

PRESENT

Members:

Councillor Geoffrey Hawkins (Chair)
Councillor Michael Cusato (Deputy Chair)
Jeffery Sharp (Director Strategy & Growth)
Jeff Gillespie (CBD Landowner)
Michael Mowle (CBD Trader with expertise)
Tony Thorne (Chamber of Commerce Representative)
Geraldine Haigh (CBD Trader)
Michael Nunez (TCMP Project Manager / Co-ordinator)

Other Attendees:

Liam Bulley (Group Manager, Recreation and Buildings)

The meeting opened at 8:12am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That apologies from John McGuigan, Sharon Beard, Michelle Love, Robert Sagolj and Rebecca Doblo be noted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 30 November 2017 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Item 07 Maritime Museum

Director Strategy & Growth provided an update on the engagement of an Architect to complete design planning for the proposed alterations to the Maritime Museum. It was advised that the Maritime Museum design will be incorporated into the Foreshore design.

Item 09 Quarterly Financial Report with YTD Actual and Projected Figures

A report will be tabled at the March 2018 meeting.

Item 10 Model for Trialling of Parklets in the Port Macquarie Town Centre

Cr Geoff Hawkins provided an update on discussions held with Councillors regarding parklet design and funding options.

Cr Geoff Hawkins has had several conversations with Councillors with positive feedback received so far.

Confirmation that Town Centre Master Plan Sub-Committee endorsed the trial of parklets at the September 2017 meeting

CONSENSUS:

That the Director Strategy & Growth advise the Town Centre Master Plan Sub-Committee the process on reporting the trial of parklets to Council.

06 TOWN SQUARE MONTHLY PROGRESS REPORT

CONSENSUS:

That the TCMP Sub-Committee:

1. Note the Town Square monthly progress report.
2. Members email Executive Assistant Strategy & Growth any further questions relating to Town Square Progress Report by close of business Friday 2 March 2018 for reporting to the March 2018 meeting.
3. Request the Director Strategy & Growth report back to the March 2018 meeting:
 - The amount of bollards within the Town Square.
 - The cost of bollards.
 - The specifications for the umbrella's on Town Square.
 - Investigation on further options for umbrellas on Town Square.

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- Potential umbrella designs to the Committee Members for comment prior to the next meeting; noting the requirement for the umbrella's on Town Square to be zippered and retractable.
 - Alternatives to the lighting circuit on the Town Square Catenary lighting and advise when the current issues will be rectified.
 - The maintenance of cleaning and sealing regime of the bluestone paving on Town Square.
4. Does not support the proposal to raise all the seats within the Town Square.
 5. Request the Director Strategy & Growth to report on maintenance levels of service on the Town Square to the April 2018 meeting.
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07 TOWN GREEN DETAILED DESIGN AND FORESHORE PLANNING UPDATE

CONSENSUS:

That the Town Centre Master Plan Sub-Committee:

1. Note the information provided in the Town Green Detailed Design and Foreshore Planning Update report.
 2. Request the Director Strategy & Growth consider the following potential further resolution and report to the March 2018 meeting:
 - The Town Centre Master Plan Sub-Committee supports and endorses Council involving the Bicentenary Working Group in creating a Bicentenary project of linking via cycleway/shared pathway the foreshore pathway from the Park Street Marina East to the Kooloonbung Creek Footbridge.
 - The Town Centre Master Plan Sub-Committee consider providing some funding and expertise to enable acceleration of the necessary design work for this "one-off" Bicentenary Project.
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08 CBD LANDSCAPING MAINTENANCE MONTHLY PROGRESS REPORT

CONSENSUS:

That the Town Centre Master Plan Sub-Committee:

1. Note the information provided in the CBD Landscaping Maintenance Monthly Progress report.
 2. Note that the CBD Landscaping Maintenance Monthly Progress Report will be presented, upon request, to future meetings.
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09 TOWN CENTRE SERVICE PIT LID REPLACEMENT

CONSENSUS:

That the Town Centre Master Plan Sub-Committee note the information provided in the Town Centre Service Pit Lid Replacement report.

10 BARRACKS LANE QUARTERLY PROGRESS REPORT

CONSENSUS:

That the Town Centre Master Plan Sub-Committee:

1. Note the information provided in the Barracks Lane Quarterly Progress report.
2. Note that that Barracks Lane Quarterly Progress Report is no longer required to be reported at future meetings.

11 TOWN CENTRE MASTER PLAN OPERATIONAL PLAN 2018/2019

CONSENSUS:

That the Town Centre Master Plan Sub-Committee:

1. Note the information provided in the Town Centre Master Plan Operational Plan 2018/2019 report.
2. Request further discussions to be held on the TCMP Operational Plan at the March 2018 meeting.

12 GENERAL BUSINESS

Nil.

The meeting closed at 10:35am.