

PRESENT

Members:

Duncan Wyndham - Tacking Point Lions Club representative
Janice McGilchrist - Tacking Point Lions Club representative
Andy Neal - Wauchope Rotary Club representative
Graham Hare - Laurieton Rotary Club representative

Other Attendees:

Jenny Mead (PMHC Place Facilitator - Events)

The meeting opened at 8:42am.

In the absence of the Chairman, Council's Community Events Coordinator took on the role of the Chair for the purposes of the meeting.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from Councillor Sharon Griffith, Lucilla Marshall, Will Jamieson and Bob Goodison be noted and received.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Australia Day Sub-Committee Meeting held on 16 December 2016 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

CONSENSUS:

That the information in the Business Arising from Previous Minutes report and the verbal updates provided at the meeting be noted.

06 2017 AQUATIC ACTIVITIES - PORT MACQUARIE

CONSENSUS:

That the Sub-Committee note the information outlined in the 2017 Aquatic Activities - Port Macquarie report and the verbal updated provided at the meeting.

07 2017 PORT MACQUARIE-HASTINGS AUSTRALIA DAY AWARDS

CONSENSUS:

1. That the Sub-Committee note the information contained in the 2017 Port Macquarie-Hastings Australia Day Awards report.
 2. That the Sub-Committee be advised that not all votes have been received by Lucilla Marshall. Once all the votes have been received. An email will be forwarded to Sub-Committee members.
 3. Sub-Committee members requested that it be recorded in the Minutes from today's meeting of their strong dissatisfaction with the voting process associated with this year's Awards.
 4. Sub-Committee members to further discuss at the Debrief Meeting to be held in February.
 5. To assist with the upcoming radio interviews to promote the Australia Day Awards and Australia Day Celebrations, Council's Community Events Coordinator to try and get some information on our local singer Riley Paige to Janice McGilchrist.
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08 2017 AUSTRALIA DAY AMBASSADOR PROGRAM

CONSENSUS:

1. That the Sub-Committee note the information outlined in the 2017 Australia Day Ambassador Program.
 2. That the Sub-Committee note that Peter Cousens has kindly agreed to perform three (3) songs as part of the PMHC Australia Day Awards Presentation Evening to be held in the Glasshouse Theatre on the evening of Wednesday 25 January 2017.
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09 2017 AUSTRALIA DAY CELEBRATIONS - LAURIETON

CONSENSUS:

1. That the Sub-Committee note the information outlined in the 2017 Australia Day Celebrations - Laurieton report and verbal update provided by representatives of the Rotary Club of Laurieton.
 2. That the Sub-Committee note that the Hastings District Pipe Band will not be attending the Laurieton Australia Day Celebrations planned for the top of North Brother Mountain.
 3. That Council's Community Events Coordinator arrange for 200 copies of the programme for the North Brother Celebrations to be printed and made available for collection by 24 January 2017.
 4. That the Sub-Committee note that the shuttle buses will commence from the corner of Centenary Drive from 6.45am.
 5. That Laurieton Rotary Club arrange for nine (9) carparks to be reserved at the top of North Brother Mountain for VIPs and Citizenship Candidates vehicles.
 6. That the Sub-Committee note that Laurieton Rotary Club will arrange for an adequate number of bins to be provided at the top of North Brother Mountain for the planned Australia Day Celebrations and removed post event.
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10 2017 AUSTRALIA DAY CELEBRATIONS - WAUCHOPE

CONSENSUS:

1. That the Sub-Committee note the information outlined in the 2017 Australia Day Celebrations - Wauchope report and verbal update provided by representatives of the Rotary Club of Wauchope.
2. That Council's Community Events Coordinator arrange for six (6) red general waste bins to be provided to Wauchope Showground in the lead up to the planned Australia Day Celebrations.
3. The Wauchope Rotary Club confirmed that the Hastings District Pipe Band will be attending their Wauchope Showground Australia Day Celebrations and will lead the dignitaries along the pathway to the showground hall where the official proceedings will take place.
4. That That Council's Community Events Coordinator arrange for 200 copies of the programme for the Wauchope Showground Australia Day Celebrations to be printed and made available for collection by 24 January 2017.
5. Council's Community Events Coordinator to deliver bali poles, flags, programmes etc in the days leading up to the Australia Day Celebrations.

11 2017 AUSTRALIA DAY CELEBRATIONS - PORT MACQUARIE

CONSENSUS:

1. That the Sub-Committee note the information outlined in the 2017 Australia Day Celebrations - Port Macquarie report and verbal update provided by representatives of the Tacking Point Lions Club.
2. Council's Community Events Coordinator confirmed that two large marquees will be installed by Hire Port on the afternoon of the 25 January 2017 and 80 chairs will be left in the marquees overnight. Security has been arranged. Also confirmed was that three (3) portaloos have been hired and will also be installed, fenced and chained up by contractors on the afternoon of the 25 January. Arrangements in place for a representative of Tacking Point Lions Club to meet contractor onsite.
3. Council's Community Events Coordinator also confirmed that Men At Work have been engaged to undertake the installation of the necessary signage and road closure signs for the northern end of Horton Street. These signs will be installed at 6.00am on Australia Day with the contractor returning at 4.00pm to remove signage and re-open the road.
4. Council's Community Events Coordinator arrange for 800 copies of the programme for Town Green Celebrations to be printed and made available for collection by 24 January 2017. Sub-Committee to note that these programmes will also have the double sided A5 page detailing the Aquatics Program inserted in the middle.

12 2017 AUSTRALIA DAY SUB-COMMITTEE MEETING SCHEDULE

CONSENSUS:

That the Sub-Committee note the information and timeline outlined in the Australia Day Sub-Committee Meeting Schedule report for 2017.

13 GENERAL BUSINESS

13.01 COLLATERAL COLLECTION

Tacking Point Lions Club and Laurieton Rotary Club representatives to meet Council's Community Events Coordinator at 3.00pm on 24 January 2017 to collect all the event collateral.

The meeting closed at 10:24am.