

PRESENT

Members:

Councillor Adam Roberts (Chair)
Councillor Rob Turner
Adam Button
Maira Magrath
Jennifer Hutchison
Rebecca Olsen (Acting Director Commercial Services & Industry Engagement)
Ashley Grummitt (Acting Group Manager Commercial & Business Services)
Pam Milne (Acting Glasshouse Venue Manager)

Other Attendees:

Bec Washington, Venue Sales and Marketing Co-Ordinator; and
Elizabeth Brennan, Marketing Co-ordinator.

The meeting opened at 8.00am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from William Grubb, Craig Swift-McNair and Councillor Griffiths be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Glasshouse Sub-Committee Meeting held on 2 September 2014 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM 07 - 02.09.2014 - GLASSHOUSE OPERATIONAL BUSINESS PLAN

This action is being addressed in Item 7 of the Glasshouse Sub-Committee Agenda - 07.10.2014. Please remove.

ITEM 08 - 02.09.2014 - UPDATE OF VISITOR INFORMATION SERVICES REVIEW

This action is being addressed in Item 8 of the Glasshouse Sub-Committee Agenda - 07.10.2014. Please remove.

ITEM 09 - 02.09.2014 - HERITAGE ARTS AND CULTURE PRIORITIES ADVISORY GROUP

Jenny Hutchison advised that the development of the Cultural Plan has been deferred until November 2014 by the Heritage Arts and Culture Priorities Advisory Group due to absence of Committee Members.

Jenny Hutchison is to note at the Heritage Arts and Culture Priorities Advisory Group Meeting that Councillor Adam Roberts has offered to attend future Heritage Arts and Culture Priorities Advisory Group Meetings if required.

Current Status: Deferred to November HACPAG meeting.

06 UPDATE ON GLASSHOUSE STRATEGIC PLAN

Ashley Grummitt, Acting Group Manager Commercial & Business Services provided an update of progress made on implementation of the Glasshouse Strategic Plan, and invited feedback from Committee Members.

It was further noted that an update would be provided to the October Council Meeting.

CONSENSUS:

That:

1. A copy of the 2007 Economic Impact Assessment to be emailed to members.
 2. That consideration be given to obtaining funding support for the proposed economic impact assessment noting the broader regional focus.
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07 GLASSHOUSE BUSINESS PLAN

Ashley Grummitt, Acting Group Manager Commercial & Business Services provided an update and overview of the Operational Business Plan.

Bec Washington, Venue Sales and Marketing Co-Ordinator and Elizabeth Brennan, Marketing Co-Ordinator presented an overview of the Sales and Marketing Strategies.

CONSENSUS:

That copies of the Plans be circulated to members once finalised.

08 UPDATE OF VISITOR INFORMATION SERVICE REVIEW

Rebecca Olsen, Acting Director Commercial Services & Industry Engagement provided an update on the Visitor Information Service Review.

It was noted that the scope of the review has been completed following the workshop, and that a proposal from a consultant had only been received on the previous Friday afternoon.

CONSENSUS:

That an update be provided to the Glasshouse Sub-Committee at the next Meeting scheduled for 4 November 2014.

09 GENERAL BUSINESS

Nil.

The meeting closed at 9.00am.
