



# Australia Day Sub-Committee

## Business Paper

**date of meeting:** Friday, 19 October 2012

**location:** Function Room, PMHC, Port Macquarie

**time:** 8.30am

**Note:** Council is distributing this agenda on the strict understanding that the publication and/or announcement of any material from the Paper before the meeting not be such as to presume the outcome of consideration of the matters thereon.



**PORT MACQUARIE  
HASTINGS**

## Australia Day Sub-Committee

### CHARTER

---

1. To stimulate a public awareness and recognition of Australia Day.
2. To receive and consider nominations for Australia Day Awards and determine recipients of such Awards.



**PORT MACQUARIE  
HASTINGS**

## Australia Day Sub-Committee

### ATTENDANCE REGISTER

Member	20/07/12	17/08/12	21/09/12			
Richard Gander (Community Rep)	✓	✓	A			
Grahame Hogan (Tacking Point Lions Club)	✓	✓	✓			
Malcolm Merrick (Tacking Point Lions Club)	✓	✓	✓			
Andy Neal (Wauchope Rotary Club)	✓	✓	✓			
Will Jamieson (Wauchope Rotary Club)		A	A			
Greg Cavanagh (Wauchope Lions Club)	✓	A	✓			
John Saunders (Camden Haven Chamber of Commerce)	✓	A	✓			
Robert Dwyer (Camden Haven Chamber of Commerce)		✓	✓			
<b>Non-voting</b>						
Stewart Todd (PMHC Group Manager Governance & Executive Services)	✓	✓	✓			
Jenny Mead (PMHC Corporate Events Coordinator)	✓	A	A			

**Key:** ✓ = Present  
**A** = Absent With Apology  
**X** = Absent Without Apology



**PORT MACQUARIE  
HASTINGS**

# Australia Day Sub-Committee Meeting

Friday, 19 October 2012

## Items of Business

<b>Item</b>	<b>Subject</b>	<b>Page</b>
01	Acknowledgement of Country .....	<u>1</u>
02	Apologies.....	<u>1</u>
03	Confirmation of Minutes .....	<u>1</u>
04	Disclosures of Interest.....	<u>6</u>
05	Business Arising from Previous Minutes.....	<u>10</u>
06	2013 Australia Day Ambassador .....	<u>11</u>
07	2013 Australia Day Awards.....	<u>12</u>
08	Australia Day Activities - Camden Haven .....	<u>13</u>
09	Australia Day Activities - Wauchope .....	<u>14</u>
10	Australia Day Activities - Port Macquarie .....	<u>15</u>
11	2013 Australia Day Activities Budget.....	<u>16</u>
12	Next Meeting .....	<u>17</u>
13	General Business	



**PORT MACQUARIE  
HASTINGS**

---

**Item: 01****Subject: ACKNOWLEDGEMENT OF COUNTRY**

---

"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

---

**Item: 02****Subject: APOLOGIES**

---

**RECOMMENDATION**

That the apologies received be accepted.

---

**Item: 03****Subject: CONFIRMATION OF PREVIOUS MINUTES**

---

**RECOMMENDATION**

That the Minutes of the Australia Day Sub-Committee Meeting held on 21 September 2012 be confirmed.

**PRESENT**

**Members:**

Grahame Hogan (Tacking Point Lions Club)  
Malcolm Merrick (Tacking Point Lions Club)  
Andy Neal (Wauchope Rotary Club)  
Greg Cavanagh (Wauchope Lions Club)  
John Saunders (Camden Haven Chamber of Commerce)  
Robert Dwyer (Camden Haven Chamber of Commerce)

**Other Attendees:**

Stewart Todd (Group Manager Governance & Executive Services)

---

The meeting opened at 8.35am.

---

**01 ACKNOWLEDGEMENT OF COUNTRY**

---

The Acknowledgement of Country was delivered.

---

**02 APOLOGIES**

---

**CONSENSUS:**

That the apologies from Richard Gander, Will Jamieson and Jenny Mead be received and noted.

---

**03 CONFIRMATION OF MINUTES**

---

**CONSENSUS:**

That the Minutes of the Australia Day Sub-Committee Meeting held on 17 August 2012 be confirmed.

---

---

**04 DISCLOSURES OF INTEREST**

There were no disclosures of interest presented.

---

**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

Expressions of Interest:

Committee advised that letter to the Camden Haven Chamber of Commerce advising membership appointment to the Australia Day Sub-Committee had been posted.

---

**06 2013 AUSTRALIA DAY AMBASSADOR**

CONSENSUS:

That the information in the 2013 Australia Day Ambassador report be noted.

---

**07 2013 AUSTRALIA DAY AWARDS**

CONSENSUS:

1. That the information in the 2013 Australia Day Awards report be noted.
2. That the Australia Day Awards Presentation Evening be held in the theatre at the Glasshouse on Friday 25 January 2013.

---

**08 AUSTRALIA DAY ACTIVITIES - CAMDEN HAVEN**

An update on some of the activities that will be included as part of the celebrations were tabled at the meeting. The Section 68 (use of adjoining reserve) and DA are yet to be completed.

CONSENSUS:

That the Committee note the information provided by Camden Haven Chamber of Commerce on their proposed Australia Day celebrations.

---

## **09 AUSTRALIA DAY ACTIVITIES - WAUCHOPE**

---

Wauchope representative advised that Official Program will be held on the grassy knoll at Bain Park and not the Rotary Hall as previously advised. Questions raised as to the inclusion of the Big Red Bus and Tower of Terror at the Wauchope celebrations.

### **CONSENSUS:**

That the information provided by the Wauchope Lions/Rotary representative on their proposed Australia Day celebrations to be held at Bain Park, Wauchope be noted and actioned accordingly.

That feedback be provided at the next meeting regarding the availability of the Big Red Bus and the Tower of Terror and the Community Band Subsidies program.

---

## **10 AUSTRALIA DAY ACTIVITIES - PORT MACQUARIE**

---

Proposed program for Australia Day Celebrations in Port Macquarie to include:

- Markets and all activities on Town Green and Northern Part of Horton Street, no road closure required along Clarence Street.
- Fun Run along the coast and shipwreck contest.
- Cars from 1988 to be sourced to carry VIP's (Mayor, Ambassadors, GM etc) in line with 25 year Australia Day Council Theme.
- Battle of the Bands – Contact to be made with Youth Advisory Council to seek their interest.

### **CONSENSUS:**

That the information provided by the Tacking Point Lions Club on the Australia Day celebrations proposed for Port Macquarie be noted and actioned accordingly.

---

## **11 2013 AUSTRALIA DAY ACTIVITIES BUDGET**

---

Port Macquarie and Laurieton Chamber of Commerce tabled their respective budget estimates at the meeting.

### **CONSENSUS:**

That the information in the 2013 Australia Day Activities Budget report be noted and actioned accordingly.

That the budget estimates tabled at the meeting be considered by Council with feedback to be provided at the next meeting.

That Wauchope Rotary/Lions Club representatives submit their budget estimates as soon as possible.



---

**12 NEXT MEETING**

---

CONSENSUS:

That the information relating to the remainder of the 2012/2013 Meeting Schedule be noted.

---

**13 GENERAL BUSINESS**

---

Sub-Committee requested the Volunteer Organisation Essential Guide to be emailed through to Sub-Committee Members for their information.

Andy Neal left meeting at 9.25am

---

The meeting closed at 9.27am.

---

Item: 04  
Subject: DISCLOSURES OF INTEREST

---

**RECOMMENDATION**

That Disclosures of Interest be presented

**DISCLOSURE OF INTEREST DECLARATION**

Name of Meeting: .....  
Meeting Date: .....  
Item Number: .....  
Subject: .....  
.....

I, ..... declare the following interest:

**Pecuniary:**

Take no part in the consideration and voting and be out of sight of the meeting.

**Non-Pecuniary - Significant Conflict:**

Take no part in the consideration and voting and be out of sight of the meeting.

**Non-Pecuniary - Insignificant Conflict:**

May participate in consideration and voting.

For the reason that: .....  
.....

Signed: ..... Date: .....

*(definitions are provided on the next page)*



**Definitions**

(Local Government Act and Code of Conduct)

**Pecuniary**

An interest that a person has in a matter because of a reasonable likelihood or expectation or appreciable financial gain or loss to the person or another person with whom the person is associated. (LG Act s442 and s443).

A Councillor or member of a Council Committee who is present at a meeting and has a pecuniary interest in any matter which is being considered must disclose the nature of that interest to the meeting as soon as practicable.

The Councillor or member of a Council Committee must not take part in the consideration and voting on the matter and be out of sight of the meeting. (LG Act s451)

**Non-Pecuniary**

An interest that is private or personal that the Councillor or member of a Council Committee has that does not amount to a pecuniary interest as defined in the LG Act.

If you have declared a non-pecuniary interest you have a number of options for managing the conflict. The option you choose will depend on an assessment of the circumstances of the matter, the nature and significance of your interest. You must deal with a non-pecuniary interest in one of the following ways.

**Non Pecuniary – Significant Interest**

(For example; family, a close friendship, membership of an association, sporting club, corporation, society or trade union).

- Have no involvement by absenting yourself from and not taking part in any consideration or voting on the issue as if the provisions in the LG Act s451(2) apply.
- A future alternative is to remove the source of the conflict (for example, relinquishing or divesting the personal interest that creates the conflict or reallocating the conflicting duties to another officer).

**Non Pecuniary – Less than Significant Interest**

- It may be appropriate that no action is taken. However, you must provide an explanation of why you consider that the conflict does not require further action.

**SPECIAL DISCLOSURE OF PECUNIARY INTEREST DECLARATION**

<b>By</b> <i>[insert full name of councillor]</i>	
<b>In the matter of</b> <i>[insert name of environmental planning instrument]</i>	
<b>Which is to be considered at a meeting of the</b> <i>[insert name of meeting]</i>	
<b>Held on</b> <i>[insert date of meeting]</i>	
<b>PECUNIARY INTEREST</b>	
Address of land in which councillor or an associated person, company or body has a proprietary interest ( <i>the identified land</i> ) <sup>i</sup>	
Relationship of identified land to councillor <i>[Tick or cross one box.]</i>	<input type="checkbox"/> Councillor has interest in the land (e.g. is owner or has other interest arising out of a mortgage, lease trust, option or contract, or otherwise).  <input type="checkbox"/> Associated person of councillor has interest in the land.  <input type="checkbox"/> Associated company or body of councillor has interest in the land.
<b>MATTER GIVING RISE TO PECUNIARY INTEREST</b> <sup>ii</sup>	
Nature of land that is subject to a change in zone/planning control by proposed LEP ( <i>the subject land</i> ) <sup>iii</sup> <i>[Tick or cross one box]</i>	<input type="checkbox"/> The identified land.  <input type="checkbox"/> Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control <i>[Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land]</i>	
Proposed change of zone/planning control <i>[Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]</i>	
Effect of proposed change of zone/planning control on councillor <i>[Tick or cross one box]</i>	<input type="checkbox"/> Appreciable financial gain.  <input type="checkbox"/> Appreciable financial loss.

**Councillor's Signature:** ..... **Date:** .....



### Important Information

This information is being collected for the purpose of making a special disclosure of pecuniary interests under sections 451 (4) and (5) of the *Local Government Act 1993*. You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints made about contraventions of these requirements may be referred by the Director-General to the Local Government Pecuniary Interest and Disciplinary Tribunal.

This form must be completed by you before the commencement of the council or council committee meeting in respect of which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. The special disclosure must be recorded in the minutes of the meeting.

- 
- i. Section 443 (1) of the *Local Government Act 1993* provides that you may have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative<sup>iv</sup> or because your business partner or employer has a pecuniary interest. You may also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.
  - ii. Section 442 of the *Local Government Act 1993* provides that a **pecuniary interest** is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter or if the interest is of a kind specified in section 448 of that Act (for example, an interest as an elector or as a ratepayer or person liable to pay a charge).
  - iii. A pecuniary interest may arise by way of a change of permissible use of land adjoining, adjacent to or in proximity to land in which a councillor or a person, company or body referred to in section 443 (1) (b) or (c) of the *Local Government Act 1993* has a proprietary interest—see section 448 (g) (ii) of the *Local Government Act 1993*.
  - iv. **Relative** is defined by the *Local Government Act 1993* as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.

---

**Item: 05****Subject: BUSINESS ARISING FROM PREVIOUS MINUTES**

---

<b>Item:</b>	09	<b>Date:</b>	21/09/12
<b>Subject:</b>	Australia Day Activities - Wauchope		
<b>Action Required:</b>	Feedback be provided regarding the availability of the Big Red Bus and Tower of Terror at the Wauchope Celebrations and Community Band Subsidies Program		
<b>Current Status:</b>	Enquiries made with Pinnacle Challenge (new name) operators. Awaiting advice as to availability and fees. Difficulty experienced in contacting Big Red Bus operator. Community Band Subsidies Program was due to be opened in August. Awaiting advice from Cultural & Community Services regarding revised timeline for Grant Program.		

---

**Item: 06**

**Subject: 2013 AUSTRALIA DAY AMBASSADOR**

**Presented by: Executive Services, Anthony Hayward**

---

**RECOMMENDATION**

**That the information in the 2013 Australia Day Ambassador report be noted.**

**Discussion**

The online registration for 2013 Australia Day Ambassador Program has now been completed. Order of preference:

Sportsperson  
Indigenous Person  
Motivational Speaker  
Olympian/Paralympian  
Business  
Author/Journalist  
Singer/Entertainer  
Actor/Actress  
TV Presenter  
Academic  
Artist  
Presenter

It is envisaged that advice regarding our Ambassador should be received early December 2012.

**Attachments**

Nil



---

**Item: 07**

**Subject: 2013 AUSTRALIA DAY AWARDS**

**Presented by: Executive Services, Anthony Hayward**

---

### **RECOMMENDATION**

**That the information in the 2013 Australia Day Awards report be noted.**

### **Discussion**

Nominations for the 2013 PMHC Australia Day Awards opened on 15 October 2012.

Nominations will be received both in hard copy format and online via Council's Website. Nomination forms and posters have been distributed to all Council Branch Offices and Libraries.

The Committee is reminded that nominations received will be determined at the Australia Day Sub-Committee Meeting set down for Friday 14 December 2012.

Copies of the Australia Day Awards poster are available for distribution, upon request, by Sub-Committee members to shopkeepers/local businesses across the Hastings.

The Glasshouse Theatre has been booked for the Australia Day Awards to be held on the evening of 25 January 2013.

### **Attachments**

Nil



---

**Item: 08**

**Subject: AUSTRALIA DAY ACTIVITIES - CAMDEN HAVEN**

**Presented by: Executive Services, Anthony Hayward**

---

**RECOMMENDATION**

**That the information provided by Camden Haven Chamber of Commerce on their proposed Australia Day celebrations to be held at the rear of the Laurieton United Serviceman's Club be noted.**

**Discussion**

That the representatives of the Camden Haven Chamber of Commerce provide an update on their Australia Day celebrations proposed for the Camden Haven and the timing of the lodgement of their Development Application/Section 68.

**Attachments**

Nil

---

**Item: 09**

**Subject: AUSTRALIA DAY ACTIVITIES - WAUCHOPE**

**Presented by: Executive Services, Anthony Hayward**

---

**RECOMMENDATION**

**That the information provided by the Wauchope Lions/Rotary on their proposed Australia Day celebrations to be held at Bain Park, Wauchope be noted.**

**Discussion**

That the representatives of the Wauchope Lions/Rotary provide an update on the Australia Day celebrations proposed for Bain Park and provide a timeline for the lodgement of their Section 68 application.

Initial enquiries have been made with operators of the Pinnacle Challenge regarding their availability to participate in the Australia Day Celebrations planned for Wauchope and Port Macquarie. Council is awaiting further advice from the operator.

**Attachments**

Nil



---

**Item: 10**

**Subject: AUSTRALIA DAY ACTIVITIES - PORT MACQUARIE**

**Presented by: Executive Services, Anthony Hayward**

---

**RECOMMENDATION**

**That the information provided by the Tacking Point Lions Club on their Australia Day celebrations in Port Macquarie be noted.**

**Discussion**

That the representatives of the Tacking Point Lions Club provide an update on the activities planned for the Australia Day celebrations proposed for Port Macquarie in 2013.

Use of Town Green for the 2013 Australia Day Celebrations – DA 2009/375 remains current and the proposed celebrations will operate under this consent.

Update on the Fun Run course, shipwreck contest and car procession and proposed procession route to be provided.

Invitation extended to Council's Youth Advisory Officer to attend today's meeting to provide feedback to the Committee on YAC's (Youth Advisory Council) interest in being involved in the 2013 Australia Day Celebrations planned for Town Green.

**Attachments**

Nil



---

**Item: 11**

**Subject: 2013 AUSTRALIA DAY ACTIVITES BUDGET**

**Presented by: Executive Services, Anthony Hayward**

---

**RECOMMENDATION**

**That the information in the 2013 Australia Day Activities Budget report be noted.**

**Discussion**

Budget estimates have now been received from Camden Haven Chamber of Commerce and the Tacking Point Lions Club.

Awaiting submission of Wauchope Rotary/Lions Club Budget Estimate.

Upon receipt, each budget will be considered with final approval to be advised at the subsequent meeting of the Australia Day Sub-Committee.

**Attachments**

Nil



---

**Item: 12**

**Subject: NEXT MEETING**

**Presented by: Executive Services, Anthony Hayward**

---

### **RECOMMENDATION**

**That the meeting dates for the Australia Day Sub-Committee meeting schedule for the remainder of 2012/2013 be agreed and noted.**

### **Discussion**

The Sub-Committee note the 2012-2013 meeting schedule detailed below. Please note that the remainder of the meetings will be held in the Function Room not the Committee Room as previously reported.

Dates remaining for 2012/2013:

2012:

- Friday 16 November – Function Room
- Friday 14 December – Function Room (Australia Day Awards determined)

2013:

- Friday 18 January – Function Room
- Friday 25 January – Function Room  
(If required - Night of Australia Day Awards)
- Friday 22 February – Function Room (Debrief Meeting)

### **Attachments**

Nil