

PRESENT

Members:

Councillor Michael Cusato
Tacking Point Lions Club representative
Tacking Point Lions Club representative
Wauchope Rotary Club representative
Laurieton Rotary Club representative
Laurieton Rotary Club representative
Richard Gander - community representative

Other Attendees:

Lucilla Marshall (PMHC Group Manager Community Development)
Jenny Mead (PMHC Place Facilitator - Events)
Wayne Evans OAM - Sailability NSW - PMQ Branch
Rick Eller - Sailability NSW - PMQ Branch

The meeting opened at 8.33am.

As the Australia Day Sub-Committee Chairman was unable to attend the meeting, Councillor Michael Cusato accepted the role of Chairman for the purposes of this meeting.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from Councillor Peter Besseling (Mayor) be noted and received.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Australia Day Sub-Committee Meeting held on 26 September 2014 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

Acting Chairman brought forward Item 8 - 105 Aquatic Activities - Port Macquarie.

08 2015 AQUATIC ACTIVITIES - PORT MACQUARIE

CONSENSUS:

That :

1. The Sub-Committee note the information outlined in the 2015 Aquatic Activities - Port Macquarie report and the verbal updated provided at the meeting.
2. Sailability NSW - PMQ liaise directly with Tacking Point Lions Club representative to arrange the allocation of a market stall site on Town Green to enable Sailability to conduct a raffle on Australia Day 2015.
3. Council's Place Facilitator - Events liaise with AV provider to provide a "Madonna" microphone for Cameron Marshall who has kindly agreed Emcee during the aquatic activities.

Wayne and Rick left the meeting immediately after discussion of this item.

The Acting Chairman returned to Item 05 as listed in the Agenda.

095 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

06 2015 AUSTRALIA DAY AWARDS

CONSENSUS:

1. That the Sub-Committee note the information contained in the 2015 Australia Day Awards report and verbal updates provided at the meeting.
 2. That the Sub-Committee members promote the 2015 PMHC Australia Day Awards throughout their networks and promote at any upcoming community events that their respective Community Groups attend.
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07 2015 AUSTRALIA DAY AMBASSADOR PROGRAM

CONSENSUS:

That the Sub-Committee note the information outlined in the 2015 Australia Day Ambassador Program report and verbal updates provided at the meeting.

09 2015 AUSTRALIA DAY CELEBRATIONS - LAURIETON

CONSENSUS:

That:

1. The Sub-Committee note the information outlined in the 2015 Australia Day Celebrations - Laurieton report and verbal update provided by representatives of the Rotary Club of Laurieton.
 2. The Sub-Committee note that the 2015 Camden Haven Australia Day Celebrations will now be held on McClelland Street Reserve and on the adjacent boat ramp area with the official program part of the event commencing at 7.30am, concluding at 9.00am. Laurieton United Services Club will only be used as the wet weather contingency venue. It be noted that the Laurieton Rotary Club has provided a Section 68 application for lodgement with Council's Infrastructure Section for processing.
 3. The budget estimate and Risk Assessment for the Laurieton celebrations has been provided for assessment by Council. A copy of Laurieton Rotary's Certificate of Currency for their public liability insurance remains outstanding.
 4. That upon receipt of advice from the Mayor's Office, an email will be forwarded to Laurieton Rotary Club representatives by Council's Place Facilitator - Events, advising if there will be a Citizenship Ceremony conducted as part of the official program.
 5. That details of the activities planned for the early morning event be provided to Council's Place Facilitator - Events, to enable a draft program to be created by Council's graphic designer in time for the draft program to be provided to the Sub-Committee at the meeting scheduled for December.
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10 2015 AUSTRALIA DAY CELEBRATIONS - WAUCHOPE

CONSENSUS:

That:

1. The Sub-Committee note the information outlined in the 2015 Australia Day Celebrations - Wauchope report and verbal update provided by representatives of the Rotary Club of Wauchope.
2. It be noted that the budget estimate and Risk Assessment was provided at the meeting. For consistency a request was made to re-write their Risk Assessment on the template emailed through to one of the Wauchope Rotary representatives.
3. That upon receipt of advice from the Mayor's Office, an email will be forwarded to Wauchope Rotary Club representatives by Council's Place Facilitator - Events, advising if there will be a Citizenship Ceremony conducted as part of the official program.
4. That details of the activities planned for the event be provided to Council's Place Facilitator - Events, to enable a draft program to be created by Council's graphic designer in time for the draft program to be provided to the Sub-Committee at the meeting scheduled for December.

11 2015 AUSTRALIA DAY CELEBRATIONS - PORT MACQUARIE

CONSENSUS:

1. That the Sub-Committee note the information outlined in the 2015 Australia Day Celebrations - Port Macquarie report and verbal update provided by representatives of the Tacking Point Lions Club.
2. That the Sub-Committee note that the Section 68, budget estimate, Risk Assessment and draft program for the Town Green celebrations have now been provided for assessment by Council.
3. That a formal request has been made for the cadets to undertake the flag raising ceremony as part of the official program. Update to be provided when more information available.
4. That four (4) flag poles are required to be installed on Town Green for use on Australia Day.
5. That a meeting be scheduled with Councillor Cusato, Council's Place Facilitator - Events and representatives from Tacking Point Lions Club regarding the staging and marquee (over the stage) requirements, availability of and assembly and dis-assembly of marquees on Town Green on Australia Day after Port Macquarie's Got Talent.

12 2015 AUSTRALIA DAY SUB-COMMITTEE MEETING SCHEDULE

CONSENSUS:

1. That the Sub-Committee note the information and timeline outlined in the Australia Day Sub-Committee Meeting Schedule report.
 2. That the Australia Day Sub-Committee meetings, to commence the scheduling of the 2016 Australia Day Celebrations, commence in August 2015.
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13 GENERAL BUSINESS

13.01 Community Representative:

After discussion it was agreed that no Expressions of Interest will be called at this time seeking additional Community Representatives on the Australia Day Sub-Committee.

The meeting closed at 9.39am.