

**PRESENT**

**Members:**

Councillor Rob Turner  
Adam Button  
Maira Magrath  
Jennifer Hutchison  
Rebecca Olsen (Director, Corporate & Organisational Services)  
Ashley Grummitt (Group Manager, Commercial & Business Services)  
Pam Milne (Acting Glasshouse Venue Manager)

**Other Attendees:**

Niomi Sands (Gallery Curator)

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The meeting opened at 8.00am.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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**CONSENSUS:**

The apologies received from Councillor Adam Roberts, Councillor Sharon Griffiths and William Grubb be accepted.

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**03 CONFIRMATION OF MINUTES**

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**CONSENSUS:**

That the Minutes of the Glasshouse Sub-Committee Meeting held on 7 July 2015 be confirmed.

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**04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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**ITEM 06 - 07.07.2015 - COUNCIL CO-ORDINATION OF HAY STREET FORECOURT AND GLASSHOUSE ACTIVITIES**

- Director, Corporate & Organisational Services is to refer to the Director, Community & Economic Growth for consideration on how best to manage a single point of contact for the management of Hay Street Forecourt from a community perspective.

Group Manager, Commercial & Business Services is to progress an investigation into the partial road closure of Hay Street Port Macquarie, that currently contains the Glasshouse podium and stairs.

Both matters are ongoing. To be tabled at a future meeting.

**ITEM 07 - 07.07.2015 - UPDATE ON STRATEGIC PLAN RECOMMENDATIONS**

Completed. Please remove item.

**ITEM 11.01 - 07.07.2015 - GENERAL BUSINESS**

Completed. Please remove item.

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**06 UPDATE ON VISITOR INFORMATION SERVICES REVIEW**

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The update provided included an outline of the further work being undertaken by Council staff to address shortcomings against scope in the consultant's report, and the Councillor and Stakeholder engagement process to be undertaken over the next six (6) weeks.

**CONSENSUS:**

That the update on the Visitor Information Services Review provided by the Group Manager of Commercial & Business Services be received and noted.

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**07 GLASSHOUSE ECONOMIC IMPACT ASSESSMENT**

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CONSENSUS:

1. That the results of the Glasshouse Economic Impact Assessment be received and noted.
  2. That the Economic Impact Assessment Report be circulated with the Minutes of the Meeting.
  3. That the Economic Impact Assessment Report be included in the Glasshouse Quarterly Report and Update on Strategic Plan Recommendations Council Report to be tabled at the Ordinary Council Meeting on 21 October 2015.
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**08 UPDATE ON CURRENT STATUS OF THE REGIONAL GALLERY**

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CONSENSUS:

That the information provided by the Gallery Curator regarding the current status of the Regional Gallery be noted.

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**09 UPDATE ON STRATEGIC PLAN RECOMMENDATIONS**

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CONSENSUS:

1. That the progress related to the Glasshouse Strategic Plan be noted.
  2. That further consideration be given to the 2015/2016 Key Performance Indicator Targets - Key Outcome 3 - Enhancing Utilisation and Visitation.
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**10 GENERAL BUSINESS**

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Nil.

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The meeting closed at 9.18am.

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