSW Life Saving State Titles held at Kingscliffe and Australian Surf Life Saving Titles held at Kurrawa Beach, Queensland in March 2012.
3. Ms Mekayla Everingham \$350.00 (ex GST) to assist with expenses she will incur competing at the 2012 Australian Age Swimming Championships to be held in Brisbane, Qld during April 2012.
4. Sean Badewitz \$350.00 (ex GST) to assist with expenses he will incur competing as part of the Under 18's National Basketball Team to compete at the National Basketball Championships to be held in Perth during April 2012.
5. Jess Sewastenko \$500.00 (ex GST) to assist with expenses she will incur competing at the 2012 Junior Olympic Karate Championships and the 2012 USA Open Karate Championships to be held during April 2012.

08.03 QUARTERLY BUDGET REVIEW STATEMENT - MARCH 2012

RESOLVED: Administrator/Porter

That Council adopt the adjustments in the "Financial Implications" section of the report for March 2012.

09.01 COMMUNITY FACILITIES OPERATIONS MANUAL AND SECTION 355 COMMUNITY HALL COMMITTEE UPDATE

RESOLVED: Administrator/Porter

That Council:

1. Adopt the Community Facilities Operations Manual to supersede the Community Halls Operations Manual.
2. Under Section 377 of the Local Government Act amend the current delegation of the General Manager to vary, waive or reduce various fees as detailed in the Council's Statement of Fees and Charges, to include 'in defined' circumstances.
3. Note the status of the section 355 Community Halls Management Committees in

implementing the modified financial arrangements.

THE FOLLOWING ITEMS WERE ADOPTED IN THE BLOCK:

08.01 APRIL 2012 STATUS OF OUTSTANDING REPORTS TO COUNCIL

RESOLVED: Administrator/Porter

That the information in the April 2012 Status of Outstanding Reports to Council be noted.

08.04 RECOGNITION OF COMPLIMENTS TO COUNCIL STAFF

RESOLVED: Administrator/Porter

That Council note the information in this report.

08.05 COMPLAINTS HANDLING REPORT JAN - MARCH 2012

RESOLVED: Administrator/Porter

That the complaints handling report be noted.

**10.01 APPLICATION FOR THE CLOSURE OF PART WRIGHTS ROAD, PORT
MACQUARIE**

RESOLVED: Administrator/Porter

That Council:

1. Make application to the Department of Primary Industries (Crown Lands Division) (DPI) for the closure of that part of Wrights Road having dimensions of (approximately) 90 metres by 20 metres as shown in the plan included in this report.
 2. Request the DPI vest the land comprising the closed road in Council as 'operational' land.
 3. On notification from the DPI of approval of the application, obtain a valuation of the land comprised in the road to be closed; and upon receipt of this valuation present a report back to Council for the purpose of determining compensation.
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**11.01 DA 2011/631-TWO STOREY COMMERCIAL BUILDING AND CLAUSE 4.6
VARIATION UNDER PMHC LEP 2011- LOT 13 DP 624504 & LOT 1 DP 780770,
NO 63 LORD ST, PORT MACQUARIE**

RESOLVED: Administrator/Porter

That DA 2011/631 for a two storey commercial building and carpark (including Clause 4.6 variation to Floor Space Ratio under Port Macquarie-Hastings Local Environmental Plan 2011) at Lot 13, DP 624504 & Lot 1, DP 780770 No. 63-65 Lord Street, Port Macquarie, be determined by granting consent subject to the recommended conditions.

The meeting closed at 5.45pm.

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Neil Porter
Administrator