

# Port Macquarie-Hastings Access Sub-Committee

## Business Paper

**date of meeting:** Tuesday 6 February 2018

**location:** Function Room  
Port Macquarie-Hastings Council  
17 Burrawan Street  
Port Macquarie

**time:** 2.00pm

## Port Macquarie-Hastings Access Sub-Committee

### CHARTER

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#### 1. AIMS

- 1.1 To provide advice and recommendations to Council on strengthening accessibility to all public areas and public buildings within the Port Macquarie-Hastings LGA.
- 1.2 To develop projects that will improve physical access for people with a disability living in the Port Macquarie-Hastings LGA.
- 1.3 To oversee the implementation and monitoring of projects designed to meet the Disability Discrimination Act requirements in the relevant Council planning documents:
  - Delivery Program;
  - Operational Plans;
  - PMHC Disability Discrimination Act Action Plan 2008 2018; and
  - Other relevant documents.
- 1.4 To determine funding priorities for upgrades consistent with the 'Guidelines for Prioritising Access Funding' for PMHC Buildings and Facilities.

#### 2. SUB-COMMITTEE MEMBERSHIP

- 2.1 Sub-Committee members will comprise of:
  - Councillor (Chairperson)
  - Community Members (14 members)
  - Ex officio - Place Making
    - Infrastructure
    - Development & Environment
- 2.2 Chairperson will be a nominated Councillor.
- 2.3 The role of the chairperson shall be to:
  - Chair meetings;
  - Compile agenda in consultation with Council staff member;
  - Ensure meetings are properly convened;
  - Oversee activities of the committee; and
  - Keep the order of proceedings, as set by the agenda.

In the absence of the chairperson, an alternate Councillor shall chair the meeting.

- 2.4 Council's Place Facilitator will be the Secretary for the meetings and will be responsible for:
  - Convening Committee meetings and provide written notice to all members at least 7 days prior to the scheduled meeting;

- Document minutes and forward a copy to Committee members within 14 days of the meeting;
  - Document the priorities for access works funding;
  - Maintain contact details of Committee members;
  - Provide support and resources to the Committee; and
  - Liaise with various areas of Council to bring access issues forward.
- 2.5 Membership of the Sub-Committee will be open to any member of the community that has a disability, is a parent/carer of a person with a disability, has some professional experience or has a demonstrated interest in access issues.
- 2.6 On an annual basis, all committee members will be requested to advise of their interest in remaining on the committee. Should there be any vacancies then membership will be open up to the community via a nomination process.
- 2.7 Members who are absent from three meetings without an apology may have their membership suspended.

### **3. MEETINGS**

- 3.1 A minimum of six meetings will be held per annum.
- 3.2 Topics for the agenda should be forwarded to the nominated Community Development Officer no later than 14 days prior to the meeting date.
- 3.3 Agenda and minutes from the previous meeting will be circulated to members at least 7 days prior to the meeting.

All meetings of the Sub-Committee are public meetings. Members of the public and media can attend meetings as observers; however, they cannot speak at the meeting unless prior arrangements are made through the Sub-Committee Secretary. Presentations shall be limited to a maximum of 5 minutes.

### **4. QUORUM**

- 4.1 A quorum will consist of at least six members of the Sub-Committee.

### **5. VOTING**

- 5.1 Voting on recommendations are made by consensus and all decisions regarding the allocation of funding for works must be stated precisely for inclusion in the minutes.

### **6. COMMUNICATION**

- 6.1 Members of the Sub-Committee are not permitted to speak to the media as representatives of the Committee unless approved by the chairperson.

- 6.2 Where approval has been sought from the chairperson, views and opinions expressed are those of the Port Macquarie-Hastings Access Sub-Committee and not of Port Macquarie-Hastings Council.
- 6.3 When endorsement is required from Port Macquarie-Hastings Council approval must be sought through the formal process.

## **7. PARENT COMMITTEE**

- 7.1 Ordinary Council Meeting.

## **8. CODE OF CONDUCT**

- 8.1 All members of the committee are to abide by Council's Code of Conduct.

## Port Macquarie-Hastings Access Sub-Committee

### ATTENDANCE REGISTER

Member	07/02/17	04/04/17	06/06/17	01/08/17	03/10/17	05/12/17
Councillor Peter Alley (Chair)	✓	✓	✓	✓	✓	A
Councillor Sharon Griffiths (Deputy Chair)	-	X	A	A	A	A
Anthony Clarke	A	✓	✓	A	A	X
Ben Oultram	✓	✓	✓	✓	✓	✓
Bruce Gibbs	✓	✓	✓	✓	✓	✓
Elizabeth Rose	✓	A	A	A	A	✓
Helen Booby	✓	A	✓	A	✓	✓
Ian Irwin	✓	✓	✓	A	✓	✓
Jeffrey Tapping	A	✓	A	A	✓	X
Julie Haraksin	✓	✓	A	A	A	✓
Cheryl Dimmock	A	A	A	A	A	A
Max Waters	✓	A	✓	✓	✓	✓
Mike Ipsen	A	A	✓	✓	✓	✓
Phil White	✓	A	A	A	A	A
Sharon Beard	✓	A	✓	✓	✓	✓
Lucilla Marshall PMHC Group Manager Community Development	A	✓	✓	A	A	A
Julie Priest PMHC Aged & Disability Officer	✓	✓	✓	✓	✓	✓

**Key:** ✓ = Present    A = Absent With Apology    X = Absent Without Apology

**Port Macquarie-Hastings Access Sub-Committee Meeting**  
Tuesday 6 February 2018

**Items of Business**

<b>Item</b>	<b>Subject</b>	<b>Page</b>
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**Item: 01**

**Subject: ACKNOWLEDGEMENT OF COUNTRY**

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"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

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**Item: 02**

**Subject: APOLOGIES**

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### **RECOMMENDATION**

That the apologies received be accepted.

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**Item: 03**

**Subject: CONFIRMATION OF PREVIOUS MINUTES**

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### **RECOMMENDATION**

That the Minutes of the Port Macquarie-Hastings Access Sub-Committee Meeting held on 5 December 2017 be confirmed.

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**PRESENT**

**Members:**

Ben Oultram  
Bruce Gibbs  
Elizabeth Rose  
Helen Booby  
Ian Irwin  
Julie Haraksin  
Max Waters  
Mike Ipsen  
Sharon Beard  
Julie Priest (PMHC Aged & Disability Officer)

**Other Attendees:**

Cr Rob Turner – Acting Chair  
Cheryl Dimmock – Guide Dogs  
Sandra Wallace – PMHC Community Participation Manager  
Pip Cox – PMHC Road Safety Officer  
Peter Cameron – PMHC Group Manager Strategic Land Use Planning  
Rebecca Doblo – PMHC Landscape Architect

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The meeting opened at 2:00pm.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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**CONSENSUS:**

That the apologies received from Councillor Peter Alley (Chair), Councillor Sharon Griffiths (Deputy Chair), Lyndel Bosman, Phil White, Lucilla Marshall (PMHC Group Manager Community Development) and Director Jeffrey Sharp be accepted.

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### **03 CONFIRMATION OF MINUTES**

#### CONSENSUS:

That the Minutes of the Port Macquarie-Hastings Access Sub-Committee Meeting held on 3 October 2017 be confirmed with the following amendments:

1. Item 02 - Phil White be noted an apology.
2. Item 05.02.04 - be updated and word changed from amps to ramps.
3. Item 08.03 - be updated that Max Water's achievement was from Surf Life Saving Australia.

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### **04 DISCLOSURES OF INTEREST**

There were no disclosures of interest presented.

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### **05 BUSINESS ARISING FROM PREVIOUS MINUTES**

#### 05.01 Access Friendly Business Project

Thank you to Max Waters, Ben Oultram, Helen Booby, Sharon Beard, Ian Irwin and Julie Priest for conducting the access friendly visit to shops at the Port Home Zone. Discussion about the visit including meeting with the very helpful Harvey Norman store manager Josie Kukla, and advising 90cm minimum clearance between furniture placement. Ian Irwin discussed need to review caravan parks. Bruce Gibbs spoke about tourism accommodation providers.

#### CONSENSUS:

1. That Julie Priest will arrange the next access visit in January to Port Macquarie Coles, Arboretum at Kooloonbung Creek and Finians.
2. That during 2018 an audit of the caravan parks and tourism accommodation providers to be included.

#### 05.02.01 Accessible Public Toilets

Discussion about iKew toilets. Mike Ipsen advised toilet needs an MLAK as currently is only open when the visitor information centre is open.

#### CONSENSUS:

Recommend that Council negotiate with iKew about trialling an MLAK key at the public accessible toilet and discuss cleaning and lighting.

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05.02.02 Accessible Reserves

CONSENSUS:

That the audit of the reserves be delayed until the weather is cooler.

05.02.03 Access Parking

Bruce Gibbs tabled two maps showing over 100 audited accessible car parks. Cr Turner thanked Bruce for all his hard work. The Committee have received a copy of the Australian Standards AS2890.6:2009 for their reference. Discussion about Lighthouse Beach car park.

CONSENSUS:

That:

1. Bruce Gibbs and Julie Priest meet and provide a recommendation of where accessible car parks are missing or are demonstrably non-compliant in measurement. The recommendations to be forwarded to Sharon Beard and the TCMP for their consideration.
2. Lighthouse Beach car park be reviewed.

05.02.04 Access updates

The ranger has inspected the Lighthouse Beach Shops as requested by the Committee due to concerns about A-frames blocking the footpath. The Ranger noted that signs were displayed at the butcher, general store, café, hairdresser and Mar Bella Beauty. Warnings were given and application forms handed out for A Frame permission. The Ranger stated to the businesses that random inspections were to follow.

05.02.05 International Day of People with Disability.

Flyers were distributed to the Committee members for the Christmas Fancy Dress Ball on Saturday 16<sup>th</sup> December which Council is supporting with new IDAFE and House with No Steps.

05.02.06 Meeting Dates

Members were provided with the 2018 Committee meeting dates.

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**06 THE BOOM DOG OFF LEASH PARK AND UPDATE ABOUT LAKE CATHIE FORESHORE PLAYGROUND**

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Rebecca Doblo, PMHC Landscape Architect, tabled the draft design plans for the proposed dog off leash park at The Boom and draft masterplan for Lake Cathie Foreshore. Max Waters asked for clarification about the carousel to be installed. Cr Rob Turner thanked Rebecca for her presentation.

**CONSENSUS:**

That:

1. The Access Committee endorsed the draft concept plan for the dog off leash park at The Boom. Noting that a kerb ramp to be included on the footpath, a water bubbler including a water bowl for dogs, park bench seating (with arm rests and back rests), consider more shade, dog agility, and for council to consider fencing the area into two sections for little dogs and for big dogs.
2. The Access Committee endorsed the draft design of the Lake Cathie Foreshore Masterplan and were very pleased to note a new accessible toilet and new location closer to the car park. Recommended council investigate option to include an adult change table in the new amenity block. The Committee also recommends picnic furniture to include tables with overhang for wheelchair seating, park benches concrete pad to be large enough to fit a wheelchair next to the parkbench, to consider shared footpaths and how conflict can be avoided between pedestrians, cyclists and skaters, and recommended a future bridge upgrade with wider footpaths.

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**07 UNIVERSAL AND ACCESSIBLE DESIGN FOR NEW APARTMENT BUILDINGS**

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Peter Cameron, PMHC Group Manager Strategic Land Use Planning, discussed the draft Urban Growth Management Strategy which is currently on exhibition until 22 December 2017. Ian Irwin spoke about connecting the spine – ie. Settlement City to CBD, transport options and how isolating it can be to be unable to visit friends homes as they are not accessible. El Rose asked about capacity of the sewerage network. Discussion about how Access Committee can advocate for controls on planned multi-use dwellings (apartments) and the ratio of universal accessible design. Cr Turner spoke about the proposed education and health hub and linking CSU with Hospital.

**CONSENSUS:**

That the Access Committee note submissions close 22 December for feedback about the draft UGMS. The Access Committee to provide feedback into the Development Control Plan when it becomes available in future years.

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**08 GENERAL BUSINESS**

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**08.01 HOIST OPTIONS FOR ROCKS FERRY RESERVE AT WAUCHOPE**

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The Committee reviewed two options for hoists as this will influence what type of footings are installed.

CONSENSUS:

That the Access Committee recommends the Aqua Creek Power EZ Pool Lift. The hoist ensures that the user remains perpendicular as it provides a back rest so the user is in an upright seated position which will assist in transferring from a wheelchair to a watercraft.

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**08.02 MISSED BUSINESS GUIDE**

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Cr Turner spoke about the new guide from the NSW Business Chamber.

CONSENSUS:

That Sharon Beard request printed copies of the guide so that the Committee can give them to store managers at their access Friendly Business visits.

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**08.03 MEDIA ARTICLE - LAKE CATHIE FISHING PLATFORM**

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Cr Turner congratulated Mike Ipsen on representing the Committee and being on the front page of the Camden Haven Courier.

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**08.04 PEDESTRIAN CROSSING AT HASTINGS PUBLIC SCHOOL**

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The Committee reviewed the design plan for a proposed pedestrian crossing at Hastings Public School.

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#### **08.05 HASTINGS RIVER DRIVE PROPOSED FOOTPATH**

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Ben Oultram had raised the issue of the Fitness Centre at the Home Zone complex which had extending onto a pedestrian walkway. Discussion that the walkway was part of the premises building slab and this had a negative impact on pedestrians. Cr Turner advised that the Hastings River Drive proposed plans included a new footpath on both sides of the road.

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#### **08.06 HOLLINGSWORTH STREET**

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El Rose discussed Hollingsworth Street near Bridge Street and that the dog leg design meant having to be a full car length over the give way line for sight lines. Pip Cox spoke about the challenges of the site.

**CONSENSUS:**

That Pip Cox, Road Safety Officer, will review this and report back to the Committee.

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#### **08.07 COMMITTEE MEMBERSHIP**

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Currently the Terms of Reference are being reviewed in regards to duration and process for membership. Anthony Clark and Lyndel Bosman have resigned from the Committee due to changes in work and Jeffery Tapping has resigned due to health reasons.

**CONSENSUS:**

That a letter of thanks signed by the Chairperson be sent to Anthony Clark, Lyndel Bosman and Jeffrey Tapping.

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#### **08.08 STINGRAY CREEK BRIDGE FOOTPATH**

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Mike Ipsen raised the access issue of a missing footpath link of about three (3) metres of gravel between the old and the new footpath.

**CONSENSUS:**

That Pip Cox, Road Safety Officer, will review this and report back to the Committee.

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**08.09 FOOTBRIDGE AT KOOLOONBUNG CREEK**

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Julie Haraksin raised the access issue of the footbridge being closed for about eight weeks. The temporary ramps onto the old footpath on the bridge were poorly installed by the contractor. This is a crucial link from CBD to Settlement City. She thanked Julie Priest for her assistance. The new railings have been installed this week with cabling to go in before the footbridge re-opens.

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The meeting closed at 4:00pm.

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Item: 04  
Subject: DISCLOSURES OF INTEREST

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**RECOMMENDATION**

That Disclosures of Interest be presented

**DISCLOSURE OF INTEREST DECLARATION**

Name of Meeting: .....  
Meeting Date: .....  
Item Number: .....  
Subject: .....  
.....

I, ..... declare the following interest:

**Pecuniary:**

Take no part in the consideration and voting and be out of sight of the meeting.

**Non-Pecuniary - Significant Interest:**

Take no part in the consideration and voting and be out of sight of the meeting.

**Non-Pecuniary - Less than Significant Interest:**

May participate in consideration and voting.

For the reason that: .....  
.....

Name: .....

Signed: ..... Date: .....

*(Further explanation is provided on the next page)*

### **Further Explanation**

(Local Government Act and Code of Conduct)

A conflict of interest exists where a reasonable and informed person would perceive that a Council official could be influenced by a private interest when carrying out their public duty. Interests can be of two types: pecuniary or non-pecuniary.

All interests, whether pecuniary or non-pecuniary are required to be fully disclosed and in writing.

### **Pecuniary Interest**

A pecuniary interest is an interest that a Council official has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the Council official. (section 442)

A Council official will also be taken to have a pecuniary interest in a matter if that Council official's spouse or de facto partner or a relative of the Council official or a partner or employer of the Council official, or a company or other body of which the Council official, or a nominee, partner or employer of the Council official is a member, has a pecuniary interest in the matter. (section 443)

The Council official must not take part in the consideration or voting on the matter and leave and be out of sight of the meeting. The Council official must not be present at, or in sight of, the meeting of the Council at any time during which the matter is being considered or discussed, or at any time during which the council is voting on any question in relation to the matter. (section 451)

### **Non-Pecuniary**

A non-pecuniary interest is an interest that is private or personal that the Council official has that does not amount to a pecuniary interest as defined in the Act.

Non-pecuniary interests commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.

The political views of a Councillor do not constitute a private interest.

The management of a non-pecuniary interest will depend on whether or not it is significant.

#### *Non Pecuniary – Significant Interest*

As a general rule, a non-pecuniary conflict of interest will be significant where a matter does not raise a pecuniary interest, but it involves:

- (a) A relationship between a Council official and another person that is particularly close, for example, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the Council official or of the Council official's spouse, current or former spouse or partner, de facto or other person living in the same household.
- (b) Other relationships that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) An affiliation between a Council official an organisation, sporting body, club, corporation or association that is particularly strong.

If a Council official declares a non-pecuniary significant interest it must be managed in one of two ways:

1. Remove the source of the conflict, by relinquishing or divesting the interest that creates the conflict, or reallocating the conflicting duties to another Council official.
2. Have no involvement in the matter, by taking no part in the consideration or voting on the matter and leave and be out of sight of the meeting, as if the provisions in section 451(2) apply.

#### *Non Pecuniary – Less than Significant Interest*

If a Council official has declared a non-pecuniary less than significant interest and it does not require further action, they must provide an explanation of why they consider that the conflict does not require further action in the circumstances.



**SPECIAL DISCLOSURE OF PECUNIARY INTEREST DECLARATION**

<b>By</b> <i>[insert full name of councillor]</i>	
<b>In the matter of</b> <i>[insert name of environmental planning instrument]</i>	
<b>Which is to be considered at a meeting of the</b> <i>[insert name of meeting]</i>	
<b>Held on</b> <i>[insert date of meeting]</i>	
<b>PECUNIARY INTEREST</b>	
Address of land in which councillor or an associated person, company or body has a proprietary interest ( <i>the identified land</i> )	
Relationship of identified land to councillor <i>[Tick or cross one box.]</i>	<input type="checkbox"/> Councillor has interest in the land (e.g. is owner or has other interest arising out of a mortgage, lease trust, option or contract, or otherwise).  <input type="checkbox"/> Associated person of councillor has interest in the land.  <input type="checkbox"/> Associated company or body of councillor has interest in the land.
<b>MATTER GIVING RISE TO PECUNIARY INTEREST</b>	
Nature of land that is subject to a change in zone/planning control by proposed LEP ( <i>the subject land</i> ) <sup>iii</sup> <i>[Tick or cross one box]</i>	<input type="checkbox"/> The identified land.  <input type="checkbox"/> Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control <i>[Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land]</i>	
Proposed change of zone/planning control <i>[Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]</i>	
Effect of proposed change of zone/planning control on councillor <i>[Tick or cross one box]</i>	<input type="checkbox"/> Appreciable financial gain.  <input type="checkbox"/> Appreciable financial loss.

**Councillor's Name:** .....

**Councillor's Signature:** ..... **Date:** .....

### **Important Information**

This information is being collected for the purpose of making a special disclosure of pecuniary interests under sections 451 (4) and (5) of the *Local Government Act 1993*. You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints made about contraventions of these requirements may be referred by the Director-General to the Local Government Pecuniary Interest and Disciplinary Tribunal.

This form must be completed by you before the commencement of the council or council committee meeting in respect of which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. The special disclosure must be recorded in the minutes of the meeting.

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- i. Section **443** (1) of the *Local Government Act 1993* provides that you may have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative<sup>iv</sup> or because your business partner or employer has a pecuniary interest. You may also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.
  - ii. Section **442** of the *Local Government Act 1993* provides that a **pecuniary interest** is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter or if the interest is of a kind specified in section **448** of that Act (for example, an interest as an elector or as a ratepayer or person liable to pay a charge).
  - iii. A pecuniary interest may arise by way of a change of permissible use of land adjoining, adjacent to or in proximity to land in which a councillor or a person, company or body referred to in section **443** (1) (b) or (c) of the *Local Government Act 1993* has a proprietary interest..
  - iv. **Relative** is defined by the *Local Government Act 1993* as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.

Item: 05

Subject: BUSINESS ARISING FROM PREVIOUS MINUTES

<b>Item:</b>	5.01		5 December 2017
<b>Subject:</b>	Access Friendly Project		
<b>Action Required:</b>	<ul style="list-style-type: none"> <li>• Committee to provide an update about the visit to shops at Emerald Downs, Coles, Community Centre and upgraded Tacking Point Tavern.</li> <li>• Next visit in March to Coles, Kooloonbung Creek and Finnians. During 2018 audit to include caravan parks and tourism accommodation.</li> <li>• NSW Business Chamber booklet for businesses update.</li> </ul>		
	Discuss at February meeting.		

<b>Item:</b>	5.02		5 December 2017
<b>Subject:</b>	Access Requests		
<b>Action Required:</b>	<p><b>1. Accessible public toilets</b></p> <ul style="list-style-type: none"> <li>• Update about iKew accessible toilet request</li> <li>• Comboyne War Memorial Hall request for accessible public toilet</li> </ul> <p><b>2. Accessible Reserves</b></p> <ul style="list-style-type: none"> <li>• Walking trails audit delayed until after summer</li> </ul> <p><b>3. Access parking</b></p> <ul style="list-style-type: none"> <li>• Update about car park audit project</li> <li>• Lighthouse Beach car park update</li> <li>• Flynn's Beach car park update</li> </ul> <p><b>4. Access updates</b></p> <ul style="list-style-type: none"> <li>• Lake Cathie Fishing Platform update</li> <li>• Hollingsworth Street near Bridge Street</li> <li>• Stingray Creek Bridge footpath missing link</li> </ul>		

**AGENDA PORT MACQUARIE-HASTINGS ACCESS SUB-COMMITTEE**  
**06/02/2018**

	<ul style="list-style-type: none"><li>• Kooloonbung Creek footbridge has been repaired</li><li>• Town Beach Liberty Swing update</li><li>• Town Beach Caravan Park update</li></ul> <p><b>5. Town Centre Master Plan Committee</b> Sharon Beard to provide any updates.</p>
	Discuss at February meeting.

**Item: 06**

**Subject: DRAFT DEMENTIA FRIENDLY PROGRAMME**

**Presented by: Strategy and Growth, Jeffery Sharp**

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## **RECOMMENDATION**

**That the Committee note the report about the draft 2018-2019 Dementia Friendly Programme presented by Julie Priest, Inclusion Officer.**

### **Discussion**

#### Draft Dementia Friendly Programme 2018-2019

Our federal electoral divisions of Cowper and Lyne are both in the top 10 in Australia for prevalence of dementia. The Port Macquarie state electorate has an estimated 1,857 people with dementia. This is the third highest prevalence in NSW.

Council is applying for a \$15k grant from Dementia Australia to present a programme of dementia-friendly events across 2018-2019 as follows:

**Winter 2018** – Pop-up Dementia Café: 1 day café in our three largest townships of Wauchope, Laurieton and Port Macquarie. Based on the popular Japanese “Café of Order of Mistakes”. Local restaurateurs and chefs work with people with dementia to make soups and damper and host a lunchtime pop-up café for city workers. This event would serve as a fundraiser for Port Macquarie Dementia Australia for the purchase of outdoor furniture for the Memory Garden.

**Spring 2018** – Dementia Awareness Month: meet the Author at Port Macquarie Library. Host a best-selling dementia in fiction author such as Melbourne’s Sally Hepworth, ‘The things We Keep’. A romance comedy novel of love undaunted by obstacles.

**Summer 2018** – Hands on History: Art and Dementia workshops at the Port Macquarie Museum and Historic Courthouse. A series of workshops exploring our convict history with tactile objects and out of the box art creation.

**Autumn 2019** – Artwalk: a series of workshops with clients with dementia and video artist to create content for a site specific video projection onto the wall of a CBD building. Artwalk is an annual Council event that includes the projection of large-scale videos onto the walls of CBD buildings and attracts an audience of about 9,000 people. It brings a sense of fun, whimsy, welcoming, belonging and creativity to the CBD. Artwalk will include a dementia-friendly guided walking tour on the night.

### **Attachments**

Nil

**Item:      07**

**Subject:    SHELLY BEACH PROPOSED TOILET AMENITIES**

**Presented by: Strategy and Growth, Jeffery Sharp**

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## **RECOMMENDATION**

**That the Committee review the proposed plans for the new Shelly Beach toilet amenities.**

### **Discussion**

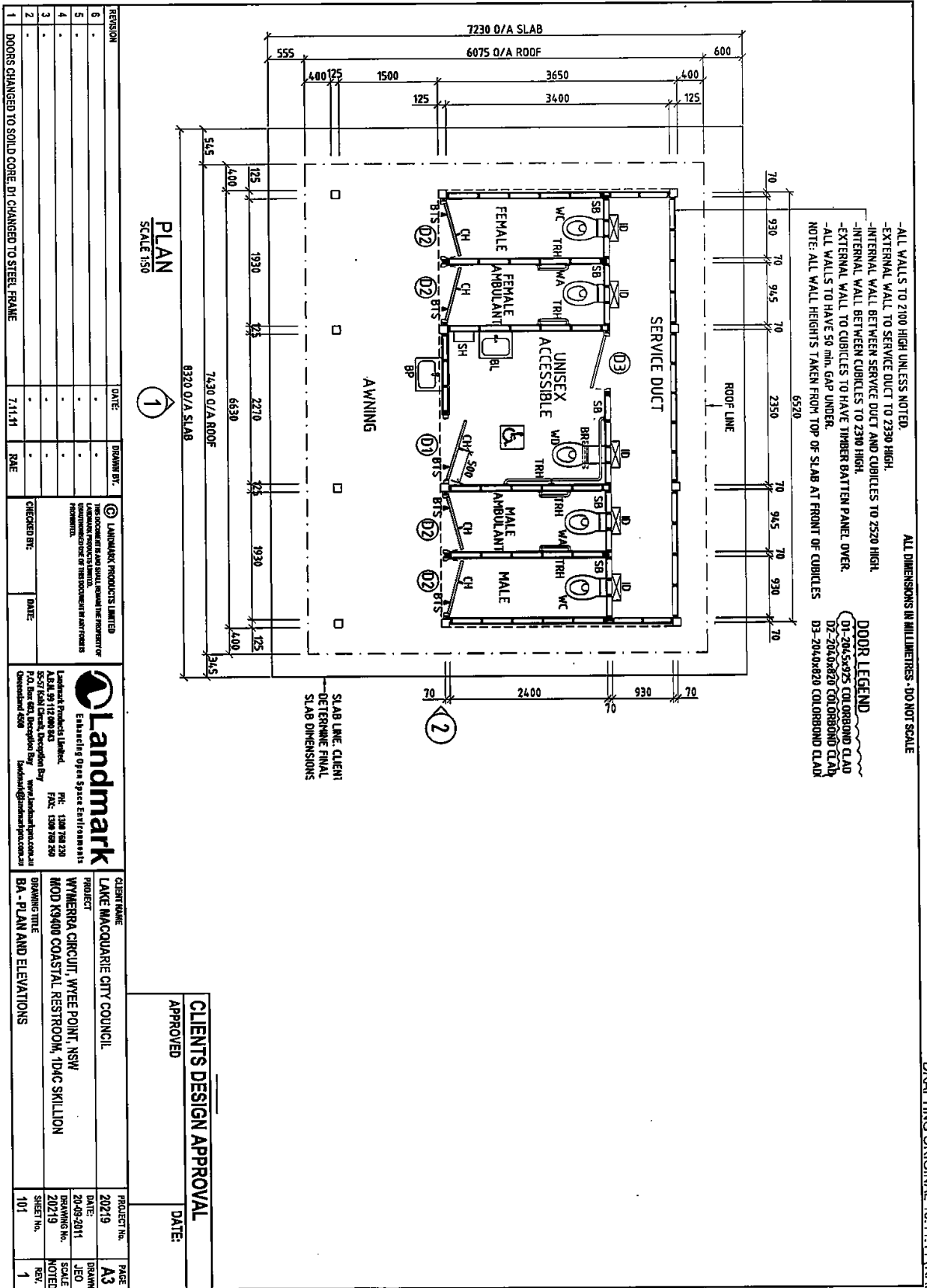
The proposed amenities are similar to the public toilet block recently built at Aqua Crescent in Lake Cathie, the design of which was reviewed and selected by the Access Committee.

A plan is attached, showing a unisex accessible toilet, a female toilet, a female ambulant toilet, a male toilet and a male ambulant toilet.

An ambulant toilet is specifically designed for people who may find it very difficult to lower or raise from the pan but do not require the full circulation and support that a fully accessible toilet provides. For example people with arthritis or those using a walking frame. It includes grab rails on each side of the cubicle.

### **Attachments**

1 [View](#). Proposed plan for Shelly Beach amenities



ALL WALLS TO 2100 HIGH UNLESS NOTED.  
 -EXTERNAL WALL TO SERVICE DUCT TO 2330 HIGH  
 -INTERNAL WALL BETWEEN SERVICE DUCT AND CUBICLES TO 2520 HIGH  
 -INTERNAL WALL BETWEEN CUBICLES TO 2300 HIGH  
 -EXTERNAL WALL TO CUBICLES TO HAVE TIMBER BATTEN PANEL OVER.  
 -ALL WALLS TO HAVE 50 mm GAP UNDER.  
 NOTE: ALL WALL HEIGHTS TAKEN FROM TOP OF SLAB AT FRONT OF CUBICLES

ALL DIMENSIONS IN MILLIMETRES - DO NOT SCALE

**DOOR LEGEND**  
 D1-20455925 COL ORBROUND GLAD  
 D2-20456820 COL ORBROUND CLAD  
 D3-20454820 COL ORBROUND CLAD

**PLAN**  
SCALE 1:50

REVISION	DATE	DRAWN BY	CHECKED BY	DATE
6	-	-	-	-
5	-	-	-	-
4	-	-	-	-
3	-	-	-	-
2	-	-	-	-
1	7.11.11	RAE	-	-

DOORS CHANGED TO SOLID CORE, D1 CHANGED TO STEEL FRAME

**Landmark**  
 Enhancing Open Space Environments

Landmark Products Limited  
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CLIENT NAME	LAKE MACQUARIE CITY COUNCIL	PROJECT No.	20219	PAGE	A3
PROJECT	WYMERBA CIRCUIT, WYEE POINT, NSW	DATE	20-03-2011	DRAWN	JED
MOD	K9400 COASTAL RESTROOM, 1D4C SKILLION	DRAWING No.	20219	SCALE	NOTE
DRAWING TITLE	BA - PL AN AND ELEVATIONS	SHEET No.	101	REV.	1

**CLIENTS DESIGN APPROVAL**

APPROVED \_\_\_\_\_ DATE: \_\_\_\_\_

D:\PAC-1115\1115.DWG