
PRESENT

Members:

Bruce Hardy
Mitch McKay
Patricia Johnson AM
Louise Gibbs

Other Attendees:

Stewart Todd –Group Manager Governance & Executive Services
Jenny Mead - Corporate Events Coordinator

The meeting opened at 4.35pm.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies from Brian Peel, Graeme Cook, Deborah Hoffman, Noel Hoffman and Chantelle Dagger be received and accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Port Macquarie-Handa Sister City Sub-Committee Meeting held on 23 August 2012 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

12.01 Gift for Handa:

Chairman to arrange collection of glass plates and delivery to Council.

11 Invitation to Dashi Festival:

Committee advised that to date no airfares have been booked and that airfare sales are being monitored.

06 HOST SCHOOL

CONSENSUS

That:

1. Westport High School be extended an invitation to host the 2013 Study Tour group from Handa.
2. If Westport High School is unable to host the 2013 Study Tour group, an invitation be extended to St Josephs Regional High School to host the 2013 Study Tour group from Handa.
3. The Sub-Committee be advised as to the status of securing a Host School for 2013.

07 INCOME AND EXPENDITURE REPORT AUGUST 2012

CONSENSUS:

That the information in the Income and Expenditure Report August 2012 be noted.

08 INVITATION FROM HANDA CITY COUNCIL TO ADMINISTRATOR TO ATTEND DASHI FESTIVAL IN 2012

CONSENSUS:

That the information relating to the invitation from the Mayor of Handa City Council to Council's Administrator to attend the upcoming Dashi Festival in 2012 be noted.

09 SUGGESTION FOR UPCOMING 2013 STUDY TOUR

Suggestions put forward to enhance the 2013 tour include:

- Coach (not mini bus) required for transport to and from airport to ensure that all luggage can be transported within the one vehicle
- CWA Port Macquarie Branch ladies be asked to provide the catering for the afternoon tea with the Mayor that will take place in the Council Offices in 2013
- Increase food quantity available for lunch at Billabong Wildlife Park
- Increase food quantity available for morning tea whilst on board the Junk Boat
- Consider Westport Bowling Club as venue for dinner with teachers on the Monday night
- Chris Waal to be contacted to provide the entertainment at the Farewell Function again in 2013
- Cultural activity - if host school for 2013 considers a cooking activity suggest they don't consider making sushi due to the difficulty experienced with the use of knives required in the preparation of the ingredients.
- That an Electronic Funds Transfer, to cover the costs associated with the Study Tour Group, be undertaken by the Handa Higashi Senior High School prior to the Study Tour Groups' departure from Japan. This would alleviate the concern expressed for the teachers required to carry the large amount of money for their entire journey from Japan to Port Macquarie.

CONSENSUS:

That:

1. The 2013 Study Tour program be based on that of 2012.
2. The Sub-Committee note the suggestions to enhance the 2013 Study Tour program.
3. The 2013 draft program incorporate Sub-Committee suggestions to enhance the Study Tour.

10 DEBRIEF 2012 STUDY TOUR

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- Coach (not mini bus) required for transport to and from airport to ensure that all luggage can be transported within the one vehicle
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 3. The 2013 draft program incorporate Sub-Committee suggestions to enhance the Study Tour.
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11 MEETING SCHEDULE

CONSENSUS:

That the first meeting of the Handa Sister City Sub-Committee be scheduled for March 2013.

12 GENERAL BUSINESS

Patricia Johnson AM advised that the Hastings Koala Orchestra will be travelling to Japan and performing in Tokyo, Sapporo, Handa and Kyoto. The group will spend three (3) weeks in Japan departing Port Macquarie on 7 April 2013.

CONSENSUS:

That the information raised in General Business be noted.

The meeting closed at 5.40pm.