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**PRESENT**

**Members:**

Councillor Turner (Chair)  
Brian Barker  
Chris Denny  
Beric Henderson  
Jennifer Hutchison  
Willhemina Wahlin

**Other Attendees:**

Jeffery Sharp (Director Community and Economic Development)  
Lucilla Marshall (Group Manager Community Participation and Engagement)  
Pam Milne (Glasshouse Venue Manager)

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The meeting opened at 8:36am.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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**CONSENSUS:**

That the apologies received from Councillor Geoff Hawkins, Simon Luke, Stacey Morgan and Kate Ford be accepted.

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**03 CONFIRMATION OF MINUTES**

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Inaugural Meeting – no Minutes to confirm.

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**04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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Inaugural Meeting – no business arising to discuss.

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**06 CULTURAL PLAN PROGRESS REPORT**

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CONSENSUS:

That discussions regarding the Cultural Plan Progress Report be deferred to the next Cultural Steering Group meeting owing to time constraints.

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**07 PMHC CULTURAL PLAN REVIEW**

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The Steering Group discussed various methods for reviewing the Cultural Plan and potential areas for further improvement and inclusion.

CONSENSUS:

1. That a facilitated session take place to review the PMHC Cultural Plan.
2. That Steering Group members each nominate a suitable person, for consideration by the Chair, to assist in the Cultural Plan review.
3. That the next meeting to review the Cultural Plan be longer than one hour.
4. That Steering Group member, Chris Denny provide electronic copy of the cultural plan flowchart, as demonstrated to members, for distribution to the group with the Minutes.

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**08 GENERAL BUSINESS**

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**08.01 FUTURE MEETING DATES**

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The suitability of date and times for future Cultural Steering Group meetings was discussed.

**CONSENSUS:**

That future Cultural Steering Group meetings be held at 8.00am on the first Wednesday of each month.

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The meeting closed at 9:09am.