
PRESENT

Members:

Councillor Geoffrey Hawkins (Chair)
Rebecca Doblo (Landscape Architect)
Michael Mowle (CBD Trader with expertise)
Tony Thorne (Chamber of Commerce Representative)
Michelle Love (Community Member)
Michael Nunez (TCMP Co-ordinator)

Other Attendees:

Liesa Davies Acting Director Strategy & Growth
Liam Bulley Group Manager Recreation and Buildings
John McGuigan (Non-voting member)

The meeting opened at 8:05am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That apologies from Cllr Michael Cusato, Sharon Beard, Jeffery Sharp, Geraldine Haigh and Jeff Gillespie be noted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 15 February 2018 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

Item 10 Model for Trialling of Parklets in the Port Macquarie Town Centre

Group Manager Recreation and Buildings noted that a report would be presented to the April 2018 Ordinary Council meeting recommending a parklet trial be undertaken.

Item 10 Town Square Month Progress Report

A report is tabled for the March 2018 meeting.

A report on the maintenance levels of service is be provided at the April 2018 meeting.

Item 07 Town Green Detailed Design

Group Manager Recreation and Buildings noted detailed design of Town Green Central and West is to be finalised by the end of the financial year. Cr Geoff Hawkins noted on-going work to pursue potential funding opportunities from other levels of government for the construction phase of this project.

06 TOWN SQUARE MONTHLY PROGRESS REPORT

CONSENSUS:

That the TCMP Sub-Committee:

1. Defer the decision on the umbrellas, pending further discussion between the Chair, General Manager and Acting Director Strategy & Growth, noting these discussions and a future recommendation to the Committee will be informed by an understanding of the surrounding business long term needs, and the demonstrated performance of various options.
 2. Agreed the allocation of funds for works to minimise damage to pavement when bollards are struck by vehicles.
 3. Agreed a one off treatment of the darker penetrating mineral base sealer be applied to the bluestone pavers on the Town Square following the Ironman event in May 2018.
 4. The Committee agreed Council review options for the replacement of the Town Square Christmas Tree and report back to a future meeting.
 5. The Committee requested the recirculation of the plans outlining the location of the Planter Boxes with the minutes of the March 2018 meeting.
 6. The Committee requested the modular seating be installed on the Town Square prior to Wednesday 18 April 2018.
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07 QUARTERLY FINANCIAL REPORT

CONSENSUS:

That the Town Centre Master Plan Sub-Committee note the information presented on the Quarterly Financial Report at the March 2018 meeting.

08 BICENTENARY FORESHORE SHARED PATHWAY WEST OF TOWN CENTRE

CONSENSUS:

That the Town Centre Master Plan Sub-Committee:

1. Note that the Westport Park Promenade construction is listed as a current action within Council's 2017/18 Operational Plan.
2. Agree the scope of the proposed Bicentenary Foreshore Pathway would include all sections from Lady Nelson Wharf to the Westport Park carpark.
3. That it be a recommendation to Council:
 - a) Priority be given to completing further design work, including concept development and cost estimates for "missing links" in the Bicentenary Foreshore Pathway.
 - b) The General Manager ensure due consideration is given to the Foreshore Pathway as a potential Bicentennial Project when considering funding opportunities from other levels of government.

09 GENERAL BUSINESS

09.01 CHOP N CHILL COFFEE CART

The Acting Director Strategy and Growth noted Council is working to facilitate the trial of a Chop n Chill coffee cart adjacent to Town Square under Council's Commercial Activities on Council Land Policy.

09.02 TOWN GREEN AND IRONMAN

The Acting Director Strategy and Growth noted IRONMAN Australia and 70.3 on 6 May 2018 will be the first "major" event on the upgraded Town Green East. Council is purchasing and hiring track matting to mitigate damage to the Town Green during Ironman bump in and bump out and will look into protection of the trees on Town Green during the Ironman event.

09.03 SELF CLEANING TOILET SHORT STREET CARPARK

The TCMP Co-ordinator advised that Council has been successful in receiving grant funding for the installation of a self-cleaning toilet in the Short Street carpark. Installation is scheduled to occur by end of December 2018.

**09.04 FENCING AND HOARDING CORNER WILLIAM AND MURRAY
STREETS**

Acting Director Strategy & Growth undertook to follow up on the proposed bunting/scrim around the vacant site on the Corner William and Murray streets

The meeting closed at 10:03am.