



PORT MACQUARIE-HASTINGS  
COUNCIL



# Port Macquarie-Hastings Access Sub-Committee

## Business Paper

**date of meeting:** Tuesday 3 October 2017

**location:** Function Room  
Port Macquarie-Hastings Council  
17 Burrawan Street  
Port Macquarie

**time:** 2.00pm

## **Port Macquarie-Hastings Access Sub-Committee**

### **CHARTER**

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#### **1. AIMS**

- 1.1 To provide advice and recommendations to Council on strengthening accessibility to all public areas and public buildings within the Port Macquarie-Hastings LGA.
- 1.2 To develop projects that will improve physical access for people with a disability living in the Port Macquarie-Hastings LGA.
- 1.3 To oversee the implementation and monitoring of projects designed to meet the Disability Discrimination Act requirements in the relevant Council planning documents:
  - Delivery Program;
  - Operational Plans;
  - PMHC Disability Discrimination Act Action Plan 2008 2018; and
  - Other relevant documents.
- 1.4 To determine funding priorities for upgrades consistent with the 'Guidelines for Prioritising Access Funding' for PMHC Buildings and Facilities.

#### **2. SUB-COMMITTEE MEMBERSHIP**

- 2.1 Sub-Committee members will comprise of:
  - Councillor (Chairperson)
  - Community Members (14 members)
  - Ex officio - Place Making
    - Infrastructure
    - Development & Environment
- 2.2 Chairperson will be a nominated Councillor.
- 2.3 The role of the chairperson shall be to:
  - Chair meetings;
  - Compile agenda in consultation with Council staff member;
  - Ensure meetings are properly convened;
  - Oversee activities of the committee; and
  - Keep the order of proceedings, as set by the agenda.

In the absence of the chairperson, an alternate Councillor shall chair the meeting.

- 2.4 Council's Place Facilitator will be the Secretary for the meetings and will be responsible for:
  - Convening Committee meetings and provide written notice to all members at least 7 days prior to the scheduled meeting;

- Document minutes and forward a copy to Committee members within 14 days of the meeting;
  - Document the priorities for access works funding;
  - Maintain contact details of Committee members;
  - Provide support and resources to the Committee; and
  - Liaise with various areas of Council to bring access issues forward.
- 2.5 Membership of the Sub-Committee will be open to any member of the community that has a disability, is a parent/carer of a person with a disability, has some professional experience or has a demonstrated interest in access issues.
- 2.6 On an annual basis, all committee members will be requested to advise of their interest in remaining on the committee. Should there be any vacancies then membership will be open up to the community via a nomination process.
- 2.7 Members who are absent from three meetings without an apology may have their membership suspended.

### **3. MEETINGS**

- 3.1 A minimum of six meetings will be held per annum.
- 3.2 Topics for the agenda should be forwarded to the nominated Community Development Officer no later than 14 days prior to the meeting date.
- 3.3 Agenda and minutes from the previous meeting will be circulated to members at least 7 days prior to the meeting.

All meetings of the Sub-Committee are public meetings. Members of the public and media can attend meetings as observers; however, they cannot speak at the meeting unless prior arrangements are made through the Sub-Committee Secretary. Presentations shall be limited to a maximum of 5 minutes.

### **4. QUORUM**

- 4.1 A quorum will consist of at least six members of the Sub-Committee.

### **5. VOTING**

- 5.1 Voting on recommendations are made by consensus and all decisions regarding the allocation of funding for works must be stated precisely for inclusion in the minutes.

### **6. COMMUNICATION**

- 6.1 Members of the Sub-Committee are not permitted to speak to the media as representatives of the Committee unless approved by the chairperson.

- 6.2 Where approval has been sought from the chairperson, views and opinions expressed are those of the Port Macquarie-Hastings Access Sub-Committee and not of Port Macquarie-Hastings Council.
- 6.3 When endorsement is required from Port Macquarie-Hastings Council approval must be sought through the formal process.

## **7. PARENT COMMITTEE**

- 7.1 Ordinary Council Meeting.

## **8. CODE OF CONDUCT**

- 8.1 All members of the committee are to abide by Council's Code of Conduct.

# Port Macquarie-Hastings Access Sub-Committee

## ATTENDANCE REGISTER

Member	18/04/16	20/06/16	07/02/17	04/04/17	06/06/17	01/08/17
Councillor Peter Alley (Chair)	-	-	✓	✓	✓	✓
Councillor Sharon Griffiths (Deputy Chair)	-	-	-	X	A	A
Anthony Clarke	✓	A	A	✓	✓	A
Ben Oultram	✓	✓	✓	✓	✓	✓
Bruce Gibbs	A	A	✓	✓	✓	✓
Elizabeth Rose	✓	✓	✓	A	A	A
Helen Booby	✓	✓	✓	A	✓	A
Ian Irwin	✓	A	✓	✓	✓	A
Jeffrey Tapping	✓	✓	A	✓	A	A
Julie Haraksin	✓	A	✓	✓	A	A
Lyndel Bosman	✓	A	A	A	A	A
Max Waters	✓	A	✓	A	✓	✓
Mike Ipsen	✓	A	A	A	✓	✓
Phil White	A	A	✓	A	A	A
Sharon Beard	✓	✓	✓	A	✓	✓
Lucilla Marshall PMHC Group Manager Community Development	A	A	A	✓	✓	A
Julie Priest PMHC Aged & Disability Officer	✓	✓	✓	✓	✓	✓

**Key:** ✓ = Present      A = Absent With Apology      X = Absent Without Apology

# Port Macquarie-Hastings Access Sub-Committee Meeting

Tuesday 3 October 2017

## Items of Business

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**Item:        01**

**Subject:    ACKNOWLEDGEMENT OF COUNTRY**

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"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

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**Item:        02**

**Subject:    APOLOGIES**

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**RECOMMENDATION**

That the apologies received be accepted.

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**Item:        03**

**Subject:    CONFIRMATION OF PREVIOUS MINUTES**

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**RECOMMENDATION**

That the Minutes of the Port Macquarie-Hastings Access Sub-Committee Meeting held on 1 August 2017 be confirmed.

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## **PRESENT**

### **Members:**

Councillor Peter Alley (Chair)  
Ben Oultram  
Bruce Gibbs  
Max Waters  
Mike Ipsen  
Sharon Beard  
Julie Priest (PMHC Aged & Disability Officer)

### **Other Attendees:**

Sarah Williams (Charles Sturt University student)  
Pip Cox (PMHC Road Safety Officer)  
Rebecca Doblo (PMHC Landscape Architect)

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The meeting opened at 2:02pm.

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## **01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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## **02 APOLOGIES**

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### **CONSENSUS:**

That the apologies received from Councillor Sharon Griffiths (Deputy Chair), Anthony Clarke, Elizabeth Rose, Helen Booby, Ian Irwin, Jeffrey Tapping, Julie Haraksin, Lyndel Bosman, Phil White and Lucilla Marshall (PMHC Group Manager Community Development) be accepted.

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## **03 CONFIRMATION OF MINUTES**

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### **CONSENSUS:**

That the Minutes of the Port Macquarie-Hastings Access Sub-Committee Meeting held on 6 June 2017 be confirmed.

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#### **04 DISCLOSURES OF INTEREST**

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There were no disclosures of interest presented.

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#### **05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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##### **5.01 Access Friendly Project**

Thank you to Sharon Beard, Max Waters, Bruce Gibbs, Helen Booby and Julie Priest for conducting the Access Friendly visit to Kmart and Chemist Warehouse. Kmart had eight accessible car parks, wide aisles, clear wayfinding and price signage and accessible checkouts. A letter has been sent to Kmart congratulating them on access friendly layout and staff and recommending: sliding door installed on accessible change room; grate linking taxi/drop off to footpath; and TGSI's on pedestrian footpath in car park.

Chemist Warehouse in Bay Park Plaza was not accessible. Most aisles started at 100cm wide and narrowed to 74cm due to displays hanging off the sides of the shelves. A letter has been sent to the store manager requesting a response about its lack of disability access.

##### **CONSENSUS:**

1. That Julie Priest will follow up with Kmart store manager when the improvements are completed.
2. That the Access Committee to be advised of the response when received by Chemist Warehouse about its lack of disability access.
3. That Julie Priest will arrange the next access visit to the businesses at Gaol Point and Port City Bowling Club in September.

##### **5.02.01 Accessible public toilets**

The Lake Cathie public toilets have been built. Mike Ipsen met the builders onsite to work out the best location for the linking footpath to the carpark. The Bonny Hills Rainbow Beach public toilets are under construction. Sharon Beard advised the TCMP is discussing the Plaza Car park accessible toilet in August with a contribution of \$80k from the Access budget. Julie Priest received an enquiry from ACES who could apply for a \$20k grant to contribute towards an adult change table and this has been referred to Director Sharp.

##### **CONSENSUS:**

1. That an update be provided at the next meeting about the Lake Cathie footpath plan for linking car park, toilets and fishing platform.
2. That an update be provided at the next meeting about the Plaza Car Park amenities.

##### **5.02.02 Access ideas**

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Discussion about accessible housing – Development Control Plan. Max Waters tabled a paper ‘Port’s Penal Pathways’ and discussed the importance of heritage and historic walkways. Discussion about access layer to include accessible public toilets, picnic tables, pathways and car parks. Ben Oultram suggested ACES or NewIDAFE may be interested in collecting the data as part of their excursions.

Pip Cox spoke about the Committee’s idea for a PAMP for Innes Lake. In the medium or long term future Council may look at a high level overview of pedestrian access which includes Innes Lake, CSU, Hospital and the new housing developments. Bruce Gibbs identified two areas where there are missing footpath links and tabled maps - Pip will investigate.

**CONSENSUS:**

1. That the Committee be provided with a briefing outlining accessible housing in multi-dwelling apartments – Development Control Plan and an example from another council.
2. That Bureau of Statistics data provided at next meeting to demonstrate the need and demographics for a modified Development control Plan.
3. That the Heritage Officer is to review historic walkway component of walking trails map and given a copy of Max Waters plan.
4. That Tourism provides information for the next Access meeting about their walking trails priorities.
5. That an audit sheet to be prepared for the collection of data for the online walking trail maps (and if GPS coordinates are required).
6. That Pip Cox reviews the missing footpath links at Innes lake (Between Hospital and Coles round-a-bout) and Lake Road and Wrights Road and provide an update at the next meeting.

**5.02.03 Access parking**

Bruce Gibbs gave an update and tabled a spreadsheet about the car park audit project. 53 accessible parking bays have been audited. Julie Priest advised that she had tracked down the Maintenance company in West Pennant Hills that has the maintenance contract for Lighthouse Plaza Shopping Centre. She has written to them request maintenance of the signage for the two accessible parking bays. Ranger figures for usage and fines not available by the time of the meeting

**CONSENSUS:**

1. That Bruce Gibbs will send out an invitation to the next car park audit trip.
2. That the Committee be advised when a response has been received about the Lighthouse Plaza accessible car parks
3. That Ranger figures for usage and fines be provided to the Committee when it becomes available.

**5.02.04 Access updates**

Phil White has reported that the broken TGSI’s at Ocean Drive Port Macquarie have been

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fixed.

Julie Priest viewed the Port City access ramps but couldn't find the problem one. Phil White reported he visited Port City Club and found access was perfectly fine. Resolved that the Committee will visit Port City in September as part of Access Friendly and will review all the ramps then.

Discussion about McInherney Park picnic tables. Rebecca Doblo advised that when old picnic tables are replaced the new tables will be accessible. Cost is approximately \$2200 plus installation and any path connections. Council has 66 playgrounds and they are upgraded about every 10 years. Ben Oultram suggested removing a seat from one end. Mike Ipsen advised that there are no accessible picnic tables in North Haven and only one in Laurieton and one in Dunbogan.

**CONSENSUS:**

1. That Bruce Gibbs will send out an invitation to the next car park audit trip.
2. That the Committee be advised when a response has been received about the Lighthouse Plaza accessible car parks maintenance.
3. That Ranger figures for usage and fines be provided to the Committee when it becomes available.
4. That the Disability Budget for Facilities Improvements be reviewed at the next Access Committee meeting.
5. That the 10 most used reserves be advised at the next Committee meeting.

#### **5.02.05 Town Centre Master Plan Committee**

Sharon Beard advised that the TCMP is reviewing the accessible public toilet at the Plaza Carpark at the August meeting. The taxi rank at Coles in Port Macquarie has a pram ramp installed. Although this is helpful it is disappointing as the Committee believed a grate (similar to the taxi rank in front of Port Central) was going to be installed.

#### **5.02.06 A User Organisation**

**CONSENSUS:**

This agenda item be held over to the October Access Committee meeting.

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**06 TOWN BEACH PLAYGROUND**

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Rebecca Doblo briefed the Committee about the proposed Liberty Swing at Town Beach Playground/Reserve. The Sunrise Rotary Club will raise funds and this project is championed by Pip Cullen OT. The project to include linking footpath from car park to swing to accessible toilet. Option for MLAK key on gate or on release ramp and safety belt. Approximate \$50k project.

**CONSENSUS:**

1. That the Access Committee supports the installation of a Liberty Swing at Town Beach Reserve.
  2. Requested that Council investigate the line marking of the accessible car parks comply with current standards (mostly involves re line marking)
  3. Suggested that other accessible equipment be included so that the swing isn't the only element
  4. Endorsed a contribution of \$10,000 to the project from this financial years' Disability Budget for facilities improvement budget.
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**07 GENERAL BUSINESS**

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**07.01 SANCTUARY SPRINGS FOOTPATHS**

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Julie Priest discussed request received from Cr Turner from Sanctuary Springs resident requesting linked footpath to medical facility.

**CONSENSUS:**

That Pip Cox review the request.

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**07.02 ACCESS COMMITTEE MEMBERSHIP FOR 2018**

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There are several people with lived in experience with a disability interested in joining the Committee. Call for new members will be open in November (to start in February).

**CONSENSUS:**

That Julie Priest contact current members who will advise if they wish to renew membership.

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**07.03 LOCAL GOVERNMENT INCLUSIVE TOURISM ROADSHOW INVITATION**

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Register online or see Julie Priest to register for the Wednesday 16<sup>th</sup> August event.

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**07.04 STINGRAY CREEK BRIDGE**

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Mike Ipsen advised that the footpath is missing a three block link on the North Haven side towards Matildas Garage.

CONSENSUS:

That Pip Cox investigate the footpath situation and report back at the next Access meeting.

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**07.05 NORTH HAVEN COMMUNITY HALL**

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Mike Ipsen reported that the accessible public toilet is not to Australian Standard as the back rest is too close.

CONSENSUS:

That Councils' Facilities Management team investigate the amenity and report back at the next Access meeting.

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**07.06 ACCESS INTO NORTH HAVEN RIVER**

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CONSENSUS:

That an access ramp into North Haven River be included in the discussion paper for budget prioritisation at the next Access Committee meeting.

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**07.07 WAYNE RICHARDS PARK MLAK**

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Ben Oultram advised that the MLAK key is not working at the amenities block.

CONSENSUS:

That Councils Facilities Management team investigate the amenity and if needed repair the lock.

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**07.08 ACCESS TO SWIMMING POOLS**

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Ben Oultram advised that access to swimming pools is difficult and a hoist is needed to transfer clients from chair to waterchair. Some clients are not allowed to enter pool even though using (expensive) waterproof aids.

**CONSENSUS:**

That Julie Priest contact NewIDAFE to confirm which pools and to investigate the access issues and to report back at the next meeting.

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**07.09 LIGHTHOUSE BEACH SHOPS**

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Ben Oultram reported the number of chalkboards and A- Frames on the footpath blocking egress at Watonga Shops.

**CONSENSUS:**

That the Rangers be requested to inspect Watonga Shops as A-Frames and chalkboards are narrowing egress.

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**07.10 BUSH SHELTERS**

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Pip Cox advised that the grant application for bus shelters has been submitted. Mike Ipsen advised that the bus shelter at Lakewood Shopping Centre / Woolworths needs a kerb ramp so the accessible bus can kneel down to it.

**CONSENSUS:**

That Pip Cox reviews the bus shelter at Lakewood he Rangers be requested to inspect Watonga Shops as A Frames and chalkboards are narrowing egress.

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The meeting closed at 3:57pm.

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Item:      04  
Subject:   DISCLOSURES OF INTEREST

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**RECOMMENDATION**

That Disclosures of Interest be presented

**DISCLOSURE OF INTEREST DECLARATION**

Name of Meeting: .....  
Meeting Date: .....  
Item Number: .....  
Subject: .....  
.....

I, ..... declare the following interest:

☐

**Pecuniary:**

Take no part in the consideration and voting and be out of sight of the meeting.

☐

**Non-Pecuniary - Significant Interest:**

Take no part in the consideration and voting and be out of sight of the meeting.

☐

**Non-Pecuniary - Less than Significant Interest:**

May participate in consideration and voting.

For the reason that: .....  
.....

Name: .....

Signed: ..... Date: .....

*(Further explanation is provided on the next page)*

### **Further Explanation**

(Local Government Act and Code of Conduct)

A conflict of interest exists where a reasonable and informed person would perceive that a Council official could be influenced by a private interest when carrying out their public duty. Interests can be of two types: pecuniary or non-pecuniary.

All interests, whether pecuniary or non-pecuniary are required to be fully disclosed and in writing.

### **Pecuniary Interest**

A pecuniary interest is an interest that a Council official has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the Council official. (section 442)

A Council official will also be taken to have a pecuniary interest in a matter if that Council official's spouse or de facto partner or a relative of the Council official or a partner or employer of the Council official, or a company or other body of which the Council official, or a nominee, partner or employer of the Council official is a member, has a pecuniary interest in the matter. (section 443)

The Council official must not take part in the consideration or voting on the matter and leave and be out of sight of the meeting. The Council official must not be present at, or in sight of, the meeting of the Council at any time during which the matter is being considered or discussed, or at any time during which the council is voting on any question in relation to the matter. (section 451)

### **Non-Pecuniary**

A non-pecuniary interest is an interest that is private or personal that the Council official has that does not amount to a pecuniary interest as defined in the Act.

Non-pecuniary interests commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.

The political views of a Councillor do not constitute a private interest.

The management of a non-pecuniary interest will depend on whether or not it is significant.

#### *Non Pecuniary – Significant Interest*

As a general rule, a non-pecuniary conflict of interest will be significant where a matter does not raise a pecuniary interest, but it involves:

- (a) A relationship between a Council official and another person that is particularly close, for example, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the Council official or of the Council official's spouse, current or former spouse or partner, de facto or other person living in the same household.
- (b) Other relationships that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) An affiliation between a Council official an organisation, sporting body, club, corporation or association that is particularly strong.

If a Council official declares a non-pecuniary significant interest it must be managed in one of two ways:

- 1. Remove the source of the conflict, by relinquishing or divesting the interest that creates the conflict, or reallocating the conflicting duties to another Council official.
- 2. Have no involvement in the matter, by taking no part in the consideration or voting on the matter and leave and be out of sight of the meeting, as if the provisions in section 451(2) apply.

#### *Non Pecuniary – Less than Significant Interest*

If a Council official has declared a non-pecuniary less than significant interest and it does not require further action, they must provide an explanation of why they consider that the conflict does not require further action in the circumstances.



**SPECIAL DISCLOSURE OF PECUNIARY INTEREST DECLARATION**

<b>By</b> <i>[insert full name of councillor]</i>	
<b>In the matter of</b> <i>[insert name of environmental planning instrument]</i>	
<b>Which is to be considered at a meeting of the</b> <i>[insert name of meeting]</i>	
<b>Held on</b> <i>[insert date of meeting]</i>	
<b>PECUNIARY INTEREST</b>	
Address of land in which councillor or an associated person, company or body has a proprietary interest ( <i>the <b>identified land</b></i> )	
Relationship of identified land to councillor [Tick or cross one box.]	<input type="checkbox"/> Councillor has interest in the land (e.g. is owner or has other interest arising out of a mortgage, lease trust, option or contract, or otherwise).  <input type="checkbox"/> Associated person of councillor has interest in the land.  <input type="checkbox"/> Associated company or body of councillor has interest in the land.
<b>MATTER GIVING RISE TO PECUNIARY INTEREST</b>	
Nature of land that is subject to a change in zone/planning control by proposed LEP ( <i>the <b>subject land</b></i> ) <sup>iii</sup> [Tick or cross one box]	<input type="checkbox"/> The identified land.  <input type="checkbox"/> Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control [Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land]	
Proposed change of zone/planning control [Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]	
Effect of proposed change of zone/planning control on councillor [Tick or cross one box]	<input type="checkbox"/> Appreciable financial gain.  <input type="checkbox"/> Appreciable financial loss.

**Councillor's Name:** .....

**Councillor's Signature:** ..... **Date:** .....

### **Important Information**

This information is being collected for the purpose of making a special disclosure of pecuniary interests under sections 451 (4) and (5) of the *Local Government Act 1993*. You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints made about contraventions of these requirements may be referred by the Director-General to the Local Government Pecuniary Interest and Disciplinary Tribunal.

This form must be completed by you before the commencement of the council or council committee meeting in respect of which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. The special disclosure must be recorded in the minutes of the meeting.

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- i. Section **443** (1) of the *Local Government Act 1993* provides that you may have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative<sup>iv</sup> or because your business partner or employer has a pecuniary interest. You may also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.
  - ii. Section **442** of the *Local Government Act 1993* provides that a **pecuniary interest** is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter or if the interest is of a kind specified in section **448** of that Act (for example, an interest as an elector or as a ratepayer or person liable to pay a charge).
  - iii. A pecuniary interest may arise by way of a change of permissible use of land adjoining, adjacent to or in proximity to land in which a councillor or a person, company or body referred to in section **443** (1) (b) or (c) of the *Local Government Act 1993* has a proprietary interest..
  - iv. **Relative** is defined by the *Local Government Act 1993* as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.

Item: 05

Subject: BUSINESS ARISING FROM PREVIOUS MINUTES

<b>Item:</b>	5.01	1 August 2017
<b>Subject:</b>	Access Friendly Project	
<b>Action Required:</b>	<ul style="list-style-type: none"> <li>• Committee to provide an update about the visit to shops near The Observatory on William Street and Port City Bowling Club and carpark.</li> <li>• Next visit in November to be organised.</li> </ul>	
	Discuss at October meeting.	

<b>Item:</b>	5.02	1 August 2017
<b>Subject:</b>	Access Requests	
<b>Action Required:</b>	<p><b>1. Accessible public toilets</b></p> <ul style="list-style-type: none"> <li>• Update about Wayne Richards Park MLAK.</li> <li>• Update about Lake Cathie footpath plan linking car park, toilets and fishing platform.</li> <li>• Update about Plaza Car Park toilets.</li> <li>• Update about North Haven Community Hall.</li> </ul> <p><b>2. Accessible Reserves</b></p> <ul style="list-style-type: none"> <li>• Update about walking trails priorities and mapping audit sheet.</li> <li>• Discuss the 10 most used reserves and accessible carparks/toilets/picnic furniture.</li> </ul> <p><b>3. Access parking</b></p> <ul style="list-style-type: none"> <li>• Update about car park audit project (Bruce Gibbs).</li> <li>• Committee to prioritise request from Ability Options for an accessible car park outside 17 Short St, Port Macquarie.</li> <li>• Committee to prioritise request from Focus Medical Centre for an accessible</li> </ul>	

car park outside 2 Clarence Street, Port Macquarie.

**4. Access updates**

- Update about Lighthouse Beach Shops at Watonga that Rangers inspect A-Frames and chalkboards for narrowing egress.
- Update about bus shelter at Lakewood Shopping Centre/Woolworths.

**5. Footpath requests**

Committee to prioritise request from Parklands Village for 135 metre footpath linking retirement village to Post Office and RMS/RTA on Central Road.

**6. International Day of People with Disability**

- Saturday 16 December - disco at Panthers with House with No Steps and NewIDAFE.
- Discuss option to host an Accessible Film Festival.

**7. Town Centre Master Plan Committee**

Sharon Beard to provide any updates.

**8. Disability Inclusion Action Plan**

Priorities for next four years.

**9. Local Government NSW Awards**

Congratulations Access Committee. Highly Commended in the NSW Disability Inclusion Award for our Access Friendly Businesses Program.

**10. Access Committee Membership for 2018-2019.**

Call for membership will close 1 November 2017. Current members who wish to apply for another two year term

	<p>please complete an application form.</p> <p><b>11. A User Organisation</b> Discussion about idea (Jeffrey Tapping).</p>
	<p>Discuss at October meeting.</p>

**Item:        06**

**Subject:    BUIDLINGS AND FACILITIES ACCESS PRIORITIES**

**Presented by: Strategy and Growth, Jeffery Sharp**

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## **RECOMMENDATION**

**That the Committee review the access priorities for 2017/2018.**

### **Discussion**

The PMHC Buildings & Facilities Access Priorities document is a plan for the provision of equal access to Council's public buildings and facilities for people with a disability. The Access Committee is to discuss and provide advice on prioritising the annual funding which for 2017/2018 is \$104,500.00.

### **Attachments**

1 [View](#). PMHC Buildings and Facilities Access Priorities



**July 2012 – June 2018**

**PMHC  
Buildings and  
Facilities  
Access Priorities**

Process for the provision of equal access  
to Council's public buildings and facilities  
for people with a disability

## 1.0 Introduction

The Port Macquarie-Hastings Access Sub-Committee was formed in 1993 and adopted a number of objectives to address the needs of people with a disability throughout the local government area. Port Macquarie-Hastings Council is committed to working with the Access Committee to provide an accessible environment for people with a disability.

### **Aims of the Access Committee**

- To provide advice and recommendations to Council on strengthening accessibility to all public areas and public buildings within the Port Macquarie-Hastings LGA.
- To develop projects that will improve physical access for people with a disability living in the Port Macquarie-Hastings LGA.
- To oversee the implementation and monitoring of projects designed to meet the Disability Discrimination Act requirements in the relevant Council planning documents:
  - Operational Plans;
  - Delivery Program;
  - Disability Inclusion Action Plan 2017-2021; and
  - Other relevant documents.
- To determine funding priorities for upgrades consistent with the 'Guidelines for Prioritising Access Funding' for PMHC Buildings and Facilities

In order to support the Committee's actions in the field of equal access and facilities, a formal priority plan was seen as being an essential tool. The purpose of the document is to:

- Focus on public buildings and facilities;
- Establish pathways for compliance with the Disability Discrimination act (DDA) in relation to all Council buildings; and
- Provide a mechanism for the delivery of equal access to facilities for people with a disability.

For a number of years, Council has provided recurrent funding for the progressive upgrading of existing public buildings whilst ensuring that all future buildings are compliant with Australian Standards AS1428.



## **2.0 Executive Summary**

The document will provide a framework that will enable the Access Committee to provide recommendations for the upgrading of the Port Macquarie-Hastings building assets to relevant standards for equal access to facilities for people with a disability and to ensure all future public buildings meet such standards.

The Access Committee will review and recommend priorities on an annual basis if possible.

Updates about the implementation of the works will be advised to the Committee.

Council has established funding for the upgrading works in its Annual Budget. The programme of works revolves around this budget. The Access Committee will need to provide recommendations for works in consultation with Council.

## **3.0 Guiding Principles, Vision and Objectives**

The following guiding principles underpin Council's Plan:

- Advocacy;
- Independence – having infrastructure within our community that will support those with a disability to be given the greatest opportunities without dependence upon others;
- Interaction – promoting the interaction between all members of the community regardless of their disability; and
- Equality.

## **Vision**

All public buildings within the Port Macquarie-Hastings local government area have equal access to facilities for people with a disability. Includes:

- Alignment with the priorities in the PMHC Disability Inclusion Action Plan 2017 – 2021;
- Alignment with the requirements of the Disability Discrimination Act (DDA), the Building Code of Australia (BCA) and Australian Standards;
- The establishment of a buildings approval process that will ensure all new building developments consider and provide for equal access and facilities for people with disabilities;
- The development of a programme of works that will address equal access and facilities for those with disabilities to all existing public buildings; and
- to establish sufficient resources that will deliver programme outcomes.

## **Objectives of the Plan**

- To develop an understanding of the provisions of the DDA, BCA and AS1428
- To raise awareness of access issues with relevant Council staff and
- To liaise with relevant Port Macquarie-Hastings Council staff responsible for the approval of construction of public buildings
- To examine the approval process and introduce compliance measures for equal access/facilities for people with disabilities
- To recommend a programme of works based upon a priority order
- To examine existing recurrent funding and apply this against the estimated total cost of programmed works

#### 4.0 Setting Priorities

Some of the 110 public buildings in the Local Government Area do not comply with AS1428, making it difficult to set priorities.

It is proposed that the programmes priorities be based in relative terms as being high, medium, low or deferred (H, M, L, D) and be subject to the following considerations:-

- usage
- geographical distribution
- value for money
- profile
- proximity of similar facilities
- complexity
- greatest need

Perhaps the most crucial limiting factor will be the amount of annual recurrent funding, and the establishment of a programme of works must align with the funding provided.

The assigning of priorities High, Medium, Low and Deferred will help in this process.

Where buildings are considered to be compliant and not in need of upgrading, then the letter “C” will be placed in the priority table against that building.

These priorities have been attributed and appear in the Schedule attached to this document.

**H** High

**M** Medium

**L** Low

**D** Deferred or deleted

**C** Compliant / Completed

## 5.0 Implementing the Programme

### Previous 2011/12

Asset	Work	Cost
Community Arts Centre Wauchope	Construct accessible ramp and widen doorways for Arts Centre.	\$8,750
Bain Park Playground	Design and construct all abilities playground. \$100,000 Federal Govt Grant \$106,250 Council Contribution \$8750 Access funding \$215,000 Total	
Wauchope Indoor Stadium	Construct accessible ramp Install accessible toilets	\$40,500
	Total	\$49,250

### Previous 2012/13

Asset	Work	Cost
Findlay Park Amenity Block	Design and construction of accessible toilet and linking pathway	\$30,000
Lank Bain Sporting Complex	Design and construction of accessible toilet and baby change.	\$10,000
Glasshouse	installation of two wheelchair seating spaces in the ground floor section of the theatre	\$5400
Dunbogan Accessible Fishing Platform	Design of technical drawings for \$100k grant application.	\$3000
Stair Nosings materials fluoro strips	For beach stairs at Tacking Point and Flynns	\$4700
	Total	\$53,100

**Previous 2013/14**

<b>Asset</b>	<b>Work</b>	<b>Cost</b>
Sancrox Reserve Amenities	Design and construction of accessible toilet and linking pathway	\$15,000
Glasshouse	Retrofit automatic opening of entrance door at ramp near café entrance at Glasshouse	\$6000
Installing stair nosings	Beach staircases	\$2500
Charge point for mobility scooters	Laurieton & Wauchope Library	\$200
Pilot Beach Amenities	Works to amenities to create DDA compliant toilet - <b>not possible as building would need to be demolished</b>	\$0
North Haven Community Hall	Design and construct new wheelchair accessible toilet	\$29,400
	Total	\$53,100

**Previous 2014/15**

<b>Asset</b>	<b>Work</b>	<b>Cost</b>
Bonny Hills wheelchair accessible toilet	Linking pathway between toilet and accessible car parking space	\$1500
Long Flat	Construction of wheelchair accessible public toilet	\$80,000
	Total	\$81,500

**Previous 2015/16**

<b>Asset</b>	<b>Work</b>	<b>Cost</b>
New Lake Cathie Public Toilets (Aqua Cres)	Demolish 25 year old toilet block and stairs. And replace with: New 1 x accessible toilet plus 2 x ambulant toilets, outdoor accessible surf shower	\$80,000
	Total	\$80,000

**Previous 2016/17  
Endorsed at 7 February 2017 meeting**

<b>Asset</b>	<b>Work</b>	<b>Cost</b>
Rainbow Beach new amenity Block	Completed. New Accessible toilet (plus \$10k from Bonny Hills Progress Assoc plus \$60k from Council funding)	\$20,000
Lake Cathie Public Toilet	Completed. New access path linking toilet to car park. Repainting of accessible car parking bays.	\$2,000
Dog Friendly Park Henry Kendall Reserve Camden Haven	Completed. Training area for assistance animals. Installed fencing and park benches.	\$6,000
Pilot mobi mats	Town Beach (reviewed and not recommended to proceed)	\$0
Lake Cathie Playground	Accessible play equipment such as carousel or water play. Install fence around playground (for safety - busy road and water).	\$50,000
Lake Cathie Wheelchair fishing platform	Design and construct an accessible fishing platform (plus \$140k Fisheries Grant)	\$20,000
	Total	\$98,000

## 6.0 Sequencing and Funding

The cost estimates for the works proposed in the programmes through years are only estimates and some projects may need to be slipped to a subsequent year or brought forward depending on the actual costs incurred.

The recurrent funding for these works stands at **\$104,500** for 2017/2018 and Council may choose to vary this amount in future years. The Access Committee have some influence recommending the allocation of the funds and with programmes established under this strategy, Council will be better placed to make informed decisions.

### 2017/18 – Current

Asset	Work	Cost
Town Beach playground	Liberty Swing - install footpaths and park benches linking car park to Liberty Swing (endorsed at 1/8/17 meeting)	\$10,000
New accessible toilet block Port Macquarie CBD Plaza Carpark	Co-project with Town Centre Masterplan Committee who will match \$80k:\$80k Install modular accessible toilet <i>And accessible car park next to it.</i>	\$80,000
Lake Cathie Fishing Platform	Footpath link from fishing platform to new toilets	\$6,000
North Haven River baths access ramp	Detailed design	\$5,000
	Project to be confirmed. Perhaps accessible picnic setting at North Haven	\$3,500
	TOTAL	\$104,500

<b>Key</b>	
<b>L = Low priority</b>	<b>C = Compliant and Completed</b>
<b>M = Medium priority</b>	<b>D = Deleted or Deferred</b>
<b>H = High priority</b>	

### Public Facilities in Camden Haven

Description	Access	Comments	Cost Estimate	Priority
APEX PARK PUBLIC AMENITY BLOCK	No	A plan will need to be prepared to provide for equal access facilities	\$2,000 for design and construction costs TBA	Medium
AQUA CRESCENT AMENITY BLOCK	Yes	Demolished old toilet block with steps. Replaced with new accessible toilet block and outside accessible shower.	\$80,000	Completed August 2017
BARTLETT BEACH AMENITY BLOCK	No	A plan will need to be prepared to provide for equal access facilities.	\$2,000 for the design and construction \$TBA	Low



BONNY HILLS COMMUNITY HALL and SKATE PARK	Yes	Design and construction of wheelchair accessible toilet and ambulant toilet	Completed 2014	Completed 2014
BUNNYS CORNER AMENITY BLOCK	No	A plan will need to be prepared to provide for equal access facilities.	\$2,000 for the design and construction \$TBA	Low
DUNBOGAN RESERVE AMENITY BLOCK	Yes	Wheelchair accessible toilet constructed	\$30,000 for the design and construction costs	Completed 2015
HACC CENTRE LAURIE TON	Yes	This building meets all access facility requirements.	Completed 2012. \$83k Grant for Access toilet upgrade and kitchen	Completed 2012
HENRY KENDALL RESERVE AMENITY	No	Accessible toilet facilities can be designed for retrofitting into the existing building in both male and female sections. Equal access will need to be provided.	\$20,000 for disabled toilets and \$2,000 for access	Medium
HENRY KENDALL RESERVE AMENITY Off leash Dog Park		Dog Park, fenced, agility equipment, park benches with armrests.	\$6,000	Completed 2017
JUBILEE HALL DUNBOGAN	Yes	Wheelchair accessible bathroom installed inside the hall. See "Dunbogan Reserve Amenities" for park land facilities comments.		Completed

KENDALL RIVER BATHS AMENITY BLOCK	No	Under lease with community group – Dragon Boats. This building has been identified for demolition and replacement with a single unisex disabled toilet.	\$30,000 approx	N/A
KENDALL SPORTS GROUND	No	This building does not provide equal access nor disabled facilities. The building will require an addition for disabled toilets and a design for access from Railway Street.	\$3,000 for the design	Medium
KENDALL SWIMMING POOL		Pool has a ramp. Requires a hoist to be installed to transfer clients and a pool chair	\$10k tbc	Medium
KENDALL TENNIS CLUB	Yes	New facilities upgrade includes an accessible toilet. Facility is under lease to tennis Club.	New accessible toilet	Completed
KEW PUBLIC AMENITIES	No	There are no facilities for equal access to the building. Providing access may require the provision of a dedicated car parking space at the lower level and ramped gradient to the building. Accessible toilet could be retrofitted. A detailed plan needs to be prepared.	\$1,500 for the plan and costs determined thereafter.	Low
iKEW INFORMATION CENTRE	Deleted	Access to the building needs to be re-aligned to achieve a suitable gradient. The door threshold will require treatment to remove the lip.	\$2,500 for ramped layback and pattern crete path	Deleted
iKEW INFORMATION CENTRE		This facility is under lease. Accessible toilet only open during visitor information hours. For negotiation with leasee if possible to change over to MLAK - cleaning contract an issue	For review as part of lease negotiations	TBC

KYWONG RESERVE AMENITY BLOCK	No	This building is located a considerable distance from the roadway, so equal access will be difficult. There is no provision for accessible facilities. A plan needs to be developed.	\$1,000 for the design	Deleted
LAKE CATHIE COMMUNITY HALL	Yes	Equal access facilities are provided.		Completed 2014
LAKE CATHIE RESERVE AMENITY BLOCK	Yes	Accessible toilet and linking footpath near-ish to the playground.	\$34,000	Completed
LAKE CATHIE ACCESSIBLE FISHING PLATFORM	Yes	To be constructed 2017/18. \$140k Dept Fisheries Grant. Contribution \$20k.	\$20k fishing platform	High Scheduled for 2017/18
LAKE CATHIE LINKS TO FISHING PLATFORM	No	Linking footpaths and accessible car park to fishing platform	\$6k linking footpaths \$2k completed (DDA Budget)	High Scheduled for 2017/18
LAKE CATHIE PLAYGROUND	No	Install playground fencing as proximity to main road and water. Install accessible play equipment such as a wheelchair friendly carousel	\$50,000 (DDA Budget)	High Scheduled for 2017/18
LAKE CATHIE SPORTS FIELD AMENITY	Yes	Accessible facilities are provided, though equal access via a dedicated car park and pathway needs to be constructed.	\$4,000 for the car park and pathway.	Deleted
LAKE CATHIE TENNIS CLUB AMENITY	No	Equal access will be difficult to provide and there are no accessible facilities. A plan will need to be prepared for these facilities	\$1,000 for the design	Low

LAURIE STREET AMENITY BLOCK	Yes	Equal access facilities are provided for this building		Completed
LAURIE TON LIBRARY & COUNCIL OFFICES	Yes	Equal access, accessible car park and accessible facilities are provided at this building.		Completed
LAURIE TON OVAL AMENITIES BLOCK	No	This building is some distance from the adjacent road and accessible facilities are not provided. A plan will need to be prepared to provide for these facilities	\$2,000 for the design.	Low
LAURIE TON SCHOOL OF ARTS HALL	Yes	Accessible facilities for this building are provided via the adjacent amenities building (see Laurie street amenity above) A kerb layback and graded path provide equal access to the Hall and offices. Internal access to the kitchen from the hall is via a set of steps and consequently is a barrier for equal access.		Completed
LORNE COMMUNITY HALL	No	There are no provisions for equal access facilities. A plan will need to be prepared that addresses issues of – dedicated disabled car park, access pathway, door threshold treatment and accessible toilet.	\$2,000 for the design	Low
NORTH HAVEN BEACH AMENITY BLOCK	Yes	This building has been recently constructed and provides full equal access facilities.		Completed

NORTH HAVEN RAMP TO RIVER POOL	No	Currently four sets of stairs leading to river pool. Opportunity to install a ramp – depending on environmental factors. This would link to accessible toilet & shower and two x accessible car parks.	Consider \$5k for detailed design first which will then determine costing to install a ramp	High
NORTH HAVEN RESERVE	No	Currently no accessible picnic settings	\$2500 install an accessible picnic setting	High
NORTH HAVEN COMMUNITY HALL	No	A graded ramp has been retrofitted giving access to the hall, however it is not available from an accessible car park. The attached amenities building does not provide accessible facilities.	\$29,400 for construction of accessible toilet and shower	Completed 2015
NORTH HAVEN SURF CLUB	Yes	This building is totally deficient in equal access facilities. A design has been prepared for a passenger lift to the first floor, but the cost was preventative. A recent report on the building has detailed the equal access and facilities deficiencies.	See surf club report for needs analysis	Completed
PILOT BEACH AMENITY BLOCK	Yes	This building has an accessible toilet however the doorway and 90 degree turn is difficult to navigate. Would require demolition of building and new build	Been reviewed 2014 and not able to be retro-fitted.	N/A
RAINBOW BEACH AMENITY BLOCK	Yes	A new toilet block was built including an accessible toilet.	\$20,000 for new accessible toilet.	Completed 2017
VINCE INMON SPORTING COMP (A)	No	Equal access facilities are not provided at this building. A full design will need to be prepared to address these deficiencies	\$1,000 for the design work	Low

WALL RESERVE AMENITY BLOCK	No	This small amenities building is located some distance from The Parade and does not include accessible facilities. A plan would need to be prepared to provide for these deficiencies.	\$1,000 for the design	Low
WAUCHOPE/BONNY HILLS SURF CLUB	Yes	Access via ramp and lift. Accessible car parks designated.		Completed

**Public Facilities in Wauchope**

<b>Description</b>	<b>Equal Access</b>	<b>Comments</b>	<b>Cost Estimate</b>	<b>Priority</b>
Wauchope Office/Library/Senior Citizens/CWA Hall.	Yes	Equal access facilities are currently provided to the Library and Senior Citizens Centre. There is an accessible car parking space at the entrance to the building. Accessible facilities are not provided to Office & Archive sections of the building.  An extension to the public toilets adjacent to the CWA hall have now provided accessible facilities to this part of the complex.	2013 MLAK installed	Completed
Rotary Youth Centre	Yes	Complies with equal access facilities.		Completed
Wauchope Indoor Stadium	Yes	New access ramp and accessible toilet installed. An accessible car space should be defined within the existing car park.	\$35,000 allocation for construction of access entry ramp and accessible toilet	Completed 2012
Wauchope Arts Council Hall (Wauchope School of Arts)	Yes	New access ramp installed and entry doors widened. Accessible car parking is defined within the car park area.	\$8750 grant plus \$8750 allocation for access ramp and widening entry door	Completed 2012
Bain Park Amenity Block	Yes	This building has been recently upgraded to meet equal access facility requirements.		Completed

			Contains one of only few baby change tables within Council's public buildings.		
Bushfire RFS Headquarters		Yes	Newly constructed facility. Meets equal access requirements.		Completed
Andrews Park Amenity Block		No	Does not meet equal access requirements. Plan needs to be prepared for upgrade, including adaptation of building to include accessible facilities.	\$1,000 for plan and \$35,000 for upgrade.	Low
Fairmont Gardens Amenity Block		No	This building is in poor condition and has been identified for replacement in future works programme. In its current form, the building is not suitable for upgrading.		Low
Blackbutt Park Amenity Block		No	Currently does not provide equal access facilities. Plans have been prepared for an extension to the existing building for accessible facilities. Formal paved access from the car park will need to be included	\$35,000 for disabled addition and \$2,000 for paved access	Medium
Amenity Block (Near Wauchope Pool)		Yes	The male section of the public toilet has been adapted to provide a unisex accessible facility. Access is by way of a ramp and was designed principally for equal access from the adjacent tennis courts.		Completed 2016
Landrigan Park Amenity Block		No	Does not provide equal access facilities. The hockey club has exclusive use of this building and is not for general public use. A plan will need to be prepared for extensions or adaptation for accessible facilities and formed access from Cameron Street.	\$1,000 for design. Construction costs TBA.	Low



Bushfire Control Centre	Yes	See "archives" as part of "Council Office building"	Deleted
Yippen Creek Amenity Block	No	A small amenities building not suitable for upgrading. Have some issues with termite deterioration. Will consider replacement building in future works programme.	Low
Wauchope Clock	N/A		
Beechwood Tennis Club Amenity	No	Plan needs to be developed that will incorporate an accessible toilet into the shelter shed and provide an additional roofed bench and seating. Access from the street via the tennis court entrance to the shelter shed and disabled toilet to be included.	Medium
Beechwood School of Arts	Yes	Accessible toilet addition and kerb ramp installed	Completed
Pioneer Park Comboyne Amenity Block (Hill Street)	Yes	Relatively new building containing both male and female accessible facilities. Access pathway provided.	Completed
Comboyne community Hall Amenity Block	No	An older style amenities building with difficult access and no accessible facilities. A plan will need to be prepared to address these needs. However these toilets provide the facilities for the adjacent Comboyne Hall and the number of toilets cannot be diminished.	Medium

Log Wharf Reserve Amenity Block	Yes	Composting toilets. Step in front of unisex disabled toilet	Medium
Rocks Ferry Reserve Amenity	Yes	New building containing both male and female accessible toilets. Parking space and access provided.	Completed
Ellenborough Reserve Amenity	Yes	Composting toilets including equal access and unisex accessible toilet.	Completed
Charlie Watts Telegraph Point Field Amenities	No	No provision for equal access nor disabled facilities. A plan will need to be prepared to address these deficiencies. Toilet block not accessible. Sporting field and used by mountain bike club	Low
Pembroke Hall	No	An access ramp has been installed recently, though no formal parking nor pathway to the building exists. A detached toilet building is not accessible. Additions to the existing would be required	Low
Lank Bain Sporting Complex	Yes	New accessible toilet installed High use facility with sporting fields	Completed
Long Flat Amenity Block	Yes	A small, older style building that does not provide for equal access nor accessible public toilet facilities	Completed
Long Flat Community Hall	No	Toilets not accessible, steps to Hall	Medium
		Ramp required and accessible toilet	

Lasiandra Park Amenities	Yes	Recently completed amenities building that contains male and female accessible facilities.	Completed 2012	Completed
Pappinbarra Amenity Block (new entry)	No	Facility includes meeting room, kitchen and amenity block. Adjoins tennis court	Accessible toilet required	Low
Wauchope Swimming Pool	Yes	A wheelchair ramp has been installed inside the main pool. New accessible toilet & shower built with connected footpath to pool. Completed January 2017.	\$10k tbc	High
		Needs a hoist installed to transfer clients into pool chair. Needs a pool chair. Could seek grant funding.		
Sancroix Reserve Amenities	No	Recently constructed footpath, thresholds and accessible toilet	\$6,000 for paths and thresholds, \$1000 for detailed plans and \$25,000 for accessible toilet	Completed 2013

## Public Buildings in Port Macquarie

Description	Access	Comments	Cost Estimate	Priority
Council Chambers	Y	Equal access was considered and improvements made during the upgrade in 2001. Meets criteria		Completed
Dog Park – off leash area Near the Boom		Install fence around perimeter, install agility equipment, park benches and tap. So area can be used for training assistance animals.	\$20k ? For consideration from DDA budget 2018/19 ?	Medium
Emerald Downs Community Centre	Y	Complies with equal access and has an accessible toilet and accessible car park.		Completed
EOC Emergency Operations Centre	Y	Complies with equal access and has an accessible toilet and accessible car park.		Completed
Findlay Park Amenity Block	Y	Install equal access toilet and pathway.	Completed 2012/13	Completed
Flynns Beach Surf Club	Y	Access is provided for public use. Public hall facilities require rationalization. This is detailed in recent report & costs to be provided. Surf Club received grant for construction of access ramp. Connection needed from accessible car park to ramp	Current Seawall design provides for two accessible parking spaces and construction of new ramp	High
Greenmeadows HACC Dementia Day Care Centre	Yes	Meets all access requirements		Completed
Historic Cemetery Amenity Block	Yes	Complies		Completed

Historic Courthouse	No	A permanent conservation order limits equal access upgrading. Staff facilities are located in a separate out building and do not provide equal access. No wheelchair access to bathrooms, limited access via side door as heritage entrance is too narrow	\$2,000 for report and design options	Medium
Glasshouse	Yes	Constructed extra 2 wheelchair seating spaces in auditorium		Completed
Glasshouse	Yes	Retrofit automatic opening doors at ramp entrance near lifts		Completed
Glasshouse	Yes	Retrofit automatic opening doors at ramp entrance near café at Glasshouse	\$6000	Completed 2014
John Downes Park Amenity Block	Yes	Equal access nor disabled facilities exit. Propose the replacement of the existing building with one offering equal access and disabled facilities.	\$75,000 ( in works programme)	Completed
Lighthouse Beach Flat	N/A	Equal access not considered for the flat, however the public toilets contained below do provide accessible toilets.	\$1,200 for the plan and \$20,000 for the upgrade.	N/A
Mac Adams Music Centre	Yes	Currently complies with access to facilities		Completed
Macquarie Park Amenity Block	No	Does not provide equal access facilities. The development of the new aquatic centre within three years on this site does not make the upgrading of the toilet facilities feasible		Deleted

McInherney Park Amenity Block	Yes	Facilities recently upgraded to provide disabled toilet and an access pathway from the car park has been provided.	Completed
North Shore Reserve Amenity Block	Yes	Old toilet block demolished and replaced with accessible public facilities	Completed 2016
Oxley Oval Amenity Block	No	Does not provide equal access facilities. These should be considered in future upgrading of Oxley Oval as part of the near term re-development plan for rugby on this site.	Medium
Plaza Carpark Amenity Block	No	Does not provide accessible facilities. Accessible toilet module needed and an accessible car park located next to new toilet.	High
Port Macquarie Bus Terminal	Yes	Complies with equal access	Completed
Port Macquarie Clock	N/A	Equal access not considered.	-
Port Macquarie Indoor Stadium	Yes	Expansion included new accessible toilets and car park	Completed 2017
Port Macquarie Library	Yes	Currently meets equal access facility requirements.	Completed
Port Macquarie Pool	Yes	Equal access is provided from a kerb ramp and path. A unisex accessible toilet and shower have been constructed and a battery operated pool hoist installed.	Medium

Regional Sports Stadium Amenities	Yes	Recent spectator stand construction included all equal access facilities. Accessible car parking may need to be considered.	Completed
Sea Rescue Boat Sheds	N/A	Equal access facilities have been provided in the construction of the new Sea Rescue centre	Completed
Senior Citizens Centre	Yes	Complies with equal access facilities.	Completed
Settlement Point Amenity Block	Yes	Recently upgraded to include equal access facilities.	Completed
Shelly Beach Amenity Block	Yes	Recently upgraded to include equal access facilities.	Completed
Stuart Park Amenity Block (Near Indoor Stadium)	No	Currently does not provide equal access facilities. This building may be lost with the Indoor Stadium expansion.	Low
Stuart Park Amenity Block (Near Rugby Clubhouse)	Yes	Recently upgraded to provide equal access and disabled facilities.	Completed
Tacking Point Amenity Block	Yes	Provides accessible toilet	Completed
Tacking Point Surf Club	No	Stair lifter installed 2017. Facility does not provide an accessible toilet. (Bar, hall, kitchen and toilet facilities on first floor) Disabled facilities deficiencies throughout the total building and this is currently being addressed for inclusion in an upgrades tender	Medium

Town Beach Amenity Block	Yes	Recently upgraded to provide equal access facilities.	MLAK	Deleted
Town Beach Skate Park Amenity Block		Design and construction for accessible toilet and café	Completed Dec 2016	Completed
Town Green Amenity Block	Yes	Currently complies with equal access facilities.		Completed
Wayne Richards Reserve Amenities	Yes	Currently complies with equal access facilities. Accessible toilet not on MLAK as leased to sporting assoc who also cleans toilets.		Completed
Westport Park Amenity Block	Yes	Currently complies with equal access facilities		Completed
Wood Street Park Amenity Block	No	Does not provide equal access facilities. Will require a design for an extension and access pathway.	\$2,000 for design, \$30,000 for extension, \$3,000 for pathway	Medium



**Item:          07**

**Subject:      OUR LGA DEMOGRAPHICS FROM THE 2016 CENSUS DATA**

**Presented by: Strategy and Growth, Jeffery Sharp**

## **RECOMMENDATION**

**That the Access Committee note the 2016 Census Data.**

### **Discussion**

#### **Our Demographics from the 2016 Census data**

- 5,797 people or 7.4% of the population in Port Macquarie-Hastings Council area in 2016, reported needing help in their day-to-day lives due to disability.
- This is high compared to the Australian per capita of 5.1%.
- And shows an increase from the 6.6% of our residents from the 2011 census.

#### **Need for assistance with core activities**

<b>Port Macquarie-Hastings Council area - Persons (Usual residence)</b>	<b>2016</b>			<b>2011</b>			<b>Change</b>
	<b>Number</b>	<b>% of total age group</b>	<b>Australia %</b>	<b>Number</b>	<b>% of total age group</b>	<b>Australia %</b>	
<b>Assistance needed by age group (years)</b>							<b>2011 to 2016</b>
0 to 4	64	1.7	1.1	73	1.8	1.0	-9
5 to 9	244	5.3	3.2	156	3.6	2.6	+88
10 to 19	382	4.2	3.0	294	3.2	2.2	+88
20 to 59	1,363	4.1	2.6	1,219	3.8	2.3	+144
60 to 64	371	6.6	6.5	362	6.7	6.3	+9
65 to 69	494	7.9	7.8	377	7.3	7.5	+117
70 to 74	496	9.0	10.5	328	8.0	10.3	+168
75 to 79	495	12.2	16.0	395	11.4	16.3	+100
80 to 84	589	20.1	26.4	559	20.5	26.3	+30
85 and over	1,283	43.2	46.8	1,063	43.3	47.7	+220
<b>Total persons needing assistance</b>	<b>5,797</b>	<b>7.4</b>	<b>5.1</b>	<b>4,826</b>	<b>6.6</b>	<b>4.6</b>	<b>+971</b>

Source: Australian Bureau of Statistics, [Census of Population and Housing](#) 2011 and 2016.

**Dwelling type**

- In 2016, there were 25,945 separate houses in the area, 7,035 medium density dwellings, and 2,241 high density dwellings. In addition, there were 1,080 caravans/cabins/houseboats in the area.
- Analysis of the types of dwellings in Port Macquarie-Hastings Council area in 2016 shows that 70.9% of all dwellings were separate houses; 19.2% were medium density dwellings, and 6.1% were in high density dwellings, compared with 64.9%, 17.9%, and 15.3% in the New South Wales respectively.

**Dwelling structure**

Port Macquarie-Hastings Council area - Dwellings (Enumerated)	2016			2011			Change
	Dwelling type	Number	%	New South Wales %	Number	%	New South Wales %
Separate house	25,945	70.9	64.9	24,824	73.0	67.9	+1,121
Medium density	7,035	19.2	17.9	6,048	17.8	17.4	+987
High density	2,241	6.1	15.3	1,976	5.8	13.3	+265
Caravans, cabin, houseboat	1,080	3.0	0.9	914	2.7	0.8	+166
Other	79	0.2	0.4	244	0.7	0.4	-165
Not stated	217	0.6	0.5	18	0.1	0.2	+199
Total Private Dwellings	36,597	100.0	100.0	34,024	100.0	100.0	+2,573

Source: Australian Bureau of Statistics, [Census of Population and Housing](#) 2011 and 2016.

**Attachments**

Nil