

**PRESENT**

**Members:**

Councillor Peter Alley (Chair)  
Ben Oultram  
Elizabeth Rose  
Helen Booby  
Ian Irwin  
Julie Haraksin  
Julie Priest (PMHC Aged & Disability Officer)

**Other Attendees:**

Mayor Peta Pinson  
Pip Cox (PMHC Road Safety Officer)  
Kate Whatman (PMHC landscape Architect)  
Carl Bennett (PMHC GIS Coordinator, Digital Technology)  
Bronwen Hughes (PMHC GIS, Digital technology)  
Ravinder Dogra (CSU secondment student)

---

The meeting opened at 2:00pm.

---

**01 ACKNOWLEDGEMENT OF COUNTRY**

---

The Acknowledgement of Country was delivered.

---

**02 APOLOGIES**

---

**CONSENSUS:**

That the apologies received from Bruce Gibbs, Cheryl Dimmock, Max Waters, Mike Ipsen, Phil White, Sharon Beard, Lucilla Marshall (PMHC Group Manager Community Development) be accepted.

---

---

### **03 CONFIRMATION OF MINUTES**

---

**CONSENSUS:**

That the Minutes of the Port Macquarie-Hastings Access Sub-Committee Meeting held on 6 February 2018 be confirmed.

---

### **04 DISCLOSURES OF INTEREST**

There were no disclosures of interest presented.

---

### **05 BUSINESS ARISING FROM PREVIOUS MINUTES**

---

#### **5.01 Access Friendly Project**

Thank you to Julie Haraksin, Ian Irwin, Bruce Gibbs, Julie Priest and Ravinder Dogra for undertaking the visit. The group noted that Coles has a number of accessible programs.

**CONSENSUS:**

That Julie Priest send correspondence to: Coles thanking them for their accessible programs and noting the area near the downstairs lift is a potential hazard and recommend planter boxes; Pizza Obsession to either fix the accessible door with a handle or remove the wheelchair access sticker; Dan Murphy's to review stacking boxes which push out from the shelves; and Finnians to consider mobility scooter parking area and clear signage. The next access visit to include the Breakwall Caravan Park.

#### **5.02.1 Accessible Public Toilets**

**CONSENSUS:**

1. That the Committee extends its congratulations to the Council Project Team on receiving a \$255,000 grant for the new toilet amenities at the Short Street Plaza Car Park.
2. That the Project Team consider installing two accessible car parks adjacent to the new amenities. Noting that one accessible car park is already planned.
3. That the Access Committee review Adult Change Tables and Hoists and determine at the next meeting where is the top priority to locate one and the approximate costs. That Julie Priest will contact Councils who have an adult change table and hoist and ask for their feedback in terms of usage, promotion and costs.

### **5.02.2 Accessible Reserves**

**CONSENSUS:**

That the data capture app that GIS is creating for the Access Committee will include a layer for “Accessible Reserves”.

### **5.02.03 Access Parking.**

The Committee viewed the design for Westport Park. Julie Haraksin and Ian Irwin discussed the non-compliant gradient near the footbridge. Bruce Gibbs’ media articles from the Sun Herald 25 March 2018 were tabled about selfish drivers.

**CONSENSUS:**

1. That the Access Committee noted the proposed change in footpath at Westport Park to line up at the two accessible car parks; and
2. That the Access Committee is aware how to report any abuse of use of the mobility parking permit by contacting the State Government hotline by phoning 1300 884 899.

### **05.02.04 Access Updates.**

Images of the completed Yarrabee Road School Crossing were tabled. Pip Cox discussed the proposed design for the Bold Street Pedestrian Crossing at Laurieton noting that more detailed plans will be available for the Committee to review at a later stage. The footpath between fishing platform and toilets will commence after school holidays. The Committee noted the images showing the technical specifications for the Liberty Swing. Discussion about Town Beach Caravan Park which has been bought by NRMA and to be visited by the Committee and to review the gutters located there.

**CONSENSUS:**

1. That the Committee congratulated Julie Haraksin about the #standby me advocacy which received a two year extension of \$26M across NSW.
2. That Julie Priest send correspondence to the Home Zone building owner advocating for them to install footpath access that links to the proposed Hastings River Drive footpath.
3. That Pip Cox will provide a further update about the Bold St Laurieton plan when this becomes available.

### **05.02.05 Dementia Friendly Programme**

**CONSENSUS:**

That the Committee congratulated Julie Priest on receiving a \$15k grant to deliver a Dementia Friendly programme over the next 18months.

### **05.02.06 Town Centre Master Plan Committee**

The Committee noted that Sharon Beard is on extended carers leave. El Rose discussed need for a parkland bench along William Street

CONSENSUS:

That the Town Centre Master Plan Committee review the request for a parkland bench to be installed along William Street.

---

## **06 ACCESSIBLE PARKING PROJECT**

---

Carl Bennett and Bronwen Hughes from PMHC GIS Digital technology discussed the accessible parking project. They showed product examples, spoke about the data collection process and options for showing dots on the map and how this information is searched. The App will in the long term include parking spaces, public toilets, pram ramps, accessible picnic tables, bus stops, reserves and accessible playgrounds.

CONSENSUS:

1. That GIS create a data collection tool for the Access Committee and it includes attributes such as if rear access to car park is available.
  2. That the final product can be searched by “show me within 100metres of where I am”, includes a photo of the car park (wherever possible a close up and a wide shot) and information can be searched or filtered via fields that are selected.
  3. That the map can be printed as a PDF.
  4. That GIS are invited to the June Access Committee meeting to provide an update about the project.
- 

## **07 WAUCHOPE LIBRARY OUTDOOR LEARNING SPACE CONCEPT PLAN**

---

Kate Whatman, PMHC Landscape Architect, presented the plan for the Wauchope Library Outdoor Learning Space. She requested an allocation of \$13k for the construction of the wheelchair ramp and modified doorway.

CONSENSUS:

That the Access Committee endorsed the allocation of \$13,000 from the DDA budget for the design and installation of the accessible wheelchair ramp at the Wauchope Library Outdoor Learning Space.

---

---

## **08 ACCESS PRIORITIES**

---

The Committee reviewed the list of proposed Access Priorities for the current DDA budget. Discussion that the \$80k set aside to match funding for the new accessible toilet at Short Street Plaza is no longer required as Council was successful in receiving a grant for 100% of the new amenities. The Committee to review 2018/19 budget allocation for possible adult change table and hoist project in the August meeting.

### **CONSENSUS:**

That the Access Committee endorsed the allocation of the DDA budget for the following projects:

- \$20,000 Shelley Beach for accessible picnic table and linking footpath to amenities and accessible car park.
- \$13,000 Wauchope Library wheelchair ramp.
- \$7,300 Wauchope Pool aquatic wheelchair and hoist.
- \$4,300 Rocks River Ferry Pontoon wheelchair hoist.
- \$30,000 Comboyne War Memorial Hall accessible toilet.
- \$17,000 Lake Cathie linking footpath and if needed fish cleaning table.
- That if any funding is left over to investigate if it can be allocated for Kooloonbung Footbridge footpath to make it compliant.

---

## **09 GENERAL BUSINESS**

---

### **09.01 COMMUNITY INCLUSION PLAN**

---

The Access Committee were advised that the Community Inclusion Plan is open for ideas and feedback and closes 28 May 2018. A community think tank workshop is on Thursday 17 May at the Glasshouse and the Access Committee are invited to attend. For more information visit [haveyoursay.pmhc.nsw.gov.au](http://haveyoursay.pmhc.nsw.gov.au).

### **09.02 INVITATION TO ARTWALK**

---

The Access Committee are invited to the PMHC Artwalk event 6pm to 9pm on Thursday 19 April 2018 – start at the Glasshouse Forecourt.

---

**09.03 FLYNNS BEACH MASTERPLAN**

---

The Access Committee noted that the two accessible car parks are included in the plan as requested.

---

**09.04 GLENVIEW DRIVE, YIPPIN CREEK**

---

Julie Priest advised that a resident had contacted her as the developer has installed a beautiful new footpath at Glenview Drive but it does not include pram ramps so residents with a disability cannot get on or off the footpath or access the new playground.

**CONSENSUS:**

That Development & Environment review the footpath and investigate installing pram ramps, especially at the playground. That Development & Environment provide education to Developers so that future footpaths include pram ramps.

---

**09.05 SHARED PATH SAFETY PROJECT**

---

Pip Cox spoke about the project for CBD and gathered feedback from the Committee about width of footpaths and signage.

---

**09.06 LETTER FROM RESIDENT JULIE RIXON**

---

A letter was tabled from resident Julie Rixon.

**CONSENSUS:**

That the Access Committee review the letter and provide a response at the June Access Committee Meeting.

---

The meeting closed at 4:15pm.