
PRESENT

Members:

Jeffery Sharp
Cliff Toms
Gary Randall
Stephen Byers
Michael Mowle
David Capper
Robert Turner
Brian Buckett
Tony Thorne
Jeff Gillespie

Other Attendees:

Liam Bulley
Ross Spears
Devon Wardill
Andy Atkins

The Meeting opened at 8.05am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS

That the apologies received from Anthony Wilson and Brian Tierney be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 1 August 2012 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

09 – Trial ramp will be poured in the coming weeks.

10 – See Item 07

11 – See Item 10

14 – Meeting held between representatives of the Town Centre Master Plan Sub-Committee, Tastings on Hastings and Council's Events team. Council's Electrical Projects Officer meeting with Essential Energy representatives this morning to confirm electrical requirements. Jeff Gillespie and Rob Turner have discussed with Gary Woods of Essential Energy the time frame and Gary Woods advised he would possibly be able to cut the time frame. Jeffery Sharp advised that Essential Energy is required to provide details before design can be commenced. Council's Electrical Projects Officer is working towards this.

CONSENSUS

1. That Jeffery Sharp discuss with Council's Electrical Projects Officer the outcome of the meeting with Essential Energy and arrange a meeting with Gary Woods onsite to progress the electrical requirements.
2. The Town Centre Master Plan Sub-Committee increase the contribution from \$18,000 to \$25,000 for this year (2012) only.

12 – NSW Police unavailable to attend meetings on Wednesdays. A meeting of the Hay Street Forecourt Working Party and NSW Police will be arranged.

Christmas Tree – Jeffery Sharp raised Minutes of a meeting held between Port Macquarie Chamber of Commerce in which it was noted that the Town Centre Master Plan Sub-Committee is taking over the organisation of the Christmas events. Rob Turner clarified that the Port Macquarie Chamber of Commerce is organising the Christmas Events and representatives from the Town Centre Master Plan Sub-Committee is requested.

Discussion was held around the Christmas tree options, 6m tree or 12m tree. The purchase of a Christmas tree would require storage, maintenance and installation costs to be considered.

CONSENSUS

1. That David Capper and Jeffery Sharp represent the Town Centre Master Plan Sub-Committee in the Christmas Event meetings.
2. That the Town Centre Master Plan Sub-Committee is willing to purchase the 12m tree with a budget of up to \$90,000 subject to Council taking on responsibility for maintenance, storage and installation of the tree each year and report back to the Town Centre Master Plan Sub-Committee with their proposal of their financial contribution.

06 REMOVAL OF STREET FURNITURE HORTON STREET

CONSENSUS

That the Town Centre Master Plan Sub-Committee endorse the removal of the bench seat located in Horton Street, outside the Commonwealth Bank, Port Kebabs and McDonalds.

07 WORKS PROGRAMME - DESIGN PROGRESS

Discussion held around the parking between Barrick Lane and William Street.

Cliff Toms advised that the designs completed for Short Street are not complete as they do not include the Plaza side of the street.

CONSENSUS

1. That the progress of designs currently committed and listed in the recently adopted Master Plan financial model (works programme) be received and noted.
 2. That the design for Short Street be completed and that interim works be undertaken for parking on the Plaza side of Short Street between Barrick Lane and William Street.
 3. That the Town Centre Master Plan Sub-Committee provided feedback on the Town Green design brief to Rachael Millett by close of business Wednesday 29 August 2012.
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08 SHORT STREET - FLOODING AND ROAD ISSUES

CONSENSUS

1. That the response to Mr John Rutter advise that:
 - a. The design for the Kooloonbung Creek foreshore improvements are being finalised and the designs include road improvements. Further, that the Kooloonbung Creek foreshore improvements are included in the 2013/14 Town Centre Master Plan budget.
 - b. The Town Centre Master Plan Sub-Committee has investigated the flooding issues in Short Street and unfortunately there is no engineering solution to suit the existing buildings.
 2. That the landowners of Short Street be invited to a meeting to review the detailed design of Kooloonbung Creek foreshore upgrades.
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09 KOOLOONBUNG CREEK PEDESTRIAN BRIDGE

Ross Spears, Opus Senior Principal Engineer, Devon Wardill, Opus Senior Project Engineer and Andy Atkins, Council's Principal Design Engineer, attended the Town Centre Master Plan Sub-Committee meeting at 8:30am and presented options for the Kooloonbung Creek pedestrian bridge. Options presented were:

1. Single span steel truss footbridge
2. Single span timber truss footbridge
3. Single span steel arch footbridge
4. Cable stay footbridge
5. Multi span prefabricated deck system

The location of the pedestrian bridge was discussed, with Cliff Toms suggesting the footbridge be located on the first corner from the Buller Street bridge and heading diagonally towards the Town Green.

CONSENSUS

1. That the Town Centre Master Plan Sub-Committee endorse the cable stay footbridge as the preferred design option for the Kooloonbung Creek pedestrian bridge
2. That the Town Centre Master Plan Sub-committee recommend to Council that Council adopt the cable stay footbridge as the preferred option for the Kooloonbung Creek pedestrian bridge. And further that Council place the options on public exhibition and commence community engagement regarding the Kooloonbung Creek pedestrian Bridge.
3. That a conceptual design showing the cable stay footbridge located on the corner from the Buller Street bridge and heading diagonally towards the Town Green be presented to the Town Centre Master Plan Sub-Committee.

10 LANDSCAPING REVIEW: PORT MACQUARIE CBD

CONSENSUS

1. The actions identified for immediate delivery within the "Landscaping review: Port Macquarie CBD" be delivered prior to Christmas 2012.
2. That longer term actions included within the "Landscaping review: Port Macquarie CBD" be considered at a future Town Centre Master Plan Sub-Committee.

11 GENERAL BUSINESS

There was no General Business to report.

The Meeting closed at 10.30am.