



# Local Traffic Committee

## Business Paper

**date of meeting:** Wednesday 27 September 2017

**location:** Function Room  
Port Macquarie-Hastings Council  
17 Burrawan Street  
Port Macquarie

**time:** 10.00am

## **Local Traffic Committee**

### **CHARTER**

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The Local Traffic Committee is formed under the NSW Roads & Traffic Authority – "A Guide to the Delegation to Councils for the Regulation of Traffic (including the operation of Traffic Committees) – November 2006"

#### **Formal (Voting) Members**

Port Macquarie-Hastings Council  
Roads & Traffic Authority  
NSW Police  
Member for Port Macquarie  
Member for Oxley

#### **Informal (Non-Voting) Advisors**

Road Safety Officer  
Ministry of Transport  
NSW Fire Brigade  
NSW Ambulance Service  
Local Bus Company/s  
Transport Workers Union  
Chambers of Commerce

Informal advisors are only required to attend the LTC when items appear on the agenda which affect their area of expertise or responsibility

#### **Quorum**

There is no need for a specific quorum to allow a Committee meeting to proceed. The advice of the Roads & Traffic Authority and the NSW Police must be sought to allow Council to exercise its delegated authority.

#### **Convenor**

The Committee shall be convened by the Council voting representative. It shall be the responsibility of the convenor to ensure the conduct of the meeting including voting, informal advisor, public and media participation is undertaken in accordance with the RTA Guidelines.

#### **Roles**

- To advise Council on traffic related matters referred to the Committee
- To ensure matters referred to the Committee meets current technical guidelines
- To ensure matters referred to the Committee for which Council has delegated authority are voted upon.

## **Administration**

Council's Transport and Stormwater Network Section is responsible for the co-ordination of Committee advice, scheduling of meetings, preparation and circulation of meeting minutes and providing general support services to the Committee. The Section is also responsible for providing advice in relation to the conduct of meetings.

## **Delegations**

Council has delegations to authorise traffic control facilities and devices as prescribed in the Delegations to Councils – Regulation of Traffic October 2001.

Council has sub-delegated its powers in respect of Division 1 of Part 4 of the Road Transport (Safety and Traffic Management) Act 1999 and Division 2 of Part 5 of the Road Transport (Safety and Traffic Management) (Road Rules) Regulation 1999 to the Director of Infrastructure Services and the Technical Services Manager.

**Local Traffic Committee**  
**ATTENDANCE REGISTER**

<b>Member</b>	<b>23/03/16</b>	<b>27/07/15</b>	<b>23/11/16</b>	<b>22/02/17</b>	<b>26/04/17</b>
Deputy Mayor Lisa Intemann (Chair)	-	-	✓	✓	✓
Councillor Lee Dixon (Deputy Chair)	-	-	-	-	✓
Paul Dilley Anthony Brown (alternate) (NSW Police)	✓	✓	✓	✓	✓
Greg Aitken (RMS)	✓	✓	✓	✓	✓
John Simon Terry Sara Mrs Leslie Williams (Rep. Member for Port Macquarie)	✓	✓	A	A	✓
Mr Leslie Wells (alternate) Melinda Pavey MP (Rep. Member for Oxley)	✓	A	A	A	
<b>Non-voting:</b>					
Duncan Clarke (PMHC - Group Manager Transport & Stormwater Network)	✓	✓	✓	✓	✓
Malcolm Britt (Busways)	✓	A	✓	A	✓
John Hanlon (PMHC - Transport & Traffic Engineer)	✓	✓	✓	✓	✓
Steve Read (Port Macquarie Taxis)	✓	A	A	✓	✓
Angela Chapman (PMHC Admin. Officer)	✓	✓	✓	✓	✓
Phillip Marshal (Alternate - PMHC Admin. Officer)	✓	A	✓	✓	✓

**Key:** ✓ = Present  
**PV** = Proxy Vote  
**A** = Absent With Apology  
**X** = Absent Without Apology

## Local Traffic Committee Meeting

Wednesday 27 September 2017

### Items of Business

Item	Subject	Page
01	Acknowledgement of Country .....	<u>6</u>
02	Apologies.....	<u>6</u>
03	Confirmation of Minutes .....	<u>6</u>
04	Disclosures of Interest.....	<u>10</u>
05	Business Arising from Previous Minutes.....	<u>14</u>
06	Hastings River Drive & Newport Island Road Intersection Upgrade - Signage and Linemarking Plan .....	<u>15</u>
07	Timed Parking Restrictions - Comboyne Street, Kendall.....	<u>19</u>
08	Tastings on Hastings 2017 .....	<u>22</u>
09	LTC Project Status Report - 2017 .....	<u>33</u>
10	General Business	

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**Item: 01****Subject: ACKNOWLEDGEMENT OF COUNTRY**

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"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

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**Item: 02****Subject: APOLOGIES**

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**RECOMMENDATION**

That the apologies received be accepted.

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**Item: 03****Subject: CONFIRMATION OF PREVIOUS MINUTES**

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**RECOMMENDATION**

That the Minutes of the Local Traffic Committee Meeting held on 26 April 2017 be confirmed.

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**PRESENT****Members:**

Deputy Mayor Lisa Intemann (PMHC)(Chair)  
Councillor Lee Dixon (PMHC)(Deputy Chair)  
Paul Dilley (NSW Police)  
Greg Aitken (RMS)  
Mr Terry Sara (Rep. Member for Port Macquarie)

**Other Attendees:**

Duncan Clarke (PMHC - Group Manager Transport & Stormwater Network)  
Malcolm Britt (Busways)  
John Hanlon (PMHC - Transport & Traffic Engineer)  
Steve Read (Port Macquarie Taxis)  
Angela Chapman (PMHC Admin. Officer)  
Phillip Marshall (Alternate - PMHC Admin. Officer)

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The meeting was electronically emailed 04 April 2016.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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Mr Leslie Wells (Rep. Member for Oxley)

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**03 CONFIRMATION OF MINUTES**

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**UNANIMOUS SUPPORT:**

Council – Y  
RMS – Y  
Police – Y  
Member for Oxley (Rep) - Y  
Member for Port Macquarie - Y

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That the Minutes of the Local Traffic Committee Meeting held on 22 February 2017 be confirmed.

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#### **04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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#### **05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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Nil.

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#### **06 ULYSSES CLUB - PORT MACQUARIE-WAUCHOPE 2017 AGM EVENT**

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UNANIMOUS SUPPORT:

Council – Y  
RMS – Y  
Police – Y  
Member for Oxley (Rep) - A  
Member for Port Macquarie - Y

That it be a recommendation to Council:

That Council approve the temporary road closures and support the associated transport management arrangements associated with the Ulysses Club – Port Macquarie-Wauchope AGM Event between Monday 22 – Sunday 28 May 2017, subject to the following conditions:

1. That the event organiser advertise, at no cost to Council, the following details of all temporary road closures and temporary parking restrictions associated with this event in the local print media on separate days, at least twice (2) within 14 days prior to the event:
    - temporary road closure times
    - duration of the temporary road closures temporary parking restrictions times and duration
    - alternative routes and access arrangements.
  2. That the event organiser advertise the event by undertaking a letter box drop to all residents and businesses directly affected by the temporary road closures and temporary parking restrictions at least 14 days prior to the event, advising the following:
    - event name
    - event times
-



- 
- temporary road closure times
  - duration of the temporary road closures temporary parking restrictions times and duration
  - alternative routes and access arrangements
  - contact details of at least two (2) people involved in the organisation of the Event, in case of an emergency
  - proposed actions to be undertaken to mitigate the impact of the temporary road closures and temporary parking restrictions.
3. That the Traffic Management Plan and associated Traffic Guidance Scheme dated 24 March 2017 be implemented. Any modifications to the plans must be agreed with Council prior to the running of the event.
  4. The number of participants in the Grand Parade on 27 May 2017 is limited to no more than 1,200 Ulysses Club members.
  5. Rolling road closures for the Grand Parade on 27 May 2017 are permitted to commence from 8.30am and all roads must be fully re-opened by 10.30am. The first rider is permitted to depart from the Town Beach car park at 9.00am and the final rider must depart John Downes Park by 9.45am.
  6. That the event organiser abides by the written approval from the NSW Police.
  7. That the event organiser notify the NSW Ambulance, NSW Fire & Rescue and the State Emergency Service of the proposed road closures at least 14 days in advance of the event.
  8. That the event organiser notifies local Transport Services (Bus Companies, Taxis) of the proposed road closures at least 14 days in advance of the event and assists in developing alternatives for affected users.
  9. An RMS accredited (Yellow card) person is to be used for the establishment and removal of the traffic control devices.
  10. RMS accredited traffic controllers (Blue card) are to be used to control traffic.
  11. That the event organiser installs signs to inform bus users of the temporary arrangements at the Clarence Street, Short Street (north), Short Street (south) and William Street bus stops.
  12. That the event organiser abides by any other condition that Council and the Police may impose at any time.
  13. That the event organiser submit to Council 14 days prior to the commencement of the event evidence of Public Liability Insurance for the amount of \$20 million, which is valid for the duration of the event, including placement and removal of traffic control devices.
  14. The event organiser must have this approval and the Traffic Management Plan and Traffic Guidance Scheme described above on site at all times for the duration of the event.
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## **07 GENERAL BUSINESS**

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Nil.

Item: 04  
Subject: DISCLOSURES OF INTEREST

RECOMMENDATION

That Disclosures of Interest be presented

DISCLOSURE OF INTEREST DECLARATION

Name of Meeting: .....  
Meeting Date: .....  
Item Number: .....  
Subject: .....

I, ..... declare the following interest:

☐

**Pecuniary:**

Take no part in the consideration and voting and be out of sight of the meeting.

☐

**Non-Pecuniary - Significant Interest:**

Take no part in the consideration and voting and be out of sight of the meeting.

☐

**Non-Pecuniary - Less than Significant Interest:**

May participate in consideration and voting.

For the reason that: .....  
.....

Name: .....

Signed: ..... Date: .....

*(Further explanation is provided on the next page)*

**Further Explanation**

(Local Government Act and Code of Conduct)

A conflict of interest exists where a reasonable and informed person would perceive that a Council official could be influenced by a private interest when carrying out their public duty. Interests can be of two types: pecuniary or non-pecuniary.

All interests, whether pecuniary or non-pecuniary are required to be fully disclosed and in writing.

**Pecuniary Interest**

A pecuniary interest is an interest that a Council official has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the Council official. (section 442)

A Council official will also be taken to have a pecuniary interest in a matter if that Council official's spouse or de facto partner or a relative of the Council official or a partner or employer of the Council official, or a company or other body of which the Council official, or a nominee, partner or employer of the Council official is a member, has a pecuniary interest in the matter. (section 443)

The Council official must not take part in the consideration or voting on the matter and leave and be out of sight of the meeting. The Council official must not be present at, or in sight of, the meeting of the Council at any time during which the matter is being considered or discussed, or at any time during which the council is voting on any question in relation to the matter. (section 451)

**Non-Pecuniary**

A non-pecuniary interest is an interest that is private or personal that the Council official has that does not amount to a pecuniary interest as defined in the Act.

Non-pecuniary interests commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.

The political views of a Councillor do not constitute a private interest.

The management of a non-pecuniary interest will depend on whether or not it is significant.

***Non Pecuniary – Significant Interest***

As a general rule, a non-pecuniary conflict of interest will be significant where a matter does not raise a pecuniary interest, but it involves:

- (a) A relationship between a Council official and another person that is particularly close, for example, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the Council official or of the Council official's spouse, current or former spouse or partner, de facto or other person living in the same household.
- (b) Other relationships that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) An affiliation between a Council official an organisation, sporting body, club, corporation or association that is particularly strong.

If a Council official declares a non-pecuniary significant interest it must be managed in one of two ways:

1. Remove the source of the conflict, by relinquishing or divesting the interest that creates the conflict, or reallocating the conflicting duties to another Council official.
2. Have no involvement in the matter, by taking no part in the consideration or voting on the matter and leave and be out of sight of the meeting, as if the provisions in section 451(2) apply.

***Non Pecuniary – Less than Significant Interest***

If a Council official has declared a non-pecuniary less than significant interest and it does not require further action, they must provide an explanation of why they consider that the conflict does not require further action in the circumstances.

## SPECIAL DISCLOSURE OF PECUNIARY INTEREST DECLARATION

<b>By</b> <i>[insert full name of councillor]</i>	
<b>In the matter of</b> <i>[insert name of environmental planning instrument]</i>	
<b>Which is to be considered at a meeting of the</b> <i>[insert name of meeting]</i>	
<b>Held on</b> <i>[insert date of meeting]</i>	
<b>PECUNIARY INTEREST</b>	
Address of land in which councillor or an associated person, company or body has a proprietary interest ( <i>the identified land</i> )	
Relationship of identified land to councillor <i>[Tick or cross one box.]</i>	<input type="checkbox"/> Councillor has interest in the land (e.g. is owner or has other interest arising out of a mortgage, lease trust, option or contract, or otherwise).  <input type="checkbox"/> Associated person of councillor has interest in the land.  <input type="checkbox"/> Associated company or body of councillor has interest in the land.
<b>MATTER GIVING RISE TO PECUNIARY INTEREST</b>	
Nature of land that is subject to a change in zone/planning control by proposed LEP ( <i>the subject land</i> ) <sup>iii</sup> <i>[Tick or cross one box]</i>	<input type="checkbox"/> The identified land.  <input type="checkbox"/> Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control <i>[Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land]</i>	
Proposed change of zone/planning control <i>[Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]</i>	
Effect of proposed change of zone/planning control on councillor <i>[Tick or cross one box]</i>	<input type="checkbox"/> Appreciable financial gain.  <input type="checkbox"/> Appreciable financial loss.

Councillor's Name: .....

Councillor's Signature: ..... Date: .....

**Important Information**

This information is being collected for the purpose of making a special disclosure of pecuniary interests under sections 451 (4) and (5) of the *Local Government Act 1993*. You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints made about contraventions of these requirements may be referred by the Director-General to the Local Government Pecuniary Interest and Disciplinary Tribunal.

This form must be completed by you before the commencement of the council or council committee meeting in respect of which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. The special disclosure must be recorded in the minutes of the meeting.

- 
- i. Section **443** (1) of the *Local Government Act 1993* provides that you may have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative<sup>iv</sup> or because your business partner or employer has a pecuniary interest. You may also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.
  - ii. Section **442** of the *Local Government Act 1993* provides that a **pecuniary interest** is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter or if the interest is of a kind specified in section **448** of that Act (for example, an interest as an elector or as a ratepayer or person liable to pay a charge).
  - iii. A pecuniary interest may arise by way of a change of permissible use of land adjoining, adjacent to or in proximity to land in which a councillor or a person, company or body referred to in section **443** (1) (b) or (c) of the *Local Government Act 1993* has a proprietary interest..
  - iv. **Relative** is defined by the *Local Government Act 1993* as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.

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**Item: 05**

**Subject: BUSINESS ARISING FROM PREVIOUS MINUTES**

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Nil.

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**Item: 06**

**Subject: HASTINGS RIVER DRIVE & NEWPORT ISLAND ROAD  
INTERSECTION UPGRADE - SIGNAGE AND LINEMARKING PLAN**

**Presented by: Infrastructure, Andrew Doig**

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### **RECOMMENDATION**

**That it be a recommendation to the Director Infrastructure & Asset Management, under sub-delegation, to:**

**Endorse the Hastings River Drive & Newport Island Road intersection upgrade signage and linemarking plan (Drawing No. 22-16482-C130, Revision 2).**

### **Discussion**

Construction of a roundabout at the intersection of Hastings River Drive & Newport Island Road forms part of Port Macquarie-Hastings Council's adopted Operational Plan 2017-18 Item 4.4.1.14 CW.

The roundabout will improve traffic capacity and safety and continue the recent improvements along the Hastings River Drive corridor.

Final design plans for the intersection upgrade have been prepared. The signage and linemarking plan has been referred to Local Traffic Committee for approval because it involves new traffic control devices on a classified road (MR600).

Committee members are requested to review the attached plan and provide feedback where appropriate.

### **Attachments**

1 [View](#). Hastings River Drive & Newport Island Road Intersection Upgrade - Signage and Linemarking Plan



FOR TENDER

[illegible]



FOR TENDER



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**Item: 07****Subject: TIMED PARKING RESTRICTIONS - COMBOYNE STREET, KENDALL****Presented by: Infrastructure, Andrew Doig**

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**RECOMMENDATION**

**That it be a recommendation to the Director Infrastructure & Asset Management, under sub-delegation, for implementation:**

**Parking time restriction signs (1P, 10am-6pm, 7 days a week) be installed on Comboyne Street as shown on the attached plan.**

**Discussion**

Kendall has a small shopping centre on Comboyne Street and businesses include a General Store, Milk Bar and Takeaway, Post Office and Liquor store. Kendall Community Centre, including the School of Arts Hall, is located at the western end of the shopping centre. There is a small park between Comboyne Street and Albert Street which includes a war memorial and picnic tables. The shopping centre also serves as the end point for the 334K bus service and a number of school bus services.

On-street parking around the Comboyne Street shopping centre is unrestricted apart from two bus zones. This is generally a satisfactory arrangement for typical weekdays and weekends to accommodate the relatively low demand for parking in this area.

A number of businesses have made representation to Council about the impacts of on-street parking associated with special events held at the Kendall School of Arts Hall such as music concerts and the Kendall National Violin Competition. These events, which are typically on weekends, attract a significant number of people. An impact is that parking stretches into surrounding streets (e.g. Comboyne, Albert and Jackson Streets) and become full with parked cars for long periods between 12pm to 5pm.

The general store, milk bar and takeaway, and liquor store, operate seven days a week. These businesses are high turnover in nature and rely on the availability of on-street parking. The occasional special event impacts on the ability of customers to park close to the premises because parking is frequently taken up by event patrons who park for long periods of time.

Council has proposed to install sections of 1 hour parking, 10am-6pm, 7 days a week, on short sections of Comboyne Street as shown on the attached plan. The plan does not involve any changes to the existing bus zones.

The main purpose of the proposed change is to prevent long-stay parking out the front of local businesses for the convenience of their customers. The extent of parking restrictions seeks to improve the current arrangement without an excessive

level of unnecessary control. The proposal is unlikely to have any significant impact on a typical non-event day where parking spaces are generally available.

**Consultation**

The main business owners were given an opportunity to comment on the proposed parking restrictions. Owners were supportive although the liquor store owner requested the restrictions be changed from 1 hour to 30 minute parking and also apply to the southern side of Comboyne Street adjacent to the park.

The intent of the parking restrictions is to assist businesses during special events and such restrictions are unnecessary on a typical non-event day. Council's policy is to install 1 or 2 hour parking in town centres, e.g. Port Macquarie, Wauchope and Laurieton. Time limits any shorter than 1 hour are rarely installed, difficult to enforce and often counter-productive. A 30 minute time restriction would discourage people from enjoying the area without feeling rushed whereas 1 hour parking would still achieve adequate parking turnover.

The proposed parking restrictions are located immediately in front of the high turnover businesses and provide a sufficient number of parking spaces to meet demand. Parking restrictions on the opposite side of the road at these locations is unnecessary.

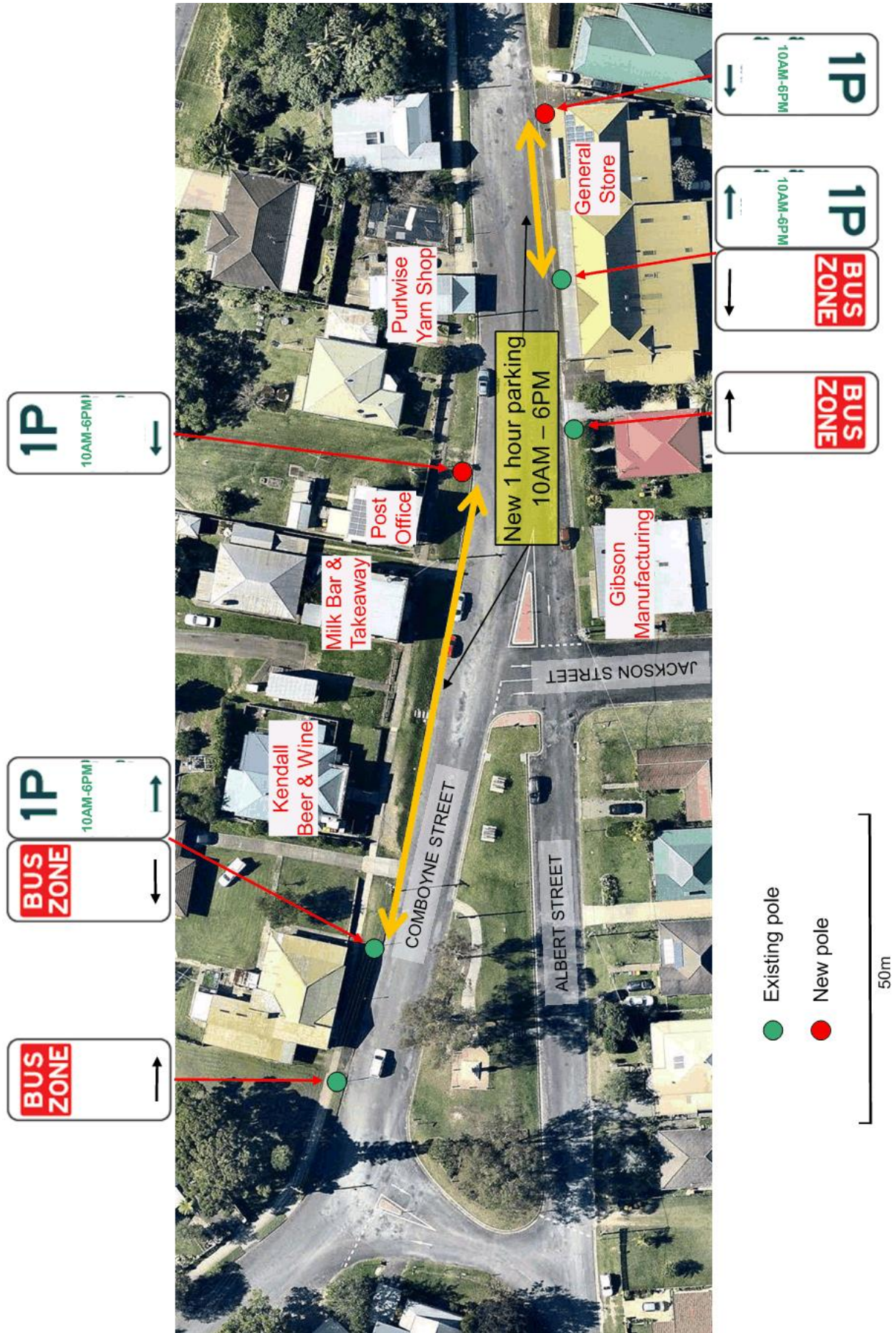
**Recommendation**

It is proposed to install 1 hour, 10am-6pm, 7 days a week parking restrictions on short sections of Comboyne Street as shown on the attached plan. This measure would address the problem of increased parking demand associated with special events without introducing an excessive level of unnecessary control.

**Attachments**

1 [View](#). Proposed Timed Parking Restrictions





19 September 2017

COMBOYNE STREET, KENDALL – PROPOSED PARKING RESTRICTIONS

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**Item: 08**

**Subject: TASTINGS ON HASTINGS 2017**

**Presented by: Infrastructure, Andrew Doig**

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### **RECOMMENDATION**

That it be a recommendation to the Director Infrastructure, under sub-delegation to approve the temporary road closure of Short Street, north of Clarence Street, to conduct the annual Tastings on Hastings event on Saturday 28 October 2017 from 6.00am to 12.00am, subject to the following conditions:

1. That the event organiser advertise the details of all temporary road closures and temporary parking restrictions associated with this event in the local print media on separate days, at least twice (2) within 14 days prior to the event:
  - temporary road closure times
  - duration of the temporary road closures temporary parking restrictions times and duration
  - Alternative routes and access arrangements.
2. That the event organiser advertise the event by undertaking a letter box drop to all residents and businesses directly affected by the temporary road closures and temporary parking restrictions at least 14 days prior to the event, advising the following:
  - event name
  - event times
  - temporary road closure times
  - duration of the temporary road closures temporary parking restrictions times and duration
  - alternative routes and access arrangements
  - contact details of at least two (2) people involved in the organisation of the Event, in case of an emergency
  - Proposed actions to be undertaken to mitigate the impact of the temporary road closures and temporary parking restrictions.
3. That the Traffic Management Plan and associated Traffic Guidance Scheme dated 21 September 2017 be implemented. Any modifications to the plans must be agreed with Council prior to the running of the event.
4. That the event organiser abides by the written approval from the NSW Police.
5. That the event organiser notify the NSW Ambulance, NSW Fire & Rescue and the State Emergency Service of the proposed road closures at least 14 days in advance of the event.
6. That the event organiser notifies local Transport Services (Bus Companies, Taxis) of the proposed road closures at least 14 days in advance of the event and assists in developing alternatives for affected users.
7. An RMS accredited (Yellow card) person is to be used for the

- establishment and removal of the traffic control devices.
8. **RMS accredited traffic controllers (Blue card) are to be used to control traffic.**
  9. **That the event organiser abides by any other condition that Council and the Police may impose at any time.**
  10. **That the event organiser submit to Council 14 days prior to the commencement of the event evidence of Public Liability Insurance for the amount of \$20 million, which is valid for the duration of the event, including placement and removal of traffic control devices.**
  11. **The event organiser must have this approval and the Traffic Management Plan and Traffic Guidance Scheme described above on site at all times for the duration of the event.**

**Discussion**

Tastings on Hastings is an annual event held in the Port Macquarie town centre. Port Macquarie-Hastings Council is coordinating the 2017 event to be held on Saturday 28 October 2017.

The event involves stalls and activities at the western end of Town Green between 12pm and 8pm. It is anticipated that 5000 visitors will attend. Visitor access to the event precinct will be by walking only.

The organisers seek approval for the temporary closure of Short Street north of Clarence Street to enable the event to take place. Traffic controllers will have the discretion to grant access to official vehicles associated with the event.

The existing temporary road closures associated with the current Town Square and Town Green construction works will remain in place during the event.

Public bus routes will not be impacted by the road closures although the increased level of activity in the Port Macquarie town centre may result in short delays to bus services.

The Traffic Management Plan (TMP) and associated Traffic Guidance Scheme plan is included as an attachment.

**Attachments**

- 1 [View](#). Tastings on Hastings 2017 - Traffic Management Plan





TO PROVIDE, TO BE, TO GROW

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Traffic Management Plan

for

Tastings on Hastings

28 October 2017

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Prepared For  
Port Macquarie Hastings Council  
By  
Men At Work Traffic Services

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Issued to  
John Hanlon - Port Macquarie Hastings Council  
Jenny Mead - Port Macquarie Hastings Council

Prepared by: Ross Cargill  
RMS Design and Inspect ID:0022201785  
Ph: 02 6581 4600  
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Page 1

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MAWTA Pty Ltd ABN 71 129 889 783  
RTO 41067

TEMPS  
LABOUR HIRE  
TRAFFIC SERVICES  
TRAINING & ASSESSMENT





## TO PROVIDE, TO BE, TO GROW

### Contents

1. Introduction .....	3
1.1. Purpose .....	3
1.2. General.....	3
2. Sequence Of Events .....	4
3. General Arrangement .....	4
3.1. Road Closures.....	4
3.2. Traffic Controllers & Marshalls .....	4
3.3. Parking Arrangements .....	4
3.4. Pedestrians.....	5
4. External Consultation.....	5
4.1. Notification .....	5
4.2. Emergency Services .....	5
5. Contingency Planning.....	6
5.1. Weather .....	6
5.2. Accidents in and around the site .....	6
5.3. Public Transport .....	6
5.4. Delayed Event .....	6
5.5. Event Risk Assessment .....	6
6. Public Safety.....	6
7. Advertising .....	7
8. Statement of Duty.....	7
9. Appendices -Appendix 1 TOH TCGP .....	8
Appendix 2 Event Risk Assessment.....	9



## TO PROVIDE, TO BE, TO GROW

## 1. Introduction

### 1.1. Purpose

The purpose of this Traffic Management Plan (TMP) is to advise of the impact the proposed Tastings On Hastings Festival to be held on 28 October 2017 will have on the surrounding areas. It will ensure the health and safety of all traffic, pedestrians & persons involved and allow for the continuing smooth operation of the surrounding road network. Men At Work has been appointed by Port Macquarie Hastings Council (PMHC) to prepare the TMP.

### 1.2. General

The Event showcases local food and wine from the LGA with a fun family atmosphere on the Port Macquarie Town Green and Water front from Port Macquarie Wharf through to Hay Street but also including Wharf Car Park and Short Street north of Clarence Street. The event will begin at 12 Noon.

The event will also include a licensed area for local liquor tastings. This will have minimal impact on pedestrians and will be contained away from the boundary of the event itself.

Security guards will monitor the licensed area and the Event entry/exit point at Short Street.

The event including set up and pack up times is from 0600 to Midnight on Saturday 28 October. Bump in, and the construction phase will commence from on Friday 27 October.

It is envisaged that more than 5,000 guest will attend with over 60 stalls and over 40 volunteers. In preparing for this event the following organisations / authorities have been consulted through the PMHC Local Traffic Committee (LTC):

- Port Macquarie Hastings Council
- NSW Police Department
- NSW Ambulance Association
- NSW Fire Brigade



TO PROVIDE, TO BE, TO GROW

## 2. Sequence Of Events

Bump in, and the construction phase will commence from on Friday 27 October with only minor impact on the existing road arrangement as vehicles access the Town Green area.

Set up and stall holder bump in is from 0600 on Saturday 28 October.

Break down and bump out will commence at the completion of the event and be completed by midnight 28 October.

## 3. General Arrangement

### 3.1. Road Closures


Road closures are shown on the Tastings On Hastings Traffic Control Guidance Plan (TOH TCGP) and primarily impact Short Street north of Clarence Street and the Port Macquarie Wharf car park.


There is significant work being undertaken within the Town Green precinct (Town Square Upgrade and Water Front) and the existing Road Closures will remain in place during the event. These are noted on TOH TCGP.

Resident access will be maintained at all times. Access to businesses will be provided as required.

### 3.2. Traffic Controllers & Marshalls

All traffic controllers and marshals shall participate in a risk assessment prior to implementation of TCGP and commencement of duties.

Where a traffic controller is depicted on a TCGP with the following symbol;  the traffic controller shall hold current RMS Traffic Controller ticket. All TCGP shall be implemented by a traffic controller that holds current RMS Implement Traffic Control Plan or Current RMS Yellow Card.

Where a marshall is depicted on a TCGP with the following symbol;  they shall take part in the risk assessment and advise road users of the event and assist them to move through partial road closure safely with priority given to emergency vehicles.

### 3.3. Parking Arrangements

Official vehicles to access event via Short Street.

Page 4

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Stallholders on the day will be encouraged to park vehicles in the Food for Less car park or Port Central car park.

Patron car parking areas will include: Port Central and Food 4 Less car park. PMHC Volunteers will be taking the entry fee at the entrances to the event.

### 3.4. Pedestrians

All pedestrians will have easy access to all walking paths feeding into the event. Bike riders will be requested to alight from their bikes prior to entering the **event** and walk **alongside** their bike to ensure patron safety.

## 4. External Consultation

### 4.1. Notification

All affected business' and residents will be notified in writing a month in advance. Road Closures to be advertised in local print media two weeks in advance.

### 4.2. Emergency Services

Police, Ambulance and Fire Brigade to be advised of road closures and have access to the closed roads at all times.



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## 5. Contingency Planning

### 5.1. Weather

Weather may affect the operation of the event, but will not affect the operation of the Traffic Management Plan. Port Macquarie Hastings Council will have the final say in regard to cancellation of the event.

### 5.2. Accidents in and around the site

A First Aid station will be onsite manned by CSU Paramedic Students.

Fire Brigade and other emergency services requiring access to buildings within the footprint of the event can **gain access via Short Street and the Grassed water front verge along the frontage of Rydges and Beach Hours Establishments.**

As discussed previously various organisations have been consulted with regard to the management, impacts and possible emergency needs the event will require during the days it will be running. They will be notified verbally in the week prior to the event.

### 5.3. Public Transport

There are bus stops located near the Event. On Clarence Street at the Glass House and on Short Street adjacent to the entrance to the site. There will be no impact on Public Bus routes.

### 5.4. Delayed Event

While some delay to the finalisation of the event is possible, it is not possible to extend the event beyond Sunday morning. As a result, any delay to the event will not have an impact on the operation of the Traffic Management Plan.

### 5.5. Event Risk Assessment

Port Macquarie Hastings Council has prepared a Risk Management Plan for the event. A copy of the plan is provided in Appendix 2 of this TMP.

## 6. Public Safety

Port Macquarie Hastings Council has accepted responsibility for the provision of public safety on the site. This Traffic Management Plan makes satisfactory arrangements for all matters associated with access to and from the site only.



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## 7. Advertising

Advertising will be through local print media, websites and variable message boards at critical points as indicated if and as required.

## 8. Statement of Duty

Men At Work Traffic Services will be responsible for the preparation of the Traffic Management Plan and associated Traffic Control Guidance Plan. Men At Work Traffic Services shall ensure that all TCGP are installed and operated by appropriately qualified personnel as stipulated in section 3.2.

All signage must be of a type which satisfies the requirements of AS1742.3. Such signs are to be clean and in good condition. Locations shown on the drawings are approximate and should be adjusted on site in consultation with council for maximum visibility to both traffic and pedestrians allowing sufficient time to take appropriate action.

Ross Cargill

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RMS Design & Audit Certification – 0022201785

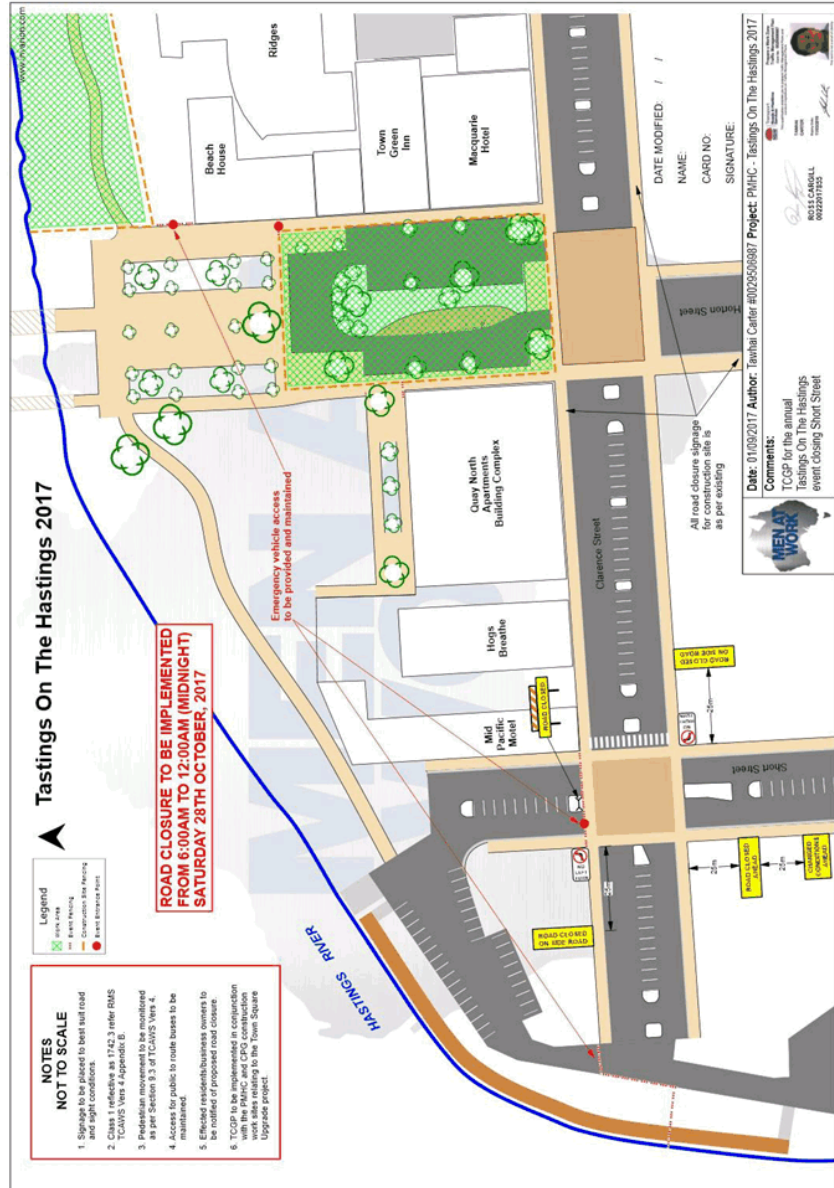






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## 9. Appendices -Appendix 1 TOH TCGP





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Appendix 2 Event Risk Assessment



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**Item: 09**

**Subject: LTC PROJECT STATUS REPORT - 2017**

**Presented by: Infrastructure, Andrew Doig**

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### **RECOMMENDATION**

**That the LTC Status Report as at 25 September 2017 be received and noted.**

### **Discussion**

Attached is the updated Status Report 2017 relating to traffic matters considered by this Committee and resolved by Council. The Status Report is provided for the information of all Committee members and to assist in finalising their actions to ensure that all items are completed as soon as practical.

### **Attachments**

1 [View](#). LTC Project Status Report - 2017

## LOCAL TRAFFIC COMMITTEE - ISSUES REFERRED TO POLICE FOR ENFORCEMENT

Date	Issue
18 August 2017	Vehicles shortcutting from western end of Waugh St, Port Macquarie to Park St
18 August 2017	Speeding vehicles on Fernbank Creek Rd

LTC Meeting Date	Agenda Item			Complete (yes/no)
	Item #	Description	Action	
24 February 2016	6	2016 Junior State Cup Touch Football	Traffic management arrangements for event approved with conditions	Yes
23 March 2016	6	2016 Ironman Triathlon Australia	Traffic management arrangements for event approved with conditions	Yes
27 July 2016	6	Timbertown Village Shopping Centre - New Loading Area	New loading area not approved	Ongoing
	7	Port Macquarie School Zone Times	School zone times at Hastings Secondary College - Port Macquarie campus will not be altered	Yes
	8	King of the Mountain Fun Run - 21 August 2016	Traffic management arrangements for event approved with conditions	Yes
	9	Countdown to Christmas - 24 November 2016	Traffic management arrangements for event approved with conditions	Yes
23 November 2016	6	2016 NSW State Cup Touch Football	Traffic management arrangements for event approved with conditions	Yes
	7	2017 NSW Junior State Cup Touch Football Championships	Traffic management arrangements for event approved with conditions	Yes
	8	K-Mart Development, Warlters Street, Port Macquarie	Signage and linemarking plan approved with minor amendments	Yes
22 February 2017	6	2017 Ironman Triathlon Australia	Traffic management arrangements for event approved with conditions	Yes
	7	Hill and Granite Streets Roundabout, Port Macquarie	Signage and linemarking plan for new works	Yes
	8	Oxley Highway at Forest Way, Wauchope - New Bus Stop	New bus stop	In progress

## TRAFFIC FACILITIES REQUEST REGISTER



LTC Meeting Date	Minute Item No	Description	Council Resolution/Committee Consensus	As at : 25 September 2017	Date Instrument/Treatment Requested	Date Instrument Finalised
04/04/2011 - 04/05/2011	11.5 & 68	Relocation of Temporary Bus Stop	Relocation of the existing bus stop in Gordon Street to the existing bus stop in Gordon Street, Port Macquarie. Council Terminal 4, Gordon Street.			14/05/2012
05-Jun-13	06	LAKE ROAD - INTERIM TRAFFIC CONTROLS AT TACADA AVE AND LAKE ROAD INTERSECTIONS	The Committee gave unanimous support to the implementation of the regulatory signage and markings at the intersection of Lake Road and Tacada Avenue. The Committee also recommended that the 'No Right Turn' signs may also be installed opposite each intersection to further reinforce the proposed restrictions.	5/06/2013	4/06/2013	
05-Dec-12	09	06 OCEAN DRIVE & PORT MACQUARIE PROPOSED INTERSECTION IMPROVEMENTS	Modifications to the intersection have been included in the design of the Ocean Drive upgrade.	10/02/2014	10/02/2014	
05-Jun-13	06	HILL STREET FOOTPATH & PAVEMENT REUSE	The Committee gave unanimous support to the implementation of the regulatory signage and markings at the intersection of Hill Street and the Hill Street footpath. The Committee also recommended that the 'No Stopping' signs be installed at the intersection of Hill Street and the Hill Street footpath. The Committee also recommended that the 'No Stopping' signs be installed at the intersection of Hill Street and the Hill Street footpath.	5/06/2013	25/06/2013	
05-Jun-01	07	MORTON STREET NO STOPPING SIGNAGE	The Committee gave unanimous support to the installation of a No Stopping sign on the eastern side of Morton Street, Port Macquarie, south of the intersection with the Hill Street footpath. The Committee also recommended that the 'No Stopping' signs be installed at the intersection of Morton Street and the Hill Street footpath.	26/07/2013	10/05/2013	
03-Apr-13	05	ARANDA COVE LAKE ROAD NO STOPPING SIGNAGE	The Committee gave majority support to the installation of a No Stopping sign on Lake Road, to the east of the Aranda Cove intersection. The Committee also recommended that the 'No Stopping' signs be installed at the intersection of Lake Road and the Aranda Cove intersection.	4/04/2013	25/05/2013	
03-Apr-13	06	TUPPENRY LINE FLYNN'S APPROACHMENTS	The Committee gave majority support to the installation of a No Stopping sign on the northern side of Tuppenry Lane, to be duplicated either side of the intersection with the Flynn's Approachments.	TBA	25/05/2013	
03-Apr-13	09	NO PARKING SIGN NANGARARA PLACE PORT MACQUARIE	The Committee gave majority support to the installation of a No Parking sign on Nangarara Place, Port Macquarie, to the east of the intersection with the Hill Street footpath.	4/04/2013	20/04/2013	
09-Mar-13	07	FOCUS MEDICAL CENTRE CLARENCE STREET PARKING	The Committee gave majority support to the implementation of a 2-hour parking zone, covering 6 spaces, on the eastern side of Clarence Street, adjacent to the Focus Medical Centre.	7/03/2013	10/04/2013	
08-Mar-13	05	DELIMITATION OF 1 HOUR ZONE SHERWOOD ROAD, PORT MACQUARIE	The Committee gave majority support to the implementation of a 1-hour parking zone, covering 6 spaces, on the eastern side of Sherwood Road, Port Macquarie, to the east of the intersection with the Hill Street footpath.	7/03/2013	10/04/2013	
09-Mar-13	06	HASTINGS RIVER DRIVE / BOUNDARY STREET TRAFFIC SIGNALS	The Committee gave majority support to the implementation of a 2-hour parking zone, covering 6 spaces, on the eastern side of Hastings River Drive, to the east of the intersection with the Boundary Street.	TBC	2013/4	
05-Dec-12	05	BURKMAN STREET 2 HOUR PARKING ZONE	The Committee gave majority support to the implementation of a 2-hour parking zone, covering 6 spaces, on the eastern side of Burkman Street, to the east of the intersection with the Hill Street footpath.	2/10/2013	2/10/2013	
05-Dec-12	10	MACQUARIE TOWN	The Committee gave majority support to the implementation of a 2-hour parking zone, covering 6 spaces, on the eastern side of Macquarie Town, to the east of the intersection with the Hill Street footpath.	2/10/2013	2/10/2013	
05-Jun-13	11.01	Redevelopment of Ocean Drive, North of Berry View Drive	The Committee gave majority support to the implementation of a 2-hour parking zone, covering 6 spaces, on the eastern side of Ocean Drive, to the east of the intersection with the Berry View Drive.	26/07/2013	16/09/2013	
03-Oct-12	06	WEST PORT BAY RAMP LOADING ZONE	The Committee gave majority support to the implementation of a 2-hour parking zone, covering 6 spaces, on the eastern side of West Port Bay Ramp, to the east of the intersection with the Hill Street footpath.	29/11/2012	29/11/2012	
05-Sep-12	06	NO PARKING ZONE - WALCHOR PUBLIC SCHOOL, WALCHOR STREET	The Committee gave majority support to the implementation of a 2-hour parking zone, covering 6 spaces, on the eastern side of Walchor Street, to the east of the intersection with the Hill Street footpath.	13/06/2012	2/10/2012	
05-Sep-12	07	NO STOPPING SIGN - HILL STREET, PORT MACQUARIE	The Committee gave majority support to the implementation of a 2-hour parking zone, covering 6 spaces, on the eastern side of Hill Street, to the east of the intersection with the Hill Street footpath.	17/06/2012	20/09/2012	
01-Aug-12	10	CHANGE TO PARKING TIME - HILL STREET, PORT MACQUARIE	The Committee gave majority support to the implementation of a 2-hour parking zone, covering 6 spaces, on the eastern side of Hill Street, to the east of the intersection with the Hill Street footpath.	20/12/2012	20/12/2012	
01-Aug-12	07	UNLAWFUL OF HILL STREET, PORT MACQUARIE	The Committee gave majority support to the implementation of a 2-hour parking zone, covering 6 spaces, on the eastern side of Hill Street, to the east of the intersection with the Hill Street footpath.	11/03/2012	11/03/2012	
01-Aug-12	05	BREARLEY DRIVE - HASTINGS	The Committee gave majority support to the implementation of a 2-hour parking zone, covering 6 spaces, on the eastern side of Brearley Drive, to the east of the intersection with the Hill Street footpath.	10/06/2012	10/06/2012	
04-Jul-12	07	COURT, PORT MACQUARIE	The Committee gave majority support to the implementation of a 2-hour parking zone, covering 6 spaces, on the eastern side of Court, Port Macquarie, to the east of the intersection with the Hill Street footpath.	TBC	11/03/2012	
04-Jul-12	08	SIGN ALONG OCEAN DRIVE	The Committee gave majority support to the implementation of a 2-hour parking zone, covering 6 spaces, on the eastern side of Ocean Drive, to the east of the intersection with the Hill Street footpath.	TBC	11/03/2012	
06-Jun-12	10	NO STOPPING SIGN - HILL STREET, PORT MACQUARIE	The Committee gave majority support to the implementation of a 2-hour parking zone, covering 6 spaces, on the eastern side of Hill Street, to the east of the intersection with the Hill Street footpath.	2/10/2012	2/10/2012	

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## TRAFFIC FACILITIES REQUEST REGISTER



LTC Meeting Date	Minute Item No	Description	Council Resolution/Committee Consensus	As at : 25 September 2017	Date Instrument/ Treatment Requested	Date Instrument Finalised
06-Jul-11	09	No Stopping signs at the western end of North Shore Drive	The Committee gave unanimous support to the placement of No Stopping signs on the western side of North Shore Drive between the Settlement Road and the intersection with Strand Drive.			22/03/2012
06-Jul-11	05	No Stopping signs on Arcliffe Ave at the intersection with Pacific Drive	The Committee gave unanimous support to the placement of No Stopping signs on Arcliffe Ave at the intersection with Pacific Drive, per the Council to investigate increase in the no stopping distance on the northern side of Arcliffe Avenue.			16/03/2012
06-Jul-11	04	No Stopping signs on Wimmera Parkway	The Committee gave unanimous support to the placement of No Stopping signs on Wimmera Parkway, opposite the Wimmera Shopping Centre, per the committee plan.			14/03/2012
06-Jul-11	08	Regulatory signage associated with the Dan Murphy's Development in Gordon and Nelson	The Committee gave unanimous support to the placement of regulatory signage associated with the Dan Murphy's Development in Gordon and Nelson. The Council to include parking restriction times on parking limit signs.			14/03/2012
05-May-11	07	NO STOPPING SIGNS - CAMERON & KING STREET IS - WALCHOPE	The Committee gave unanimous support to the placement of No Stopping signs at the intersection of Cameron & King Street in Walchope, including the following items as detailed by RIA representatives (Terry O'neil): 1. Change the existing No Stopping sign to a No Stopping sign with a 30m zone. 2. Move the sign to the southern side of the current 'No Stopping' sign. 3. Place a new 'No Stopping' sign at the intersection of Cameron Street and the intersection with the current 'No Stopping' sign.			16/03/2012
05-May-11	05	RELOCATE HORTON STREET LOADING ZONE - RTZ BUILDING	The Committee gave unanimous support to the relocation of the loading zone on Horton Street, immediately south of the Loading Zone, to the south.			14/03/2012
05-May-11	06	NO STOPPING SIGNS - THE BULKHEAD PORT MACQUARE	The Committee gave unanimous support to the placement of No Stopping signs at the intersection of The Bulkhead and Clifton Drive, per the attached plan and following items, detailed by the RIA representatives (Terry O'neil): 1. Relocate the existing No Stopping sign to the Bulkhead. 2. Place a new 'No Stopping' sign at the intersection of The Bulkhead and Clifton Drive.			16/03/2012
06-Apr-11	05	Give Way sign Macarville Drive Walchope	The Committee gave unanimous support to the placement of a Give Way sign and had the sign on Macarville Drive, Walchope, relocated to the intersection of Macarville Drive and the Bulkhead.	18/04/2013		22/03/2013
02-Mar-11	6	SIGNAGE PROPOSAL - LANE 11 MACQUARE D007/0338	The Committee gave unanimous support to the placement of regulatory signage and the markings on Lane 11, Macquare, per the attached plan and following items, detailed by the RIA representatives (Terry O'neil): 1. Relocate the existing 'No Stopping' sign to the Bulkhead. 2. Place a new 'No Stopping' sign at the intersection of The Bulkhead and Clifton Drive.			16/03/2012
02-Mar-11	7	TWO HOUR PARKING - HORTON STREET - WALCHOPE	The Committee gave unanimous support to the placement of two hour parking signs on Horton Street, Walchope, per the attached plan and following items, detailed by the RIA representatives (Terry O'neil): 1. Relocate the existing 'No Stopping' sign to the Bulkhead. 2. Place a new 'No Stopping' sign at the intersection of The Bulkhead and Clifton Drive.			16/03/2012
02-Mar-11	10	NO STOPPING - SHERWOOD ROAD - PORT MACQUARE	The Committee gave unanimous support to the placement of No Stopping signs on Sherwood Road, Port Macquare, per the attached plan and following items, detailed by the RIA representatives (Terry O'neil): 1. Relocate the existing 'No Stopping' sign to the Bulkhead. 2. Place a new 'No Stopping' sign at the intersection of The Bulkhead and Clifton Drive.			22/03/2012
03-Feb-11	09	HASTINGS STREET WALCHOPE	The Committee gave unanimous support to the placement of regulatory signage and the markings on Hastings Street, Walchope, per the attached plan and following items, detailed by the RIA representatives (Terry O'neil): 1. Relocate the existing 'No Stopping' sign to the Bulkhead. 2. Place a new 'No Stopping' sign at the intersection of The Bulkhead and Clifton Drive.	16/03/2011		25/03/2011
02-Feb-11	13	13 FORMAL ITEM - STOP SIGN - BANA CAMPBELL STREET IS - WALCHOPE	The Committee gave unanimous support to the placement of a stop sign on Bana Campbell Street, Walchope, per the attached plan and following items, detailed by the RIA representatives (Terry O'neil): 1. Relocate the existing 'No Stopping' sign to the Bulkhead. 2. Place a new 'No Stopping' sign at the intersection of The Bulkhead and Clifton Drive.	16/03/2011		22/03/2012
02-Feb-11	17	17 FORMAL ITEM - NO STOPPING - SANDY STREET	The Committee gave unanimous support to the placement of a 'No Stopping' sign on Sandy Street, Walchope, per the attached plan and following items, detailed by the RIA representatives (Terry O'neil): 1. Relocate the existing 'No Stopping' sign to the Bulkhead. 2. Place a new 'No Stopping' sign at the intersection of The Bulkhead and Clifton Drive.	16/03/2011		16/03/2012
02-Feb-11	6	FORMAL ITEM - 15 MINUTED PARKING - GORDON STREET	The Committee gave unanimous support to the placement of 15 minutes parking signs on Gordon Street, Walchope, per the attached plan and following items, detailed by the RIA representatives (Terry O'neil): 1. Relocate the existing 'No Stopping' sign to the Bulkhead. 2. Place a new 'No Stopping' sign at the intersection of The Bulkhead and Clifton Drive.	16/03/2011		14/03/2012
02-Feb-11	16	16 SUBJECT FORMAL ITEM - NO STOPPING - ACHROVD STREET	The Committee gave unanimous support to the placement of a 'No Stopping' sign on Achrovd Street, Walchope, per the attached plan and following items, detailed by the RIA representatives (Terry O'neil): 1. Relocate the existing 'No Stopping' sign to the Bulkhead. 2. Place a new 'No Stopping' sign at the intersection of The Bulkhead and Clifton Drive.			16/03/2012
02-Feb-11	8	FORMAL ITEM - GOOSE STREET / BRIDGE STREET - WALCHOPE	The Committee gave unanimous support to the placement of regulatory signage and the markings on Goose Street, Walchope, per the attached plan and following items, detailed by the RIA representatives (Terry O'neil): 1. Relocate the existing 'No Stopping' sign to the Bulkhead. 2. Place a new 'No Stopping' sign at the intersection of The Bulkhead and Clifton Drive.			16/03/2012
09-Dec-10	8.5	Review No Stopping signage at the intersection of Horton Street and the intersection with the Bulkhead	The Committee gave unanimous support to the review of the 'No Stopping' signs at the intersection of Horton Street and the intersection with the Bulkhead, per the attached plan and following items, detailed by the RIA representatives (Terry O'neil): 1. Relocate the existing 'No Stopping' sign to the Bulkhead. 2. Place a new 'No Stopping' sign at the intersection of The Bulkhead and Clifton Drive.	23/03/2012		unfirmed
09-Dec-10	8.13	Local Member for Port Macquarie - Review No Stopping signage at the intersection of Horton Street and the intersection with the Bulkhead	The Committee gave unanimous support to the review of the 'No Stopping' signs at the intersection of Horton Street and the intersection with the Bulkhead, per the attached plan and following items, detailed by the RIA representatives (Terry O'neil): 1. Relocate the existing 'No Stopping' sign to the Bulkhead. 2. Place a new 'No Stopping' sign at the intersection of The Bulkhead and Clifton Drive.			16/03/2012

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## TRAFFIC FACILITIES REQUEST REGISTER



LTC Meeting Date	Minute Item No	Description	Council Resolution/Committee Consensus	As at : 25-September-2017	Date Instrument/Treatment Requested	Date Instrument Finalised
04-Nov-09	5	NO PARKING SIGN - CLARENCE STREET, PORT MACQUARIE - Bus stop signage	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	11/11/2009	14/03/2012	
04-Nov-09	5	NO PARKING SIGN - HINDMAN STREET, PORT MACQUARIE - No Stopping	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	11/11/2009	14/03/2012	
02-Sep-09	7	EXTEND PARKING DURATION - BOLD STREET, LAURIETON - Two Hour Parking	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	14/03/2009	14/03/2012	
02-Sep-09	8	LOADING ZONES - CLARENCE STREET, PORT MACQUARIE - 15 Min Parking	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	14/03/2009	14/03/2012	
27-Aug-09			The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	27/08/2009	25/10/2012	
05-Aug-09	9	RELOCATION OF BUS STOP - GA WAUCHOPE - Bus Stop	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	25/08/2009	14/03/2012	
05-Aug-09	5	NO PARKING SIGNS - CLARENCE STREET, PORT MACQUARIE - No Parking	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	25/08/2009	14/03/2012	
05-Aug-09	6	REMOVE BUS STOP - OCEAN DRIVE, BONNY HILLS - Ocean Drive Bus Stop	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	25/08/2009	21/02/2013	
22-Apr-08		Bus Zone	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	22/04/2006	25/10/2012	
22-Apr-09		Bus Zone	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	22/04/2006	25/10/2012	
22-Apr-08		Bus Zone	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	22/04/2006	25/10/2012	
04-Feb-09	13	NO STOPPING - TELEGRAPH POINT - No Stopping	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	17/02/2009	27/03/2012	
04-Feb-09	6	REMOVE BUS STOP - OCEAN DRIVE, BONNY HILLS - Ocean Drive Bus Stop	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	17/02/2009	27/03/2012	
05-Nov-08	5	MORTONS CREEK BRIDGE "GIVE WAY" - MORTONS CREEK ROAD, BEECHWOOD - One Way	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	21/12/2008	15/03/2012	
05-Nov-08	11	WALCHOPE PUBLIC SCHOOL "GIVE WAY" - WALCHOPE PUBLIC SCHOOL - No Stopping	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	21/12/2008	15/03/2012	
07-May-01	5	UTURN SIGNAGE OCEAN DRIVE, PORT MACQUARIE - No Turn	The LTC Committee unanimously supported the recommendation that NO STOPPING signage be installed on the southern side of the main road at the northern end of the bus stop.	28/05/2008	unknown	
07-May-01	4	NO PARKING SHELLEY BEACH "NO STOPPING" - No Stopping	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	28/05/2008	14/03/2012	
		Installation of 50km/h signage on Ocean Drive in Lake Cathie	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	20/05/2012	10/05/2012	
		Speed Review Ocean Drive in Lake Cathie	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	7/10/2010	13/10/2010	
		Speed Review Ocean Drive in Lake Cathie	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	7/10/2010	13/10/2010	
		Speed Review Ocean Drive in Lake Cathie	The LTC Committee support the provision of the following: 1. A Bus Stop sign 10m east of the Parklands 2. A Bus Stop sign 10m west of the existing Bus Stop 3. No stopping between the Central Road Intersection and 10m west of the existing Bus Stop	7/10/2010	13/10/2010	



## TRAFFIC FACILITIES REQUEST REGISTER

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LTC Meeting Date	Minsite Item No.	Description	Council Resolution/Committee Consensus	Date Instrument Requested	Date Instrument Finalized
		Bike Stop		18/07/2016	
		No Parking		14/11/2016	
		Winding Road		28/11/2008	
		School speed signs		29/01/2009 5/02/2009	
		Kilometre speed zone		5/02/2009	
		Speed limit School Zone		18/02/2009	
		20km/h		27/03/2009	
		No Entry		16/04/2006	
		Pics Up Drop Off Zone		10/06/2006	
		Port Macquarie Signs		20/07/2006	
		Curve Warning Signs		20/07/2006	
		Narrow Street Blue Zone		6/07/2009	
		No U-turn		11/11/2009	
		Bike Stop		11/11/2009	
		Stop Sign When Red		11/01/2010	
		One Way Sign	(?) Duplicate consolidated previously)		
		Ocean Drive Healding River One			
		Speed Review			
		Healding River One			
		Speed Review			
		Lorne Road Speed Review			
		HASTINGS RIVER DRIVE -		28/03/2012	
		Erection of existing intervening street lighting support stand first intersection.		28/03/2012	
		CAMPELO CLOSE - No through sign to be installed at the Camello side of the road as it will be removed by the Council.			
		YALLAKI (EAST) SIGN POSITION			
		Trucks at pollution risk age, station sig. PORT MACQUARIE		4/04/2012	
07-Aug-13	06	PORT MACQUARIE TOWN BUS STOPS	The Committee unanimously supported the installation of Blue Zebra signs and associated markings at the following locations: <ul style="list-style-type: none"><li>- Hastings River crossing street number 46, between Horton Street and Hay Streets,</li><li>- Hastings River crossing street number 6, between Clarence Street and William Street,</li><li>- Hastings River crossing street number 30, between Church Street and Gordon Street.</li></ul>		11/09/2013
07-Aug-13	07	MALAWA CRESCENT NO STOPPING ZONE	The Committee unanimously supported the installation of the Stopping signs at the intersection of Malawa Crescent and Great Ocean Rd.		5/09/2013
04-Sep-13	8	DOLBY HORNWAY AT JUNCTION OF PARK ROAD HEAVY VEHICLE PARKING	That the Roads and Maritime Services (RMS) action to install No Stopping signs on the northern kerbside adjacent to Port Macquarie Library on Lifford Park Road, Port Macquarie be noted.	4/06/2013	20/09/2013
02-Oct-13	08	DISABLED PARKING SPACES - STREET PORT MACQUARIE	The Committee gave unanimous support to the rezoning of regulatory signage associated with the proposed new disabled parking spaces on the eastern side of Grant Street.	14/11/2013	26/11/2013
05-Mar-14	07	HASTINGS RIVER DRIVE AT CAMPELO CLOSE NO U-TURN SIGNS	The Committee gave unanimous support to the installation of "No U-Turn" signs on Hastings River Drive at the intersection of Robert Clark Road.	18/03/2014	25/03/2014
06-Aug-14	6	TRAFFIC PRIORITY - CHARMAN STREET AND GRANITE STREET, PORT MACQUARIE	The Committee gave unanimous support to the installation of "Priority" signs on Granite Street at its intersection of Robert Clark Road, Port Macquarie.	17/09/2014	26/09/2014
12-Dec-14	08	HART STREET - PROPOSED TEMPORARY NO STOPPING ZONE	<p><b>PROPOSED TEMPORARY NO STOPPING ZONE UNANIMOUS SUPPORT:</b> That there be a temporary no stopping zone on Hart Street, under sub-delegation, for implementation; i.e. A No Stopping Zone from Campeslo Close to the intersection of the Hart Street, Lighthouse, as indicated on the plan attached to assist in the safe turning movement of vehicles onto Hart Street during the Christmas season on a temporary basis (Maximum 12 months from installation), until works can be completed to allow permanent installation of the No Stopping Zone then to be removed.</p>	18/12/2014	26/11/2015