

PRESENT

Members:

Councillor Geoffrey Hawkins
Councillor Michael Cusato (alternate)
Gary Randall
Brian Tierney
Jeff Gillespie
Michael Mowle
Michelle Love
Stephen Byers
Tony Thorne
Brian Buckett
Michaela Sisk

Other Attendees:

David Toobey - King and Campbell
Rob Shaw - PMHC Design Manager

The meeting opened at 8:10am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apology received from Jeffery Sharp be accepted.

03 CONFIRMATION OF MINUTES

Note was made regarding the following changes to previous minutes.

- Item 07 TCMP Signage Option Study. A fourth consensus item was added. That being *“That Council undertake a contract with Complete Urban Pty Ltd to complete the signage option study.”*

CONSENSUS:

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 23 April 2014 be confirmed with the following amendments:

- Item 08 - Construction of William Street between Short Street and Kooloonbung Creek Footbridge - be amended from paragraph 4 down to show the following:

“ A motion was moved by Brian Tierney and Jeff Gillespie “To defer this project, pending clarification of Woolworths’ position.”

Following debate the motion was amended “To defer the project until the contributions are better known; or until the Sub-Committee is comfortable with development of the William / Short Street site.”

This motion was seconded and taken to vote.

Vote to defer: Brian Buckett, Brian Tierney, Jeff Gillespie, Michelle Love.

Motion to continue: Gary Randall, Jeffery Sharp, Michael Mowle, Stephen Byers.

A consensus was not reached and in line with meeting protocols, the motion was dismissed and thus works will continue to be scheduled in FY 2014/15.

04 DISCLOSURES OF INTEREST

Tony Thorne declared an interest in Item 10.01, the presentation being delivered by David Toobey and Rob Shaw, as he is the Director of King and Campbell.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

The 20 Year Celebration Working Party purposed a formal function be held 24 or 30 July 2014, depending on the Mayor’s availability, at TG’s to recapture and relive the establishment of the Town Centre Master Plan Committee and increase awareness of the current functions and projects of the TCMP Committee today.

Brief discussion regarding the Working Party’s progress in relation to this event was undertaken.

A copy of the brochure was distributed to the Committee and the DVD was viewed, both the brochure and video were endorsed,

CONSENSUS:

That 250 of each the brochure and DVD be ordered for distribution at this event.

06 TCMP WORKING PARTIES

It was noted that full details of the discussions held at individual meetings of the various Working Parties will not be duplicated and re-entered into at the Sub-Committee meetings, but rather the Sub-Committee will be advised and briefly updated on the outcomes of these meetings.

Major Projects Working Party met 20 May and is scheduled to meet again 17 June 2014. The following updates were provided noted:

- Town Green - This project will not be led by the TCMP, but rather from a broader whole of council perspective. The Major Projects Working Party will provide review comments as needed, as a key stakeholder, will be heavily involved with the Council run consultation and design processes.
- Town Square - Project is moving forward as originally planned. A draft project plan for the detailed design and construction of this project will be presented to the next Working Party meeting for comment. Awaiting formal adoption of the 2014/15 Operational Plan for budget allocation.
- Buller/Hollingworth Street Lights - preliminary concept design confirmed, A draft project plan for the detailed design will be presented to the next Working Party meeting for comment.
- Clarence / Murray Street Intersection - A draft project plan for construction will be presented to the next Working Party meeting for comment. David Tooby and Rob Shaw will be making a presentation to the Committee on this matter.

Special Projects and Pre-Construction Working Party met 21 May and is scheduled to meet again 18 June 2014. The following updates were provided and noted:

- Footpath replacements - Project plan endorsed by the working party. Currently obtaining quotes for civil work.
- Horton / William Street Intersection Paver Repairs - following approval to increase budget for works, project is now ready to move forward. Project plan endorsed by the working party.
- Mid block crossings - status noted.
- Barrack Lane walkway - currently investigating land acquisition with PMHC Property Officer.
- Landscaping - the program proposed by PMHC Parks staff has been endorsed. The original plan will be reviewed.

CONSENSUS:

The Sub-Committee confirmed the nominations for working parties as proposed.

07 PORT MACQUARIE CBD LIGHTING OPTIONS

The following questions were raised:

1. Will Essential Energy support the lighting if we utilise their standard fixtures but request they are ordered in a colour of our choosing?
2. What is the cost to undertake a change in lighting to one specific area in order to ensure all the light fixtures are the same?
3. Are we able to have different lighting fixtures and arrangements in different areas?
4. Can we utilise solar lighting in some areas?

CONSENSUS:

1. That the Sub-Committee endorse Option 1 from the report. Specifically that no transition of responsibility for street lighting operation and maintenance be requested by PMHC at this time.
2. That a scope of works and brief is prepared and presented through the Special Projects and Pre-Construction Working Party to investigate and identify opportunities for improved/feature lighting in specific areas around the CBD. I.e. Kooloonbung Creek Pedestrian Bridge, Hay Street Forecourt, Town Square, Town Green and Kooloonbung Foreshore both from Gordon to William Streets and William Street to Town Green - Short Street North.

**08 TCMP PROJECT SUMMARY SHEET
WORKS AND ACTIVITIES - 2013/14 BUDGET SUMMARIES**

CONSENSUS:

1. The report be received and noted.
2. That the Chair liaise directly with Council staff to make the financial summary spreadsheet not only easier to read and a more concise summary of current projects, but also simpler and easier to accurately and continuously maintain.

09 PROJECT PLANS - FOOTPATH REPLACEMENT & PAVER REPAIRS

CONSENSUS:

That information contained in the Footpath Replacement and Rumble Bar Replacement project plans be endorsed to allow works to commence in accordance with the proposed schedules.

10 GENERAL BUSINESS

10.01 Kooloonbung Creek Bridge Opening:

Kooloonbung Creek Bridge opening on 11 June at 11:30am will no longer be attended by either State or Federal Government Representatives. This event will be hosted by the Mayor. Final payment for the contract has been received.

10.02 Clarence / Murray Street Intersection, presentation by David Toobey and Rob Shaw.

Presentation to the Sub-Committee is being made following favourable advice from the Local Traffic Committee on intersection options and approval from the Heritage Office regarding the convict barrel drain in this location.

The barrel drain will be covered with coloured exposed aggregate and sign posted with details and directions to the Glasshouse to view similar artefacts.

The Murray Street entrances to this intersection will be sign posted with Give Way signs as per Police requirements.

Rumble bars will be used on the Clarence Street entry and exits to the intersection, however the road will not be raised as in the Horton / Clarence intersection.

Options available for this intersection are as follows:

1. Centre Street Parking - This provides for a consistent parking approach with the CBD, aids strongly in traffic calming and provides no loss to current parking numbers.
2. Consistent Street Parking - This provides for parking consistent with the current street design, however, is not in line with the CBD and also aides in traffic calming. Parking is reduced, unless the Norfolk Pine outside land owned by Bob Todd is removed, in which case there would be no loss to current parking numbers.

CONSENSUS:

1. That it would be reasonable to use TCMP funds on the eastern approach to the Murray / Clarence Street intersection along Clarence Street for traffic calming purposes and as a gateway into the CBD, pending financial implications and design concept confirmation.
 2. That the Sub-Committee endorse the centre parking concept (option 1) for this area, and allow the detailed design for this project to proceed.
 3. That a fee proposal be requested from King and Campbell to undertake a preliminary concept design for Clarence Street between Murray and Munster Streets, so as to ensure the interface with the proposed intersection upgrade at Clarence and Murray Street is consistent with the adjoining streetscapes (both current and proposed).
 4. That options for bike parking around this intersection be investigated as part of the design finalisation.
 5. That the signage audit also investigate 'shared zone' signage at the gateways into the CBD.
 6. That a financial completion summary be presented to the June TCMP meeting on the
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- Kooloonbung Creek Footbridge project.
7. That the Group Manager Infrastructure Delivery investigate the additional vertical elements at the Kooloonbung Creek Footbridge - e.g. banner and light poles, with the view to remove where possible.
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The meeting closed at 10.14am.