



Hastings Access Sub-Committee

Business Paper

date of meeting: Monday, 13 August 2012

location: Emergency Operations Centre Training Room, Central Road, Port Macquarie

time: 2.00pm

Note: Council is distributing this agenda on the strict understanding that the publication and/or announcement of any material from the Paper before the meeting not be such as to presume the outcome of consideration of the matters thereon.



**PORT MACQUARIE
HASTINGS**

Hastings Access Sub-Committee

CHARTER

- (a) To advise Council regarding issues of access and facilities for persons with disabilities to all public areas and public buildings within the Hastings Local Government area.
- (b) To provide expert advice and recommendations, including pre-lodgement advice on building and development applications relating to public buildings, where necessary.
- (c) To develop guidelines for assessing building and development applications relating to private buildings.



**PORT MACQUARIE
HASTINGS**

Hastings Access Sub-Committee

ATTENDANCE REGISTER

Member	13/02/12	12/03/12	16/04/12	14/05/12	18/06/12	09/07/12
Camden Haven & Vision Impairment	✓	A	A	A	A	X
Guide Dogs NSW	A	✓	✓	✓	✓	✓
Access Building Designer	✓	✓	✓	A	A	✓
Wauchope Seniors	✓	A	A	A	A	X
Physical Disability	✓	✓	✓			X
Port Macquarie Access	✓	✓	✓	✓	✓	✓
Camden Haven Access	✓	A	A	A	✓	✓
Care & Mobility	✓	✓	✓	✓	✓	✓
Hastings Macleay Community Transport	A	A	✓	✓	A	A
Wauchope Access	A	A	A	A	A	✓
Education & Access	✓	✓	A	✓	✓	✓
PMHC Aged & Disability Officer	✓	✓	✓	✓	✓	✓

Key: ✓ = Present
A = Absent With Apology
X = Absent Without Apology



**PORT MACQUARIE
HASTINGS**

Hastings Access Sub-Committee Meeting
Monday, 13 August 2012

Items of Business

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Item: 01**Subject: ACKNOWLEDGEMENT OF COUNTRY**

"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

Item: 02**Subject: APOLOGIES**

RECOMMENDATION

That the apologies received be accepted.

Item: 03**Subject: CONFIRMATION OF PREVIOUS MINUTES**

RECOMMENDATION

That the Minutes of the Hastings Access Sub-Committee Meeting held on 9 July 2012 be confirmed.

Item: 04
Subject: DISCLOSURES OF INTEREST

RECOMMENDATION

That Disclosures of Interest be presented

DISCLOSURE OF INTEREST DECLARATION

Name of Meeting:
Meeting Date:
Item Number:
Subject:
.....

I, declare the following interest:

Pecuniary:
Take no part in the consideration and voting and be out of sight of the meeting.

Non-Pecuniary - Significant Conflict:
Take no part in the consideration and voting and be out of sight of the meeting.

Non-Pecuniary - Insignificant Conflict:
May participate in consideration and voting.

For the reason that:
.....

Signed: Date:

(definitions are provided on the next page)



Definitions

(Local Government Act and Code of Conduct)

Pecuniary

An interest that a person has in a matter because of a reasonable likelihood or expectation or appreciable financial gain or loss to the person or another person with whom the person is associated. (LG Act s442 and s443).

A Councillor or member of a Council Committee who is present at a meeting and has a pecuniary interest in any matter which is being considered must disclose the nature of that interest to the meeting as soon as practicable.

The Councillor or member of a Council Committee must not take part in the consideration and voting on the matter and be out of sight of the meeting. (LG Act s451)

Non-Pecuniary

An interest that is private or personal that the Councillor or member of a Council Committee has that does not amount to a pecuniary interest as defined in the LG Act.

If you have declared a non-pecuniary interest you have a number of options for managing the conflict. The option you choose will depend on an assessment of the circumstances of the matter, the nature and significance of your interest. You must deal with a non-pecuniary interest in one of the following ways.

Non Pecuniary – Significant Interest

(For example; family, a close friendship, membership of an association, sporting club, corporation, society or trade union).

- Have no involvement by absenting yourself from and not taking part in any consideration or voting on the issue as if the provisions in the LG Act s451(2) apply.
- A future alternative is to remove the source of the conflict (for example, relinquishing or divesting the personal interest that creates the conflict or reallocating the conflicting duties to another officer).

Non Pecuniary – Less than Significant Interest

- It may be appropriate that no action is taken. However, you must provide an explanation of why you consider that the conflict does not require further action.

Item: 05
Subject: BUSINESS ARISING FROM PREVIOUS MINUTES

Item:	5.1	Date:	12 March 2012
Subject:	Yellow Brick Road		
Action Required:	Discuss name and stencil design		
Current Status:	Discuss at August Meeting		

Item:	5.4	Date:	12 March 2012
Subject:	Access Committee representatives meeting with Town Centre Masterplan Committee		
Action Required:	Brian Buckett to arrange meeting		
Current Status:	Provide update at August Meeting		

Item:	5.8	Date:	12 March 2012
Subject:	Access Map		
Action Required:	Second draft of map to be reviewed		
Current Status:	Activity for August Meeting		

Item:	5.11	Date:	14 May 2012
Subject:	Access Improvement Works for buildings		
Action Required:	Update about Accessible Fishing Platform (grant)		
Current Status:	Feedback for August Meeting		

Item:	5.12		14 May 2012
Subject:	Aldi Car Park		
Action Required:	Julie Priest to advise if Developers Deposit has been refunded by Council		
Current Status:	Provide update at August Meeting		

Item:	5.14		14 June 2012
Subject:	Access Friendly Project		
Action Required:	<ol style="list-style-type: none"> 1. Access Friendly promotional materials provided (stickers, fliers, nametags) 2. Committee to decide on list of access Friendly business we can approach direct and sign up to the scheme. 		
	<ol style="list-style-type: none"> 1. View materials at August Meeting 2. Discuss at August Meeting 		

Item:	5.14		14 June 2012
Subject:	Roads Technical Information		
Action Required:	Location of Dura-kerb products used on local driveways		
Current Status:	Provide update at August Meeting		



Item:	5.15		14 June 2012
Subject:	North Shore Ferry		
Action Required:	Julie Priest to contact Ferry Operations Manager and report back		
Current Status:	Provide update at August Meeting		

Item:	5.16		14 June 2012
Subject:	Development Approval & Footpaths		
Action Required:	Proposal that footpath is installed as a mandatory requirements as part of DA		
Current Status:	Provide update at August Meeting		

Item:	5.17		14 June 2012
Subject:	Access Requests		
Action Required:	Request from Kendall Bottlo for stairs and footpath improvement		
Current Status:	Julie to provide information at August meeting		