
PRESENT

Members:

Councillor Trevor Sargeant (Chair)
Councillor Lisa Intemann (Alternate)
Pam Vernon
Patricia Philp
Mitch McKay
Robbie Lloyd

Other Attendees:

Tricia Bulic (PMHC Director Community and Economic Growth)
Lucilla Marshall (PMHC Group Manager Place Making)
Skye Frost (PMHC Place Facilitator - Creative)

The meeting opened at 10.05am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apology received from Beau Spry be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

1. That the Minutes of the Extra-Ordinary Heritage Arts & Culture Priorities Advisory Group Meeting held on 14 December 2015 be confirmed and adopted, subject to discussions at the meeting of 25 February 2016, regarding members of the Cultural Plan Working Party.
 2. That the Minutes of the Heritage Arts & Culture Priorities Advisory Group Meeting held on 17 December 2015 be confirmed and adopted, subject to discussions at the meeting of 25 February 2016, regarding members of the Cultural Plan Working Party.
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04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM 5.02 17/12/2015 DEFINITION OF PLACE MAKING

CONSENSUS:

1. That the plain English definition of Place Making be noted.
2. That an update on the definition of Place Making be reported back to the Group after the Council Service Level Reviews in April 2016.

ITEM 5.01 17/12/2015 REPORT ON RECENT EOI PROCESS

CONSENSUS:

That the Heritage Arts & Culture Priorities Advisory Group EOI process be commenced for 2 to 3 new members. The group is asked to share this information and encourage applications.

ITEM 8.01 17/12/2015 GENERAL BUSINESS - ARTS HUB

That staff provide further information on the Environment & Creativity Centre (ECC) for the April 2016 meeting.

ITEM 8.02 17/12/2015 GENERAL BUSINESS - CULTURAL PLAN**CONSENSUS:**

1. That Robbie Lloyd and Mitch McKay be included in the Cultural Plan Working Group.
2. That staff provide information to the Group on the community's use of the Glasshouse including utilisation trends and overall costs, relative to commercial rates.
3. That the Group consider ways to allow for better community access to the Glasshouse through the Cultural Plan.

06 CULTURAL PLAN**CONSENSUS:**

1. That the briefing on the progress of the Cultural Plan be noted.
2. That the Heritage Arts & Culture Priorities Advisory Group provide feedback on the draft Cultural Plan to the Director Community & Economic Growth by Wednesday 10 March 2016.
3. That the Cultural Plan Working Group consider feedback on the draft Cultural Plan and report back to the next Heritage Arts & Culture Priorities Advisory Group meeting in April 2016.
4. That Robbie Lloyd and Mitch McKay be included in the Cultural Plan Working Group

07 PMHC DRAFT PUBLIC ART POLICY**CONSENSUS**

That the PMHC Draft Public Art Policy be further discussed at the next Heritage Arts & Culture Priorities Advisory Group meeting in April 2016.

08 HERITAGE**CONSENSUS:**

That the discussion around heritage within the Port Macquarie-Hastings LGA be further discussed at the next Heritage Arts & Culture Priorities Advisory Group meeting in April 2016.

09 ARTWALK

Skye Frost, Creative Place Facilitator Arts & Culture, Community & Economic Growth provided an update to the group regarding Artwalk - an event which will highlight arts and cultural business in the region.

CONSENSUS:

1. That the briefing around the 'Artwalk' project be noted.
 2. That Heritage Arts & Culture Priorities Advisory Group members be encouraged to share information regarding 'Artwalk' with their networks.
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10 PORTRAITS OF MEMORY PROJECT

Skye Frost, Creative Place Facilitator Arts & Culture, Community & Economic Growth provided an update to the group regarding the Portraits of Memory project.

The Heritage Arts & Culture Priorities Advisory Group thanked Skye for her contribution.

CONSENSUS:

1. That the briefing around the 'Portraits of Memory' project be noted.
 2. That Heritage Arts & Culture Priorities Advisory Group members be encouraged to share information regarding 'Portraits of Memory' with their networks.
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11 RESIGNATION - MARGRET MEAGHER

CONSENSUS:

1. That the resignation email dated 13 December 2015 from Margret Meagher be noted.
 2. That the email dated 25 February 2016, from Margret Meagher to the Chair, requesting her resignation from the Group be withdrawn be received and noted.
 3. That Margret Meagher's request to be reinstated to the Heritage Arts & Culture Priorities Group be accepted.
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12 GENERAL BUSINESS

12.01 Pedestrian Crossing:

Pam Vernon raised the need for a pedestrian crossing near St Thomas Church near William and Hay Streets.

CONSENSUS:

That this matter be raised at the next Access Committee meeting.

12.02 Member Phone Numbers:

Councillor Lisa Intemann advised that she has a process underway for the circulation of HACPAG members' phone contact details.

12.03 Agenda Items for Upcoming Meetings:

Heritage Arts & Culture Priorities Advisory Group members were encouraged to provide agenda items for inclusion as early as possible for development prior to the meeting.

12.04 'Next Meeting' and 'General Business' to be on all future Agendas:

CONSENSUS:

That 'Next Meeting' and 'General Business' be made a standing item on all Heritage Arts & Culture Priorities Group agendas.

The meeting closed at 11.57am.