

PRESENT

Members:

LEMO - Jeffery Sharp
NSW Police
Fire & Rescue NSW
Ambulance Service of NSW
NSW Rural Fire Service
SES - Camden Haven
SES - Port Macquarie Hastings
SES - Wauchope
Marine Rescue CH
Mid North Coast Area Health Services
Department of Family & Community Services
Dept of Human Services
PMHC Environmental Health Officer
Surf Life Saving MNC

Other Attendees:

Nil.

The meeting opened at 10.42am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from Peter Davidson REMO, Tony Day SES, Gary Randall PMHC, Merise Blackman MNCAH, Lee Burnett DPI, Scott Anderson DPI, Stephen Atkins NPWS, Kevin Sherwood PM SES, Gerry De Vries Wauchope SES, Shane Cribb NSW Police, Steve Towle NSW Ambulance and David Gray FRNSW be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS

That the Minutes of the Hastings Local Emergency Management Committee Meeting held on 13 March 2014 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Item 05 - Evacuation Centres

PMHC Health and FACs will liaison further.

Item 12 - Communications Tower Mount Caincross

RFS confirmed this matter is ongoing with legal now involved.

Item 13 - EOC Run Through

This exercise is about participation and was well received in Kempsey recently.

CONSENSUS:

1. That PMHC Health and FACs provide information to the November LEMC meeting on Evacuation centres.
 2. That the Committee maintain a watching brief on the issues surrounding the Communications Tower at Mount Caincross.
 3. That the EOC Run Through exercise be conducted following the November LEMC meeting. LEMO to organise invite to Committee members.
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06 LEMC CONTACT LIST

CONSENSUS:

1. Jill Buxton MNCAH be added to the contact list.
 2. Les King FRNSW be added to the contact list.
 3. Amend contact phone number for Ken Clancy CHMR.
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07 MAJOR EVENTS

CONSENSUS

That the report be received and noted.

08 PROGRESS REPORTS

FRNSW Building in Port Macquarie has been signed off for tender. Expectation of completion late 2015.

EPA conducting a debrief following the 10 April 2014 Pacific Highway vehicle accident to review initial responses, Council involvement and clean up. Debrief being held via teleconference 10:00am 30 May 2014. Contact is David Bell at EPA. This will be an important exercise to increase awareness of the need to address and methods to contain environmental contaminants.

BoM models indicate a 70% chance of a super El Nino occurring late July 2014, which would have similar results to the weather patterns we experienced 2002/03. RFS analysis shows below average rainfall for the area. Community engagement and preparation is being increased and investigations are being held into the need to take mitigating actions earlier in the season.

Lord Howe Island has a new LEOCON, LEMO and CEO, as well as many new agency personnel. RFS have replaced appliances and upgraded equipment. SES have been sending volunteers to assist with training. Exercise with RFS and SES personnel, headed by NSW Police has been deferred until 7 August 2014.

CH SES are undertaking to install a new communications tower at Jollynose. Wauchope SES have an additional vehicle in their fleet which will improve response capabilities.

PM MR building DA has been advertised with tender expected to be called within the month.

MNCAH are preparing to move into the new Base Hospital wings. In house debriefings are being undertaken regarding mortuary receiving procedures. An invite to LEMC members to undertake a walkthrough of the new site prior to opening will be extended in coming months. Secondary access to hospital site via Toorak Close is only to be used in emergency events. Key is held by hospital staff. Contact details will be provided. MNCAH to develop an emergency response exercise involving the hospital expansion to run through with Committee prior to November meeting. Further information to be forthcoming.

At the May 2014 Ordinary Council meeting the Hastings Flood Plain Management Plan was adopted.

CONSENSUS

1. That MNCAH to provide contact details for key to emergency access to base hospital.
 2. That MNCAH develop an emergency response exercise to be undertaken prior to the November meeting.
 3. That the LEMO add www.beachsafe.org.au to Council's website for information on beach and rock safety.
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09 STANDARD OPERATING PROCEDURE FOR ACTIVATION OF EVACUATION CENTRES

CONSENSUS

That the Draft Standard Operating Procedures for Activation of Evacuation Centres be endorsed for implementation.

10 EMERGENCY RISK MANAGEMENT REVIEW

CONSENSUS

1. That Committee members review the draft document and provide comments back to the LEMO by COB 30 June 2014.
 2. That the final document be distributed prior to the November meeting for review and final endorsement at the meeting.
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11 NEXT MEETING

CONSENSUS

1. That it be noted that the next meeting of the Port Macquarie Hastings Local
 2. That the LEMC Charter be changed to reflect the move to three meetings per year in line with the REMC meetings.
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12 GENERAL BUSINESS

Nil.

The meeting closed at 11.38am.
