

**PRESENT**

**Members:**

Jeffery Sharp  
Gary Randall  
Anthony Wilson  
Michael Mowle  
David Capper  
Robert Turner  
Brian Buckett  
Tony Thorne  
Brian Tierney  
Jeff Gillespie

**Other Attendees:**

Liam Bulley - PMHC  
David Tooby – King & Campbell

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The meeting opened at 8.00am.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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Consensus:

That the apologies received from Cliff Toms and Stephen Byers be accepted.

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**03 CONFIRMATION OF MINUTES**

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Consensus:

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 6 December 2011 be confirmed.

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**04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

Tony Thorne declared an interest in David Tooby's presentation as Tony Thorne is a Director at King & Campbell.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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Consensus:

1. That a working party consisting of Gary Randall and Tony Thorne investigate approach ramp (rumble bars) options and present a report back to the Committee for consideration.
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**06 OUTSTANDING MATTERS**

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Jeff Gillespie tabled bridge plans to be considered with the report to be presented at the next Committee meeting.

Consensus:

1. The report be received and noted.
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**07 PROJECT MANAGER**

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Jeffery Sharp tabled a draft EOI for the Project Manager. A copy of the draft EOI was presented to each Committee member in attendance.

Consensus:

1. The Committee members review the draft EOI and provide feedback to Jeffery Sharp by COB Wednesday 11 April 2012.
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**08 TOWN CENTRE HISTORY BOOK**

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Consensus:

1. Matter deferred to future Committee meeting.
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**09 PROPOSED TOWN CENTRE MASTER PLAN SUB-COMMITTEE MEETING  
DATES FOR 2012**

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Consensus:

1. The Town Centre Master Plan Sub-Committee confirmed the meeting dates listed in the report for 2012.
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**10 MASTER PLAN WORKS - DESIGN PROGRESS**

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David Tooby presented an update on the progress of design items listed in the report.

Consensus:

1. That a trial run of the LED lights be undertaken.
  2. That a working party consisting of Cliff Toms, Michael Mowle and Brian Tierney work with David Tooby to finalise the design of items listed in the report.
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**11 PORT MACQUARIE CBD LANDSCAPING REVIEW**

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Liam Bulley presented the report on the landscaping review of the Port Macquarie CBD.

Consensus:

1. The report "Landscaping review: Port Macquarie CBD" be received and noted.
  2. That a working party consisting of Liam Bulley, Rob Turner, Anthony Wilson and Tony Thorne develop costings and timeline for landscaping refurbishments in the Port Macquarie CBD.
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**12 WORKS PROGRAM PRIORITIES**

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Consensus:

1. The Committee members review the Works Program and provide priorities to Council as soon as possible for inclusion in Council's Operational Plan.
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**13 GENERAL BUSINESS**

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13.01 A report from consultant George Gallagher was circulated late. A further report to discuss this matter will be presented at the next Committee meeting.

13.02 Procurement:

Consensus:

That Craig Swift-McNair, Director Corporate & Business Services, be invited to the next Committee meeting to provide information to the Committee regarding responsibilities on procurement.

13.03 Banners and Flag Poles:

Consensus:

That a report on the Port Macquarie CBD Banners and flag poles status be presented at the next Committee meeting.

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The meeting closed at 10.00am