

**PRESENT**

**Members:**

Councillor Adam Roberts (Chair)  
Councillor Rob Turner  
Adam Button  
William Grubb  
Jennifer Hutchison  
Rebecca Olsen (Director Corporate & Organisational Services)  
Ashley Grummitt (Group Manager Commercial & Business Services)  
Bec Washington (Acting Glasshouse Venue Manager)

**Other Attendees:**

Councillor Sharon Griffiths

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The meeting opened at 8.00am.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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**CONSENSUS:**

The apology received from Moira Magrath be accepted.

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**03 CONFIRMATION OF MINUTES**

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**CONSENSUS:**

That the Minutes of the Glasshouse Sub-Committee Meeting held on 2 June 2015 be confirmed.

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**04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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ITEM 09 - 02.06.2015 - Council Co-Ordination of Hay Street Forecourt and Glasshouse Activities

Completed - Please remove item.

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**06 COUNCIL CO-ORDINATION OF HAY STREET FORECOURT AND GLASSHOUSE ACTIVITIES**

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CONSENSUS:

1. Director, Corporate & Organisational Services is to refer to the Director, Community & Economic Growth for consideration on how best to manage a single point of contact for the management of Hay Street Forecourt from a community perspective.
2. Group Manager, Commercial & Business Services is to progress an investigation into the partial road closure of Hay Street Port Macquarie, that currently contains the Glasshouse podium and stairs.

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**07 UPDATE ON STRATEGIC PLAN RECOMMENDATIONS**

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CONSENSUS:

The Group Manager, Commercial & Business Services is to present the Glasshouse Economic Impact Assessment report at the next Glasshouse Sub-Committee Meeting scheduled for 4 August 2015.

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**08 UPDATE ON VISITOR INFORMATION SERVICES REVIEW**

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CONSENSUS:

1. That the update on the Visitor Information Services Review be received and noted.
2. That it be noted that the Glasshouse staff are currently developing a number of potential scenarios prior to further stakeholder engagement.

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**09 UPDATE ON TICKETING SYSTEM AND WEBSITE REDEVELOPMENT PROJECTS**

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CONSENSUS:

That the update on the Ticketing System and Website Redevelopment projects be received and noted.

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**10 END OF FINANCIAL YEAR FINANCIAL UPDATE**

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CONSENSUS:

That the preliminary financial update on the 2014-15 end of financial year for the Glasshouse be received and noted.

Councillor Adam Roberts congratulated the Glasshouse staff on the good financial result for the 2014/2015 financial year.

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**11 GENERAL BUSINESS**

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11.01 Regional Gallery:

The Gallery Curator is to attend the next Glasshouse Sub-Committee Meeting to provide an update on the current status of the Regional Gallery.

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The meeting closed at 8.51am.