

**PRESENT**

**Members:**

Lyndel Bosman (Guide Dogs NSW)  
Brian Bucket  
Elizabeth Rose  
Helen Booby  
Liz Conroy  
Max Waters  
Mike Ispen  
Phil White  
Sharon Beard  
Lucilla Marshall (PMHC Group Manager Community Development)  
Julie Priest (PMHC Aged & Disability Officer)

**Other Attendees:**

Nil

---

The meeting opened at 2.05pm.

---

**01 ACKNOWLEDGEMENT OF COUNTRY**

---

The Acknowledgement of Country was delivered.

---

**02 APOLOGIES**

---

CONSENSUS:

That the apologies received from Councillor Rob Turner (Chairperson), George Payne and Vicky Whitfield be accepted.

---

**03 CONFIRMATION OF MINUTES**

---

CONSENSUS:

That the Minutes of the Hastings Access Sub-Committee Meeting held on 14 April 2014 be

---

---

confirmed.

---

#### **04 DISCLOSURES OF INTEREST**

---

There were no disclosures of interest presented.

---

#### **05 BUSINESS ARISING FROM PREVIOUS MINUTES**

---

##### 5.1 Yellow Brick Road:

Julie Priest advised that the two kerb ramps and section of footpath have been constructed and that stencilling will soon commence.

##### CONSENSUS:

That a photo opportunity with the Committee be arranged upon completion of the project.

##### 5.12 Aldi Car Park:

##### CONSENSUS:

That the Committee be provided with an update once a response has been received from Australian Standards.

##### 5.14 Access Friendly Project:

The Committee provided feedback about the previous weeks' Access Friendly visits. Liz Gilroy, Sharon Beard, George Payne, Phil White, Brian Bucket and Julie Priest attended the review and met with the Managers at each of the venues.

Officeworks had nice wide aisles, access to photocopiers and a really good accessible toilet. Holiday Coast Credit Union was spacious and had low level counter and teller and a welcome desk. When they replace seating recommended they include seats with back rest and arms. Gourmand Ingredients has a temporary ramp available for use and wide aisles and helpful staff. Julie has sent these three businesses a congratulations letter and window stickers.

The group met with Wayne the manager of El Paso Motor Inn. The hotel was built in 1967 and the room is refurbished. It is not an disability compliant room. Access is via a very steep non-compliant driveway. The bathroom has a trough in the shower area, toilet pan too low and mirror too high and would need a sliding door. The Manager advised that he has re-trained his staff and stuck a script on their computer so that staff were not to advise customers that it was a disability room.

Julie advised that Liesa Davies (Group Manager Economic Development) had linked her to the "CanGoEverywhere" coordinator who is doing the Pacific Coast Trail. This is self-assessment by business owners and there is a concern due to unreliability of business owners self-assessing their premises.

---

Phil suggested that the Committee review all the accommodation venues. Julie suggested that the Committee review its meeting schedule with perhaps every two months a formal meeting and in the alternate month conduct access friendly visits.

Helen advised that World-Par- Tea may not be displaying their window stickers.

**CONSENSUS:**

1. That the Access Friendly visits include Accommodation.
2. That a review of the Committee meeting schedule is included as an agenda item for the next meeting.
3. That Julie Priest contacts World Par-Tea as they may need extra window stickers as they have two co-joined venues.

**5.17.1 Taxi Requests for kerb ramp at Coles and layback on Horton St cab rank:**

Traffic Engineer is concerned that a kerb ramp may create hazard for pedestrians who think it is to cross road - not for sole use for the taxi zone. The Traffic Engineer is investigating this. Town centre masterplan also has designs for Horton St. The kerb ramp at Coles looks to be the best one to implement at this stage while investigations continue.

**CONSENSUS:**

The Committee to be provided an update at the next meeting.

**5.17.2 Koolunbung Creek Bridge - footpath**

The request for a compliant footpath has been added to the list of footpath requests. The current alternative is to use Buller St footpath.

This matter is now closed.

**5.17.3 Buller Street Pedestrian Refuge:**

Julie Priest tabled the AustRoads 2009 8.1 guide to road design of a pedestrian refuge. A minimum width of 1.8m is allowable for the standing of a person wheeling a pram, a person in a wheelchair or walking a bicycle. It is desirable for 2.0m however at Buller Street to enable two lanes of traffic the width has been constructed at the minimum width.

This matter is now closed.

**5.17.4 Munster Street footpath:**

Julie Priest advised that this is completed and a new portion of footpath/kerb has been constructed.

This matter is now closed.

**5.17.5 Code of Conduct:**

El Rose has submitted a signed copy of the Code of Conduct declaration and Work, Health & Safety.

This matter is now closed.

**5.17.5 Letter to Mr Sandeman Allen:**

A letter signed by the Chairperson thanking Mr Sandeman-Allen for his years of service as a Committee member has been completed.

This matter is now closed.

**5.17.8 Sailability:**

Recreation and Buildings have made an appointment to meet with Sailability and discuss their Development Application. The Access Committee have been invited to visit McInherney Park on a Wednesday morning to view the Sailability Activity

**CONSENSUS:**

The Committee to advise if they would be available to visit Sailability and which Wednesday morning suits.

**5.17.9 The Co Coffee Shop Port Macquarie:**

Damaged footpath reported by a resident who uses a wheelchair. The Committee is unfamiliar with this area and have not received any other complaints.

**CONSENSUS:**

Julie Priest will investigate the Co Coffee Shop surrounds and provide an update to the Committee at the next meeting.

**5.17.10 Access issue at Surgery corner Tunis and Bold St Laurieton:**

Mike Ipsen has identified an access issue at the Doctors surgery. The surface of the road where the bitumen meets the kerb is missing chunks and is an access hazard.

**CONSENSUS:**

Mike Ipsen to take photos of the area and forward to Julie Priest. An update will be provided to the Committee at the next meeting.

**5.17.1 GardenAbilities event at Community Garden:**

El Rose, Max Waters and Julie provided feedback about the event. This day of practical workshops was enjoyed by 70 young adults with a disability. The construction of a kerb ramp has been scheduled for the next month which will provide access to the footpath. Julie thanked El and Max for their support on the day and tabled photos from the event.

---

**06 REVIEW OF DEVELOPMENT APPLICATIONS**

---

The Committee reviewed the proposed design plan to construct a portion of footpath and kerb ramps at Short Street (River end) Port Macquarie. The Committee was pleased to note the plans included kerb ramps which joined smoothly with the existing footpath and this will help create a linked and continuous pathway to the Town Green.

Brian Bucket noted that the refuel system for the seaplane may impact on the design. Julie has requested the Tactile Ground Surface Indicators (TGSI's) to be installed before the kerb ramps and not on the gradient.

CONSENSUS:

That the process of refuelling the seaplane be considered as this may impact the design and that TGSI's are placed before the kerb ramp and not on the gradient.

---

**07 DISABILITY STRATEGY**

---

Julie Priest spoke about the development of Council's Disability Strategy.

CONSENSUS:

Committee notes the presentation about the development of the Disability Strategy and to provide feedback at the next meeting.

---

**08 GENERAL BUSINESS**

---

8.1 El Rose - request for a leave of Absence:

El Rose submitted a written request for leave of absence for the PMHC Access Sub-Committee meetings June, July and August 2014.

CONSENSUS:

The Committee accepted the request and extended leave of absence to El Rose for the PMHC Access Sub-Committee meetings June, July and August 2014.

8.2 Camden Haven - Accessible Toilet:

Camden Haven Community Hall is receiving a complete overhaul. As part of this Recreation and Buildings have requested if the unspent funds from the Disability Discrimination Act Action budget can be allocated to the construction of a disability friendly accessible public toilet.

CONSENSUS:

---

---

That the unspent funds from the 2013/2104 Disability Discrimination Act Action Plan works budget be allocated to the construction of a new disability friendly accessible public toilet at the Camden Haven Community Hall.

8.3 Invitation to the Accessible Arts Exhibition launch:

The Access Committee has received an invitation to the launch of the Accessible Arts Exhibition at the Glasshouse Regional Gallery, 11am Saturday 17<sup>th</sup> May 2014.

CONSENSUS:

That Mike Ipsen, Sharon Beard, Helen Booby, Max Waters and Julie Priest represent the Access Committee at the Accessible Arts function.

8.4 Lake Road footpath hazard:

Max Waters has identified a hazard for pedestrians using the footpath at corner of Hill Street and Lake Road Port Macquarie. Max advised that overgrown vegetation impedes egress to the narrow footpath. Lucilla enquired if the vegetation was from private land.

CONSENSUS:

That Helen Booby review the footpath and advise Julie Priest if further action is required.

8.5 Camden Haven Schools to Schools shared pathway:

Mike Ipsen raised this community safety initiative needing support for an approximate 13 kilometres of footpath. Julie Priest advised that Councils \$550k grant for footpaths was not forthcoming after the change of Federal Government.

Lucilla Marshall has information about the request which can be tabled at the next meeting and the Committee may wish to propose a letter of support for the project.

CONSENSUS:

That the Schools to Schools shared pathway is included on the agenda for the next meeting.

8.6 Missing link footpath Laurieton Town Centre to Ocean Drive:

Brian Bucket identified a missing link in the footpath at Laurieton Town centre to ocean Drive intersection.

CONSENSUS:

This missing link at Laurieton Town centre to ocean Drive intersection be included in the list of footpath requests.

8.7 Koolunbung Creek footpath hazard:

El Rose has identified a footpath hazard at Koolunbung Creek approximately 50metres along from Bob Todds and Gordon Street. Due to tree roots from a Coal tree, two slabs of the footpath have created a tripping hazard.

**CONSENSUS:**

Julie Priest to investigate further and report back at the next meeting.

8.7 Busways at Wuahcope:

Lyndel Bosman enquired if there have been any changes to Wauchope for the direction of the buses and location of the bus shelters. Julie Priest advised that Council is holding off installing a bus shelter and identifying markers as Busways is yet to confirm the direction of the bus routes.

**CONSENSUS:**

The Committee to be provided an update about Busways Wauchope when the information is received.

8.7 Mobility Scooter Legislation:

Helen Booby enquired if the State Government had progressed in developing legislation regarding Mobility Scooters - as a follow up to the hearing which the Access committee attended.

Julie advised that we had received a thank you letter for hosting the hearing however have not received and information about developments of any legislation.

**CONSENSUS:**

The Committee to be provided an update about the proposed Mobility Scooter legislation at the next meeting.

---

The meeting closed at 3.40pm.