
PRESENT

Members:

Councillor Geoffrey Hawkins (Chair)
Jeffery Sharp (Director Strategy & Growth)
Rebecca Doblo (Landscape Architect)
Jeff Gillespie (CBD Landowner)
Michael Mowle (CBD Trader with expertise)
Tony Thorne (Chamber of Commerce Representative)
Michelle Love (Community Member)
Sharon Beard (Access Committee Representative)
Geraldine Haigh (CBD Trader)
Michael Nunez (TCMP Project Manager / Co-ordinator)

Other Attendees:

Liam Bulley (Group Manager Recreation & Buildings)

The meeting opened at 8:05am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from Councillor M Cusato and John McGuigan be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 26 April 2018 be confirmed.

04 DISCLOSURES OF INTEREST

Tony Thorne declared a Non-Pecuniary – Significant Interest in Item 08.04 - Turkish Restaurant, the reason being King and Campbell prepared the development application for the Turkish Restaurant.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

CONSENSUS:

That the Business Arising Schedule be noted with the following amendments:

1. Remove Town Square items as they will be covered in ongoing monthly reports.
 2. Remove Bicentenary Pathway request.
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06 TRIALLING OF PARKLETS IN THE PORT MACQUARIE TOWN CENTRE

CONSENSUS:

That the Town Centre Master Plan Sub-Committee:

1. Note the Council Resolution from the May 2018 Ordinary Council Meeting on the Trialling of Parklets in the Port Macquarie Town Centre.
 2. Request staff provide an update report to the June 2018 Town Centre Master Plan Sub-Committee meeting regarding implementation of the parklet trial.
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07 TOWN SQUARE MONTHLY PROGRESS REPORT

CONSENSUS:

That the Town Centre Master Plan Sub-Committee:

1. Note the information contained within the Town Square Monthly Progress Report.
 2. Approve an increase to the Pavement Clean and Seal operational budget of \$14,300 for the additional pavement cleaning in Town Square as outlined in this report.
 3. Request a report be provided to the June 2018 Meeting outlining Operational budget adjustments associated with this report and the Maintenance Levels of Service on the Town Square report that was presented at the April 2018 Meeting.
 4. Request a report be provided to the June 2018 Meeting detailing the use of 'Centre supported Umbrellas' with base weights or alternative options, including any proposed management techniques for closing during high winds and overnight.
 5. Request a report be provided to a future Meeting outlining the proposed cleaning mechanisms and the potential cost implications on the next footpath cleaning contract.
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08 GENERAL BUSINESS

08.01 BANNER POLES

The Committee was advised that the banner poles tender documentation is currently being completed to allow banner pole replacement to commence in the new financial year.

08.02 WAYFINDING SIGNAGE

Staff provided an update on the wayfinding signs advising the signs are to be installed by 30 June 2018 throughout the LGA and specifically within the Port Macquarie CBD.

08.03 BULLER STREET BRIDGE

It was requested that the temporary barricades be removed from the Buller Street Bridge accident site.

08.04 TURKISH RESTAURANT

Tony Thorne declared a Non-Pecuniary – Significant Interest in this matter, left the meeting and took no part in the discussion.

Staff provided an update on the proposed extension of the outdoor dining area for the Turkish Restaurant.

Tony Thorne returned to the meeting.

08.05 CHRISTMAS TREE

A report was tabled, circulated and considered.

CONSENSUS:

That the Town Centre Master Plan Sub-Committee:

1. Fund the purchase of a new 15m Traditional Christmas Tree complete with decorations estimated at \$60,000 generally as depicted in the attachments of the report.
2. Request Council include in future Operational Plans the replacement of the Christmas Tree at an appropriate interval.

The meeting closed at 10:22am.