

**PRESENT**

**Members:**

Deputy Mayor Lisa Intemann (PMHC)(Chair)  
Paul Dilley (NSW Police)  
Greg Aitken (RMS) (PV)

**Other Attendees:**

Cameron Hawkins (PMHC – A/Group Manager Transport & Stormwater Network)  
John Hanlon (PMHC - Transport & Traffic Engineer)  
Leisa Sedger (RMS)

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The meeting opened at 10:10am.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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Malcolm Britt  
Port Taxis

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**03 CONFIRMATION OF MINUTES**

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**CONSENSUS:**

That the Minutes of the Local Traffic Committee Meeting held on 25 April 2018 be confirmed.

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**04 DISCLOSURES OF INTEREST**

There were no disclosures of interest presented.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.

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**06 PEDESTRIAN CROSSING - HAYWARD STREET, PORT MACQUARIE**

CONSENSUS:

That it be a recommendation to Council:

That a 'pedestrian (zebra) crossing' be installed in Hayward Street, Port Macquarie, between Short Street and Keena Lane, subject to RMS review of detailed design.

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**07 PEDESTRIAN CROSSING - BOLD STREET, LAURIETON**

CONSENSUS:

That it be a recommendation to Council:

That a 'pedestrian (zebra) crossing' be installed in Bold Street, Laurieton, between Tunis Street and Seymour Street.

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**08 PARKING TIME RESTRICTIONS - BOLD STREET, LAURIETON**

CONSENSUS:

That it be a recommendation to the Director Infrastructure, under sub-delegation, for implementation:

That Council changes the existing '1 Hour, 8.30am-6.00pm Mon-Fri & 8.30am-12.30pm Sat' parking time restrictions on Bold Street, Laurieton, between Tunis Street and Laurie Street, to '2 Hour, 8.30am-6.00pm Mon-Fri & 8.30am-12.30pm Sat'.

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**09 40 KM/H HIGH PEDESTRIAN ACTIVITY AREA - WAUCHOPE TOWN CENTRE**

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CONSENSUS:

That it be a recommendation to Council:

That a '40 km/h High Pedestrian Activity Area' be installed in Wauchope town centre, subject to RMS approval of the final design of the scheme.

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**10 40 KM/H HIGH PEDESTRIAN ACTIVITY AREA - PORT MACQUARIE TOWN CENTRE**

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CONSENSUS:

That it be a recommendation to Council:

That a '40 km/h High Pedestrian Activity Area' be installed in Port Macquarie town centre, subject to RMS approval of the final design of the scheme.

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**11 10 KM/H SHARED ZONE - HORTON STREET NORTH OF CLARENCE STREET**

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CONSENSUS:

The proposal is not supported at this stage. Further consultation is required between Council, RMS and Police to review the need and extent of proposed shared zone.

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**12 COUNTDOWN TO CHRISTMAS 2018**

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Consensus:

That it be a recommendation to the Director Infrastructure, under sub-delegation, for implementation:

That Council approve the temporary road closure of William, Clarence, Hay, Hayward and Horton Streets, Port Macquarie to conduct the annual Countdown to Christmas event on Thursday 29 November 2018 from 4.00pm to 9.00pm, subject to the following conditions:

1. That the event organiser advertise, at no cost to Council, the following details of all temporary road closures and temporary parking restrictions associated with this event in the local print media on separate days, at least twice (2) within 14 days prior to the event:
    - temporary road closure times
    - duration of the temporary road closures temporary parking restrictions times and duration
    - alternative routes and access arrangements.
  2. That the event organiser advertise the event by undertaking a letter box drop to all residents and businesses directly affected by the temporary road closures and
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temporary parking restrictions at least 14 days prior to the event, advising the following:

- event name
  - event times
  - temporary road closure times
  - duration of the temporary road closures temporary parking restrictions times and duration
  - alternative routes and access arrangements
  - contact details of at least two (2) people involved in the organisation of the Event, in case of an emergency proposed actions to be undertaken to mitigate the impact of the temporary road closures and temporary parking restrictions.
3. That the Traffic Management Plan and associated Traffic Guidance Scheme dated 18 September 2018 be implemented. Any modifications to the plans must be agreed with Council prior to the running of the event.
  4. That the event organiser abides by the written approval from the NSW Police.
  5. That the event organiser notify the NSW Ambulance, NSW Fire & Rescue and the State Emergency Service of the proposed road closures at least 14 days in advance of the event.
  6. That the event organiser notifies local Transport Services (Bus Companies, Taxis) of the proposed road closures at least 14 days in advance of the event and assists in developing alternatives for affected users.
  7. An RMS accredited person (Implement Traffic Control Plans) is to be used for the establishment and removal of the traffic control devices.
  8. RMS accredited traffic controllers (Traffic Controller) are to be used to control traffic.
  9. That the event organiser installs signs to inform bus users of the arrangements at the normal bus stops on Clarence Street, Short Street (north) and Short Street (south), and the temporary event bus stop on Murray Street.
  10. That the event organiser installs signs to inform taxi users of the arrangements at the normal taxi zone on Horton Street and the temporary event taxi zone on Short Street.
  11. That the event organiser abides by any other condition that Council and the Police may impose at any time.
  12. That the event organiser submit to Council 14 days prior to the commencement of the event evidence of Public Liability Insurance for the amount of \$20 million, which is valid for the duration of the event, including placement and removal of traffic control devices.
  13. The event organiser must have this approval and the Traffic Management Plan and Traffic Guidance Scheme described above on site at all times for the duration of the event.

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### **13 2018 NSW STATE CUP TOUCH FOOTBALL CHAMPIONSHIPS**

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#### CONSENSUS:

That it be a recommendation to the Director Infrastructure, under sub-delegation, for implementation:

That Council approve the temporary road closures and support the associated transport management arrangements associated with the 2018 NSW State Cup Touch Football Championships between 7-9 December 2018, subject to the following conditions:

1. That the event organiser advertise, at no cost to Council, the following details of all temporary road closures and temporary parking restrictions associated with this event in the local print media on separate days, at least twice (2) within 14 days prior to the event:
  - temporary road closure times
  - duration of the temporary road closures temporary parking restrictions times
  - and duration
  - alternative routes and access arrangements.
2. That the event organiser advertise the event by undertaking a letter box drop to all residents and businesses directly affected by the temporary road closures and temporary parking restrictions at least 14 days prior to the event, advising the following:
  - event name
  - event times
  - contact details of at least two (2) people involved in the organisation of the Event, in case of an emergency
  - proposed actions to be undertaken to mitigate the impact of the temporary road closures and temporary parking restrictions.
3. That the Transport Management Plan (TMP) and associated Traffic Guidance Scheme dated 18 September 2018 be implemented. Any modifications to the plans must be agreed with Council prior to the running of the event.
4. That the event organiser abides by the written approval from the NSW Police.
5. That the event organiser notify the NSW Ambulance, NSW Fire & Rescue and the State Emergency Service of the proposed road closures at least 14 days in advance of the event.
6. That the event organiser notifies local Transport Services (Bus Companies, Taxis) of the proposed road closures at least 14 days in advance of the event and assists in developing alternatives for affected users.
7. An RMS accredited person (Implement Traffic Control Plans) is to be used for the establishment and removal of the traffic control devices.
8. RMS accredited traffic controllers (Traffic Controller) are to be used to control traffic.
9. That the event organiser abides by any other condition that Council and the Police may impose at any time.
10. That the event organiser submit to Council 14 days prior to the commencement of the event evidence of Public Liability Insurance for the amount of \$20 million, which is valid for the duration of the event, including placement and removal of traffic control devices.
11. The event organiser must have this approval and the Transport Management Plan and Traffic Guidance Scheme described above on site at all times for the duration of the event.

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**14 GENERAL BUSINESS**

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**14.01 OXLEY LANE, WAUCHOPE**

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The Wauchope Main Street Plan project includes the reversal of traffic direction on Oxley Lane. Council will consider the impacts of this reversal as part of the final design of the 40 km/h High Pedestrian Activity Area to be installed in Wauchope town centre.

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**14.02 SPEED ZONE REVIEW, OXLEY HIGHWAY**

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Greg Aitken advised that RMS is reviewing the Oxley Highway speed zones between the Pacific Highway and Wauchope. Changes are likely to be implemented following the completion of the current Spencers Cutting project.

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**14.03 WAUCHOPE RAILWAY STATION**

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Cr Intemann raised the issue of the Oxley Highway level crossing at Wauchope. The boom gate shuts when a southbound train crosses the Hastings River Bridge and remains shut whilst a train is at Wauchope Railway Station. The current arrangement can contribute to significant delays to Oxley Highway traffic. Council has raised this issue with ARTC and will continue to advocate for changes to the boom gate timing sequences to reduce delays to vehicular traffic.

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The meeting closed at 11:35am.