



# Port Macquarie-Hastings Access Sub-Committee

## Business Paper

**date of meeting:** Monday 15 February 2016

**location:** Function Room  
Port Macquarie-Hastings Council  
17 Burrawan Street  
Port Macquarie

**time:** 2.00pm

**Note:** Council is distributing this agenda on the strict understanding that the publication and/or announcement of any material from the Paper before the meeting not be such as to presume the outcome of consideration of the matters thereon.



**PORT MACQUARIE  
HASTINGS**

## **Port Macquarie-Hastings Access Sub-Committee**

### **CHARTER**

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#### **1. AIMS**

- 1.1 To provide advice and recommendations to Council on strengthening accessibility to all public areas and public buildings within the Port Macquarie-Hastings LGA.
- 1.2 To develop projects that will improve physical access for people with a disability living in the Port Macquarie-Hastings LGA.
- 1.3 To oversee the implementation and monitoring of projects designed to meet the Disability Discrimination Act requirements in the relevant Council planning documents:
  - Delivery Program;
  - Operational Plans;
  - PMHC Disability Discrimination Act Action Plan 2008 2018; and
  - Other relevant documents.
- 1.4 To determine funding priorities for upgrades consistent with the 'Guidelines for Prioritising Access Funding' for PMHC Buildings and Facilities.

#### **2. SUB-COMMITTEE MEMBERSHIP**

- 2.1 Sub-Committee members will comprise of:
  - Councillor (Chairperson)
  - Community Members (14 members)
  - Ex officio - Place Making
    - Infrastructure
    - Development & Environment
- 2.2 Chairperson will be a nominated Councillor.
- 2.3 The role of the chairperson shall be to:
  - Chair meetings;
  - Compile agenda in consultation with Council staff member;
  - Ensure meetings are properly convened;
  - Oversee activities of the committee; and
  - Keep the order of proceedings, as set by the agenda.

In the absence of the chairperson, an alternate Councillor shall chair the meeting.

- 2.4 Council's Place Facilitator will be the Secretary for the meetings and will be responsible for:
  - Convening Committee meetings and provide written notice to all members at least 7 days prior to the scheduled meeting;

- Document minutes and forward a copy to Committee members within 14 days of the meeting;
  - Document the priorities for access works funding;
  - Maintain contact details of Committee members;
  - Provide support and resources to the Committee; and
  - Liaise with various areas of Council to bring access issues forward.
- 2.5 Membership of the Sub-Committee will be open to any member of the community that has a disability, is a parent/carer of a person with a disability, has some professional experience or has a demonstrated interest in access issues.
- 2.6 On an annual basis, all committee members will be requested to advise of their interest in remaining on the committee. Should there be any vacancies then membership will be open up to the community via a nomination process.
- 2.7 Members who are absent from three meetings without an apology may have their membership suspended.

### **3. MEETINGS**

- 3.1 A minimum of six meetings will be held per annum.
- 3.2 Topics for the agenda should be forwarded to the nominated Community Development Officer no later than 14 days prior to the meeting date.
- 3.3 Agenda and minutes from the previous meeting will be circulated to members at least 7 days prior to the meeting.

All meetings of the Sub-Committee are public meetings. Members of the public and media can attend meetings as observers; however, they cannot speak at the meeting unless prior arrangements are made through the Sub-Committee Secretary. Presentations shall be limited to a maximum of 5 minutes.

### **4. QUORUM**

- 4.1 A quorum will consist of at least six members of the Sub-Committee.

### **5. VOTING**

- 5.1 Voting on recommendations are made by consensus and all decisions regarding the allocation of funding for works must be stated precisely for inclusion in the minutes.

### **6. COMMUNICATION**

- 6.1 Members of the Sub-Committee are not permitted to speak to the media as representatives of the Committee unless approved by the chairperson.



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- 6.2 Where approval has been sought from the chairperson, views and opinions expressed are those of the Port Macquarie-Hastings Access Sub-Committee and not of Port Macquarie-Hastings Council.
- 6.3 When endorsement is required from Port Macquarie-Hastings Council approval must be sought through the formal process.

## **7. PARENT COMMITTEE**

- 7.1 Ordinary Council Meeting.

## **8. CODE OF CONDUCT**

- 8.1 All members of the committee are to abide by Council's Code of Conduct.

## Port Macquarie-Hastings Access Sub-Committee

### ATTENDANCE REGISTER

Member	15/09/14	17/11/14	16/02/15	20/04/15	15/06/15	17/08/15
Councillor Rob Turner	✓	A	✓	✓	A	✓
Councillor Lisa Intemann (alternate)	X	✓	X	A	A	✓
Lyndel Bosman	✓	X	✓	✓	A	✓
Nik Sandeman-Allen	X	X	X	X	X	resigned
Brian Bucket	✓	✓	✓	A	✓	✓
Elizabeth Rose	A	✓	✓	✓	✓	A
George Payne	✓	✓	A	✓	✓	✓
Helen Booby	X	✓	✓	A	✓	✓
Liz Faassen	✓	A	A	A	resigned	resigned
Max Waters	✓	✓	✓	✓	✓	✓
Mike Ispen	A	A	✓	A	✓	A
Phil White	A	A	A	A	A	A
Sharon Beard	✓	✓	✓	✓	✓	✓
Lucilla Marshall PMHC Group Manager Community Development	A	A	A	✓	✓	✓
Julie Priest PMHC Aged & Disability Officer	✓	✓	✓	✓	✓	✓

Member	19/10/15	14/12/15				
Councillor Rob Turner	✓	✓				
Councillor Lisa Intemann (alternate)	✓	A				
Anthony Clarke	✓	A				
Ben Oultram	✓	✓				
Bruce Gibbs	-	✓				
Elizabeth Rose	✓	✓				
Helen Booby	✓	✓				
Ian Irwin	✓	✓				
Jeffrey Tapping	✓	✓				
Julie Haraksin	✓	✓				
Lyndel Bosman	✓	A				
Max Waters	✓	✓				
Mike Ispen	✓	✓				
Phil White	A	A				
Sharon Beard	✓	A				
Lucilla Marshall PMHC Group Manager Community Development	A	A				
Julie Priest PMHC Aged & Disability Officer	✓	✓				

**Key:** ✓ = Present    A = Absent With Apology    X = Absent Without Apology



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# Port Macquarie-Hastings Access Sub-Committee Meeting

Monday 15 February 2016

## Items of Business

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**Item:        01**

**Subject:    ACKNOWLEDGEMENT OF COUNTRY**

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"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

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**Item:        02**

**Subject:    APOLOGIES**

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**RECOMMENDATION**

That the apologies received be accepted.

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**Item:        03**

**Subject:    CONFIRMATION OF PREVIOUS MINUTES**

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**RECOMMENDATION**

That the Minutes of the Port Macquarie-Hastings Access Sub-Committee Meeting held on 14 December 2015 be confirmed.

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**PRESENT**

***Members:***

Councillor Rob Turner (Chairperson)  
Ben Oultram  
Bruce Gibbs  
Elizabeth Rose  
Helen Booby  
Ian Irwin  
Jeffrey Tapping  
Julie Haraksin  
Max Waters  
Mike Ispen  
Julie Priest (PMHC Aged & Disability Officer)

***Other Attendees:***

Paul Bailey, Building Facilities Officer

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The meeting opened at 2.00pm.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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**CONSENSUS:**

That the apologies received from Cr Lisa Intemann, Phil White, Sharon Beard, Lyndel Bosman, Anthony Clarke and Lucilla Marshall be accepted.

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**03 CONFIRMATION OF MINUTES**

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**CONSENSUS:**

That the Minutes of the Port Macquarie-Hastings Access Sub-Committee Meeting held on 19 October 2015 be confirmed.

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#### **04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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#### **05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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##### **5.14 Access Friendly Project:**

The Committee provided an update on the visit to Mantra Quayside, KFC and Beantree Café. Mantra was an outstanding facility and is disability friendly. It was disappointing to note that the KFC stair lifter was out of service and the Manager did not know how to operate it. Beantree Café had customer friendly staff, however there is only a portion of the area outside that is wheelchair friendly with steps, crowded furniture inside café and the bathrooms were not accessible.

##### **CONSENSUS:**

1. That Mantra Quayside be sent a letter and stickers welcoming them as members of Access Friendly business
2. That KFC be sent a letter advising that we offer to 'road test' the stair lifter when it is working and to Beantree Café to thank them for their hospitality however due to the inaccessibility of a large portion of their built environment their café is deemed not access friendly.
3. Julie Priest to check with Development Approvals as to the DA for Sails Resort new conference area and if this includes the provision of a lift.

##### **5.17 Access Requests:**

1. Accessible Car Parks:  
House with No steps unfortunately have stopped the project as after an initial enthusiastic briefing their clients did not wish to undertake the project. They have returned all equipment. Discussions about if any service clubs would be interested in undertaking this audit.

The accessible staff car park at the back of council measures 2600mm wide plus a shared way of 2600mm wide (totalling 5200mm) with a ramp inserted some 1500mm long. This was created before the new AS2009 standards which are 3200mm wide plus a shared way 1600mm wide (totalling 4800mm). If the need increases for another accessible car park then the space adjacent could easily be changed into an accessible parking spot.

##### **CONSENSUS:**

That Julie Priest develops an alternative plan for the accessible car park audit and presents it at the next meeting.

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2. Disability Friendly Bus stops:  
ACES have done a fantastic job auditing all the bus stops and bus shelters in Port Macquarie. Discussion about next steps of collating all the information. Bruce Gibbs kindly offered to see if he and a colleague could collate the information.

**CONSENSUS:**

Bruce Gibbs to meet with Julie Priest to discuss the asset audit project, so that the Committee can prioritise the bus stops at the next meeting.

3. Access Issues:  
The Committee discussed footpaths. Cllr Turner discussed lack of footpath for egress to the Koala Hospital - a main tourism destination. Hastings Riving Drive works include new footpaths which is pleasing as this is the location of a former wheelchair cavalcade which drew attention to this need. Helen Booby and Sharon Beard had prioritised a list of footpath improvements. Cllr Turner advised the Kmart DA requires them to construct a footpath and that another priority is the Gordon Street link to CBD has only one crossing point at Grant Street.

**CONSENSUS:**

Committee to revisit footpath priorities at next meeting.

4. Access Works - Lake Cathie Fishing Platform:  
Currently the gradients of the footpaths are being measured by the Engineers and a diver is investigating the river bed for the footings.

**CONSENSUS:**

That the draft design of the platform be submitted to the access Committee for review when available.

5. Accessible Arts:  
Cllr Turner spoke at how the International Day of People with Disability event was really special. The three projects were brilliant - Eric Atkins author and illustrator book launch, community art installation of the Whale Tail and congratulations to Mike Ipsen for the Unique the puppet. Julie Haraksin and Ian Atkins spoke about the whale tail and have video footage of it at the Glasshouse.
6. Ability Links Beach Wheelchair:  
Discussion about where the Ability Links beach wheelchair could be stored. Max Waters suggested the North Haven Surf Club. Mike Ipsen suggested a shower chair stored in the North Haven accessible bathroom which has an MLA Key.

**CONSENSUS:**

That Ability Links be advised of the Committee's recommendation to either store their beach wheelchair at North haven surf club or instead buy and donate a shower chair and store it in the accessible bathroom.

7. Adult change table:  
Ben Oultram advised that a list of potential locations in Port Macquarie, Laurieton

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and Wauchope to be created. Julie Priest showed photos of some tables used in Scandinavia and is getting costings. Cllr Turner thanked Ben and to keep it going.

**CONSENSUS:**

That an update about the adult change table project to be given at the next meeting.

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**06 ROAD AND PEDESTRIAN SAFETY**

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The new Road & Safety Officer was an apology as on carers leave.

**CONSENSUS:**

An invitation to the next meeting be extended to the new Road & Safety Officer.

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**07 ACCESS WORKS**

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Briefing by Facilities Coordinator Mr Paul Bailey.

Paul Bailey spoke about the Long Flat accessible toilet project. As the site is land locked he has negotiated with adjacent business owners for access to the site. Installation will commence in March 2016 and ensure that an even gradient will give unobstructed access to the toilet module.

Paul Bailey gave an update about the option for a ramp to be installed at Camden Haven River. To install an accessible ramp will cost approximately \$25k and will require environmental consents as it is going into the waterway. The scope of works will include a linked portion of footpath from the accessible car park and public amenities.

Lake Cathie toilet block project. The current amenities are old and have a step in front of the toilets and are non-compliant. An option costing approximately \$100k is to demolish the toilet block and install a module which is linked to the accessible car park. This would complement the new fishing platform which will be linked to the other side of the car park.

Committee members were issued with the listing of Building and Facilities Works document.

**CONSENSUS:**

1. That Access Committee members read and prioritise the accessible building and facility works document keeping in mind that the budget is \$100k.
  2. Paul Bailey to provide a choice of module designs for the amenities for committee to review at the next meeting.
  3. The Committee to agree on a list of essential criteria for the public amenities if they choose this project to proceed.
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**08 GENERAL BUSINESS**

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**08.01 Players Theatre:**

Helen Booby raised the issue of access to Players Theatre as this has dropped off the list. A kerb ramp is needed near the front entrance.

**CONSENSUS:**

That an update be provided at the next meeting.

**08.02 Camden Haven Cruises:**

Councillor Turner discussed the request for support from Camden Haven Cruises for Mill Street Wharf access improvements. Discussion ensued including the Fisheries Funding - Julie Priest advised that Council's next application is for a wheelchair fishing platform at the Breakwall and a meeting has already been held with Department of Primary Industries.

**CONSENSUS:**

That funding for access improvements of Mill Street Wharf is not in the 2015/16 or 2016/17 allocated budget and is not a priority. That the Committee forward any funding and grant opportunities to Camden Haven Cruises.

Clr Turner excused himself from the meeting to attend another Council meeting. Julie Priest undertook as Chairperson.

**08.03 Economic Benefits:**

Jeffrey Tapping spoke about the economic benefits and benefits to the tourism sector of accessible venues and how this would be a useful tool for Councillors to understand the benefits of the Access Committee. Julie Haraksin and Max Waters spoke about how access friendly visits benefit residents and tourists.

**08.04 PMHC Website:**

Jeffrey Tapping spoke about council website and difficulty in finding information and the currency of the current website. Bruce Gibbs suggested that the committee review the content on the website and suggest updates.

**CONSENSUS:**

Committee Members to review the Council website page and provide suggestions of information to be included at the next meeting.

Visit [www.pmhc.nsw.gov.au/Resident-Services/Community/Accessibility-Disability](http://www.pmhc.nsw.gov.au/Resident-Services/Community/Accessibility-Disability)

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08.05 Park benches:

Sharon Beard had advised an update from the Town Centre Master Plan Committee where she represents the Access committee. The taxi rank kerb ramps will be installed near Coles and also Horton Street. Bench seating will be installed at the rear entrance to Port Central (near Michele's Patisserie). There is no update about Max Waters long requested bench seating.

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The meeting closed at 3.55pm.

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Item:      04  
Subject:   DISCLOSURES OF INTEREST

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**RECOMMENDATION**

That Disclosures of Interest be presented

**DISCLOSURE OF INTEREST DECLARATION**

Name of Meeting: .....  
Meeting Date: .....  
Item Number: .....  
Subject: .....  
.....

I, ..... declare the following interest:

☐

**Pecuniary:**

Take no part in the consideration and voting and be out of sight of the meeting.

☐

**Non-Pecuniary - Significant Interest:**

Take no part in the consideration and voting and be out of sight of the meeting.

☐

**Non-Pecuniary - Less than Significant Interest:**

May participate in consideration and voting.

For the reason that: .....  
.....

Signed: ..... Date: .....

*(Further explanation is provided on the next page)*

### **Further Explanation**

(Local Government Act and Code of Conduct)

A conflict of interest exists where a reasonable and informed person would perceive that a Council official could be influenced by a private interest when carrying out their public duty. Interests can be of two types: pecuniary or non-pecuniary.

All interests, whether pecuniary or non-pecuniary are required to be fully disclosed and in writing.

#### **Pecuniary Interest**

A pecuniary interest is an interest that a Council official has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the Council official. (section 442)

A Council official will also be taken to have a pecuniary interest in a matter if that Council official's spouse or de facto partner or a relative of the Council official or a partner or employer of the Council official, or a company or other body of which the Council official, or a nominee, partner or employer of the Council official is a member, has a pecuniary interest in the matter. (section 443)

The Council official must not take part in the consideration or voting on the matter and leave and be out of sight of the meeting. (section 451)

#### **Non-Pecuniary**

A non-pecuniary interest is an interest that is private or personal that the Council official has that does not amount to a pecuniary interest as defined in the Act.

Non-pecuniary interests commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.

The political views of a Councillor do not constitute a private interest.

The management of a non-pecuniary interest will depend on whether or not it is significant.

#### *Non Pecuniary – Significant Interest*

As a general rule, a non-pecuniary conflict of interest will be significant where a matter does not raise a pecuniary interest, but it involves:

- (a) A relationship between a Council official and another person that is particularly close, for example, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the Council official or of the Council official's spouse, current or former spouse or partner, de facto or other person living in the same household.
- (b) Other relationships that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) An affiliation between a Council official an organisation, sporting body, club, corporation or association that is particularly strong.

If a Council official declares a non-pecuniary significant interest it must be managed in one of two ways:

1. Remove the source of the conflict, by relinquishing or divesting the interest that creates the conflict, or reallocating the conflicting duties to another Council official.
2. Have no involvement in the matter, by taking no part in the consideration or voting on the matter and leave and be out of sight of the meeting, as if the provisions in section 451(2) apply.

#### *Non Pecuniary – Less than Significant Interest*

If a Council official has declared a non-pecuniary less than significant interest and it does not require further action, they must provide an explanation of why they consider that the conflict does not require further action in the circumstances.

**SPECIAL DISCLOSURE OF PECUNIARY INTEREST DECLARATION**

<b>By</b> <i>[insert full name of councillor]</i>	
<b>In the matter of</b> <i>[insert name of environmental planning instrument]</i>	
<b>Which is to be considered at a meeting of the</b> <i>[insert name of meeting]</i>	
<b>Held on</b> <i>[insert date of meeting]</i>	
<b>PECUNIARY INTEREST</b>	
Address of land in which councillor or an associated person, company or body has a proprietary interest ( <i>the <b>identified land</b></i> ) <sup>i</sup>	
Relationship of identified land to councillor [Tick or cross one box.]	<input type="checkbox"/> Councillor has interest in the land (e.g. is owner or has other interest arising out of a mortgage, lease trust, option or contract, or otherwise).  <input type="checkbox"/> Associated person of councillor has interest in the land.  <input type="checkbox"/> Associated company or body of councillor has interest in the land.
<b>MATTER GIVING RISE TO PECUNIARY INTEREST</b>	
Nature of land that is subject to a change in zone/planning control by proposed LEP ( <i>the <b>subject land</b></i> ) <sup>iii</sup> [Tick or cross one box]	<input type="checkbox"/> The identified land.  <input type="checkbox"/> Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control [Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land]	
Proposed change of zone/planning control [Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]	
Effect of proposed change of zone/planning control on councillor [Tick or cross one box]	<input type="checkbox"/> Appreciable financial gain.  <input type="checkbox"/> Appreciable financial loss.

**Councillor's Signature:** ..... **Date:** .....



### Important Information

This information is being collected for the purpose of making a special disclosure of pecuniary interests under sections 451 (4) and (5) of the *Local Government Act 1993*. You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints made about contraventions of these requirements may be referred by the Director-General to the Local Government Pecuniary Interest and Disciplinary Tribunal.

This form must be completed by you before the commencement of the council or council committee meeting in respect of which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. The special disclosure must be recorded in the minutes of the meeting.

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- i. Section **443** (1) of the *Local Government Act 1993* provides that you may have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative<sup>iv</sup> or because your business partner or employer has a pecuniary interest. You may also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.
- ii. Section **442** of the *Local Government Act 1993* provides that a **pecuniary interest** is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter or if the interest is of a kind specified in section **448** of that Act (for example, an interest as an elector or as a ratepayer or person liable to pay a charge).
- iii. A pecuniary interest may arise by way of a change of permissible use of land adjoining, adjacent to or in proximity to land in which a councillor or a person, company or body referred to in section **443** (1) (b) or (c) of the *Local Government Act 1993* has a proprietary interest—see section **448** (g) (ii) of the *Local Government Act 1993*.
- iv. **Relative** is defined by the *Local Government Act 1993* as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.

Item: 05

Subject: BUSINESS ARISING FROM PREVIOUS MINUTES

Item:	5.14	14 June 2012
Subject:	Access Friendly Project	
Action Required:	<ul style="list-style-type: none"> <li>• That Mantra Quayside , KFC and Beantree Café be sent correspondence from Julie Priest.</li> <li>• Update about Development Approval of Sails Resort new conference area and if this includes the provision of a lift.</li> <li>• Committee discuss businesses to visit during March.</li> </ul>	
Status:	Discuss at February meeting	

Item:	5.17	10 February 2014
Subject:	Access Requests	
Action Required:	<p><b>5.17.1 Accessible car park requests</b></p> <ul style="list-style-type: none"> <li>• Discuss options for undertaking the accessible car park audit.</li> <li>• Discuss request received from Sensory Smart OT for an accessible car park on Buller Street.</li> </ul> <p><b>2. Disability Friendly Bus stops</b></p> <ul style="list-style-type: none"> <li>• Update about Bruce Gibbs' work with the bus stop audit data.</li> </ul> <p><b>3. Access issues</b></p> <ul style="list-style-type: none"> <li>• Members discuss priorities of the Pedestrian Access Mobility Plan (PAMP).</li> <li>• Update about access issue to Players Theatre.</li> </ul> <p><b>4. Access works</b></p> <ul style="list-style-type: none"> <li>• Update about the new Long Flat accessible public toilet.</li> <li>• Update about the Lake Cathie Fishing Platform.</li> <li>• Review costings for installation of ramp</li> </ul>	

	<p>at North Haven River.</p> <ul style="list-style-type: none"> <li>• Review scope of works for new toilet block at Lake Cathie (southern end) and Committee to agree on a list of essential criteria for the public amenities if they choose this project to proceed.</li> </ul> <p><b>5. Ability Links Beach Wheelchair</b> Ability Links have donated chair to National Parks who will be responsible for making it available to the community.</p> <p><b>6. Adult Change Tables</b> Ben Oultram and Julie Priest to provide update about this project.</p> <p><b>7. Website</b> Committee to review content of website <a href="http://www.pmhc.nsw.gov.au/Resident-Services/Community/Accessibility-Disability">www.pmhc.nsw.gov.au/Resident-Services/Community/Accessibility-Disability</a> and provide suggestions for content to be included.</p>
<b>Status:</b>	Discuss at February meeting



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**Item:          06**

**Subject:    PORT MACQUARIE FORESHORE WALKWAY - TOWN GREEN TO  
                 KOOLOONBUNG CREEK FOOTBRIDGE**

**Presented by: Community and Economic Growth, Tricia Bulic**

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#### **RECOMMENDATION**

**That the Access Committee provide a submission about the concept plan for the upgrade of the Port Macquarie Foreshore Walkway from Town Green to the Kooloonbung Creek Footbridge.**

#### **Discussion**

The Access Committee to review the proposal and concept plan, especially in regards to creating an accessible community space, and to agree on recommendations for inclusion in a formal submission.

#### **Attachments**

Nil

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**Item:        07**

**Subject:    PRESENTATION BY MS SUSAN STIPCEVIC-WEBB, ROAD SAFETY OFFICER.**

**Presented by: Community and Economic Growth, Tricia Bulic**

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**RECOMMENDATION**

**That the Access Committee note this presentation.**

**Discussion**

The Access Committee to meet the new Road Safety Officer and discuss access issues in regards to pedestrian safety and linking key pedestrian footpath routes in our townships, in regards to navigation by wheelchairs and mobility scooters.

**Attachments**

Nil