
PRESENT

Members:

Jeffery Sharp
Gary Randall
Brian Tierney
Jeff Gillespie
Michael Mowle
Michelle Love
Stephen Byers
Brian Buckett
Councillor Rob Turner (alternate)

Other Attendees:

Michaela Sisk

The meeting opened at 8.06am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from Councillor Geoff Hawkins, Councillor Mike Cusato and Tony Thorne be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 26 March 2014 be confirmed with the following changes to Item 05 Business Arising from Previous Minutes, 17. Rumble Bar replacement on Horton / William St:

1. Option 1 approx cost is \$196,000
2. Option 2 approx cost is \$86,000
3. Change 'slap' to 'slab' in last sentence of this item. i.e. "No significant difference in life expectancy as base **slab** is not being replaced."

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

19. 20 Year Celebration:

Project Manager has been working to prepare celebration events as per previous discussions with Chair by 30 June, preferably for Queens Birthday long weekend 7 June.

Brochure and video is in final stages of production.

Town Square area to be utilised for street festival, incorporating a competition with business owners on most improved building over past 5 years and best window dressing.

Proposal includes blocking Horton St between 10am - 3pm and organising for property and business owners to host food and market stalls.

Objectives are to make the public and business / property owners more aware of the TCMP, make them aware of where the funding comes from and what it is used for, to encourage a higher level of public and property owner involvement in the reinvigoration of the CBD and to introduce place making concepts.

A report is due to go to the Local Traffic Committee and Police in May. Electrical works, rental of equipment and supplies, set up of stages etc need to be organised. Council's Community Development Division has been heavily involved in planning. The approximate cost of this event is currently \$45,000 including a 10% contingency.

Concerns were raised by the Committee on the cost, timing and type of event, including ability to engage property and business owners for June event. Suggestions were raised on having this event incorporated with Tastings on Hastings, public exhibitions at the Glasshouse and Hay Street Forecourt, a re-enactment event for property owners of the first TCMP meeting.

All immediate further works in planning this project were put on hold by the Sub-Committee pending a working party being established to address Committee concerns, with following members:

Jeff Gillespie
Brian Tierney
Councillor Rob Turner

CONSENSUS:

1. That current plans be placed on hold until such time as the Working Party can meet and discuss options.
2. That the Project Manager calls a meeting with the Working Party week commencing 5 May 2014.

**06 TCMP PROJECT SUMMARY SHEET
WORKS AND ACTIVITIES - 2013/14 BUDGET SUMMARIES**

Project no. 1301 - Kooloonbung Creek Bridge is nearing completion of variation negotiations with a completion report expected to the Committee following finalization.

Project Manager has investigated temporary awning supports at the Macquarie Hotel. A DA has been approved for works however, the awning has since presented a safety hazard. As this is a heritage building the awning cannot simply be replaced and as such temporary supports are in place until a solution is found.

Project no. 1402 - Project Manager attempting to schedule footpath replacements according to annual budgets.

Project no. 1404 - Town Square and Town Green exhibition closes today.

Project no. 1406 - Clarence / Murray St intersection is currently awaiting Heritage sign off. Once attained the project will be presented to the Committee for endorsement to move to the concept stage.

Money remains unspent for Landscaping Upgrades.

CONSENSUS:

1. That a separate PDF A3 copy of the Summary Sheet be distributed with the agenda.
2. That the footpath replacement on the Macquarie Hotel corner of the Horton / Clarence intersection be placed on hold pending a decision on awning replacement or movement on the Town Square project.
3. That the Committee recommend that Council take action to secure tenure across the section of Barrack Lane between the optometrist and Cafe 66 to provide a connection of passage through this area.
4. That the Clarence / Murray St intersection project be presented to the Committee following Heritage sign off for endorsement to move to the concept stage.
5. That the Project Manager work with the Recreation and Buildings team to develop a program for maintenance within the CBD utilising allocated funds, taking into

consideration the possible engagement of Willing and Able or other outside resources to undertake regular maintenance works. Investigations be presented to May TCMP Meeting.

07 TCMP SIGNAGE OPTION STUDY

Council is meeting with Essential Energy in May to discuss lighting options and costs. It is proposed to incorporate information and decisions made as a result of the signage audit, e.g. colour palettes into the lighting study.

CONSENSUS:

1. That the Project Manager investigate State policies on signage and report back to the Committee.
2. That under awning lighting be considered in lighting study.
3. That there be some consideration given to building signage within the signage audit.
4. That Council undertake a contract with Complete Urban Pty Ltd to complete the signage option study.

08 CONSTRUCTION OF WILLIAM STREET BETWEEN SHORT STREET AND KOOLONBUNG CREEK FOOTBRIDGE

This project was adopted into the Operational Plan as per TCMP recommendation March 2014.

It is highly unlikely that Council will contribute funds from General Fund to this project as these works are not being undertaken as priority repair works or preventative works but rather under request of the TCMP Sub-Committee.

A condition of consent could be enforced to provide that any future development of the site replace in kind any works undertaken by the TCMP Sub-Committee that are disturbed during development.

A motion was moved by Brian Tierny and Jeff Gillespie "To defer this project, pending clarification of Woolworths' position."

Following debate the motion was amended "To defer the project until the contributions are better known; or until the Sub-Committee is comfortable with development of the William / Short Street site."

This motion was seconded and taken to vote.

Vote to defer: Brian Buckett, Brian Tierney, Jeff Gillespie, Michelle Love.

Motion to continue: Gary Randall, Jeffery Sharp, Michael Mowle, Stephen Byers.

A consensus was not reached and in line with meeting protocols, the motion was dismissed and thus works will continue to be scheduled in FY 2014/15.

09 PRESENTATIONS TO TCMP SUB-COMMITTEE

Mid-block crossings on Horton Street presented by Rob Shaw, Council's Design Engineer and John Hanlon, Council's Traffic and Transport Engineer.

TRACT has suggested 2 crossings on Horton Street between Clarence and William Streets.

Installing a pedestrian refuge would result in the loss of up to 9 car spaces. A zebra crossing would result in the loss of up to 16 car spaces and would require an RMS warrant. Loss of car spaces results from requirement to meet Australian Standards for formal pedestrian refuges / zebra crossings.

Informal crossings / ramps to disabled parks do not need to meet such stringent Australian Standards and as such resulting loss of car spaces would be minimal.

Current disabled ramps and car spaces do not comply with standards. Ramps need to be wider and distance between car spaces should be larger.

Pedestrian Access and Mobility Plan (PAMP) is being undertaken across the Local Government Area to readdress the focus from motorist access to pedestrian access. Pedestrian planning within the CBD is currently working well and it is envisioned that the PAMP will not diverge too far from the Master Plan but rather reinforce it.

Finalisation of the PAMP is expected by end 2014 with a draft intended for exhibition mid 2014. Funding of works resulting from the PAMP are funded 50% RMS / Council, however, RMS only provide base level funding and do not fund footpaths but rather contribute to ramps, tactile paving and way finding signage etc.

CONSENSUS:

1. That the Council Engineers investigate the use of informal block crossings utilising disabled parking spaces and access ramps. Informal block crossings would be located at the current disabled parking area outside the entrance to Port Central and created around Peachtree Arcade entrance, modifying three car spaces into two disabled spaces.
2. That block crossings on Horton Street between William and Hayward Streets be placed on hold pending outcome of informal block crossings between Clarence and William Streets.

10 GENERAL BUSINESS

10.01 Working Parties:

Nomination for working parties, as listed by Chair in email 22 April 2014, being:

Major Projects - including Town Square, Clarence/Murray intersection, mid-block crossings, William Street upgrade to and from Buller Street bridge and pedestrian bridge and paver upgrade Clarence Street, adjacent to Horton Street intersection to Glasshouse.

Special Projects and Pre-Construction - including landscaping, lights, bins, signs, poles, cycles, seats, Short Street flooding mitigation works, Glasshouse forecourt and paver repairs.

Nominations taken by Jeff Gillespie, Brian Bucket and Stephen Byers for the Major Projects Working Party.

A question was raised regarding outdoor dining applications for 155 and 99 Horton Street as advertised in last week's paper. TCMP Project Manager review was written in to all DA's for the CBD area. Committee members questioned whether these DA's had been reviewed.

CONSENSUS:

1. That Committee members submit nominations for Special Projects and Pre-construction working party by COB 9 May 2014.
2. That the Project Manager investigate Outdoor Dining applications as reported and provide information to Committee.

The meeting closed at 10.32am.