



Hastings Access Sub-Committee

Business Paper

date of meeting: Monday, 14 May 2012

location: Hastings Macleay Community Transport Office, 26 Lord Street, Port Macquarie

time: 2.00pm

Note: Council is distributing this agenda on the strict understanding that the publication and/or announcement of any material from the Paper before the meeting not be such as to presume the outcome of consideration of the matters thereon.



**PORT MACQUARIE
HASTINGS**

Hastings Access Sub-Committee

CHARTER

- (a) To advise Council regarding issues of access and facilities for persons with disabilities to all public areas and public buildings within the Hastings Local Government area.
- (b) To provide expert advice and recommendations, including pre-lodgement advice on building and development applications relating to public buildings, where necessary.
- (c) To develop guidelines for assessing building and development applications relating to private buildings.



**PORT MACQUARIE
HASTINGS**

Attendance Register

Hastings Access Sub-Committee

Member	13/02/12	12/03/12	16/04/12			
Camden Haven & Vision Impairment	✓	A	A			
Guide Dogs NSW	A	✓	✓			
Access Building Designer	✓	✓	✓			
Wauchope Seniors	✓	A	A			
Physical Disability	✓	✓	✓			
Port Macquarie & Vision Impairment	✓	✓	✓			
Camden Haven Access	✓	A	A			
Care & Mobility	✓	✓	✓			
Hastings Macleay Community Transport	A	A	✓			
Wauchope Access	A	A	A			
Education & Access	✓	✓	A			
PMHC Aged & Disability Officer	✓	✓	✓			

Key: ✓ = Present

A = Absent With Apology

X = Absent Without Apology



**PORT MACQUARIE
HASTINGS**

Hastings Access Sub-Committee Meeting

Monday, 14 May 2012

Items of Business

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**PORT MACQUARIE
HASTINGS**

Item: 01**Subject: ACKNOWLEDGEMENT OF COUNTRY**

"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

Item: 02**Subject: APOLOGIES**

RECOMMENDATION

That the apologies received be accepted.

Item: 03**Subject: CONFIRMATION OF PREVIOUS MINUTES**

RECOMMENDATION

That the minutes of the Hastings Access Sub-Committee Meeting held 16 April 2012 be confirmed.

Item: 04
Subject: DISCLOSURES OF INTEREST

RECOMMENDATION

That Disclosures of Interest be presented

DISCLOSURE OF INTEREST DECLARATION

Name of Meeting:
Meeting Date:
Item Number:
Subject:
.....

I, declare the following interest:

Pecuniary:
Take no part in the consideration and voting and be out of sight of the meeting.

Non-Pecuniary - Significant Conflict:
Take no part in the consideration and voting and be out of sight of the meeting.

Non-Pecuniary - Insignificant Conflict:
May participate in consideration and voting.

For the reason that:
.....

Signed: Date:

(definitions are provided on the next page)



Definitions

(Local Government Act and Code of Conduct)

Pecuniary

An interest that a person has in a matter because of a reasonable likelihood or expectation or appreciable financial gain or loss to the person or another person with whom the person is associated. (LG Act s442 and s443).

A Councillor or member of a Council Committee who is present at a meeting and has a pecuniary interest in any matter which is being considered must disclose the nature of that interest to the meeting as soon as practicable.

The Councillor or member of a Council Committee must not take part in the consideration and voting on the matter and be out of sight of the meeting. (LG Act s451)

Non-Pecuniary

An interest that is private or personal that the Councillor or member of a Council Committee has that does not amount to a pecuniary interest as defined in the LG Act.

If you have declared a non-pecuniary interest you have a number of options for managing the conflict. The option you choose will depend on an assessment of the circumstances of the matter, the nature and significance of your interest. You must deal with a non-pecuniary interest in one of the following ways.

Non Pecuniary – Significant Interest

(For example; family, a close friendship, membership of an association, sporting club, corporation, society or trade union).

- Have no involvement by absenting yourself from and not taking part in any consideration or voting on the issue as if the provisions in the LG Act s451(2) apply.
- A future alternative is to remove the source of the conflict (for example, relinquishing or divesting the personal interest that creates the conflict or reallocating the conflicting duties to another officer).

Non Pecuniary – Less than Significant Interest

- It may be appropriate that no action is taken. However, you must provide an explanation of why you consider that the conflict does not require further action.

Item: 05

Subject: BUSINESS ARISING FROM PREVIOUS MINUTES

Item:	5.1	Date:	12 March 2012
Subject:	Yellow Brick Road		
Action Required:	<ol style="list-style-type: none"> 1. Julie Priest to arrange meeting with asset owner Manager Recreation & Buildings and Technical Service Manager. Line markings to be footprint shaped in high contrast colour, non-slip paint. 2. 2nd nominated route is Garden Village to Settlement City. 3. Nick Gainsford to investigate missing panels on bus shelter located on Livingstone Road. 		
Current Status:	<ol style="list-style-type: none"> 1. Completed 2. Noted 3. Update provided at May meeting 		

Item:	5.4	Date:	12 March 2012
Subject:	Access Committee representatives meeting with Town Centre Masterplan Committee		
Action Required:	<ol style="list-style-type: none"> 1. Brian to arrange meeting 2. To swap one of the existing accessible car parking spaces in the same block with the new parking space near CWA. 		
Current Status:	<ol style="list-style-type: none"> 1. Brian to provide update at May Meeting 2. Technical Services arranging signage for new parking space and repainting lines on road 		

Item:	5.8	Date:	12 March 2012
Subject:	Access Map -review		
Action Required:	<ol style="list-style-type: none"> 1. New Maps to be ready in August to include Mayors photo 2. Angela Harrison to provide advice to Council Communications about apps and suitability for vision impaired users. 		

Current Status:	<ol style="list-style-type: none"> 1. Access Map being updated 2. Julie will provide update about I-phone App
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Item:	5.9	Date:	12 March 2012
Subject:	Glasshouse Access Improvements and allocation of wheelchair spaces in the theatre		
Action Required:	<ol style="list-style-type: none"> 1. Consider Glasshouse when allocating funds for access improvements in June 2012. 2. Update about MLAK key for stair lift 		
Current Status:	<ol style="list-style-type: none"> 1. Review allocation of funds at May meeting 2. Update will be provided at May Meeting 		

Item:	5.11	Date:	14 May 2012
Subject:	Access Improvement Works for Buildings		
Action Required:	Table the listing of building improvement works for the Access Committees consideration		
Current Status:	Report will be tabled at May meeting		