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**PRESENT**

**Members:**

Councillor Trevor Sargeant (Chair)  
Pam Vernon  
Patricia Philp  
Mitch McKay  
Robbie Lloyd

**Other Attendees:**

Beau Spry (Place Facilitator)  
Skye Frost (Place Facilitator)  
Lucilla Marshall (Group Manager - Community Place)

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The meeting opened at 10.05am.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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**CONSENSUS:**

That the apologies received from Councillor Lisa Intemann and Margaret Meagher be accepted.

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**03 CONFIRMATION OF MINUTES**

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**CONSENSUS:**

That the Minutes of the Heritage Arts & Culture Priorities Advisory Group Meeting held on 30 April 2015 be confirmed with the following amendments:

- That Patricia Philp's attendance be added to the 30 April 2015 Minutes.
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**04 DISCLOSURES OF INTEREST**

There were no disclosures of interest presented.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.

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**06 HERITAGE, ARTS & CULTURAL PRIORITIES MEETING PROCEDURE**

Councillor Sargeant reiterated the desire for meetings to be positive and constructive. Councillor Sargeant also extended an invitation to HACPAG members to come to future meetings 15minutes early for social tea and biscuits.

**CONSENSUS:**

That HACPAG members be notified of the offer to attend the next meeting 15minutes early for social tea and biscuits.

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**07 CULTURAL PLAN UPDATE**

Council staff provided an update on the Cultural Plan process to date. Councillor Sargeant indicated that he had received very positive feedback from participants and the community and he encouraged HACPAG members to remain actively involved in the Cultural Plan process. Councillor Sargeant highlighted that the Cultural Plan will be a dynamic and evolving document and it was important that HACPAG was the driver of the document and its outcomes.

There was a discussion around opportunities currently being considered by community groups, such as the School of Hard Knocks, Wauchope Arts activities and the Arts and Crafts Council.

There was a discussion around how community groups can advertise their activities, such as through a 'What's On', and Councillor Sargeant highlighted that Council was now looking at a simpler way for not-for-profits and community groups to promote their activities via roadside signage.

Councillor Sargeant also provided an update of the recent Arts Mid North Coast Annual General Meetings and board elections and noted that the Arts Mid North Coast board meets every two months.

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**CONSENSUS:**

1. That the Cultural Plan briefing provided by Council staff be noted.
2. That an Arts Mid North Coast briefing be added to the Agenda following Arts Mid North Coast meetings.

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**08 MITCH MCKAY PRESENTATION - HERITAGE ISSUES, INTERPRETIVE SIGNAGE AND PUBLIC ART POLICY**

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Mitch McKay presented on elements of the PMHC draft Public Art Policy & Guidelines and some heritage issues in the LGA. Mitch offered his thoughts that Policy & Guidelines was broadly a good document, but highlighted that there was an opportunity to include interpretive signage into the Policy.

There was also some discussion around heritage issues at Tacking Point Lighthouse and the Port Macquarie Second Burying Ground. It was indicated that works at the Tacking Point Lighthouse were a community project that Council was supporting, and maintenance work at the Port Macquarie Second Burying Ground had been earmarked for the 2015-2016 financial year with a limited amount of funding.

**CONSENSUS:**

1. That Council staff include interpretive signage into the draft PMHC Public Art Policy & Guidelines.
2. That Council staff undertake an interpretive signage audit throughout the LGA.
3. That Council staff discuss protection and damage mitigation options for Lighthouse Keepers Cottage, including the possibility of erecting warning signage.

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**09 GENERAL BUSINESS**

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09.01 Removal of Trees - Corner Clarence and Murray Streets, Port Macquarie:

Patricia Philp asked for information regarding the removal of tree's for the Clarence Street roadwork's at corner of Clarence and Murray and if those tree's contributed to heritage values.

09.02 Update - Aboriginal Cultural Heritage:

Robbie Lloyd asked for an update on the state of affairs of Aboriginal cultural heritage in our LGA.

**CONSENSUS:**

1. That Council staff provide an update on the impacts to the tree vista's of the Port Macquarie main street works.
2. That Council's Aboriginal Liaison Officer be invited to the next HACPAG to provide an update on Council's Aboriginal cultural heritage activities.

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The meeting closed at 11.43am.