

**PRESENT**

**Members:**

Councillor Geoffrey Hawkins (Chair)  
Councillor Michael Cusato  
Jeffery Sharp (Director Infrastructure and Asset Management)  
Rebecca Doblo (Landscape Architect)  
Jeff Gillespie (CBD Landowner)  
Michael Mowle (CBD Trader with expertise)  
Tony Thorne (Chamber of Commerce Representative)  
Michelle Love (Community Member)  
Sharon Beard (Access Committee Representative)

**Other Attendees:**

Councillor Robert Turner

---

The meeting opened at 8:04am.

---

**01 ACKNOWLEDGEMENT OF COUNTRY**

---

The Acknowledgement of Country was delivered.

---

**02 APOLOGIES**

---

CONSENSUS:

That apologies from Les Bailey and Robert Sagolj be noted and accepted.

---

**03 CONFIRMATION OF MINUTES**

---

CONSENSUS:

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 23 February 2017 be confirmed.

---

---

**04 DISCLOSURES OF INTEREST**

---

There were no disclosures of interest presented.

---

**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

---

**Item 5 - Boat Shed:**

Jeff Gillespie met with Maritime Museum. Museum is meeting with Leslie Williams MP regarding potential grant funding and would like to progress this matter. Museum would like a budget estimate of the costs involved in this work.

**Item 5 - Foreshore Walk:**

DPI-Lands have indicated they will provide plans to Council shortly. Director Infrastructure and Asset Management raised the refuelling issue and DPI-Lands have committed to investigate this. DPI-Lands are taking steps to resolve the land boundary and ownership issues around the foreshore and breakwall areas.

**Item 6 - Town Square:**

Councillor Cusato met with Leslie Williams MP regarding this project and confirms the State is keen to assist with this project. Council will be submitting a funding application for part of the works.

**Item 8 - Motorcycle Parking:**

The General Manager has written to Woolworths regarding the condition of the Food for Less building.

**CONSENSUS:**

That the Sub-Committee:

1. Request the Director Infrastructure and Asset Management investigate providing a budget estimate for the Maritime Museum works.
  2. Request the Director Infrastructure and Asset Management raise the boat shed project with DPI-Lands
  3. Request the Director Infrastructure and Asset Management follow up with DPI-Lands the issue of commercial moorings and wharf lease along the foreshore.
  4. Remove Item 5 - Foreshore Walk from business arising and report on this matter through the Priority Projects report.
  5. Request Councillors Hawkins and Cusato to discuss with the Mayor the matter of Council's vision for the Plaza carpark.
  6. Request the General Manager to address funding for works, including specifically the lighting on Town Square with the State Member.
  7. Request the Director Infrastructure and Asset Management reschedule the Town Centre Pedestrian Facilities Investigation workshop for a Thursday morning from 8am in the coming weeks.
-

---

**06 TCMP PRIORITY PROJECT UPDATES**

---

TT - Priorities - improved pedestrian safety on Gordon Street, Clarence Street landscaping.

MM - Priorities - Clarence Street landscaping.

JG - Priorities - seek Federal funds for the foreshore upgrades between Kooloonbung Creek Bridge and Town Green east.

RB - Priorities - Clarence Street landscaping detailed design and construction, construct lighting and banner poles.

**CONSENSUS:**

That the Sub-Committee:

1. Request that Jeff Gillespie, as a member of the TCMP Sub-Committee and Councillor Cusato investigate funding opportunities from the Federal Government for the foreshore walkway path between Town Green east and the Kooloonbung Creek Bridge.
2. Request the inclusion of Clarence Street landscaping detailed design into the priority projects for 2017/18 at an approximate cost of \$20,000.
3. Request an increase in the Landscape Upgrades capital works budget to \$150,000 for 2017/18.

---

**07 COMMUNITY ENGAGEMENT THROUGH INTERNET**

---

Differentiate between business owner or property owner in feedback section.

**CONSENSUS:**

That the Sub-Committee request the Director Infrastructure and Asset Management present a draft webpage to the April meeting for review.

---

**08 QUARTERLY FINANCIAL REPORT**

---

**CONSENSUS:**

That the Sub-Committee request the Director Infrastructure and Asset Management to include 'year to date' actual and 'projected' figures in future reports.

---

**09 TOWN SQUARE PROJECT SIGNAGE**

---

CONSENSUS:

The Town Square Community Engagement Plan be implemented in accordance with the PMHC engagement policy and procedures.

---

**10 MOTORCYCLE PARKING**

---

CONSENSUS:

That the Sub-Committee request the Director Infrastructure and Asset Management engage the local Motorcycle businesses and social media in advertising the new motorcycle parking opportunities and consider general media opportunities to promote the new parking.

---

**11 KOOLONBUNG CREEK FORESHORE - GORDON TO HAYWARD STREET UPDATE**

---

CONSENSUS:

The Sub-Committee request the inclusion of funding within the 2017/18 financial year for the completion of the Kooloonbung Creek Foreshore - Gordon to Hayward Street upgrade.

---

**12 GENERAL BUSINESS**

---

**12.01 COUNCILLOR HAWKINS**

---

Councillor Hawkins will be on leave during April and May and Councillor Cusato will Chair the meetings during this period.

---

**12.02 TIME LAPSE VIDEO - TOWN SQUARE PROJECT**

---

CONSENSUS

That the Sub-Committee request the Landscape Architect investigate time lapse video for the Town Square project.

---

---

**12.03 MODULAR SELF CLEANING AMENITY UNIT**

---

CONSENSUS

That the Sub-Committee request the Director Infrastructure and Asset Management investigate the costs of a modular self cleaning amenity unit.

---

**12.04 LANDSCAPE MAINTENANCE CBD**

---

CONSENSUS

That the Sub-Committee congratulate the Parks and Recreation team on the landscape maintenance of the CBD area.

---

**12.05 GRATES - HAYWARD STREET TAXI RANK**

---

CONSENSUS

That the Sub-Committee request the Director Infrastructure and Asset Management report back to the Sub-Committee regarding the installation of grates at the Hayward Street taxi rank.

---

**12.06 OUTDOOR DINING AREA - HAY STREET - URBAN GRAIN BAKERY**

---

CONSENSUS

That the Sub-Committee request Councillor Cusato approach the Urban Grain Bakery regarding the presentation of the premises to the outdoor dining area recently constructed in Hay Street.

---

The meeting closed at 10:01am.