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**PRESENT****Members:**

Deputy Mayor Lisa Intemann (PMHC)(Chair)  
Councillor Lee Dixon (PMHC)(Deputy Chair)  
Paul Dilley (NSW Police)  
Greg Aitken (RMS)  
Mr Terry Sara (Rep. Member for Port Macquarie)

**Other Attendees:**

Duncan Clarke (PMHC - Group Manager Transport & Stormwater Network)  
Malcolm Britt (Busways)  
John Hanlon (PMHC - Transport & Traffic Engineer)  
Steve Read (Port Macquarie Taxis)  
Angela Chapman (PMHC Admin. Officer)  
Phillip Marshall (Alternate - PMHC Admin. Officer)

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The meeting was electronically emailed 04 April 2016.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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Mr Leslie Wells (Rep. Member for Oxley)

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**03 CONFIRMATION OF MINUTES**

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**UNANIMOUS SUPPORT:**

Council – Y  
RMS – Y  
Police – Y  
Member for Oxley (Rep) - Y  
Member for Port Macquarie - Y

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That the Minutes of the Local Traffic Committee Meeting held on 22 February 2017 be confirmed.

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#### **04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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#### **05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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Nil.

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#### **06 ULYSSES CLUB - PORT MACQUARIE-WAUCHOPE 2017 AGM EVENT**

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UNANIMOUS SUPPORT:

Council – Y  
RMS – Y  
Police – Y  
Member for Oxley (Rep) - A  
Member for Port Macquarie - Y

That it be a recommendation to Council:

That Council approve the temporary road closures and support the associated transport management arrangements associated with the Ulysses Club – Port Macquarie-Wauchope AGM Event between Monday 22 – Sunday 28 May 2017, subject to the following conditions:

1. That the event organiser advertise, at no cost to Council, the following details of all temporary road closures and temporary parking restrictions associated with this event in the local print media on separate days, at least twice (2) within 14 days prior to the event:
    - temporary road closure times
    - duration of the temporary road closures temporary parking restrictions times and duration
    - alternative routes and access arrangements.
  2. That the event organiser advertise the event by undertaking a letter box drop to all residents and businesses directly affected by the temporary road closures and temporary parking restrictions at least 14 days prior to the event, advising the following:
    - event name
    - event times
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- temporary road closure times
  - duration of the temporary road closures temporary parking restrictions times and duration
  - alternative routes and access arrangements
  - contact details of at least two (2) people involved in the organisation of the Event, in case of an emergency
  - proposed actions to be undertaken to mitigate the impact of the temporary road closures and temporary parking restrictions.
3. That the Traffic Management Plan and associated Traffic Guidance Scheme dated 24 March 2017 be implemented. Any modifications to the plans must be agreed with Council prior to the running of the event.
  4. The number of participants in the Grand Parade on 27 May 2017 is limited to no more than 1,200 Ulysses Club members.
  5. Rolling road closures for the Grand Parade on 27 May 2017 are permitted to commence from 8.30am and all roads must be fully re-opened by 10.30am. The first rider is permitted to depart from the Town Beach car park at 9.00am and the final rider must depart John Downes Park by 9.45am.
  6. That the event organiser abides by the written approval from the NSW Police.
  7. That the event organiser notify the NSW Ambulance, NSW Fire & Rescue and the State Emergency Service of the proposed road closures at least 14 days in advance of the event.
  8. That the event organiser notifies local Transport Services (Bus Companies, Taxis) of the proposed road closures at least 14 days in advance of the event and assists in developing alternatives for affected users.
  9. An RMS accredited (Yellow card) person is to be used for the establishment and removal of the traffic control devices.
  10. RMS accredited traffic controllers (Blue card) are to be used to control traffic.
  11. That the event organiser installs signs to inform bus users of the temporary arrangements at the Clarence Street, Short Street (north), Short Street (south) and William Street bus stops.
  12. That the event organiser abides by any other condition that Council and the Police may impose at any time.
  13. That the event organiser submit to Council 14 days prior to the commencement of the event evidence of Public Liability Insurance for the amount of \$20 million, which is valid for the duration of the event, including placement and removal of traffic control devices.
  14. The event organiser must have this approval and the Traffic Management Plan and Traffic Guidance Scheme described above on site at all times for the duration of the event.
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## **07 GENERAL BUSINESS**

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Nil.