

**PRESENT**

**Members:**

Cliff Toms (PMHC)  
John Simon (Rep. Member for Port Macquarie)  
Noel Atkins (Rep. Member for Oxley)

**Other Attendees:**

Nick Gainsford (PMHC – Road Safety Officer)  
Steve Read (Port Macquarie Taxis)  
Jacob Harty (PMHC Transport & Traffic Engineer)  
Phillip Marshall (PMHC Admin. Officer)

Chair Cliff Toms advised that although NSW Police and RMS did not attend the meeting the pre meeting record of their respective votes on each item would be sufficient to deem a meeting quorum.

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The meeting opened at 10.30am.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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**CONSENSUS:**

That the apologies from the following members be accepted:  
(RMS) Daniel Boorman, Jaron Gawne (Busways), John Carrero (NSW Police)

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**03 CONFIRMATION OF MINUTES**

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**CONSENSUS:**

That the Minutes of the Local Traffic Committee Meeting held on 5 September 2012 be confirmed.

Council – Y

RMS – Y (by proxy)

Police – Y(by proxy)

Local Member for Port Macquarie (Rep) – Y

Local Member for Oxley (Rep) – Y

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**04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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**05 PORT MACQUARIE TRIATHLON CLUB SEASON 2012/2013 EVENTS**

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RMS representative (Daniel Boorman) issued the following comment via Email,

*Any event that has over 100 participants needs to be forwarded the RMS Traffic Operations Unit for assessment under the "Special Events Guidelines". As long as this is covered if required and Police assessment is ok, I have no issues.*

Council representative (Cliff Toms) noted the comments from the RMS and requested the condition be included in the recommendation.

**CONSENSUS:**

The Committee gave unanimous support the following points;

1. That the Transport Management Plans (TMP's), submitted with the events application be endorsed.
2. That the event organiser be responsible for the implementation of the TMP's as submitted with the application.
3. That the event organiser obtain, prior to the running of the events, the written approval of the NSW Police.
4. That the event organiser contact the local bus, taxi and emergency services prior to the running of each event to ensure awareness of the events by these services.
5. That the public be notified of the events through Council's Public Notices issued through local newspapers.
6. That the event organiser abide by any other condition that Council and the Police may impose.
7. Qualified Traffic Controllers (RMS-Blue or Grey Card) are to be used to control traffic at intersections.
8. That the event organiser carry out a letter box drop to affected residents and business proprietors advising of the proposed events on Council roads.
9. If the event has over 100 participants the TMP needs to be forwarded the RMS Traffic Operations Unit for assessment under the "Special Events Guidelines".

Council – Y

RMS – Y (by proxy)

Police – Y (by proxy)

Local Member for Port Macquarie (Rep) – Y

Local Member for Oxley (Rep) – Y

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**06 WEST PORT BOAT RAMP LOADING ZONE**

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RMS representative (Daniel Boorman) issued the following comment via Email,

*I think the idea is good however, I would disagree with the "Boat Loading Zone" terminology. A 5 min parking zone would allow the boaters to load before getting on the water. There looks to be plenty of parking for other users of the wharf and river bank.*

Council representative (Cliff Toms) noted the comments from the RMS and requested the signs be changed to parking zone with the same time limit of 5 minutes.

**CONSENSUS:**

That the Committee gave unanimous support the introduction of a Parking Zone, with a time limit of 5 minutes, within the existing No Parking zone on the approach road leading to the West Port Boat Ramp.

Council – Y

RMS – Y(by proxy)

Police – Y (by proxy)

Local Member for Port Macquarie (Rep) – Y

Local Member for Oxley (Rep) – Y

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**07 SALTWATER CREEK BRIDGE CONSTRUCTION**

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**CONSENSUS:**

That the Committee note the new construction commencement date of 14<sup>th</sup> January 2013 for the replacement of the Saltwater Creek bridge.

Council's Infra Operations staff to continue with appropriate community updates on the scheduling of the works

Council – Y

RMS – Y (by proxy)

Police – Y(by proxy)

Local Member for Port Macquarie (Rep) – Y

Local Member for Oxley (Rep) - Y

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**08 INFORMAL ITEM - STATUS REPORT**

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John Simon (Rep. Member for Port Macquarie) noted that the report does not look to be updated. There are entries going back two years without data in the Date Instrument Finalised and no data in the Date Instrument/Treatment Requested fields.

Council representative (Cliff Toms) noted the above comments and gave the Committee and undertaking to follow up with Councils Traffic staff for an update of the report.

**CONSENSUS:**

That the LTC Status report be received and noted and Council Traffic staff ensure future reports are up to date with appropriate comments.

Council – Y

RMS –

Police –

Local Member for Port Macquarie (Rep) – Y

Local Member for Oxley (Rep) - Y

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**09 GENERAL BUSINESS**

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**09.01 Lane closure – King Creek Road:**

Council's Transport & Traffic Engineer (Jacob Harty) tabled an email submitted by councils Senior Works Engineer relating to the restriction of northbound traffic as per the extract below.

*We have commenced works on the reconstruction of King Creek Road which covers the length from the Oxley Highway intersection to a point approx 500m south.*

*To limit the impact of these works on Oxley Highway traffic and to enable the expedient delivery of this project it will be necessary to prohibit northbound traffic through the job for defined periods of the works.*

*It is proposed to restrict all northbound traffic through the worksite between Sarahs Cres and the Oxley Highway commencing 22 October for a max. period of 6 weeks. These restrictions will operate between 8.00am – 4.30pm with the possibility of later finishes some afternoons dependent on the ground conditions encountered on the day. These hours have been selected to still permit residents access to the Oxley Highway during the morning peak to attend school, work etc. Southbound access through the site will be maintained at all times. Detours will be signposted at the Bago Road intersection as well as other intermediate intersections on King Creek Road.*

*These restrictions are necessary to prevent queuing of vehicles onto the Oxley Highway and also limit the number of traffic control devices (including traffic controllers) on the Oxley Highway. This methodology will also limit our exposure to the standard Road Occupancy License conditions (ROL's) imposed by RMS for activities on the highway e.g. further restricted hours etc.*

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*Could you please provide this advice to the representatives of the LTC. With the support of the LTC advance signage will be installed to advise residents/motorists of these changed conditions as well as a media release & direct advice to residents via letterbox drop*

*Peter Jenkins  
Senior Works Engineer*

Council representative (Cliff Toms) noted the email and recommended the proposal be reported separately to this meeting to members for their respective comments votes.

**CONSENSUS:**

The proposal be reported separately to this meeting and circulated to members for their/respective/ comments votes.

Council – Y

RMS –

Police –

Local Member for Port Macquarie (Rep) – Y

Local Member for Oxley (Rep) - Y

**09.02 Integrity of road works signage near Houston Mitchell Drive:**

John Simon (Rep. Member for Port Macquarie) discussed the potential confusion due to inconsistencies of the roadwork speed signage along Ocean Drive between Houston Mitchell Drive and Bonny Hills

The Committee noted John Simon's concerns and requested the matter be raised with Councils Infrastructure staff responsible for the management of the construction works.

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The meeting closed at 10.50am.