

**PRESENT**

**Members:**

Jeffery Sharp  
Cliff Toms  
Gary Randall  
Anthony Wilson  
David Capper  
Robert Turner  
Brian Buckett  
Tony Thorne  
Jeff Gillespie

**Other Attendees:**

Liam Bulley

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The meeting opened at 8.10am.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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**CONSENSUS:**

That the apology received from Brian Tierney be accepted.

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**03 CONFIRMATION OF MINUTES**

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**CONSENSUS:**

1. That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 11 July 2012 be confirmed.
  2. That the Minutes of the Extraordinary Town Centre Master Plan Sub-Committee Meeting held on 18 July 2012 be confirmed.
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**04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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09 The working party has requested David Tooby to provide concept plans. Discussion has been held with Banstone and will meet with them on site. Quotes have been received to pour a trial ramp. Gary Randall requested consensus from the Town Centre Master Plan Sub-Committee to proceed with the trial ramp as per the quote provided. Jeffery Sharp enquired if cycling requirements had been considered. Gary Randall advised that the working party had considered cycling requirements, however to ensure a quality product using tiles, a cycle path is not possible. It was noted that the more secure installation of the tiles would be suitable for cyclists.

**CONSENSUS:**

That the Town Centre Master Plan Sub-Committee note the update provided and that Council proceed with pouring the trial ramp.

10 Cliff Toms advised that the designs are still progressing and will be presented to the Town Centre Master Plan Sub-Committee as they are completed. Cliff Toms requested that the Town Centre Master Plan Sub-Committee nominate a substitute Design working party member for Brian Tierney's absence.

**CONSENSUS:**

That Brian Buckett be included on the Design working party during the unavailability of Brian Tierney.

That Council approach Essential Energy regarding the possible relocation of the power poles located near the Kooloongbung Creek pedestrian bridge site.

14 Council is working with Essential Energy for the power requirements for Tastings On Hastings (CBD). A tree light has been trialled in Horton Street and will be presented to a future Town Centre Master Plan Sub-Committee meeting, possibly hold an after dark meeting to visibly inspect the light and effect. Jeffery Sharp enquired about a meeting with Tourism Board, Port Macquarie Chamber of Commerce and Town Centre Master Plan Sub-Committee representatives to discuss the Christmas Tree plans and options. Tony Thorne suggested the agenda of the meeting would be type of tree, location of tree, configuration of tree and budget for tree.

**CONSENSUS:**

That Council arrange a meeting between the Tourism Board, Port Macquarie Chamber of Commerce and Town Centre Master Plan Sub-Committee representatives to discuss the Christmas Tree options.

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06 A meeting was held Tuesday 31 July 2012 regarding the parking strategy and recommendations put forward by the Port Macquarie Chamber of Commerce. The changes agreed to are:

Plaza Carpark (Short Street) – increase all existing 2 hour parking spaces to 4 hour parking time limits

William Street (Short Street to Kooloonbung Creek) – increase all existing 1 hour parking spaces to 2 hour parking time limits

Hay Street (William Street to St Agnes) – increase all existing 1 hour parking spaces to 2 hour parking time limits

Hay Street (William Street to Port Central, east side only) – alter the existing 30 minute time limit to commence from 8:30am (instead of 6:30am), to be consistent with the western side

Short Street (Barracks Lane to William Street, east side only) – increase all existing 15 minute parking spaces to 30 minute parking time limits

Cliff Toms advised that the above changes are required to be presented to the Local Traffic Committee for endorsement prior to implementation.

11 Council has adopted the recommendation from the Town Centre Master Plan Sub-Committee at the Ordinary Council meeting held 25 July 2012. The recommendation is as follows: Council endorse the ongoing membership of Mr Brian Tierney and Mr Jeff Gillespie as members of the Town Centre Master Plan Sub-Committee for a further twelve (12) months (27 July 2012 to 26 July 2013). The membership will conclude at the July 2013 Town Centre Master Plan Sub-Committee Meeting.

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## **06 TOWN GREEN IMPROVEMENT WORKS**

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Liam Bulley provided a history of the report and large prints of the designs were provided for discussion. Liam Bulley advised that several focus areas have already had further designs requested for a project brief. The Town Centre Master Plan Sub-Committee agreed that the linkage with the Kooloonbung Creek pedestrian bridge is important and should be considered with the pathway designs. Liam Bulley advised that further discussion with Department of Lands was required to seek clarification on their plans of management.

### **CONSENSUS:**

That the priority for Town Green improvement works is the pathway and that designs for the pathway be presented to a future meeting of the Town Centre Master Plan Sub-Committee.

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**07 TASTINGS ON HASTINGS**

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**CONSENSUS:**

1. That the Town Centre Master Plan Sub-Committee endorse a maximum payment of \$18,000 for the hiring of marquees for the October 2012 Tastings on Hastings event subject to a meeting with representatives from the Town Centre Master Plan Sub-Committee, Tastings on Hastings and Council's Events team.
2. That the representatives from the Town Centre Master Plan Sub-Committee be Jeffery Sharp, Rob Turner and Jeff Gillespie.

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**08 GENERAL BUSINESS**

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08.01 Jeff Gillespie suggested that parking changes in the Plaza/Post Office area could be implemented as per the Master Plan (between Barrick Lane and William Street), including blocking off one entrance to the Plaza carpark creating additional parking and centre parking. Cliff Toms further suggested it could be implemented as an interim measure.

**CONSENSUS:**

That a concept drawing for the implementation of parking between Barrick Lane and William Street be presented back to a future Town Centre Master Plan Sub-Committee meeting.

08.02 Rob Turner enquired about the requirements for shopping trolleys in DA's, example Coles have shopping trolleys which cannot leave their location, Dan Murphy's trolleys can go anywhere. And further advised that the Port Macquarie Chamber submitted a proposal that all new businesses in the CBD with trolleys utilise the trolleys restricted to a location. Jeffery Sharp advised that the Compliance department could follow up, but specifically that the Dan Murphy's development was likely approved before that condition was introduced.

08.03 Rob Turner raised concerns that the street sweeper was damaging buildings. Gary Randall advised Rob Turner to provide specific details for follow up. Jeffery Sharp advised that a new street sweeper operator commenced today. Gary Randall further advised that the new street sweeper would also be monitoring the area and reporting and issues (example broken streets, lights).

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The meeting closed at 10.00am.