
PRESENT

Members:

Councillor Geoffrey Hawkins (Chair)
Jeffery Sharp (Director Strategy & Growth)
Rebecca Doblo (Landscape Architect)
Jeff Gillespie (CBD Landowner)
Michael Mowle (CBD Trader with expertise)
Tony Thorne (Chamber of Commerce Representative)
Michelle Love (Community Member)
Sharon Beard (Access Committee Representative)
Michael Nunez (TCMP Project Manager / Co-ordinator)

Other Attendees:

John McGuigan (Non-voting member)

The meeting opened at 8:05am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from Geraldine Haigh, Robert Sagolj and Councillor Michael Cusato be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 28 September 2017 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

05 Boat Shed / Foreshore / Town Square / Pedestrian Facilities Investigation Workshop

Director Strategy and Growth advised Council has no further information from DPI Lands in relation to the Plaza Car Park Expression of Interest. Further information expected at the end of November 2017.

Director Strategy and Growth confirmed with the Town Centre Master Plan Sub-Committee that the recommendation to Council for representation on the Department of Primary Industries Lands 97A Committee and the request for the General Manager to write to Hon. Leslie Williams MP seeking support to have representation on the Committee was carried at October Ordinary Council meeting.

Director Strategy and Growth discussed the announcement by the NSW Premier Gladys Berejiklian and Port Macquarie MP Leslie Williams for the \$2.8 million NSW Government funding for the foreshore commercial wharf. The funding also includes \$1 million dollars from DPI Lands.

Port Macquarie-Hastings Council's Landscape Architect presented the DPI Lands commercial wharf concept plan to the Town Centre Master Plan Sub-Committee.

It was noted that Council further develop the Council's Foreshore Masterplan incorporating the concept plan from DPI Lands.

CONSENSUS:

1. Town Centre Master Plan Sub-Committee request a report from Council on concept plans for proposed works required from public wharf to Lady Nelson Wharf to the November meeting.

10 General Business

Director Strategy and Growth provided a verbal update on the alternative motorcycle line marking and signage in the CBD locations.

TCMP Project Manager / Co-ordinator confirmed linemarking is completed for motorcycle parking in Hay Street.

07 Maritime Museum

Director Strategy and Growth advised the Town Centre Master Plan Sub-Committee that no further action has been taken in the engagement of an Architect to complete designs for the Maritime Museum, but it was anticipated that this would be actioned before the next meeting.

13 CBD Maintenance Improvements Monthly Progress Report

Director Strategy and Growth confirmed with the Town Centre Master Plan Sub-Committee that the recommendation to Council in relation to prohibiting of paint the rocks from the breakwall to William Street footbridge, installation of signage and to implement a media and communication strategy was carried at October Ordinary Council meeting.

Director Strategy and Growth advised that Town Green no painting signage is being delivered to Council on Thursday 26 October 2017 and will be installed by Friday 27 October 2017.

Director Strategy and Growth advised that Council was investigating options on the removal of paint on the rocks at Town Green.

08 Town Square Monthly Progress Report

An update on Town Square Monthly Progress Report was referred to Item 7 on the meeting agenda.

09 Quarterly Financial Report with YTD Actual and Projected Figures

Councillor Geoff Hawkins confirmed that further discussions on the Quarterly Financial Report with YTD Actual and Projected Figures will be held at the November meeting.

10 Model for Trialling of Parklets in the Port Macquarie Town Centre

Councillor Geoff Hawkins advised the Town Centre Master Plan Sub-Committee that he is yet to hold discussions with Councillors regarding Model for Trialling of Parklets in the Port Macquarie Town Centre. A further update to be provide at the November meeting.

06 CBD LANDSCAPING MAINTENANCE MONTHLY PROGRESS REPORT

The Town Centre Master Plan Sub-Committee discussed ongoing maintenance level of the Town Green going forward in the context of it being the highest level public space within the entire LGA. The Committee raised a question if the cost of the Town Green maintenance is to be incorporated into the CBD Landscaping Maintenance budget and to be included in the Monthly Report.

Council is holding an onsite meeting to discuss the maintenance program for the Town Green. Council to investigate capacity of internal staff and contractors

Town Green is to be opened to the public on Friday 3 November 2017.

CONSENSUS:

That the Sub-Committee note the information provided in this report and await a further report from staff at the November meeting.

07 TOWN SQUARE MONTHLY PROGRESS REPORT

TCMP Project Manager / Co-ordinator provided an update to the Town Centre Master Plan Sub-Committee on the costs associated with the works to be undertaken between Town Square and commercial wharf.

Councillor Geoff Hawkins congratulated the Town Centre Master Plan Sub-Committee and advised that a lot of compliments have been received on the Town Square.

Council staff advised the Committee that the outdoor furniture approval is through Council's Outdoor Dining Policy.

Councillor Geoff Hawkins raised a question on the cleaning regime of Town Square paths and the removal of stains from garden wood chips.

TCMP Project Manager / Co-ordinator highlighted the need for additional funding for the paving of steps from the water next to Lady Nelson's wharf and additional landscaping in front of Edmund Barton Statue. The funding of works would be against the Town Square Budget.

Director Strategy and Growth advised on temporary linemarking for car parking on Town Square. Councillor Geoff Hawkins suggested that staff consider further onsite assistance for parking upon opening of Town Square.

The Town Square opening is to be delayed until after remembrance day 11 November 2017.

Councillor Geoff Hawkins will raise Town Square parking with Councillors on the back of Councils Parking Strategy.

CONSENSUS:

1. That the Town Centre Master Plan Sub-Committee note that the Town Square monthly progress report.
2. That the Town Centre Master Plan Sub-Committee supports the allocation of \$60,000 from the Town Square budget to fund the proposed additional works to be undertaken on the Town Green/Town Square linkage.
3. That a report be brought to the next meeting detailing the proposed cleaning and maintenance regime for the Town Square, noting that this is likely to be at a higher level and frequency of other CBD regimes and is likely to come at a higher cost.

08 KOOLOONBUNG CREEK FORESHORE WALKWAY BETWEEN GORDON STREET AND HAYWARD STREET

TCMP Project Manager / Co-ordinator presented a concept plan for work to be undertaken on the pedestrian footpath under the bridge on Gordon Street.

CONSENSUS:

1. That the information provided on the Kooloonbung Creek foreshore walkway upgrade between Gordon and Hayward Streets be noted.
2. Town Centre Master Plan Sub-Committee agree in principal on the concept for the footpath for pedestrians under the bridge on Gordon Street project.

09 TOWN CENTRE SERVICE PIT LID REPLACEMENT

CONSENSUS:

That the approval for the purchase and installation of replacement water meter lids for the Town Centre feature pavements be deferred to the November meeting when correct pricing is to be provided.

10 PROJECT UPDATE

Councillor Geoff Hawkins suggested a full day planning meeting to look at our major projects in early December 2017 or late January 2018.

CONSENSUS:

1. That the project update be noted.
2. The Town Centre Master Plan Sub-Committee agreed that a planning meeting be held on the 30 November 2017.
3. Director Strategy and Growth to provide a report on project priorities to the November meeting.

11 GENERAL BUSINESS

11.01 BUS STOP SHORT STREET, PORT MACQUARIE

TCMP Project Manager / Co-ordinator advised on successful discussions between Council and Busways in relation to outdoor dining in front of Luigi Bros in Short Street.

Outdoor dining in front of Luigi Bros in Short Street will be activated prior to Christmas.

The meeting closed at 9:43am.