
PRESENT

Members:

Councillor Trevor Sargeant (Chair)
Councillor Lisa Intemann (Alternate) - arrived 10:15am
Gay Laurance-Daniel
Jenny Hutchison
Margret Meagher
Pam Vernon

Other Attendees:

Lesley Atkinson (Director Community and Organisational Development)
Beau Spry (Community Development Officer - Heritage & Culture)

The meeting opened at 10.05am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

Nil.

03 CONFIRMATION OF MINUTES

Nil - inaugural meeting.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil - inaugural meeting.

06 COUNCIL'S CODE OF CONDUCT

Members signed off on Council's Code of Conduct and completed forms were sent to Council's Group Manager Governance and Executive Services.

CONSENSUS:

That the information in and the attachments to the Council's Code of Conduct report be noted.

07 WELCOME AND INTRODUCTION OF HERITAGE ARTS AND CULTURE PRIORITIES ADVISORY GROUP (HACPAG) MEMBERS

Members provided a brief curriculum vitae, highlighted their interests and networks, and indicated their aspirations for the Group.

CONSENSUS:

That the introductions of all members of the Heritage, Arts & Culture Priorities Advisory Group (HACPAG), Chairperson, Alternate Chairperson and members be received and noted.

08 REVIEW OF HERITAGE ARTS & CULTURE PRIORITIES ADVISORY GROUP CHARTER.

Advisory Group members reviewed the Heritage Arts & Culture Priorities Advisory Group Charter.

The following discussion centred around current membership and ensuring that future membership appropriately reflected the needs of the heritage, arts & cultural sectors. Three options were proposed for consideration:

1. Review membership in September
2. Identify representation/skills gaps in current membership and selectively seek additional members in September
3. Seek additional membership now

CONSENSUS:

1. That Option 1 be adopted - membership will be reviewed in September, prior to formally seeking EOs for additional membership.

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2. That Current HACPAG members leverage their networks and conduct an informal cultural asset mapping exercise of the local heritage, arts and cultural sectors.
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**09 RELATIONSHIP BETWEEN HERITAGE ARTS & CULTURE PRIORITIES
ADVISORY GROUP AND GLASSHOUSE SUB-COMMITTEE**

Jenny Hutchison to discuss HACPAG with Glasshouse Sub-committee and report back to HACPAG with ideas about the relationship between the two groups and how they will work together in the future.

Margret Meagher requested the Glasshouse Business Plan be circulated to HACPAG if it is approved at the May Council meeting.

CONSENSUS:

That Item 09 be deferred to next meeting for more detailed discussion.

**10 HERITAGE ARTS & CULTURE PRIORITIES ADVISORY GROUP - FREQUENCY
OF MEETINGS**

The frequency, date and times of future meetings was discussed against the backdrop of setting a firm foundation for the new Advisory Group in the short term.

CONSENSUS:

That the Heritage Arts & Culture Priorities Advisory Group meet monthly for the next three months up to and including September, at which time the matter will be reported back to a HACPAG meeting for discussion and determination of frequency from that point onwards.

11 GENERAL BUSINESS

11.01 Distribution of Agendas and Minutes:

The dissemination of agendas and minutes was discussed.

CONSENSUS:

That it be noted that Jenny and Pam prefer posted correspondence, while Gay and Margret prefer emailed correspondence. Email addresses should be included in the minutes.

11.02 Next Meeting:

Date and time of next meeting was discussed.

CONSENSUS:

1. That officers coordinate next meeting date via an email rounder.
2. That the next meeting be confirmed for 10am Thursday 26 June 2014 in the Green Room of Council's Burrawan Street offices.

11.03 Media Release:

The possibility of a media release highlighting the work of the HACPAG was discussed.

CONSENSUS:

That PMHC Officers initiate a Press Release.

The meeting closed at 11.45am.