

PRESENT

Members:

Councillor Michael Cusato (Deputy Chair)
Jeffery Sharp (Director Strategy & Growth)
Rebecca Doblo (Landscape Architect)
Jeff Gillespie (CBD Landowner)
Robert Sagolj (CBD Landowner)
vacant (CBD Trader with expertise)
Tony Thorne (Chamber of Commerce Representative)
Michelle Love (Community Member)
Sharon Beard (Access Committee Representative)
Geraldine Haigh (CBD Trader)
John McGuigan
Michael Nunez (TCMP Project Manager / Co-ordinator)

Other Attendees:

Councillor Robert Turner
Damon Walker (Works Engineer)

The meeting opened at 8:01am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apology received from Cr Geoff Hawkins be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 31 May 2018 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

06 Trialling of Parklets in the Port Macquarie Town Centre

A report on Trialling of Parklets in the Port Macquarie Town Centre is being presented at the June 2018 meeting.

07 Town Square Monthly Progress Report

A report is being presented to the June 2018 outlining Operational Budgets adjustments and the Maintenance Levels on the Town Square report that was presented at the April 2018 meeting.

A report is being presented to the June 2018 detailing the use of 'centre supported umbrellas'.

A report outlining the proposed cleaning mechanisms and the potential costs to be presented at a future Town Centre Master Plan Sub-Committee meeting.

8.03 Buller Street Bridge.

Committee noted that the barricades were removed on the 19 June 2018.

8.05 Christmas Tree

The Committee noted that Council include the replacement of the Christmas Tree in future Operational Plans. Director Strategy and Growth confirmed that 13 meter Christmas Tree is being ordered.

**06 PORT MACQUARIE CBD PEDESTRIAN FACILITY CONCEPT PLANS -
COMMUNITY CONSULTATION**

Geoff Gillespie raised concerns on the proposed pedestrian crossing in front of Coles in Hayward Street.

Geraldine Haigh noted the traffic congestion in front of Coles at 5.00pm.

Geraldine Haigh noted concern on pedestrian safety in crossing the road in Clarence Street. It was suggested a predicable line of pedestrian crossings up Clarence Street.

Tony Thorne suggested signage be installed to advise drivers of speed zone and flow through pedestrian traffic.

Cr Michael Cusato raised concerned on the traffic flow at the roundabout at Horton/Hayward Street.

Michelle Love advised that the submissions for the CBD Pedestrian Facility Concept plans – Community Consultation close this Sunday 1 July 2018.

Director Strategy & Growth confirmed that the community consultation on the CBD Pedestrian Facility Concept plans will be presented to the TCMP prior to being reported to a future Council meeting.

Sharon Beard raised a question on the state of current disabled parking in Horton Street.

CONSENSUS:

1. That the information contained in the Port Macquarie CBD Pedestrian Facility Concept Plans – Community Consultation report be noted.
2. Director Strategy & Growth to provide an update on the concept designs intersection at Gordon and Horton Streets.
3. Director Strategy & Growth to confirm what traffic modelling was included the AECOM Report.

07 TOWN SQUARE MONTHLY PROGRESS REPORT

An update was provided on the Construction Financials of the Town Square. No change has been made to the existing financials.

An update was provided on the defects with the Catenary Lights on the Town Square. Stowe and WE-EF lighting have undertaken a joint audit where 18 lights were noted as defective from moisture entering the light fitting.

An update was provided on the damage to the Catenary Lights. Council is continuing to work with contractors regarding ongoing electrical problems with the Catenary Lighting.

Shade Structure options were provided to the Committee for discussion. A number of options for the colour of the umbrella and poles to be distributed to the Committee with the minutes of the June 2018 meeting.

CONSENSUS:

That the Town Centre Master Plan Sub-Committee:

1. Note the information contained in the Town Square Monthly Progress Report.
2. Endorse the preferred Option 1 for procurement of umbrellas in the Town Square being Permanent Cantilevered Umbrellas. The cost of supply and installation of 8 double umbrellas is estimated at \$170,000 (ex GST).

08 QUARTERLY FINANCIAL REPORT

Director Strategy & Growth presented an overview of the Town Centre Master Plan Quarterly Financial Report.

CONSENSUS:

That the Town Centre Master Plan Sub-Committee note the information contained in the Quarterly Financial Report.

09 TCMP OPERATIONAL PLAN PROJECT PROGRAM 2018-2019

An update was provided on the Town Centre Master Plan operational projects for the 2018/2019 financial year.

An update was provided on the replacement of the banner poles. The delivery of the project is expected to be completed in September/October 2018 prior to Bicentennial celebrations.

An update was provided on the Stage 1 of the Clarence Street and Understory Replacement with design planning to commence in August 2018.

An update was provided on the timing of the Foreshore Update and the delivery of this project. Council is still awaiting advice from Department of Lands.

An update was provided on the Gordon Street Bridge Underpass, it was advised that this is still at concept stage.

Geoff Gillespie requested the consideration of a retaining wall being built under the Buller Street bridge to allow the construction of a lowered pathway

An update was provided on the Clarence and William Street Tree and Understory Replacement projects. Heritage investigations and approvals are to comment in August 2018 with the works to be completed by October 2018.

An overview as provided on the financial year works project program along with other projects.

A further discussion was held in relation to the 2018/2019 Town Centre Master Plan Operational Budget with the operational amendments outlined as an attachment to this report.

CONSENSUS:

1. That the Town Centre Master Plan Sub-Committee note the information contained within the TCMP Operational Plan Project Program 2018-2019 Report.
2. That Council provide further concept plans of the pathway under Buller Street bridge to a future meeting, once other current priority projects are well progressed.

10 PARKLETS TRIAL IMPLEMENTATION PLAN

An update was provided on the proposed Implementation Program and Trial Assessment Methodology of the Parklet Trial.

A discussion was held in relation to the selection of the committee membership.

CONSENSUS:

That the Town Centre Master Plan Sub-Committee:

1. Note the information contained in the Parklets Trial Implementation Plan Report.
2. Endorse the appointment of Geraldine Haigh to the Selection Committee.

11 TOWN CENTRE MASTER PLAN SUB-COMMITTEE - MEMBERSHIP

Director Strategy & Growth provided an update on the Town Centre Master Plan Membership.

CONSENSUS:

That the Town Centre Master Plan Sub Committee note the recent Council resolution in respect of Membership.

12 GENERAL BUSINESS

12.01 PLAZA CARPARK

Cr Michael Cusato requested an update on the handover of the Plaza Carpark to Council at the July 2018 meeting.

12.02 FOOD FOR LESS

Cr Michael Cusato requested an update on the demolition of the Food for Less building at the July 2018 meeting.

12.03 LANDSCAPING

Michelle Love talked about the preservation of the North Folk Pines on the within Port Macquarie.

Group Manager Recreation and Buildings confirmed that Norfolk Island Pines being removed to accommodate infrastructure at Oxley Oval will be offset within the site. Other removals will be considered on a case by case basis.

12.04 CHANGES TO DA REGULATIONS

Geoff Gillespie raised concerns on the changes to DA regulations in relation to disabled parking and the impact to business with Port Macquarie CBD.

CONSENSUS:

That the Director Strategy and Growth report on the legislation changes to DA regulations and disabled parking at a future meeting.

12.05 PORT MACQUARIE-HASTINGS COUNCIL PARKING STRATEGY

Director Strategy and Growth to confirm the timing of the Parking Strategy.

The meeting closed at 9:31am.