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**PRESENT**

**Members:**

Bruce Hardy  
Brian Peel  
Mitch McKay  
Patricia Johnson OAM  
Graeme Cook  
Deborah Doyle  
Noel Hoffman  
Chantelle Perkins

**Other Attendees:**

Lucilla Marshall – PMHC Group Manager Community Development  
Jenny Mead - PMHC Corporate Events Coordinator

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The meeting opened at 4.30pm.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

CONSENSUS:

That the apologies received from Mayor - Cr Peter Besseling, Cr Trevor Sargeant and Mrs Corbi Wentzell be noted and accepted.

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**03 CONFIRMATION OF MINUTES**

CONSENSUS:

That the Minutes of the Port Macquarie-Handa Sister City Sub-Committee Meeting held on 10 April 2014 be confirmed.

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**04 DISCLOSURES OF INTEREST**

There were no disclosures of interest presented.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.

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**06 2014 STUDY TOUR HOST SCHOOL**

CONSENSUS:

1. That the Sub-Committee note the information contained in the 2014 Study Tour Host School report and the verbal updates provided.
  2. That once details about the third teacher to accompany the students from Handa Higashi Senior High School have been received by Council, an email detailing the information received will be forwarded to Mrs Chantelle Perkins from St Columba Anglican School.
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**07 PROPOSED INCLUSIONS IN UPCOMING 2014 STUDY TOUR**

CONSENSUS:

That:

1. The Sub-Committee note and discuss the suggestions put forward for inclusion in the 2014 Study Tour Group itinerary.
  2. Council's Corporate Events Coordinator investigate the possible inclusion of a visit to the Artist Markets in the Vines, Whale Watching tour or River Cruise as an activity for the visiting teachers to undertake on either the Saturday (26<sup>th</sup> July) or Sunday (27<sup>th</sup> July).
  3. As the Mayor was unable to attend the meeting, Council's Corporate Events Coordinator to liaise with the Mayor's office regarding the Mayor's availability to chaperone the visiting teachers on Saturday 26<sup>th</sup> July.
  4. That the visiting students and teachers attend St Columba Anglican School on Monday 28 July 2014.
  5. The tour of the region by visiting Students and host students will take place on Tuesday 29 July 2014.
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**08 2014 MEETING SCHEDULE**

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**CONSENSUS:**

That the Sub-Committee members note the dates and information contained in the 2014 Meeting Schedule report.

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**09 GENERAL BUSINESS**

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**9.1 Invitation from Mayor of Handa :**

Patricia Johnson OAM advised that a recent email from the Chairman of the Handa International Exchange confirmed that an invitation will be forthcoming from the Mayor of Handa City Council extending an invitation to the Mayor of Port Macquarie Hastings Council to visit Handa as part of the 25<sup>th</sup> Anniversary of the PMH-Handa Sister City Sister City Agreement in April 2015.

**9.2 Handa Sea Scouts:**

Deb Doyle advised that through her association with the local Scouting Group, she will be notified prior to the Study Tour Group's arrival in PMQ if one of the male students participating in the upcoming 2014 Study Tour is a Scout from the Handa Sea Scout Group. If this is the case, Deb will organise for a small gift to be presented to the student for the Handa Sea Scouts on behalf of the PMQ Sea Scouts.

**9.3 Gifts for Visiting Teachers:**

A number of items sewn by the local Birpai Women's Sewing Group were displayed at the meeting as potential gifts for the visiting teachers. Council's Corporate Events Coordinator to make further enquiries as to the prices of the items selected and if drink coasters are available.

**9.4 Commemorative Wine:**

Initial discussions have been held with Cassegrain Winery regarding the possibility of a commemorative wine to mark the upcoming 25<sup>th</sup> Anniversary of the PMH-Handa Sister City Agreement in 2015. Council's Corporate Events Coordinator to continue discussions and provide feedback to the Sub-Committee.

**9.5 Rotary Club International:**

Bruce Hardy advised that a representative from Handa Rotary Club International has contacted him to advise that a small delegation from Handa Rotary will be travelling to Australia in June to participate in the Rotary International Conference being held in Sydney in June 2014. The representative from Handa sought contact details for a Rotarian from Port Macquarie Rotary Club to establish contact in the lead up to the upcoming conference.

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Bruce has provided contact details for local Rotarian Mr Neil Porter to make contact with the representative from Handa Rotary Club on behalf of Port Macquarie Rotary Club.

9.6 Apology:

Pat Johnson OAM submitted her apology for the next meeting of the PMH-Handa Sister City Sub-Committee meeting set down for 12 June 2014.

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The meeting closed at 5.35pm.