

**PRESENT**

**Members:**

Councillor Geoffrey Hawkins  
Councillor Michael Cusato (alternate)  
Jeffery Sharp  
Gary Randall  
Brian Buckett  
Brian Tierney  
Jeff Gillespie  
Michael Mowle  
Stephen Byers  
Tony Thorne

**Other Attendees:**

Mayor Besseling

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The meeting opened at 8.06am.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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**CONSENSUS:**

That the apologies received from Michelle Love and Michaela Sisk be accepted.

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**03 CONFIRMATION OF MINUTES**

CONSENSUS:

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 24 September 2014 be confirmed with the following amendment to Item 08 - Major Projects - Design and Construct Town Square;

“Tony Thorne excused himself during this discussion due to a conflict of interest. “

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**04 DISCLOSURES OF INTEREST**

Tony Thorne submitted a disclosure of interest for Item 6 - Working Party Updates, in relation to the matter of Design and Construct Town Square.

Jeff Gillespie, at the time of General Business 07.02, declared an interest in maintenance of trees in CBD.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.

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**06 WORKING PARTY UPDATES**

**Major Projects**

***Clarence Street Reconstruction:***

Motion: The TCMP Sub-Committee support the working group recommendation.

Moved: Stephen Byers

Seconded: Jeff Gillespie

***Design and Construct Town Square:***

Tony Thorne excused himself from this conversation due to a conflict of interest.

Motion: The Director Infrastructure and Asset Management present back to the next TCMP Sub-Committee meeting elements (including a detailed survey) to be considered and endorsed by the Sub-Committee prior to inclusion in a detailed design.

Moved: Michael Mowle

Seconded: Stephen Byers

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***Buller / Hollingworth Lights:***

Motion: This item be held over until the next TCMP Sub-Committee meeting pending additional internal advice on the matter.

Moved: Chair

Seconded: Michael Mowle

**Special Projects**

***Footpath Cleaning:***

Motion: A report be presented to the next TCMP Sub-Committee meeting on the Outdoor Dining Policy, specifically looking at opportunities by which Council can enforce the cleaning of footpaths between any approved dining area and shopfront.

Moved: Stephen Byers

Seconded: Jeff Gillespie

***Banner Poles and Lighting:***

The Director of Infrastructure and Asset Management requested feedback on the Lighting and Banner Pole report by the end of October to the TCMP Project Manager.

***2014/15 Landscaping:***

Motion: The TCMP Sub-Committee endorse the development of a landscaping plan for Clarence Street to implement short term goals and endorse the use of this plan as a prototype for future landscaping implementation across the CBD.

Moved: Brian Tierney

Seconded: Jeff Gillespie

**CONSENSUS:**

That the Town Centre Master Plan Sub-Committee:

1. Does not support the inclusion of a loading zone as requested by El Paso in Clarence Street.
2. In relation to the Clarence Street Reconstruction works; does not believe a loading zone outside El Paso would create the expected outcome.
3. In relation to the Clarence Street Reconstruction works; considers the nearby bus stops are appropriately close to facilitate drop off and pick up at El Paso.
4. Acknowledges the broader community support of the proposal of the Clarence Street design as it is consistent with the adopted Master Plan and has been implemented over the previous 20 years across the CBD.
5. With respect to the Town Square Project, request the Director of Infrastructure and Asset Management present back to the next TCMP Sub-Committee meeting elements (including a detailed survey) to be considered and endorsed by the Sub-Committee prior to inclusion in a detailed design.
6. Request the Chair seek additional information and advice regarding funding options

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- for the Buller/Hollingworth Lights for the next TCMP Sub-Committee meeting.
7. Request a report be presented to the next TCMP Sub-Committee meeting on the Outdoor Dining Policy, specifically looking at opportunities by which Council can enforce the cleaning of footpaths between any approved dining area and shopfront.
  8. Provide feedback regarding the Lighting and Banner Pole report to the TCMP Project Manager no later than COB 31 October 2014.
  9. Request the Director of Infrastructure and Asset Management send a copy of the Lighting and Banner Pole report Executive Summary to all TCMP Sub-Committee members.
  10. Endorse the development of a landscaping plan for Clarence Street to implement short term goals and the use of this plan as a prototype for future landscaping implementation across the CBD.
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## **07 GENERAL BUSINESS**

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### 07.01 Graffiti in CBD:

#### CONSENSUS:

That the Director of Infrastructure and Asset Management Refer the issue of graffiti in the CBD, specifically around Keena Lane and the Food for Less building to the Compliance Section within Council for follow up.

### 07.02 Maintenance of trees in CBD:

Jeff Gillespie declared an interest in this matter.

Four palm trees outside premises at the western end of Clarence Street were not trimmed during recent maintenance works.

Norfolk Pines in Stuart Street are in need of inspection.

#### CONSENSUS:

That the Director of Infrastructure and Asset Management refer the issue of tree maintenance to the Tree Management Section within Council for follow up.

Mayor Besseling left the meeting at 9:24am.

Councillor Cusato left the meeting at 9:29am.

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The meeting closed at 9:59am.