

**PRESENT**

**Members:**

Tacking Point Lions Club representative - Malcolm Merrick  
Tacking Point Lions Club representative - Duncan Wyndham  
Wauchope Rotary Club representative - Andy Neal  
Laurieton Rotary Club representative - Graham Hare  
Laurieton Rotary Club representative - Phil Hafey

**Other Attendees:**

Tacking Point Lions Club representative - Janice McGilchrist  
Wayne Evans OAM - Sailability NSW PMQ Volunteer  
Rick Eller - Sailability NSW PMQ Volunteer  
Jenny Mead (PMHC Community Events Coordinator)

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The meeting opened at 9.08am.

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In the absence of the Chairman, Council's Corporate Events Coordinator took on the role of Chairman for the purposes of the meeting.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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**CONSENSUS:**

That the apology received from Lucilla Marshall be noted and accepted.

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**03 CONFIRMATION OF MINUTES**

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**CONSENSUS:**

That the following amendments be made to the Minutes of the Australia Day Sub-Committee Meeting held on 23 September 2016.

1. Attendees - Wayne Evans OAM not Wayne Evans AM. Phil Hafney should be Phil Hafey.
  2. Item 9 - 2017 Australia Day Celebrations Laurieton - Item 4 remove the word "not" to
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- indicate that they do wish to hold a Citizenship Ceremony as part of their celebrations.
3. Item 10 - 2017 Australia Day Celebrations - Wauchope - Item 2 change the time from 11.30am - 1.30pm to 11.00am - 1.00pm.
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#### **04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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#### **05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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##### CONSENSUS:

1. That the Sub-Committee note the information in the Business Arising from Previous Minutes report and the verbal updates provided at the meeting.
  2. That following the advice that Cameron Marshall is not available to Emcee the proposed 2017 Australia Day Aquatic Activities planned for Australia Day, that Council's Community Events Coordinator contact Michael Spooner from ABC to determine his interest and availability to Emcee the activities.
  3. That Council's Corporate Events Coordinator make further enquiries with the Mayor's Office to confirm when letters were prepared and forwarded to community groups regarding the 2017 Australia Day Awards. Feedback to be provided via email to the Sub-Committee once a response has been received.
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#### **06 2017 AQUATIC ACTIVITIES - PORT MACQUARIE**

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##### CONSENSUS:

1. That the Sub-Committee note the information outlined in the 2017 Aquatic Activities - Port Macquarie report and the verbal updated provided at the meeting.
2. That the Sub-Committee and Council note that the Police Launch will arrive from Coffs Harbour on the afternoon of Wednesday, 25 January 2016. As the wharf alongside the previous Seafood Cooperative was utilised in previous years by the Police Launch, and this is no longer available, Council is requested to arrange for permission for the Police Launch to utilise Lady Nelson Wharf. Feedback on this request to be provided at next meeting.

Both Rick Eller and Wayne Evans OAM left the meeting at 9.30am.

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**07 2017 PORT MACQUARIE-HASTINGS AUSTRALIA DAY AWARDS**

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**CONSENSUS:**

1. That the Sub-Committee note the information contained in the 2017 Port Macquarie-Hastings Australia Day Awards report.
  2. That Council's Community Events Coordinator extend invitations to all Federal and State Members of Parliament to attend the Australia Day Awards Presentation to be held at the Glasshouse on the evening of Wednesday, 25 January 2017 from 6.00pm to 8.00pm. Only speeches to be delivered from the Mayor and the Australia Day Ambassador.
  3. That suitable entertainment be sought for the event. Format to include an opening vocalist for the singing of "I am Australian", entertainment after two award categories - before the third and final award category and following the final award, the singing of the National Anthem. Council's Corporate Events Coordinator to source and provide update at the next meeting.
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**08 2017 AUSTRALIA DAY AMBASSADOR PROGRAM**

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**CONSENSUS:**

That the Sub-Committee note the information outlined in the 2017 Australia Day Ambassador Program.

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**09 2017 AUSTRALIA DAY CELEBRATIONS - LAURIETON**

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**CONSENSUS:**

1. That the Sub-Committee note the information outlined in the 2017 Australia Day Celebrations - Laurieton report and verbal update provided by representatives of the Rotary Club of Laurieton.
  2. That Laurieton Rotary Club members forward copies of their written approvals to hold their Australia Day Celebration commencing from 8.00am - 9.30am at the top of North Brother Mountain from the Reserve Trustee Manager - National Parks and Wildlife Service, and the local Bunyah Aboriginal Land Council.
  3. That the Laurieton Rotary Club write to local Federal and State Members inviting them along to their celebrations.
  4. That the Laurieton Rotary Club submit to Council their budget estimates, Certificate of Currency for insurance, Risk Assessment, site plan, shuttle bus schedule and Program, along with copies of the approvals referred to in Item 2 above, as soon as possible.
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**10 2017 AUSTRALIA DAY CELEBRATIONS - WAUCHOPE**

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**CONSENSUS:**

1. That the Sub-Committee note the information outlined in the 2017 Australia Day Celebrations - Wauchope report and verbal update provided by representatives of the Rotary Club of Wauchope.
2. That the Sub-Committee note that the Wauchope Celebrations will commence from 11.00am and run through to 1.00pm.
3. That the Sub-Committee note that the Official Ceremony will be held in the Showground Hall with an additional number of chairs to be sourced and provided in an effort to provide seating for all attendees.
4. That the Wauchope Scouts will raise the flags in the Showground Hall as part of the official ceremony.
5. That the Wauchope Rotary Club write to all local Federal and State Members of Parliament inviting them along to their celebrations advising of the official ceremony time.

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**11 2017 AUSTRALIA DAY CELEBRATIONS - PORT MACQUARIE**

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**CONSENSUS:**

1. That the Sub-Committee note the information outlined in the 2017 Australia Day Celebrations - Port Macquarie report and verbal update provided by representatives of the Tacking Point Lions Club.
2. That the Sub-Committee note the information provided via email prior to the meeting that Council's Infrastructure Services Division have advised that all tents/marquees to be installed on Town Green are to be weighed down not pegged down.
3. That it be noted that the Tacking Point Lions Club tabled their budget estimate, Certificate of Currency for insurance, Risk Assessment and site plan for lodgement with Infrastructure Services. Council's Community Events Coordinator to lodge application on their behalf.

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**12 2017 AUSTRALIA DAY SUB-COMMITTEE MEETING SCHEDULE**

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**CONSENSUS:**

That the Sub-Committee note the information and timeline outlined in the Australia Day Sub-Committee Meeting Schedule report for the remainder of 2016. The next Australia Day Sub-Committee meeting will be held at 9.00am on 25 November 2016.

This meeting time change for the November meeting is required to accommodate the attendance at the meeting of Council's Community Events Coordinate who will be bumping out equipment on the same morning after Council's Countdown to Christmas event the night before.

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**13 GENERAL BUSINESS**

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Nil.

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The meeting closed at 10.25am.