



Extra-Ordinary Council

Business Paper

date of meeting: Wednesday, 16 May 2012

location: Council Chambers, Port Macquarie

time: 5.30pm

Note: Council is distributing this agenda on the strict understanding that the publication and/or announcement of any material from the Paper before the meeting not be such as to presume the outcome of consideration of the matters thereon.



**PORT MACQUARIE
HASTINGS**

Council's Vision

A sustainable high quality of life for all.

Council's Mission

To provide regional leadership and meet the community's needs in an equitable and inclusive way that enhances the area's environmental, social and economic qualities.

Council's Corporate Values

- ★ Sustainability
- ★ Excellence in Service Delivery
- ★ Consultation and Communication
- ★ Openness and Accountability
- ★ Community Advocacy

Council's Guiding Principles

- ★ Ensuring Good Governance
- ★ Looking after our people
- ★ Helping our community prosper
- ★ Looking after our environment
- ★ Planning & providing our infrastructure



**PORT MACQUARIE
HASTINGS**

How Members of the Public Can Have Their Say at Council Meetings

Council has a commitment to providing members of the public with an input into Council's decision making. The Council's Code of Meeting Practice provides two (2) avenues for members of the public to address Council on issues of interest or concern at the Ordinary Council Meeting. These are:

Addressing Council on an Agenda Item:

If the matter **is** listed in the Council Business Paper, you can request to address Council by:

- Completing the *Request to Speak on an Agenda Item at a Council Meeting*, which can be obtained from Council's Offices at Laurieton, Port Macquarie and Wauchope or by downloading it from Council's website.
- Telephoning your request through to Council's Call Centre on (02) 6581 8111.
- On-line at <http://www.hastings.nsw.gov.au/www/html/2924-addressing-a-council-meeting-in-relation-to-an-agenda-item.asp?intSiteID=1>

Your request to address Council must be received by Council no later than 4:30pm on the day prior to the Council Meeting.

Council's Code of Meeting Practice sets out the following guidelines for addressing Council:

- Addresses will be limited to 5 minutes.
- If you wish any written information, drawings or photos to be distributed to the Council to support the address, two (2) copies should be provided to the Manager Executive Services (Governance) prior to the commencement of the meeting.
- Where speakers wish to make an audio visual presentation, a copy is to be provided to the Manager Executive Services (Governance) by 12 noon on the day of the Council Meeting.
- Council will permit only two (2) speakers "Supporting" and two (2) speakers "Opposing" the *Recommendation* contained in the Business Paper. If there are more than two speakers supporting and opposing, the Administrator will request the speakers to determine who will address Council.

Addressing Council in the Public Forum:

If the matter **is not** listed in the Council Business Paper, you can request to address Council by:

- Completing the *Request to Speak in the Public Forum at Ordinary Council Meeting*, which can be obtained from Council's Offices at Laurieton, Port Macquarie and Wauchope or by downloading it from Council's website.
- Telephoning your request through to Council's Call Centre on (02) 6581 8111.
- On-line at <http://www.hastings.nsw.gov.au/www/html/2926-addressing-council-in-the-council-meeting-public-forum.asp?intSiteID=1>

Your request to address Council must be received by Council no later than 4:30pm on the day prior to the Council Meeting.

A maximum of eight (8) speakers will be heard in the Public Forum. Each speaker will be limited to 5 minutes. Council may ask questions of speakers but speakers **cannot** ask questions of Council.

Council will not determine matters raised in the Public Forum session, however may resolve to call for a further report, when appropriate.

Speakers will be allowed to address Council in the Public Forum on the same issue no more than three (3) times in each calendar year. (Representatives of incorporated community groups may be exempted from this restriction).



**PORT MACQUARIE
HASTINGS**

Extraordinary Council Meeting

Wednesday, 16 May 2012

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Item: 01**Subject: ACKNOWLEDGEMENT OF COUNTRY**

"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

Item: 02**Subject: LOCAL GOVERNMENT PRAYER**

Pastor Carl Moses from the Coastside Church will be invited to deliver the Local Government Prayer

Item: 03**Subject: APOLOGIES**

RECOMMENDATION

That the apologies received be accepted.

Item: 04
Subject: DISCLOSURES OF INTEREST

RECOMMENDATION

That Disclosures of Interest be presented

DISCLOSURE OF INTEREST DECLARATION

Name of Meeting:

Meeting Date:

Item Number:

Subject:
.....

I, declare the following interest:

Pecuniary:

Take no part in the consideration and voting and be out of sight of the meeting.

Non-Pecuniary - Significant Conflict:

Take no part in the consideration and voting and be out of sight of the meeting.

Non-Pecuniary - Insignificant Conflict:

May participate in consideration and voting.

For the reason that:
.....

Signed: Date:

(definitions are provided on the next page)

Definitions

(Local Government Act and Code of Conduct)

Pecuniary

An interest that a person has in a matter because of a reasonable likelihood or expectation or appreciable financial gain or loss to the person or another person with whom the person is associated. (*LG Act s442 and s443*).

A Councillor or member of a Council Committee who is present at a meeting and has a pecuniary interest in any matter which is being considered must disclose the nature of that interest to the meeting as soon as practicable.

The Councillor or member of a Council Committee must not take part in the consideration and voting on the matter and be out of sight of the meeting. (*LG Act s451*)

Non-Pecuniary

An interest that is private or personal that the Councillor or member of a Council Committee has that does not amount to a pecuniary interest as defined in the LG Act.

If you have declared a non-pecuniary interest you have a number of options for managing the conflict. The option you choose will depend on an assessment of the circumstances of the matter, the nature and significance of your interest. You must deal with a non-pecuniary interest in one of the following ways.

Non Pecuniary – Significant Interest

(For example; family, a close friendship, membership of an association, sporting club, corporation, society or trade union).

- Have no involvement by absenting yourself from and not taking part in any consideration or voting on the issue as if the provisions in the LG Act s451(2) apply.
- A future alternative is to remove the source of the conflict (for example, relinquishing or divesting the personal interest that creates the conflict or reallocating the conflicting duties to another officer).

Non Pecuniary – Less than Significant Interest

- It may be appropriate that no action is taken. However, you must provide an explanation of why you consider that the conflict does not require further action.

Ensuring Good Governance

What are we trying to achieve?

A collaborative community that works together and recognises opportunities for community participation in decision making that is defined as ethically, socially and environmentally responsible.

What will the result be?

- A community that has the opportunity to be involved in decision making.
- Open, easy, meaningful, regular and diverse communication between the community and decision makers.
- Partnerships and collaborative projects, that meet the community's expectations needs and challenges.
- Knowledgeable, skilled and connected community leaders.
- Strong corporate management that is transparent.

How do we get there?

- 1.1 Engage the community in decision making by using varied communication channels that are relevant to residents.
- 1.2 Create professional development opportunities and networks to support future community leaders.
- 1.3 Create strong partnerships between all levels of government and their agencies so that they are effective advocates for the community.
- 1.4 Demonstrate conscientious and receptive civic leadership.
- 1.5 Implement innovative, fact based business practices.

Ensuring Good Governance

Item: 05.01

Subject: FINANCIAL SUSTAINABILITY REVIEW

Presented by: Corporate & Business Services, Craig Swift-McNair

Alignment with Delivery Program

1.4.2 Manage Council's financial assets & to provide accurate, timely and reliable financial information for management purposes. Strategic financial planning & reporting and operational financial services - including payroll, accounts payable, investments, debt recovery, revenue and rates billing, asset accounting, grant administration, taxation compliance (FBT, GST, PAYG), budget preparation, general accounting.

RECOMMENDATION

That Council note the information relating to financial sustainability activities being undertaken across the organisation as detailed in this report.

Executive Summary

At the Ordinary Council Meeting held on Wednesday 15th February 2012, the following recommendations were adopted for Item 34 – Special Rate Variation 2012/2-13 – Funding Future Service:

ADOPTED:

That in relation to a Special Rate Variation Council will:

- 1. Submit an application to the Independent Pricing and Regulatory Tribunal under Section 508(2) of the Local Government Act seeking a Special Rate Variation that continues the current 7.3% special rate variation on a permanent basis plus an additional 4.43% to be applied to the rates base for a period of five (5) years only.*
- 2. Prepare a draft 2012/2013 Operational Plan based on the above parameters in order to place on public exhibition for a minimum period of 28 days.*
- 3. Note the implementation of a significant community participation process as part of Council's commitment to Integrated Planning and Reporting as outlined in the Community Participation Report (Funding Future Services - January 2012).*
- 4. That the General Manager present a report to the May 2012 Council Meeting on operational efficiency improvements that will enable Council to address the infrastructure backlog.*

This report is in response to Recommendation 4 above and will address financial sustainability and operational efficiency improvements that Council employees are currently working towards.

Ensuring Good Governance

Discussion

Council has commenced a program of reviewing its finances to ensure the organisation's long-term financial sustainability. This review has been driven by two key factors:

- Council's application to the Independent Pricing & Regulatory Tribunal (IPART) for a Special Rate Variation (SRV) from 2012-2013 and
- By the need to address funding shortages to key areas of Council's operation.

• Before discussing information relating to the current financial sustainability review, it is important to recognise that the organisation has been through a range of financial sustainability initiatives over the past three (3) to four (4) years. Below is an indication of the major savings that have been achieved since 2008-2009:

- 2008-2009 (reflected in 2009-2010): **\$4.05 million** (This was a mix of redundancies and vacant roles not being filled, as well as service reductions & budget savings)

- 2010-2011 – line by line budget reviews: **\$835,540**

- 2011-2012 – line by line budget reviews: **\$525,000**

• (It should be noted that some of the savings listed above occur each year and are therefore ongoing, whereas other savings were one-off savings in that particular financial year).

• As can be seen from the information above (which has been the subject of previous Council reports), the organisation has achieved savings of approximately **\$5.4 million** since the 2009-2010 financial year.

• It is acknowledged that the journey to get to the savings listed above was not an easy one. As times change, so do the demands of the community which we serve. Financial sustainability is a key issue for all NSW Council's as we are asked to deliver more and more services to the community, often with less and less funding and resources. If Council is to continue to offer a range of services to the community and at the same time begin to tackle the infrastructure backlog of approximately \$110 million, then we need to continue to review our operations to ensure each service we provide is delivered in the most efficient manner possible, whilst still achieving worthwhile outcomes for the community.

• The financial pressure on Council is not something that is unique to Port Macquarie-Hastings Council. All councils are faced with many of the same issues and the majority of councils are taking steps to improve their financial sustainability. In recent weeks, the NSW State Government has announced that a Local Government Review Panel is to be established. Some of the issues that the panel will investigate include:

- The financial sustainability of each local government;
- The ability to deliver the services and infrastructure efficiently, effectively and in a timely manner;
- The ability to support the current and future needs of local communities.

Ensuring Good Governance

Therefore it is timely that we continue to review our financial sustainability and ensure that this is continued on an ongoing basis.

Further to the above, as part of the Special Rate Variation (SRV) application that was lodged with the Independent Pricing and Regulatory Tribunal (IPART) in April 2012, a summary of productivity improvements and containment strategies were included. The key improvements and strategies are listed below:

1. Sale of Timbertown, Wauchope

Timbertown Wauchope was sold during 2010. The facility operated at a loss, and required a contribution from the General Fund in excess of \$600,000 annually to operate. In addition to the operating loss, many millions of dollars of maintenance and capital expenditure would have been required to address a number of compliance issues that existed/were developing on the site.

Therefore, the business review and subsequent sale has improved Council's overall position by \$600,000 annually and removed the need for future funds to be allocated to address compliance issues. These savings have already been factored into Councils Long Term Financial Plan.

2. Resignation of management of Bonny Hills and North Haven Caravan Parks

Council recognised the high level of resources and expertise required to manage caravan park operations and effectively address the needs of the travelling public. Legislative requirements have increased over the last 10 years which has increased the liability for the operators of these parks.

Furthermore, it is recognised that the management and operation of caravan parks is not the "core business" of Council and traditionally, it has been difficult to recruit people with extensive knowledge and experience in managing caravan parks.

Negotiations occurred with the Land and Property Management Authority (LPMA) for Council to resign as Trust Managers for both Bonny Hills and North Haven Caravan Parks. As a result of negotiations, the LPMA offered Council an annual payment of \$190,000 (indexed annually by CPI) which can be used to assist Council in funding the maintenance and improvement works on other Council controlled crown reserves. The resignation of management became effective in October 2010.

Therefore, this resignation has allowed a productivity improvement in that staff time and resources previously used to manage the caravan parks (including incidental overheads such as Accounts Payable processing) can now be better utilised. In addition, Council's overall position has been improved by \$190,000 annually on an ongoing basis.

Ensuring Good Governance

3. Electronic Housing Code Pilot Project

Council is one of 12 role-model councils to participate in the NSW Government Department of Planning's 'e-Planning' pilot project:

"To develop and pilot a shared, state-wide platform for end-to-end processing of complying development under the Housing Code including pre-lodgement investigation of whether the development qualifies as complying development, application lodgement, tracking, and approvals."

Council expects that the project will lead to significant productivity improvements, not just at Port Macquarie-Hastings Council but across NSW local government. Council went live with the new system in November 2011 and received the first applications in February 2012.

4. Upgrade of Council's Enterprise Resource Planning Application

Council is investing significant time and resources into upgrading its core resource planning tool (Authority) to the latest version. Productivity improvements are expected to flow from the installation of a range of features including an Authority Portal with dashboard, centralised personnel management functions, an improved financial management information system and browser interfaces.

5. On-line fee payments

Council has installed the Smart Fees (SF) module (a Civica product). With the adoption of SF all our development and subdivision infrastructure fees and fee structures are now contained at a single point within Council's computer system and maintained in-house. Previously, these have been 'scattered across the organisation' and kept within individual drives, making access by staff limited and restricted. Also the majority of these fees have been maintained by external sources, which caused delays with updates and unnecessary maintenance costs.

SF has meant we can create Standard Quote Types incorporating our Fee Groups. These have been set up to prompt the end-user to include fees which previously, may have been overlooked or incorrectly charged. With complete general ledger/receipting/payments modules integrated, SF eliminates double and sometimes triple entry of fees into our system, reducing end-user error. Costs savings are anticipated associated with removing the need to engage external consultants to maintain specific fee calculators and staff time associated with calculating fees and running manual receipting/reconciliation processes.

6. On-line Certificates

Council has purchased the on-line certificates module for Authority. This module will allow for the automated generation of s149 and s603 certificates. Preparatory work has commenced with GIS data cleansing processes nearing completion. Cleansed GIS data sets will be used to update the Authority system as the next phase of work. Once complete, testing of the On-line Certificates system will commence, expected in May 2012. On-line capability to receive applications and produce Certificates is expected to provide productivity improvements and efficiency gains by reducing

Ensuring Good Governance

manual processes, improving customer access to services and reducing risk associated with manual certificate processing activities.

7. Fuel tank de-commissioning

Fuel tanks have been decommissioned at Port Macquarie and Wauchope Depot sites, which has removed the annual costs associated with software and compliance. Efficiencies have also been generated internally from an administration perspective e.g. through use of Caltex fuel cards.

8. Crematorium Operations

Council has recently finished the implementation of integrated organisational software to record Crematorium and Burial data. This has led to administrative efficiencies from the automation of correspondence. The data is now protected with an offsite backup facility which reduces potential risk from data loss.

9. Printing Costs

The following measures have been introduced in order to save on printing costs:

- Printer defaults set to print two sided rather than one, hence saving paper
- Restricted use of colour printing (which is significantly more expensive than black and white)
- Utilisation of electronic copies of Council's business papers in place of paper copies.
- E-mailing of pay-slips commenced August 2011, saving printing and distribution costs
- Ratepayers now given the option of receiving rates notices electronically

10. Use of solar technology

Port Macquarie Library will soon be harvesting the energy of the sun to power its operations, with Council investing close to \$300,000 (mostly from grant funding) to install 512 solar panels on the building's roof.

The solar panels are expected to be installed in late 2012. They will generate 97kW of solar power and reduce the facility's electricity consumption by up to 50 percent per year realising savings of around \$35k pa. The library will join several other Council facilities that currently harness solar power including the public toilets at the historic cemetery and Shelly Beach.

Ensuring Good Governance

The decision to go solar at the library was based on where the technology would reap the biggest rewards in terms of sustainability, savings and community education. The solar panel initiative is being funded through WASIP payments from the government derived from the extended waste levy system.

Proposals are in hand to continue this program by installing solar panels on other Council buildings and facilities.

11. Parking Overstay Detectors

In February 2012, Council installed 625 electronic parking overstay detectors in the Port Macquarie Central Business District (CBD).

This follows a successful trial of the detectors in Horton Street between October and December 2010. The trial resulted in a substantial increase in parking availability in the area trialled, and much better utilisation of Council Rangers due to the elimination of the practice of tyre chalking.

It is expected that the use of the detectors will result in an increase of approximately 25% in the total number of penalty notices issued for parking offences, resulting in a revenue increase in the vicinity of \$317,000 per annum.

12. Procurement Excellence Program

In September 2011, Council (along with Bellingen and Greater Taree councils) participated in the Procurement Excellence Pilot Program, facilitated by PMMS consulting and co-funded by Local Government Procurement, PMMS and Council.

The development of a Procurement Roadmap was completed via a comprehensive data capture and analysis process and a one (1) day workshop to identify strengths, synergies and gaps. The process brought together staff, from across Council operations, to develop a roadmap that reflects the organisational needs as a whole.

The Roadmap was designed to support Council development of procurement practices. The focus for PMHC will be on further supporting activity already underway on implementing and reaping the benefits from strategic procurement initiatives.

On 1 November 2011 the roadmap was presented to Council's Senior Management Team for endorsement and establishes the roadmap as an ongoing action plan. Actions from this plan are now being prioritised and embedded in the roadmap. The result of this process is expected to realise significant savings for Council through a more robust procurement function.

13. Energy Efficiency Upgrades

Council has been active in energy efficiency programs associated with its climate change strategies. A range of energy efficiency programs have been implemented across the Council's asset base to reduce consumption and costs. While difficult to quantify savings made over the past decade, it is clear that Council facilitates are operating more efficiently and the resulting cost savings have significantly off-set rising energy prices experienced over the last 3 years. The following energy efficiency upgrades have been implemented:

Ensuring Good Governance

- Major energy efficiency upgrading at Council's Port Macquarie, Laurieton and Wauchope offices and libraries saving 15% on energy consumption;
- Power factor correction in large power use sites;
- Converting to energy-efficient office equipment;
- Activating Energy Star features on all PCs as a default setting and replacement of all office equipment with energy efficient models;
- Carried out a Fleet Sustainability Study which led to changes to Council's Motor Vehicle Policy and an increase in the number of fuel efficient vehicles in the fleet. (in 06/07 33% reduction in number of large 6 cylinder vehicles, 100% increase in mid size 4 cylinder vehicles, 243% increase in small 4 cylinder vehicles (including 9 small 4cyl diesel vehicles), 1 hybrid vehicle, Converting 4 cylinder 2wd utilities from petrol to diesel models (8));
- Trialling load based aeration controls at the PM sewage treatment plant to reduce energy consumption;
- Replacement of pumping infrastructure in water & sewerage operations with variable speed drive pumps;
- Agreement with Essential Energy to implement an energy efficient street lighting plan (estimated savings of \$116,000 p.a. after three years);
- Investigation of carbon trading opportunities associated with organic waste management;

14. Library Radio Frequency Identification system (RFID)

In 2011 the Port Macquarie Library installed a state of the art library resource self-checkout system (RFID). This system allows library clients to quickly check out their own books rather than queue at our service desk thus enhancing the client experience. It also frees up our library staff by adding value to client inquiries rather than being required to process book borrowings and returns. This is a huge productivity saving as our libraries are able to handle more turnover and clients with the same number of staff. In a growing LGA this is particularly efficient and effective.

15. Online grant application software

Smartygrants, an IT based grants processing and management system, was implemented in late 2010 and became fully functional during 2011. This has allowed Council staff to streamline the processing of grants and has assisted community members to submit grant applications. It has freed up staff from processing and keying functions and reduced errors in the process. Reporting has been streamlined which has also enhanced transparency and accountability for decision makers.

16. Parks maintenance plant review

In 2010 Council's Parks section undertook a review of plant being utilised to maintain parks, reserves and sports fields. It was determined that levels of service could be improved by replacing five items of plant with four larger machines as they became

Ensuring Good Governance

due for replacement. The procurement of these items of plant has occurred across the last two financial years and the result has been that the average time between mowing visits has reduced from 5 weeks to 3 weeks in some localities.

17. Strategic alliances / shared services project

General Managers of the MIDGOC group of councils (comprising 8 member councils on the mid-north coast) are currently engaged in discussions in relation to the potential for shared services within the MIDGOC region. A "Shared Service Suitability Guide" has been developed with the intent of it being utilised as a prompt seeking responses to issues that will potentially point to whether a service is suitable for a shared approach. This project has commenced with each Council collecting data on a range of services provided. It is too early at this stage to quantify any savings that may be realised by the member Councils.

In line with the above, the MIDGOC Councils have been working towards a joint video-conferencing system that will allow the various MIDGOC groups to meet via video conferencing rather than driving between Councils along the coast whenever a meeting is required. This program has been funded by all Councils within MIDGOC and will lead to greater meeting efficiencies and time savings in travel.

Council is also working more collaboratively with Essential Energy. For example, recent negotiation between the two organisations resulted in cost savings to Council in relation to the relocation of power poles on Ocean Drive of around \$75k.

18. PMHC Volunteer Program

Council is finalising documentation associated with a new volunteer program that will see groups within the community assist in the maintenance of parks and reserves within the Local Government Area. A number of groups are committed to the project including the North Shore Progress Association and Wauchope Community Garden Club who will soon assume responsibility for local parks and gardens within their respective areas. The program is based on the long established Great Lakes Council volunteer program and will be managed by staff within the Recreation & Buildings section.

2012 Initiatives

As described earlier in this report, Council has commenced a program of reviewing its finances to ensure the organisation's long-term financial sustainability, with the view to reflecting whatever savings are possible in the upcoming 2012-2013 financial year. This review has been driven by two key factors:

- Council's application to the Independent Pricing & Regulatory Tribunal (IPART) for a Special Rate Variation (SRV) from 2012-2013 and
- By the need to address funding shortages to key areas of Council's operation.

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The review process recently undertaken has focussed on the two main areas being savings that can be made immediately (i.e. able to be reflected in the 2012-2013 budget) or in a longer time frame, as well as looking at ongoing efficiencies and productivity improvements across the organisation. As detailed above, this process is a continuation of the review processes that have been undertaken during recent years.

As a result of this latest financial sustainability review process, the following savings have been identified that will be reflected in the final 2012-2013 budget:

Action / Issue	Savings
Corporate Development Manager role & vehicle – dissolve	\$150,512
Financial Operations Manager role – dissolve	\$108,235
Development Assessment Planner role & vehicle – dissolve	\$103,542
Economic Development Manager role – dissolve	\$147,603
2 x Motor Vehicles no longer required (Economic Dev / Business Analyst)	\$24,000
Cognos licensing review i.e. a reduction in organisational licences	\$34,000
2 x Pool Motor Vehicles no longer required	\$24,000
Decommissioning of phone lines for Triscan fuel system at main depot	\$1,000
Reduction in catering for Senior Leadership lunch time meetings	\$4,996
Reduction in community grants allocation	\$40,000
TOTAL	\$637,888

In addition to the above savings, following is a list of reviews and other investigations currently underway across the organisation. Whilst there are no known dollar savings at this point in the review process for these items, it is anticipated that over time there will be savings to be made either in real dollar terms, or in productivity savings:

- Consolidation of corporate budgets for greater control i.e. legal / conferences / consultants
- Engagement of a food & beverage contractor for the Glasshouse (EOI recently closed)
- Investigate solar options for the Glasshouse
- Investigate solar options for the Main Administration Building
- Investigate the implementation of fortnightly pay cycle
- Investigate the permanent rostering of staff to cover out of ordinary hours work
- Limitation of \$200 in sundry budgets from 01/07/12
- Review advertising, hire cars, taxi charges at airport
- Review allocation / purchase of tools process
- Review of Civic events coordination & management
- Review of coloured printing of Council Matters in Port News and other papers
- Review of Communications section functions / capacity / delivery
- Review of Councils laboratory with a view to developing it into a business unit
- Review of Engineering Trade Services ledger restructuring
- Review of Fleet and Plant management

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Review of Flexible Working Hours policy
Review of Indoor Uniform policy
Review of Mobile Phone Policy
Review of Motor Vehicle Policies - to & from vehicle charges, leaseback charges & conditions
Review of Purchase Card policy & procedure
Review of Sick Leave Policy
Review of the Information Technology section i.e. infrastructure & operating model
Review of the Mechanical Workshop operations

Further to the above savings & reviews, there have also been many internal reviews of processes and procedures that will continue to take place. For example, in rationalising the time spent in meetings of the Senior Leadership team and the Executive Group i.e. the General Manager, Directors and Group Managers, it is estimated that this has saved the organisation approximately \$106,000 in time spent at meetings. The saving in time spent at these meetings has allowed for other activities to be allocated time. It is acknowledged that this saving cannot be reflected as hard dollar savings, but it highlights that there are many areas where the organisation can review its productivity and efficiency.

As part of the financial sustainability review process, all staff have recently been involved in brainstorming sessions with their Group Managers. The aim of these sessions was for staff to brainstorm ideas and list issues for consideration across the organisation where they felt savings could be made. At the time of writing this report, close to 500 brainstorming suggestions have been made by staff. Four review teams have been established to rank / prioritise the suggestions and once this process is complete, an action plan will be developed as a way to address the highest priority issues.

As can be seen from the above information, the process of reviewing our financial sustainability has been ongoing for many years and it continues to form the cornerstone of how we operate and manage the organisation. It is anticipated that a further report on progress with the current financial sustainability review process will be tabled at the August meeting of Council.

Options

This report is for information.

Consultation

Consultation has taken place with the following:

- Council Staff;
- General Manager;
- Directors

Planning & Policy Implications

Whilst there are no direct planning and policy implications as a result of this report, the policy reviews detailed within this report may contribute to further productivity and or efficiency gains upon completion of the reviews.

Ensuring Good Governance

Financial & Economic Implications

The savings highlighted through the financial sustainability review process will be used to fund works within Councils Infrastructure Services division i.e. transport infrastructure and parks and reserves.

Attachments

Nil

Planning and Providing Our Infrastructure

What are we trying to achieve?

Our population growth is supported through public infrastructure, land use and development strategies that create a connected, sustainable and accessible community.

What will the result be?

- Supported and integrated communities.
- Infrastructure provision and maintenance that respects community expectations and needs.
- A natural environment that can be accessed by a network of footpaths, cycleways, coastal and hinterland walkways.
- Accessible, convenient and affordable public transport.
- Employment and population growth that is clustered within urban centres.

How do we get there?

- 5.1 Create and maintain integrated transport system that eases access between population centres and services.
- 5.2 Ensure transport options are safe, functional and meet access needs across the Local Government Area.
- 5.3 Develop and enhance quality open space and recreational facilities.
- 5.4 Plan settlements to accommodate a range of compatible land uses and projected population growth.

Planning and Providing Our Infrastructure

Item: 09.01

Subject: WAUCHOPE ALL ABILITIES PLAYGROUND - COMMUNITY ENGAGEMENT FEEDBACK

Presented by: Infrastructure Services, Jeffery Sharp

Alignment with Delivery Program

5.3.1 Plan, investigate and design for the delivery of open spaces and recreational facilities.

RECOMMENDATION

That Council:

1. Note the submissions received during the public exhibition period.
2. Adopt Concept Plan A as the final concept plan for Wauchope All Abilities Playground.
3. Budget for the installation of electrical infrastructure within Bain Park to support community events. This budget to be included in Council's 2012/13 capital works programme.

Executive Summary

The purpose of this report is to advise Council of the submissions regarding the Wauchope All Abilities Playground received from the community during the most recent public exhibition period.

Two concepts were developed for consideration by the community with 70.3% of respondents endorsing Concept A as the preferred site for Wauchope All Abilities Playground.

Discussion

Council received a Federal Government grant of \$100,000 for the creation of a community space in Wauchope, designed specifically to be accessed by people of varied physical abilities. The funding will contribute to the design and construction of an all abilities playground in Bain Park, Wauchope and construction of a ramp and widening of the doors at the Community Arts Centre adjacent to the park. The grant will be matched by \$115,000 from Council. The intent of the Accessible Communities initiative is to improve the accessibility of community life for people with a disability.

The all abilities playground will increase the physical and social opportunities for people with a disability.

This matter has been before Council on a number of occasions and was last considered at the Ordinary Council Meeting held on 28 March 2012 where it was resolved:

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1. That Council note the submissions received during the public exhibition period.
2. That a second option for the location of the All Abilities Playground be behind the mound in the area bounded by Avondale Street, the existing pathway and the pre-school.
3. That the original option and option 2 be publicly advertised for community comment and that the results be reported to Council at an Extra-Ordinary Council meeting in early May.
4. That Council staff hold two open days in Bain Park during the exhibition period to explain both options to interested community members.

In accordance with resolution 2 the second option was developed by Epic Landscape and both options as exhibited are attached for information.

In accordance with resolution 4 above, Council held two open days within Bain Park on Saturday 14th April between 9am and 4pm and Friday 27th April from 8am until 4pm. The proposed playground footprints were marked on site for these days and Council staff were available to discuss the design concepts.

Additionally, the Concept Plans were on display at Council Offices and Libraries and also available on Council's website. Three weeks of community engagement started Tuesday 10th April and closed Tuesday 1st May 2012. The feedback gathered during the community engagement period is attached for information.

The community was encouraged to have their say on the location of the playground within Bain Park by completing a survey either online, at the information sessions or at Council or library offices.

Options

Council can choose to adopt, amend or reject the recommendations included within this report.

Consultation/Submissions

128 persons participated in this latest round of community engagement associated with this project. Of the 128 people who completed a survey 70.3 % (90 respondents) preferred Option A (High Street end of Bain Park), 28.1% (36 respondents) preferred Option B (Avondale St end of Bain Park) and 1.6% (2 respondents) had no preference. A summary of comments made through this community engagement period are included below:

Which is your preferred location and why?

	Location	Comment
1	Option A	Existing shade trees
2	Option A	Natural Shade
3	Option A	Closer to High Street

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- (1) Option A preserves and maximises open, green space in the commercial centre of the town being the primary attribute / benefit to residents and tourists of Bain Park; (2) Option A is the cheaper option; (3) Option A is better value for money as it provides more play equipment for less money; (4) Option A is more convenient for parents and children as it is closer to amenities e.g. toilets, Waterman's café, Wauchope Arts Hall, High Street shops, bus stop, IGA Supermarket, etc; (5) Option A will be more visible to passing foot and vehicular traffic on High St generating a greater likelihood of locals and tourists inspecting and using the playground; (6) Option A is more likely to generate a commercial benefit for local businesses given its proximity to the High Street shopping precinct; (7) Option A is less aesthetically intrusive and will blend better with the park given it does not require shade sales (due to shade from trees) and the bike track is weaved through the copse of tall trees rather than absorbing and therefore severing open, green space (such as in Option B); and (8) Option A will be less visible and audible to residents of Range and Avondale Streets resulting in fewer impacts on sensitive receivers who reside in permanent proximity to the park.
- 4 Option A situated in a better position
- 5 Option A Better location and other areas used for other functions ie moonlight movies
- 6 Option A Shade easier access
- 7 Option A Shade & access for visitors
- 8 Option A Safety for kids -surveillance . Close o toilets ,cafe, my work
- 9 Option A (no comment)
- 10 Option A Coffee option & still monitor children
- 11 Option A location to Watermans
- 12 Option A Option B will impact on St Joseph's Primary School being able to access the park. Also, many parents enjoy a coffee and the location near Waterman's Cafe gives parents the ability to watch their children as they play.
- 13 Option A Closer to toilets more shade
- 14 Option A because its closer to toilets
- 15 Option A near toilets & shops
- 16 Option A Its closer to the main area of town and therefore easier to access for all people & easier for adults to see their kids
- 17 Option A The proximity to Wauchope's shops, cafes, library etc. mean that I would use the park more with my kids as I would usually park my car on that side.
- 18 Option A shade available more natural, visitor access
- 19 Option A closer to amenities, not near residences
- 20 Option A It is away from the road
- 21 Option A Proximity to town. Visual security reduces vandalism. Parent can access a cuppa & still watch the kids
- 22 Option A Closer to amenities, larger playground
- 23 Option A You can see it as you drive through town & you stop for the kids to play
- 24 Option A

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- 25 Option A Most visual for use and closer to amenities etc
- 26 Option A Shade Visibility, close to shops
- 27 Option A toilets & cafe
More aesthetically positioned close to town & toilets leaves open spaces for other uses /catholic church children
- 28 Option A
- 29 Option A Better Security
natural shade . close proximity to toilet block and other high street amenities.
- 30 Option A
I like this option better as parents can sit in the outside seating of the cafe and still keep an eye on kids. I also prefer this option as it is closer to the main st so if you are shopping its a quick and easy stroll over for the kids to have a play. I also think that the existing trees will provide a better sun safe area for kids.
- 31 Option A
Closer to high st, cafe and toilets. Natural shade Larger portion of budget being spent on equipment, rather than shade sails.
- 32 Option A
Because it is close to the cafe and the main street and there is no parking available on Avondale st any time close to school start and finish
- 33 Option A
- 34 Option A Better view of the playing area(safety)
Trees- for natural shade -Sails have the potential to be vandalised, cost to be replaced over time
- 35 Option A
- 36 Option A visibility/access
- 37 Option A Away from childcare
- 38 Option A safer school uses fields
- 39 Option A Because that is where it is now
- 40 Option A Cheaper & more natural shade
- 41 Option A Closer to Cafe
- 42 Option A Natural shade from trees
- 43 Option A Closer to street
- 44 Option A (no comment)
- 45 Option A
1 - Much nicer to have natural shade and be integrated more with the natural environment. 2 - Significant convenience and improved usability in being closer to amenities and undercover picnic area (eg perfect for kids birthday celebrations). 3 - Some convenience being closer to CBD. 4 - It's cheaper, bigger and better!!
It is closer to the main street and cafe. A lot of parents walk between the playground and the cafe when the kids are playing.
- 46 Option A
I also like the idea of being under the existing trees, option B seems too exposed and I think would need some sort of shade (eg sails) which are hard to maintain.

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- 47 Option A
- Every day use - I believe Option A will result in greater use of the playground asset by families and people caring for young children. It is closer to the action of town - families will feel part of what is happening in Wauchope. It is closer to Cafe - important for mums/dads and carers social interaction and general well-being. It is closer to toilets' -important especially when a primary carer has more than one child and as a mother of three young children I believe this proximity is important. Shade - it can get very hot in Wauchope over summer and this location is more appealing by utilising the natural shade and coolness of the beautiful stand of existing trees. A shade sail is costly resulting is less play equipment; it will need replacing over time and in very windy weather will need to come down (lest it be a safety hazard in itself). For tourism (and policing) Option A is more visible from High Street. Option A will encourage visitors to the town to stop in Wauchope, use the playground and stroll through High Street frequenting local business. Option A is a lesser overall footprint on the park and will ascetically blend in better with the surroundings. Option A provides all of the above as well as keeping open green space at the Avondale end for impromptu sports, ball games, running and kicking balls e.g. soccer, touch footy, frisbee, kite flying etc- all of which should be encouraged and currently take place on the large green space area by school children and the general public. I believe having open green space in Bain Park is very important for the well-being of all citizens including families with children of varying ages as it places no limits on the activity that it can be used for. The area allocated for the bike track as indicated in Option A does not impact on the current use of this large green space. I believe Option B's bike track plan will impact on the current use of the large green space to the detriment of its current use. Option A location of the playground at the High Street end is a drawcard for adjoining business who would appreciate this increased activity whereas the same cannot be said of the resident's and the school at the Avondale end of the park (re Option B). i visit the park/playground at least once a week. i have 3 children under 5 who love the playground - even in all its disrepair! Option A is close to the shops so i can park, play and carry my groceries back to the car with 3 children one in a pram and two little ones who can't walk far. Option A is close to the toilets - i can either accompany a child to the toilets and watch the others play or vice versa. Option A has more shade options, hence less \$ to be spent on erecting shade. Option A is close to food providers which make the park even more attractive when meeting up with other families. i consider my outings to the Bain Park playground in its current location, with other families as playing a part in improving our mental health and well being!
- 48 Option A
- leaving a larger area for free play for families to sit and also to throw a ball around
- 49 Option A
- Closer to toilets, picnic area and cafe. This location allows for larger and more equipment.
- 50 Option A

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- 51 Option A The park near Avondale St would cut too much of the park off which is used for a variety of things. it is nice to have the area as a green area where people come to meet.
- 52 Option A Open spaced maintained closer to amenities
- 53 Option A Security for children & visible from road
- 54 Option A Closer to shops etc. More shade Can watch kids from cafe
Safety, more equipment due to cost of shadesails maximise open space
- 55 Option A Its closer to main people traffic and view from road and more natural shade.
- 56 Option A Close for adult supervision & security observations
- 57 Option A
- 58 Option A Keep the open space Opt A- shaded closer to shops
Still leaves the open grass area closer to carpark & high st pedestrian crossing
- 59 Option A Natural Shade Closer to town- this is vital for multiple reasons from a parents perspective Additional facilities (playground)
- 60 Option A Closer to toilet facilities- this is particularly important Increase local spending. This facility will be used by families 365 days a year not just as adhoc venue
- 61 Option A Mainly supervision security
Existing tables & shade- close to cafe for parents doesnt impede on open grass spaces that are often used.
- 62 Option A As A Family Daycare Educator who visits parks every week i encourage this area for many reasons as listed. Using the environment(natural) such as trees/shade closer to main traffic flow so as people passing throught own can utilise the park closer to the toilet block, cafe etc.
- 63 Option A Better area
- 64 Option A Closer to coffee shop more shade easier to see children to save materials because the green soft stuff is already there and the Council might be able to save money
- 65 Option A
- 66 Option A More Central
- 67 Option A (no comment)
- 68 Option A Close to toilets & Cafe. convenient
- 69 Option A Close to toilet block & cafe
- 70 Option A VISIBILITY
- 71 Option A (no comment)
- 72 Option A Its just better. Kids need to play under trees, not shade sails
It make the links the space more closely to the central part of the town and its activities. It will also be clearly visible for visitors to the town hopefully increasing its use. The increased visibility hopefully will also reduce vandalism issues. I also like the idea utilising the existing natural shade instead of having to install shade sails which look tatty quite quickly.
- 73 Option A
- 74 Option A
- 75 Option A (no comment)

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- 76 Option A From a child safety perspective this site is the preferred. It allows the public to have a higher visual on the park; therefore less likely to have any cases of child misconduct, were as site B is out of site from the public eye. Also from a parents perspective having the amenities is vital directly next to the park. Children do not usually give much notice of needing the toilet and if you have to pack 2+ children up from a park because one needs to get to the toilet all the way over the otherside would be extremely impractical and difficult. This park will be used nearly every day by the community. Having the park more centrally located in town will allow parents easier access to shopping
- 77 Option A Closer to the toilet block and the town.
I think it would be better for Mums wanting to have a coffee at Watermans and keep an eye on their kids and be more accessible for people with a disability. Also would get more use as it would still be visible from High Street whereas the other option is more out of the way.
- 78 Option A existing shade trees, safety and security, highly visible, closer to amenities,
79 Option A closer to the amenities block
80 Option A easier for parents and children in terms of toilet block and cafes
81 Option A It is more practical and fits in with natural shade visible, existing toilets, picnic area, cafe and also visible from main street of town.
82 Option A Option A would be the much preferred location as it is close to shops, cafe's, shaded areas and has easier access that would make it utilised by all members of the public.
83 Option A Closer to amenities and the security, lighting. As a Parent the Current park is in the Ideal location for us to enjoy family dinners using the restaurant located close by and enjoy time in the park with the kids.
84 Option A closer to amenities block and cafe, and offers more shelter from sun by trees.
85 Option A Closer to toilets and cafe
86 Option A It is closer to the cafe area and contained. It is not as spread out over longer distances. I manage a Family Support Program that outreaches to Wauchope and I believe option A is the more practical option for families with young children to access and supervise.
87 Option A Close to amenities, cafe, shade, visibility, near the shelters for BBQ's and main facilities, adequate parking, great location.
88 Option A This option still enables free play grassed area
89 Option A Option A is a more prominent location and in closer proximity to existing shade trees, amenities, cafe and picnic facilities.
90 Option A This location will have better natural surveillance from existing park users from a discouragement of antisocial behaviour perspective also.

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Which is your preferred location and why?

- | | | |
|----|----------|--|
| 1 | Option B | No trees dropping sticks. Chance to plant trees that don't shed leaves and sticks constantly |
| 2 | Option B | Because it allows the southern area to be utilised more fully and frees up main entrance for all community uses. |
| 3 | Option B | Because it is the best if option A track is combined with Option B (Playground) |
| 4 | Option B | (no comment) |
| 5 | Option B | BIGGER |
| 6 | Option B | Closer for use by pre-school Avondale is a quieter street |
| 7 | Option B | Near pre-school better for younger children |
| 8 | Option B | close to preschool for younger children |
| 9 | Option B | open area , away from main street
-so that cultural events near/on mound not affected - don't want teenage facilities next to pre-school |
| 10 | Option B | safer- further from road. Very important flat playground, skate park kept in Bain Park, central |
| 11 | Option B | Because space opposite toilet block should be quieter for oldies to sit & relax!! Also kept for oldies to be closer to Watermans & toilets!! |
| 12 | Option B | Design |
| 13 | Option B | Does not dominate the front entrance to the park Easy access and parking from Avondale Street, |
| 14 | Option B | Option B is best for parking and best for all concerned |
| 15 | Option B | (no comment) |
| 16 | Option B | this will less impact on other uses of park |
| 17 | Option B | better parking does not interfere with existing community events |
| 18 | Option B | does not desecrate the ambience and very essence the park has and should keep. |
| 19 | Option B | To take advantage of open space and area not currently used by other groups - appears to have less impact on amphitheatre which is utilised by other groups and I believe purpose built for this reason. |
| 20 | Option B | With amendments, this site is more suitable As there is more parking access, near to the school & pre-school |
| 21 | Option B | Because the large open area here would be more suitable for a playground and bicycle track. |
| 22 | Option B | Allows all users of park to be accommodated |
| 23 | Option B | Because Option A takes maximum use away from the general public? |
| 24 | Option B | Fine for a playground but bike track extends too far into the open space takes up too much room (see under Q.5. Site isnt so cluttered- nice open atmosphere rather than the somewhat gloomy aspect. Noise from option A could impact on Community events on mound & around Arts Hall. |
| 25 | Option B | |
| 26 | Option B | Easier access for prams, wheelchairs, quieter for other users & |

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- picnics
- 27 Option B Prefer it closer to the school & Avondale street
- 28 Option B Leaves area near mound free for Annual Community events
- 29 Option B It does not interfere with the amphitheatre.
The playground and bike track would be better located near Avondale St where there is plenty of open space, parking and little traffic. Option A is much more suitable for ALL AGES to attend community events ie. Australia Day, movies, Arts Council outdoor theatre etc. Also travellers who want to stop for a cuppa in a nice shady area close to town
- 30 Option B Because you barely have any trees in the way with this option whereas the first option is situated in the middle of them and I imagine some would have to be removed. Also, I think is a fuller use of the park - that back end is entirely unused and should be utilised.
- 31 Option B Better use of back half of park
I prefer the playground to be at the Avondale St end of the park because: I feel the Avondale St end provides the scope to build a playground for today and the possible expansion and/or change to meet future needs. Shade can be provided by a shadecloth sail as Settlement Point playground has and suitable shade trees can be planted to provide a safer and lower maintenance solution. This concept provides easy access, clear vision and adequate parking in an area that is now underutilized It allows the High St end of the park to remain available for the many organisations that use it for a wide variety of events throughout the year. The existing eucalypts and blackbutt trees are an integral part of the park, with their existing gardens to contain the leaf litter. Although Mr Bully assured us at the onsite meeting 27/3 that the existing trees would stay, I suggest that when the tree droppings became a safety issue, e.g. wheelchair hazard, the trees will be doomed. I feel sure that Ms Priest's plan to avoid the noise drift at the proposed High St site when another event is in progress i.e. to lock the children out of the playground, is both divisive and unenforceable. The Avondale St site, if the playground is positioned a suitable distance from the amphitheatre will provide 365 day a year access for everyone. This is essential to maintain goodwill between all park users. as the other area near high st is already used by a large number of community groups for many different events throughout the year. I think this type of park in the high st site will interfere with other planned events.
- 32 Option B It is closer to the child care centre, and I feel a better option than the proposed skate park for that area
- 33 Option B Leaves the "mound" and area fronting High Street for current community uses.
- 34 Option B
- 35 Option B
- 36 Option B

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Which is your preferred location and why?

	Location	Comment
1	No preference, both options are OK	
2	No preference, both options are OK	
128	TOTAL Responses	

A full report of survey results is attached for information.

Those persons who support Option A as the preferred site for Wauchope All Abilities Playground cited things such as improved natural shade, proximity to High Street, businesses, the large shelter and toilets, and better visibility as reasons for this preference.

Those persons who support Option B as the preferred site for Wauchope All Abilities Playground cited things such as improved parking opportunities in Avondale Street, proximity to the pre-school, less intrusive on park users, and less impact on community events as reasons for this preference.

In addition to the survey results Council received submissions from Wauchope Community Progress Association (WCPA) and Virginia Jung in opposition to Option A. The main grievance raised by WCPA is the potential impact of the Option A playground siting on community events that are held within Bain Park.

In the WCPA submission they propose an alternate playground siting with the playground to be sited as per Option B and the bicycle loop to be sited as per Option A. This option creates more separation between the two areas and impacts on parent/carer surveillance of playground/bicycle loop users and is not supported by Council staff on this basis.

The WCPA submission also agrees that Option A offers better natural shade than Option B but argues that the shade is less important for the playground than the bicycle loop. It is the experience of Council staff that the provision of shade for children's playgrounds is a key concern for parents and carers of children using these areas. WCPA also suggest that the cost of maintaining manufactured shade structures would be cheaper than the cost of maintain trees that provide natural shade.

Other issues included within the WCPA submission were:

Concerned that the exhibited material did not reference that community concern around the siting had resulted in Council's decision to develop Option B. In response to this Council staff advise that the reason for further community engagement was communicated to the community via local media.

That a business house within Wauchope had been heavily involved in spruiking Plan "A". A reasonable inference is that it is doing for some perceived commercial gain. In response to this Council staff have had feedback from the community that other groups were spruiking Option B.

Council staff referenced advice received from NSW Police that Option A would provide better supervision opportunities. WCPA made enquiries at both Wauchope and Port Macquarie police stations and were advised that there is no record of any police advice on this matter. In response to this Council staff advise that WCPA representatives have not spoken to the NSW Police Officer who undertook the safety audit. Advice from NSW Police regarding this project is attached for information.

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The main “facilities” here must surely be parking and access and the Avondale Street option clearly wins out. Much has been made of the distance from Plan “B” to the toilets. This beggars belief. To say that children, or the disabled, out for a day of active exercise, and possibly doing multiple laps on a 110 metres bicycle circuit, would be knocked up by an extra 40 metres walk/dash/ride to the loo is laughable. If the parents/carers put in an extra few yards so much the better. It has further been suggested that parents and carers in charge of several children, or the disabled, would be inconvenienced by having to round up their charges if one of them has to use the facilities; any such inconvenience surely applies equally to both options. Many persons who chose Option A as the preferred site for Wauchope All Abilities Playground did so due to its proximity to the public toilets, Watermans Café and High Street.

Virginia Jung’s submission outlines her concerns that siting the playground as per Option A will not allow National Tree Day activities to be held in the same format as last year.

One of the key concerns of event organisers seems to be that they will have limited access to power for event layout if Option A is adopted by Council. If this does occur there is potential for electrical infrastructure to be provided to other areas of Bain Park that could support a range of events into the future and it is recommended that this is investigated and implemented by Council staff.

Planning & Policy Implications

The provision of playground equipment within this Crown Reserve does not require formal Council approval prior to construction in accordance with section 65 of SEPP (2007) Infrastructure.

Financial & Economic Implications

Council has allocated \$115,000 to the development of this all abilities playground. A Federal Government grant of \$100,000 has also been allocated to the project. The terms of this grant require construction be completed prior to 30 June 2012. Failure to complete the work within this timeframe puts at risk the grant component for this project.

Attachments

1. Wauchope All Abilities Playground - Concept A Layout
2. Wauchope All Abilities Playground - Concept A site plan
3. Wauchope All Abilities Playground - Concept B Layout
4. Wauchope All Abilities Playground - Concept B site plan
5. Community engagement results
6. Wauchope Community Progress Association submission
7. Virginia Jung submission
8. Wauchope All Abilities Playground - Police Safety Audit

Subject: CONFIDENTIAL COMMITTEE OF THE WHOLE

RECOMMENDATION

1. That Council move into Confidential Committee of the Whole to receive and consider the following items:

Item 10.01 Acquisition of land Lot 9 Sec15 DP 758852

This item is considered confidential under Sect 10A(2)(d(ii)) of the Local Government Act 1993, as it contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council.

2. That pursuant to Section 10A Subsections 2 & 3 and 10B of the Local Government Act 1993 (as amended), the press and public be excluded from the proceedings of the Council in Confidential Committee of the Whole on the basis that the items to be considered are of a confidential nature.
3. That the recommendations made in Confidential Committee of the Whole be made public as soon as practicable.

Subject: ADOPTION OF RECOMMENDATIONS FROM THE CONFIDENTIAL COMMITTEE OF THE WHOLE

RECOMMENDATION

That the undermentioned recommendations from Confidential Committee of the Whole be adopted:

Item 10.01 Acquisition of land Lot 9 Sec15 DP 758852

This item is considered confidential under Sect 10A(2)(d(ii)) of the Local Government Act 1993, as it contains commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the Council.

RECOMMENDATION