



# Town Centre Master Plan Sub-Committee

## Business Paper

**date of meeting:** Thursday 30 August 2018

**location:** Committee Room  
Port Macquarie-Hastings Council  
17 Burrawan Street  
Port Macquarie

**time:** 8.00am

## **Town Centre Master Plan Sub-Committee**

### **CHARTER**

---

#### **1. ROLE**

- 1.1 The Committee has the responsibility to make recommendations regarding the development, review and amendment as required of the Town Centre Master Plan.
- 1.2 To recommend works priorities – Capital and Maintenance - to Council for the implementation of the Town Centre Master Plan.
- 1.3 To act as a communication conduit between Council and the CBD stakeholders in respect to the Town Centre Master Plan.
- 1.4 Advocate for the Town Centre Master Plan to the community.
- 1.5 To recommend an annual Works Program and Budget to be adopted by Council as part of the IP&R Framework.
- 1.6 To review expenditures of funds raised externally to Council.

#### **2. DELEGATED AUTHORITIES**

- 2.1 To oversee appropriately authorised funds allocated to the Town Centre Master Plan Sub-Committee by Council within the approved budget.
- 2.2 To raise funds other than rates and loans to fund the objectives of the Sub-Committee through partnerships with other stakeholders i.e. Port Macquarie Chamber of Commerce; Tourism Board.
- 2.3 To promote the advantages of the CBD inside and outside the area.
- 2.4 To propose Press Releases promoting, informing and supporting the Town Centre Master Plan project.
- 2.5 From any external funds raised by the Sub-Committee purchase, manufacture, obtain and supply material for the promotion of the CBD.
- 2.6 Establish Working Parties as deemed appropriate.

#### **3. SUB-COMMITTEE MEMBERSHIP**

- 3.1 Sub-Committee members will comprise of:
  - Councillor (Chairperson)
  - Council Director Infrastructure & Asset Management
  - Council Group Manager Infrastructure Delivery
  - Council Group Manager Transport & Stormwater Network
  - 1 Community member (b)
  - 2 CBD Landowners (1a + 1b)
  - 1 Port Macquarie Chamber of Commerce representative (a)
  - 1 CBD Trader (a)
  - 1 CBD Trader/Landowner with demonstrated relevant technical expertise (b).
  - 1 Port Macquarie-Hastings Access Sub-Committee representative (a)
  - Non Council Members will be appointed for a two (a) / three (b) year terms. Terms will be staggered so that every year expressions for new members (a) or (b) will be called depending on rotation.
- 3.2 The Councillor appointed to the TCMP will hold the position of Chairperson.

- 3.3 The role of the Chairperson shall be:
- Chairperson of meetings of the Town Centre Master Plan Sub-Committee
  - Representative of Sub-Committee, as appropriate
  - Attend Council Sub-Committee meetings, as appropriate
- 3.4 Additional people with specialised relevant background and expertise may be invited to assist the Committee with specific projects and/or time periods as determined by the Committee. These attendees will have no voting rights.

#### **4. MEETINGS**

- 4.1 Meetings will be held monthly depending on demand.
- 4.2 Topics for the agenda should be forwarded to the Chairperson no later than 14 days prior to the meeting date.
- 4.3 Meeting agendas will be circulated to members at least 7 days prior to the meeting.
- 4.4 Minutes from TCMP meetings will be circulated to members within 7 days of the meeting having taken place.
- 4.5 Members must declare, in writing, any interest in any report and/or agenda item before the meeting.

#### **5 QUORUM**

- 5.1 A quorum will consist of at least 50% plus one members of the committee, at least one of whom must be a full time Council Employee and at least 3 of whom must not be Council members.

#### **6 VOTING**

- 6.1 Voting on recommendations are made by consensus and all decisions regarding the allocation of funding for works must be stated precisely for inclusion in the minutes.

#### **7 COMMUNICATION**

- 7.1 Members of the Sub-Committee are not permitted to speak to the media as representatives of the Committee unless approved by the Chairperson.
- 7.2 Where approval has been sought from (and granted by) the Chairperson, views and opinions expressed are those of the Town Centre Master Plan Sub-Committee and not of Port Macquarie-Hastings Council.
- 7.3 When endorsement is required from Port Macquarie-Hastings Council, approval must be sought through the formal process.

#### **8 PARENT COMMITTEE**

- 8.1 Ordinary Council Meeting.

#### **9 CODE OF CONDUCT**

- 9.1 All members of the Committee are to abide by Council's Code of Conduct.

## Town Centre Master Plan Sub-Committee

### ATTENDANCE REGISTER

Member	29/03/18	26/4/18	31/05/18	28/06/18	26/07/18
Councillor G Hawkins (Chair)	✓	A	✓	A	✓
Councillor M Cusato (Deputy Chair)	A	✓	A	✓	A
Jeffery Sharp (Director Strategy & Growth)	A	A	✓	✓	✓
Rebecca Doblo (Landscape Architect)	✓	✓	✓	✓	A
Jeff Gillespie (CBD Landowner 2018-2019)	A	✓	✓	✓	A
Robert Sagolj (CBD Landowner 2018-2020)	X	A	X	✓	✓
vacant (CBD Trader with expertise 2016-2018)	✓	A	✓	-	-
Tony Thorne (Chamber of Commerce Representative 2018-2020)	✓	✓	✓	✓	✓
Michelle Love (Community Member 2018-2019)	✓	✓	✓	✓	✓
Sharon Beard (Access Committee Representative 2018-2020)	A	A	✓	✓	✓
Geraldine Haigh (CBD Trader 2018-2020)	A	✓	✓	✓	✓
John McGuigan (June 2018 - 2019)	✓	✓	A	✓	✓
Michael Nunez (TCMP Project Manager / Co-ordinator) (non-voting)	✓	✓	✓	✓	✓

**Key:** ✓ = Present

A = Absent With Apology

X = Absent Without Apology

# **Town Centre Master Plan Sub-Committee Meeting**

Thursday 30 August 2018

## **Items of Business**

<b>Item</b>	<b>Subject</b>	<b>Page</b>
01	Acknowledgement of Country .....	<u>6</u>
02	Apologies.....	<u>6</u>
03	Confirmation of Minutes .....	<u>6</u>
04	Disclosures of Interest.....	<u>11</u>
05	Business Arising from Previous Minutes.....	<u>15</u>
06	Town Centre Pavement Cleaning Strategy.....	<u>17</u>
07	Council's Guidelines on Outdoor Furniture .....	<u>27</u>
08	Additional Infrastructure Funding for ArtWalk .....	<u>29</u>
09	General Business	

---

**Item: 01****Subject: ACKNOWLEDGEMENT OF COUNTRY**

---

"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

---

**Item: 02****Subject: APOLOGIES**

---

**RECOMMENDATION**

That the apologies received be accepted.

---

**Item: 03****Subject: CONFIRMATION OF PREVIOUS MINUTES**

---

**RECOMMENDATION**

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 26 July 2018 be confirmed.

---

## **PRESENT**

### ***Members:***

Councillor Geoffrey Hawkins (Chair)  
Jeffery Sharp (Director Strategy & Growth)  
Robert Sagolj (CBD Landowner)  
Tony Thorne (Chamber of Commerce Representative)  
Michelle Love (Community Member)  
Sharon Beard (Access Committee Representative)  
Geraldine Haigh (CBD Trader)  
John McGuigan  
Michael Nunez (TCMP Project Manager / Co-ordinator)

---

The meeting opened at 8:05am.

---

---

## **01 ACKNOWLEDGEMENT OF COUNTRY**

---

The Acknowledgement of Country was delivered.

---

## **02 APOLOGIES**

---

### **CONSENSUS:**

That the apologies received from Councillor Michael Cusato (Deputy Chair), Jeff Gillespie (CBD Landowner), and Rebecca Doblo (Landscape Architect) be accepted.

---

## **03 CONFIRMATION OF MINUTES**

---

### **CONSENSUS:**

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 28 June 2018 be confirmed.

---

---

## **04 DISCLOSURES OF INTEREST**

---

There were no disclosures of interest presented.

---

## **05 BUSINESS ARISING FROM PREVIOUS MINUTES**

---

### 06 Port Macquarie CBD Pedestrian Facility Concept Plans – Community Consultation.

John Hanlon, Council's Transport and Traffic Engineer provided a verbal update on the Port Macquarie CBD Pedestrian Facility Concept Plans – Community Consultation.

#### **Gordon/Hollingsworth Street**

- The Committee requested consideration of wider footpaths rather than meeting Australian standard.
- The Committee requested community consultation with local businesses.

#### **Pedestrian Crossing Hayward Street (in front of Coles)**

- The Committee suggested obtaining data from Coles Supermarket on peak trading times to determine pedestrian traffic flow.

#### **Pedestrian refuge at Hayward Street/Horton Street**

- The Committee supports the proposed pedestrian refuge at Hayward Street/Horton Street.

#### **Pedestrian Refuge(s) at Horton Street (Clarence – William)**

- Cr Hawkins suggested lowering the planting at the entrance to the pedestrian crossing to allow better visibility for pedestrians.
- The Committee is in favour of a pedestrian crossing at the front of Port Central.

#### **Traffic Lights at William Street/Short Street**

- The Committee supports the proposed traffic lights at William Street/Short Street.

#### **40km/hr CBD Speed Zone**

- The Committee supports the proposed changes to the speed limits within the CBD.
- The Committee noted that they see it as a priority for the reduction speed zone in the CBD to 40 km/hr.

### 07 Town Square Monthly Progress Report

Michael Nunez provided an update on the procurement process for the purchase of the permanent Cantilevered Umbrellas for the Town Square.

Michael Nunez confirmed that the sealing of the blue stone on the Town Square will be commence in September 2018.

Tony Thorne provided feedback received on outdoor furniture in particular permanent outdoor furniture fixtures.

#### **CONSENSUS:**

That Council provides further information on guidelines on outdoor furniture for further

---



---

discussion at the August 2018 meeting.

08 Quarterly Financial Report

Noted.

09 TCMP Operational Plan Project Program 2018 – 2019

Noted. An update to be provide at a future meeting.

10 Parklets Trail Implementation Plan

Director Strategy & Growth provided a verbal update on the Parklets Trial Implementation Plan.

The Expression of Interest process will not allow for installation prior to Christmas.  
Proposed installation is Easter 2019.

11 Town Centre Master Plan Sub-Committee Membership

A verbal update was provided.

12 General Business

Verbal update was provided on the Parking Strategy – which is now due 2019/2020.

---

**06 UPDATE ON THE PLAZA CARPARK AND DEMOLITION OF THE FOOD FOR LESS SITE**

Director Strategy & Growth provided an update on the plaza carpark and the demolition of the food for less site.

Director Strategy & Growth advised Council will keep the Committee informed on the process of finalising management of Crown Land at the Short Street carpark.

**CONSENSUS:**

That the Town Centre Master Plan Sub-Committee note the information the in Plaza Carpark and Demolition of the Food for Less Site report.

---

**07 ACCESSIBLE PARKING**

Director Strategy & Growth provided an verbal update on DA regulations relating to accessible parking within the Town Centre.

---

The Committee suggested that Council look at the disparity of cost for accessible parking within the CBD. Director Strategy & Growth to provide an update at a future meeting.

**CONSENSUS:**

That the Town Centre Master Plan Sub-Committee note the information the in Accessible Parking report.

---

**08 TOWN SQUARE MONTHLY PROGRESS REPORT**

Micheal Nunez provided an update on the catenary lighting, confirming that the lights are now in working order.

Micheal Nunez provided an update on the Request for Quotation for town centre banner poles. Installation is expected by October 2018.

**CONSENSUS:**

That the verbal update be noted.

---

**09 GENERAL BUSINESS**

Nil.

---

The meeting closed at 10.03am.

---

Item: 04  
Subject: DISCLOSURES OF INTEREST

---

**RECOMMENDATION**

That Disclosures of Interest be presented

**DISCLOSURE OF INTEREST DECLARATION**

Name of Meeting: .....  
Meeting Date: .....  
Item Number: .....  
Subject: .....  
.....

I, ..... declare the following interest:

☐**Pecuniary:**

Take no part in the consideration and voting and be out of sight of the meeting.

☐**Non-Pecuniary - Significant Interest:**

Take no part in the consideration and voting and be out of sight of the meeting.

☐**Non-Pecuniary - Less than Significant Interest:**

May participate in consideration and voting.

For the reason that: .....  
.....

Name: .....

Signed: ..... Date: .....

*(Further explanation is provided on the next page)*

**Further Explanation**

(Local Government Act and Code of Conduct)

A conflict of interest exists where a reasonable and informed person would perceive that a Council official could be influenced by a private interest when carrying out their public duty. Interests can be of two types: pecuniary or non-pecuniary.

All interests, whether pecuniary or non-pecuniary are required to be fully disclosed and in writing.

**Pecuniary Interest**

A pecuniary interest is an interest that a Council official has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the Council official. (section 442)

A Council official will also be taken to have a pecuniary interest in a matter if that Council official's spouse or de facto partner or a relative of the Council official or a partner or employer of the Council official, or a company or other body of which the Council official, or a nominee, partner or employer of the Council official is a member, has a pecuniary interest in the matter. (section 443)

The Council official must not take part in the consideration or voting on the matter and leave and be out of sight of the meeting. The Council official must not be present at, or in sight of, the meeting of the Council at any time during which the matter is being considered or discussed, or at any time during which the council is voting on any question in relation to the matter. (section 451)

**Non-Pecuniary**

A non-pecuniary interest is an interest that is private or personal that the Council official has that does not amount to a pecuniary interest as defined in the Act.

Non-pecuniary interests commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.

The political views of a Councillor do not constitute a private interest.

The management of a non-pecuniary interest will depend on whether or not it is significant.

***Non Pecuniary – Significant Interest***

As a general rule, a non-pecuniary conflict of interest will be significant where a matter does not raise a pecuniary interest, but it involves:

- (a) A relationship between a Council official and another person that is particularly close, for example, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the Council official or of the Council official's spouse, current or former spouse or partner, de facto or other person living in the same household.
- (b) Other relationships that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) An affiliation between a Council official an organisation, sporting body, club, corporation or association that is particularly strong.

If a Council official declares a non-pecuniary significant interest it must be managed in one of two ways:

1. Remove the source of the conflict, by relinquishing or divesting the interest that creates the conflict, or reallocating the conflicting duties to another Council official.
2. Have no involvement in the matter, by taking no part in the consideration or voting on the matter and leave and be out of sight of the meeting, as if the provisions in section 451(2) apply.

***Non Pecuniary – Less than Significant Interest***

If a Council official has declared a non-pecuniary less than significant interest and it does not require further action, they must provide an explanation of why they consider that the conflict does not require further action in the circumstances.

## SPECIAL DISCLOSURE OF PECUNIARY INTEREST DECLARATION

<b>By</b> <i>[insert full name of councillor]</i>	
<b>In the matter of</b> <i>[insert name of environmental planning instrument]</i>	
<b>Which is to be considered at a meeting of the</b> <i>[insert name of meeting]</i>	
<b>Held on</b> <i>[insert date of meeting]</i>	
<b>PECUNIARY INTEREST</b>	
Address of land in which councillor or an associated person, company or body has a proprietary interest ( <i>the identified land</i> )	
Relationship of identified land to councillor <i>[Tick or cross one box.]</i>	<input type="checkbox"/> Councillor has interest in the land (e.g. is owner or has other interest arising out of a mortgage, lease trust, option or contract, or otherwise).  <input type="checkbox"/> Associated person of councillor has interest in the land.  <input type="checkbox"/> Associated company or body of councillor has interest in the land.
<b>MATTER GIVING RISE TO PECUNIARY INTEREST</b>	
Nature of land that is subject to a change in zone/planning control by proposed LEP ( <i>the subject land</i> ) <sup>iii</sup> <i>[Tick or cross one box]</i>	<input type="checkbox"/> The identified land.  <input type="checkbox"/> Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control <i>[Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land]</i>	
Proposed change of zone/planning control <i>[Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]</i>	
Effect of proposed change of zone/planning control on councillor <i>[Tick or cross one box]</i>	<input type="checkbox"/> Appreciable financial gain.  <input type="checkbox"/> Appreciable financial loss.

Councillor's Name: .....

Councillor's Signature: ..... Date: .....

### Important Information

This information is being collected for the purpose of making a special disclosure of pecuniary interests under sections 451 (4) and (5) of the *Local Government Act 1993*. You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints made about contraventions of these requirements may be referred by the Director-General to the Local Government Pecuniary Interest and Disciplinary Tribunal.

This form must be completed by you before the commencement of the council or council committee meeting in respect of which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. The special disclosure must be recorded in the minutes of the meeting.

- 
- i. Section **443** (1) of the *Local Government Act 1993* provides that you may have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative<sup>iv</sup> or because your business partner or employer has a pecuniary interest. You may also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.
  - ii. Section **442** of the *Local Government Act 1993* provides that a **pecuniary interest** is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter or if the interest is of a kind specified in section **448** of that Act (for example, an interest as an elector or as a ratepayer or person liable to pay a charge).
  - iii. A pecuniary interest may arise by way of a change of permissible use of land adjoining, adjacent to or in proximity to land in which a councillor or a person, company or body referred to in section **443** (1) (b) or (c) of the *Local Government Act 1993* has a proprietary interest..
  - iv. **Relative** is defined by the *Local Government Act 1993* as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.

Item: 05

Subject: BUSINESS ARISING FROM PREVIOUS MINUTES

<b>Item:</b>	<b>Date:</b> 30/08/2018
<b>Subject:</b>	Banner Poles
<b>Action Required:</b>	An update on the procurement process for the Banner Poles is provided below.
<b>Current Status:</b>	<ul style="list-style-type: none"> <li>• Successful tenderer has been chosen- Abel. The cost of the supply and install of the new banner poles is 90K. Removal of old poles and reinstatement of pavements and kerbing is estimated at \$70K. Total estimate \$160K. Total budget \$250K.</li> <li>• Program: <ul style="list-style-type: none"> <li>○ August/September - Removal of 41 old banner poles</li> <li>○ September/ October -Installation of new banner poles</li> <li>○ October -Reinstatement of pavements and kerbing for the 12 new footings</li> </ul> </li> <li>• A S139 Excavation Exemption will be submitted to OEH this week for new banner pole footings. OEH may require archaeological assessment which may delay the process for these new poles. Old poles will be retained in these areas until Heritage approval has been received.</li> <li>• The banner designs for standard Council banners and the Bicentennial celebrations will be completed for approval next week. They are to be installed on the new banner poles in early October.</li> </ul>

<b>Item:</b>	<b>Date:</b> 30/08/2018
<b>Subject:</b>	Town Square Shade Structures
<b>Action Required:</b>	An update on the procurement process for the Town Square Shade Structures is provided below.
<b>Current Status:</b>	<ul style="list-style-type: none"> <li>• Request for tenders went out last week including notices sent to the known suitable manufacturers.</li> <li>• The tender documents have been downloaded by over 20 companies so far.</li> <li>• The tender closing date is the 6 September 2018. The evaluation report is due 3 October 2018 for the 17 October 2018 Council meeting.</li> </ul>

<b>Item:</b>	<b>Date:</b> 30/08/2018
<b>Subject:</b>	Parklets
<b>Action Required:</b>	An update on the expression of interest process for the Parklets is provided below.
<b>Current Status:</b>	<ul style="list-style-type: none"> <li>• The expression of interest brief has been completed.</li> <li>• Invitation letters to the suitable eateries and notices in the local papers will be sent out by the end of this month with links to the brief and application forms to be downloaded from the Council website.</li> <li>• Submissions are due 21 September 2018 with the outcomes to be considered at the Ordinary Council Meeting on the 17 October 2018</li> </ul>

Reports to future meetings		
Report	Due Date	Requested
Town Square Monthly Progress Report	Monthly	29 Jun 17
Town Centre Footpath Cleaning – contract methodology and potential cost implications	Aug 2018	31 May 18
Quarterly Financial Report with YTD actual and projected figures	Sept 2018	28 June 18
Master Plan Works Monitoring by Grids	Sept 2018	31 Aug 17
Update on Accessible Parking Costs in the CBD	TBA	26 July 17



---

**Item: 06****Subject: TOWN CENTRE PAVEMENT CLEANING STRATEGY****Presented by: Strategy and Growth, Jeffery Sharp**

---

**RECOMMENDATION**

**That the TCMP endorse the proposed strategy for trialling a scrub and suck footpath clean for November in order to inform:**

- 1. the next tender for footpath cleaning services; and**
- 2. whether Council should purchase an alternative cleaning machine when the current machine is due for replacement in 2019/20.**

**Discussion**

In the April 2018 monthly meeting (item 07-6), the TCMP Committee requested that Council investigates alternative methods of cleaning our Town Centre street pavements which may be more cost effective and/or more environmentally friendly.

In the May 2018 monthly meeting (item 7) the TCMP Committee requested that a report be provided to a future Meeting outlining the proposed cleaning mechanisms and the potential cost implications on the next footpath cleaning contract.

Our contract with Wasp Industries, based in Newcastle, was due for renewal on the 18th of May 2018. The contractor was engaged to carry out a high pressure clean and seal before the renewal date. We were required to have a new/renewed contract in place prior to the next cleaning session due in 3 months or so.

The last pavement cleaning session was in early July, so the next quarterly clean is due in early November, before the peak holiday season. The latest contract with Wasp Industries was a one year extension of the original contract. Council policy dictates that this contract is now put out for tender. We are unlikely to conduct trials, decide on the preferred cleaning method and award a tender by this time.

This gives us the opportunity to trial the scrub and suck technique for the next pavement cleaning session in November by requesting quotations.

The results of this trial will help inform the tender for another footpath cleaning contract.

**Cleaning Alternative**

Council has had discussions with two 'scrub and suck' cleaning machine manufacturers. Both proposed a unit suitable for street pavement cleaning costing \$80-100k. One unit bombards the pavement with electric radicals to remove grime without the need for chemicals.

One of the Manufacturers, Karcher, met with Council in the Town Centre and advised us that, in regards to our exposed aggregate pavement, approximately 10% of the

dirty water from scrubbing would not be able to be sucked out from the concrete matrix between the pebbles. This residue may result in a darker concrete matrix over time. Therefore a high pressure clean may still be required at least once a year to remove the build-up.

Another manufacturer, Tennant recommended their T20 Diesel cylindrical brush ride-on outdoor scrubber. The machines has been proposed to support floor surface cleaning in the City precinct where there is heavy foot traffic from pedestrians on various surfaces. They use ecH2O technology (weblink to video explanation <https://www.youtube.com/watch?v=JqlxIIptFes>) which is designed to clean without the use of detergents and reduce water consumption by up to 70%. This supports longer run times to operational requirements. It reduces the concerns of slip and fall where operated near the public walkways and a reduction the amount of water both used and disposed of. They also have a battery operated, quieter model (T17) which will require charging logistics to be considered. See attached brochures and specifications.

The council operator using the street sweeper could easily be trained to use the cleaning unit once a month or so instead of the sweeping vehicle. The scrub and suck units are also able to sweep. They are probably required to be a heavier duty machine if they are to take over the intensive daily sweeping duties as well. The unit should probably have a cabin for the operator as this task will need to be carried out in the cold winter early mornings.

The existing sweeper that is used for the pedestrian pavements in our Town Centre is heavily used with relatively high mileage and is due for replacement in the 2019-2020 financial year. It cost Council \$170K.

This provides an opportunity to review the type of machine and cleaning regime used with potential to purchase a machine that both sweeps and scrubs and sucks. The results of the trial scrub and suck in November will also inform this decision. A tender may still be required for high pressure cleaning once a year to remove residues that build up in the matrix of the exposed aggregate.

**Attachments**

1 [View](#). Tennant M20

2 [View](#). Tennant T17



CREATING A CLEANER, SAFER, HEALTHIER WORLD.

EQUIPMENT



# M20

## INTEGRATED SCRUBBER-SWEEPER

- Outstanding cleaning results in just one pass - wet or dry - with FloorSmart® Technology
- Improve productivity with ec-H2O™ or FaST® technologies for cleaning up to three times longer than conventional scrubbing methods
- Low cost of ownership from a fully-integrated, cost-effective design

## OUTSTANDING CLEANING RESULTS AT A LOW COST OF OWNERSHIP



A fully-integrated scrubber-sweeper, the M20 is engineered for consistent, industrial-strength cleaning whether scrubbing, sweeping or doing both at once.

### DRAMATICALLY LOWER COST OF OWNERSHIP

Without compromising safety or performance, we have reduced the life cycle cost of ownership for machines that both scrub and sweep. With two brushes instead of four, EasyOpen™ service access and fewer parts, the M20 is one of the most cost-effective industrial cleaning machines available.

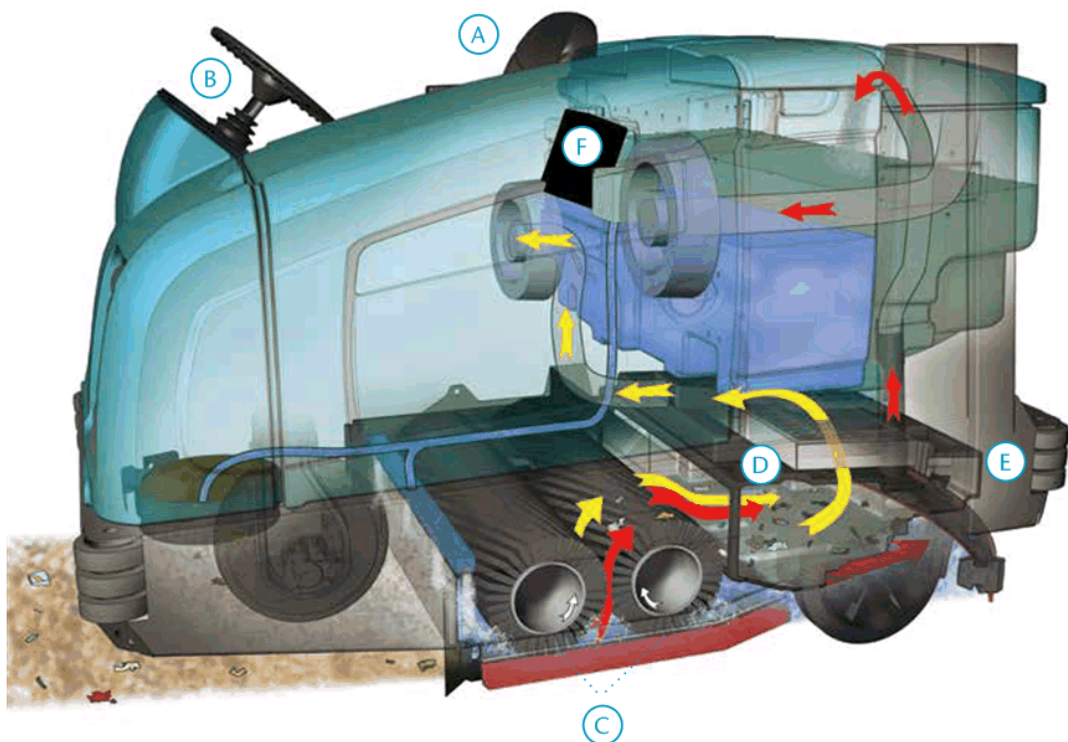
### DURABLE, RELIABLE, LONG-LIFE PRODUCTIVITY

The M20 is not two separate machines bolted together like traditional sweeper-scrubbers. Its integrated design, combined with a robust steel and Duramer™ construction, makes it built-to-last.

### SAFE FOR OPERATORS, CUSTOMERS, AND EMPLOYEES

The ErgoSpace™ operator compartment, ec-H2O™ or FaST™ technology, Hygenic™ tanks and Grip-N-Go™ corner rollers are just a few of the ways the M20 sets a new standard for safety.



INSIDE THE  
**M20**

- A** **Ergonomically friendly** for operators, the ErgoSpace™ operator compartment makes cleaning with the M20 safe, easy and comfortable.
- B** **Reduce training** and simplify operation with the Touch-N-Go™ control panel featuring 1-Step™ scrubbing and sweeping.
- C** **Improve cleaning results** and reduce component wear with FloorSmart® – an integrated scrubbing and sweeping system.

- D** **Excellent dust control**, shake back, and high durability from the synthetic panel filter with InstantAccess™.
- E** **Long-life construction** from heavy gauge steel frame with T-beam members and Grip-N-Go™ corner rollers.
- F** **Reduce environmental impact\*** with ec-H2O™ or FaST® technologies.

\* Based on a study by EcoForm™. Visit [www.tennantco.com](http://www.tennantco.com) for more information.

ENGINEERED TO BE EASY TO  
OPERATE AND MAINTAIN

OVERHEAD GUARD

Protect your operator and machine in severe environments with the optional overhead guard.



SPRAY HOSE

Boost your cleaning flexibility in hard to reach spaces with the 5 m spray hose.



SIDE BRUSH

Widen your cleaning path up to 1,420 mm and expand your edge cleaning capabilities with the optional side brush.



EXCLUSIVE TECHNOLOGY

The M20 is available with exclusive ES® Extended Scrubbing technology. ES® improves productivity by using 66% less chemicals than traditional scrubbing methods.

## M20 INTEGRATED SCRUBBER-SWEEPER

## INTEGRATED CLEANING SYSTEM

Cleaning path	1,020 mm
With scrubbing side brush	1,370 mm
With sweeping side brush	1,420 mm
Cylindrical main brushes	
Brush speed	480 rpm
Brush down pressure (up to)	177 kg
Brush diameter (2)	300 mm
Side brush	
Brush speed	150 rpm
Scrubbing brush diameter	410 mm
Sweeping brush diameter	530 mm
Tanks	
Solution tank	212 L
Solution capacity with ES®	280 L
Recovery tank	276 L
Demisting chamber	61 L
Debris hopper	
Volume capacity	110 L
Weight capacity	177 kg
Dump height (variable to)	1,520 mm
Vacuum fans	
Scrubbing fan speed	11,000 rpm
Scrubbing fan water lift	890 mm
Sweeping fan speed	6,500 rpm
Sweeping fan airflow	8.2 m³/min

## PROPELLING SYSTEM

Propel speed forward (variable to)	13 km/h
Propel speed reverse (variable to)	4.8 km/h
Engine-petrol/LPG (2.0 L)	37.2 kW
Engine-diesel (1.5 L)	19 kW
Gradeability	
Transport at gross weight	10.0° / 18%
Working (cleaning)	8.0° / 14%
Ground clearance (transport)	80 mm

## DUST CONTROL SYSTEM

Filter system	Synthetic fiber panel
Filter area	7.3 m²
Dust filtration (to)	3 microns
Shaker mechanism (automatic)	Timed, beater bar

## MACHINE SPECIFICATIONS

Length	2,410 mm
Width	
Frame	1,270 mm
Rear squeegee	1,300 mm
With side brush	1,470 mm
Height	1,470 mm
With overhead guard	2,120 mm
Weight (empty)	1,497 kg
Minimum aisle turn	2,790 mm

## WARRANTY

See your local representative for warranty information.

\*Specifications subject to change without notice.

## SEEING IS BELIEVING

For a demonstration or additional information,  
send an email to [contactus@tennantco.com](mailto:contactus@tennantco.com)

Tennant Australia

Toll Free: 1800 226 843  
Ph: +61 2 8718 9718

[www.tennantco.com.au](http://www.tennantco.com.au)  
[contactus@tennantco.com](mailto:contactus@tennantco.com)

Tennant New Zealand

Ph: +64 9 253 9013

[www.tennantco.co.nz](http://www.tennantco.co.nz)  
[contactus@tennantco.com](mailto:contactus@tennantco.com)

M20 Sell Sheet 06/15

©2015 The Tennant Company logo and other trademarks designated with the symbol "™" are trademarks of Tennant Company registered in the United States and/or other countries. Tennant Company's products are sold and serviced through subsidiaries of Tennant Company and distributors.



CREATING A CLEANER, SAFER, HEALTHIER WORLD.

EQUIPMENT



# T17

## HEAVY-DUTY BATTERY RIDE-ON SCRUBBER

- Maximise your floor cleaning capacity in the harshest industrial environments
- Minimise costs and protect your investment with durable, quality construction and parts
- Reduce the potential for slips and falls with an innovative water recovery system that leaves floors virtually dry in seconds

## AN INNOVATIVE, HEAVY-DUTY, HIGH PERFORMANCE BATTERY RIDE-ON SCRUBBER FOCUSED ON DELIVERING CUSTOMISED SOLUTIONS TO MEET YOUR NEEDS



### REDUCE COST TO CLEAN

#### *Productivity*

- Clean a 7-8 hour shift in economy mode, on a single charge, with the largest available battery capacity in its class and reduce costs with maintenance-free brushless scrub and propel motors.

#### *Durability*

- Protect your investment with a high-performance scrubber that withstands wear and tear in the harshest environments.

### HEALTH & SAFETY

- Help maintain a safe environment with reduced risk of slips and falls with an excellent water recovery system.
- The Dura-Track™ squeegee leaves floors drier with a swinging parabolic design that provides uniform suction across the squeegee blade for exceptional water pickup.
- Equipped with revolutionary patent-pending water trap to reduce spills and dripping left in the recovery hose on vacuum shutdown.

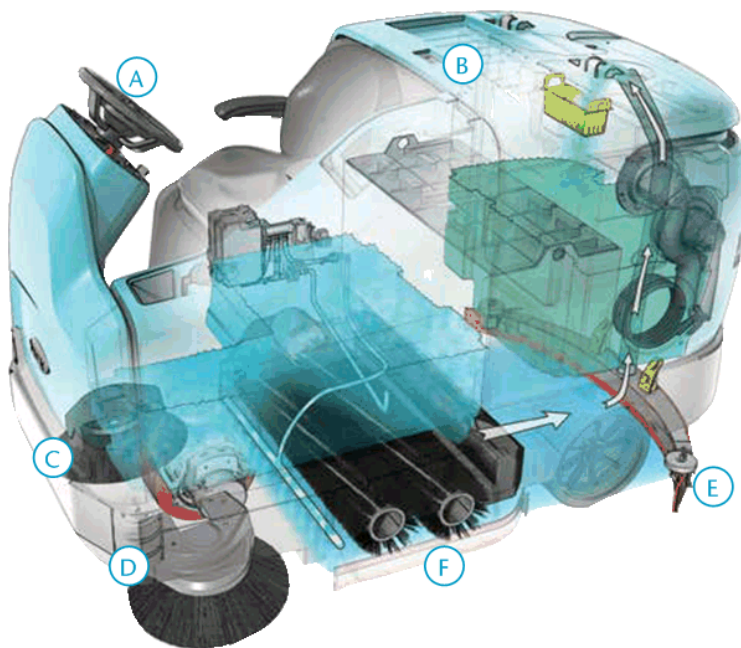
### ENHANCE FACILITY IMAGE

- Maintain a high standard of consistently clean floors in your facility with a high-performance scrub system that delivers significant cleaning power.

### EASY OPERATION & MAINTENANCE

- Maximise uptime with easy-to-use operator controls and yellow touch points that provide quick identification to maintenance locations.



INSIDE THE  
**T17**

ec-H2O™ technology electrically converts water into an innovative cleaning solution that cleans effectively, saves money and improves safety.



Scrubbing side brush for increased reach allowing edge-to-edge cleaning and a 30% wider scrub path.



**A** **1-Step™ Start Button** simplifies operator training with controls that enable scrubbing systems to be activated with a single large green button.

**B** **Maximise productivity** with the largest available battery capacity.

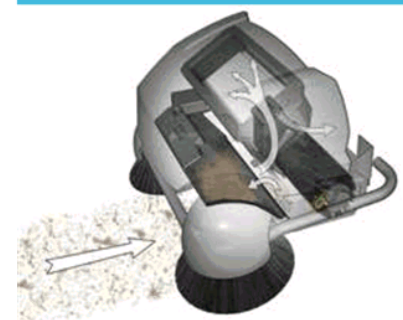
**C** **Maintenance free AC propel system** extends component life through the use of a sealed, controlled-speed, brushless motor.

**D** **Cushioned corner rollers** to provide a layer of protection while maneuvering.

**E** **Swinging squeegee** provides excellent water recovery to help reduce slips and falls.

**F** **Cylindrical scrub head** for scrubbing and sweeping light debris in a single pass.

Optional dry sweeping system captures debris and dust effectively for easy disposal.



## ENGINEERED FOR PRODUCTIVITY



ONE-TOUCH ACTIVATION

Simplify training and keep the operator's attention facing forward with the Touch-n-Go™ Control module. The large green 1-Step™ Start Button activates the scrubbing systems and engages the most recent operating setting.



SQUEEGEE PROTECTION KIT

Lower maintenance and repair costs with a heavy-duty front bumper and rear squeegee protection kit that prevents damage to the machine.



RECOVERY ACCESS STEP

Maintain operator safety with the revolutionary access recovery step for complete access to the recovery tank for machine cleaning.



OVERHEAD GUARD

Protect your operators by shielding them from falling objects with the overhead guard and protect your investment with the severe environment front bumper.



EXCLUSIVE TECHNOLOGY

The T17 is available with additional exclusive ES® Extended Scrubbing technology. ES® improves productivity by using 66% less chemicals than traditional scrubbing methods.

T17 HEAVY-DUTY RIDE-ON  
FLOOR SCRUBBER

## SCRUBBING SYSTEM

Cleaning path	1,015 mm
with scrubbing side brush	1,320 mm
with sweeping side brush	1,165 mm
with dual sweeping side brush	1,320 mm
Sweeping with pre-sweep	1,254 mm
Optional pre-sweep	
Debris capacity (overall)	37 L
Filter bag capacity	28 L

## BRUSH DRIVE SYSTEM

Disk main brushes	
Brush motor brushless (2)	1.125 kW
Brush rpm	315 rpm
Down pressure weight (up to)	250 kg
Brush diameter (2)	510 mm
Cylindrical main brushes	
Brush motor (2)	1.125 kW
Brush rpm	500 rpm
Down pressure weight (up to)	250 kg
Brush diameter (2)	230 mm
Debris hopper	20 L

## SOLUTION DELIVERY SYSTEM

Solution tank capacity	285 L
Solution capacity with ES*	435 L

## RECOVERY SYSTEM

Recovery tank capacity	346 L
Demisting chamber	61 L
Vacuum fan (dual) (2)	600 W
Speed	14,500 rpm
Water lift	1,650 mm

## PROPELLING SYSTEM

Propel speed forward (variable to)	9 km/h
Propel speed forward (scrubbing)	6.5 km/h
Propel speed reverse (variable to)	5 km/h
Propel motor	Electronic - AC
Gradeability	
Transport at gross weight	8.5° / 14.8%
Transport (empty for trailering)	12° / 21%
Working (scrubbing)	6° / 10.5%

## BATTERY SELECTIONS

(est. continuous runtime, eco mode)

36 V, 510 AH C/6 (up to 3.5 hours)
36 V, 750 AH C/6 (up to 5.75 hours)
36 V, 930 AH C/6 (up to 7.5 hours)

## MACHINE SPECIFICATIONS

Length	2,230 mm
With pre-sweep	2,870 mm
Width	1,168 mm
Height	1,480 mm
With overhead guard	2,096 mm
Weight	
With standard 510 AH batteries	1,525 kg
Minimum aisle turn	2,370 mm
Sound level	
Disk Mode #2	65 dBA
Cylindrical Mode #2	66 dBA
(Sound pressure level tested per IEC 60335-2-72)	

## WARRANTY

See your local representative for warranty information.

\*Specifications subject to change without notice.

## SEEING IS BELIEVING

For a demonstration or additional information,  
send an email to [contactus@tennantco.com](mailto:contactus@tennantco.com)

Tennant Australia

Toll Free: 1800 226 843  
Ph: +61 2 8718 9718

[www.tennantco.com.au](http://www.tennantco.com.au)  
[contactus@tennantco.com](mailto:contactus@tennantco.com)

Tennant New Zealand

Ph: +64 9 253 9013

[www.tennantco.co.nz](http://www.tennantco.co.nz)  
[contactus@tennantco.com](mailto:contactus@tennantco.com)

T17 Sell Sheet 05/15

©2015 The Tennant Company logo and other trademarks designated with the symbol "™" are trademarks of Tennant Company registered in the United States and/or other countries. Tennant Company's products are sold and serviced through subsidiaries of Tennant Company and distributors.

---

Item: 07

Subject: COUNCIL'S GUIDELINES ON OUTDOOR FURNITURE

Presented by: Strategy and Growth, Jeffery Sharp

---

## RECOMMENDATION

**That the TCMP Sub-committee note the existing guidelines in the Outdoor Dining Procedure document currently on the Outdoor Dining Application Council website.**

### Discussion

It was requested at the previous TCMP Sub-committee meeting that Council provides further information on guidelines on outdoor furniture for further discussion at the August 2018 meeting.

Below are the relevant extracts from the existing guidelines in the Outdoor Dining Procedure document currently on the Outdoor Dining Application Council website:

#### *4. Application Process*

##### *4.2 Required Documentation*

*Step 5. Colour photographs or brochures of all outdoor dining furniture and equipment to be placed on the Outdoor Dining Area: including tables, chairs, umbrellas, planters, speakers and barriers to be used to define the area of the proposed outdoor dining area.*

#### *5. General Requirements*

##### *5.4. Furniture*

*The style, layout and orientation of furniture should be chosen according to the extent and shape of the available space and so as not to tempt patrons to move furniture beyond the boundaries of the approved area.*

*Any activity, installation, furnishing or enclosure on footpaths must:*

- Be attractive and complementary of the streetscape;*
- Use quality furniture and equipment;*
- Use landscape elements, such as planter boxes designed in accord with any established landscape character and must be regularly maintained to Council's satisfaction;*
- Use lighting where required, which does not adversely affect surrounding properties; and*
- Be kept in good order, repair and condition at all times.*

*Furniture to be used shall be of a quality suitable for outdoor use and shall not present a safety hazard to users or passers-by. There should be no potential hazards with sharp edges and moving parts. The design must not contain parts that are likely to cause damage to the footpath.*

*Umbrellas and heating devices are not permitted unless approved in writing by Council and included in the Outdoor Dining Approval. Umbrellas must have a secure*

*locking mechanism and be securely fixed to withstand wind and they must be removed or closed in high wind conditions. The underside of umbrellas must be a minimum of 2.2 metres above the ground level with no protruding objects and may not protrude over the roadway. Umbrellas that are not permanent structures must be removed at the end of every trading day.*

*Furniture should be secured if there is a risk of it moving in windy conditions or in other circumstances.*

*Furniture must be stackable or foldable or portable or easily dismantled so that it can be removed and stored away at night and at other times when the Approval Holder authorised to use or occupy the footpath for outdoor dining purposes is closed for business.*

*No part of the footpath may be used to store any removable item/s. Gas heaters, if installed, shall comply with the specifications outlined by the manufacturer. Any gas heaters fixed to awnings or buildings must be installed by a registered plumber. A Development Application may be required prior to any works taking place.*

*Heating devices should turn off automatically if overturned to prevent injury to patrons and property. Heating devices must be removed from the footpath and appropriately stored when not in use.*

*Ancillary objects, subject to Council approval, such as planters, shelters, barriers, dividers, umbrellas, etc. are to be used within the confines of the approved outdoor dining area.*

All outdoor dining applications are referred to the responsible Council landscape architect for approval, including the furniture items. On numerous occasions we have demanded an upgrade in quality, change in colour scheme and reduction or removal of advertising in regards to furniture items prior to approval.

Individual expression and variety form an important part in creating vibrant streetscape. Private business should be allowed to choose their style of furniture to suit their type of eatery. Cohesion in the streetscape can be achieved along a street through public furniture items, pavement, lighting and a strong planting theme.

In special precinct areas, such as Town Square and The Glasshouse Forecourt, further cohesion may be warranted by stipulating the most predominant outdoor furniture items, such as shade structures, whilst allowing tables and chairs to be themed to match the restaurant, with the proviso that high quality items are proposed. This is the previously agreed approach for the Town Square.

**Attachments**

Nil

---

Item: 08

Subject: ADDITIONAL INFRASTRUCTURE FUNDING FOR ARTWALK

Presented by: Strategy and Growth, Jeffery Sharp

---

## RECOMMENDATION

That the Town Centre Master Plan Sub-Committee:

1. Note the information in the Additional Infrastructure Funding for ArtWalk Report.
2. Consider allocating funding to support infrastructure for future ArtWalk events.

## Discussion

The Cultural Steering Group have been discussing the opportunity to develop infrastructure to support digital projects across key building sites in the Port Macquarie CBD. Primarily based on the success of ArtWalk, however having wider long term benefits for ongoing projections within the CBD.

At the 1 August 2018 Cultural Steering Group meeting it was resolved;

---

## 06 MONTHLY ARTWALK REPORT

---

### CONSENSUS:

1. That the Cultural Steering Group note progress with the development of ArtWalk 2019.
2. An update on costing's on appropriate projection equipment and projector housing to be presented at the September 2018 meeting
3. A report to be presented at the next Town Centre Master Plan Sub-Committee in relation to additional funds for infrastructure.

Port Macquarie-Hastings Council commissioned Esem Projects to provide advice on opportunities to enhance creative exhibition and placemaking activities within the Port Macquarie Town Centre. The focus was to identify locations and specifications for digital exhibition infrastructure such as digital projection to support creative activities.

The advice received was developed in consultation with Council and informed by a site visit on Thursday 27 July 2017. Esem Projects advised on appropriate spaces and the constraints and opportunities that shape their use for creative activation purposes.

The attached Draft Technical Specification report describes a number of sites and proposes one of a number of projection kits for each location. Each kit is a stand-alone set of equipment which provides basic projection capacity. Further information

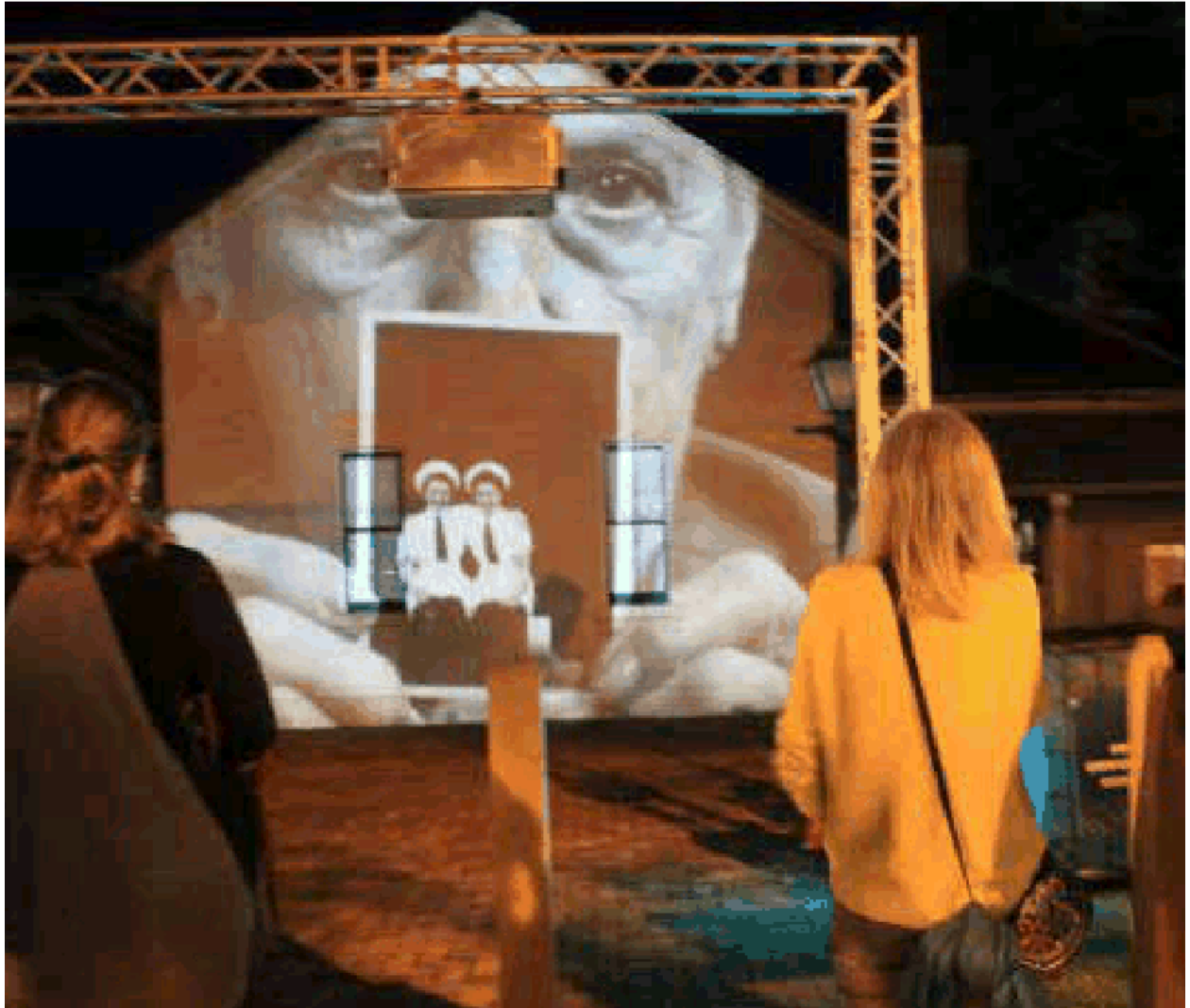


on sites and projection kits and costs is contained within this document. This report is being updated for the Cultural Steering Group, however consideration of Infrastructure funding from the TCMP has been requested.

**Attachments**

1 [View](#). Draft ESEM Projects Technical Specification Report

2 [View](#). Cultural Steering Group Monthly ArtWalk Report - 1 August 2018



# Port Macquarie CBD Scoping Study Draft Report



## Port Macquarie CBD Scoping Study

---

Esem Projects have been commissioned by Port Macquarie-Hastings Council to provide advice on opportunities to enhance creative exhibition and placemaking activities within the Port Macquarie town centre public domain. This work focuses on identifying locations and specifications for digital exhibition infrastructure such as digital projection to support creative activities.

This advice has been developed in consultation with Council and is informed by a site visit on Thursday 27 July 2017 to locate appropriate spaces and the constraints and opportunities that shape their use for creative activation purposes.

The recent success of Port Macquarie Council's ArtWalk initiative, and the Portrait of Memory project, aligns with our own experience of working with local councils; events which offer a projection and lighting component alongside a range of key events have great success in the community. The events also become a draw in the wider region, attracting travellers and tourists. Esem Projects recently acted as Illumination suppliers for Bathurst's Winter Festival which took place over two weekends in July. Despite the weather, which dipped to minus 7, the two key Saturday nights of the event saw a total of 24,000 people attend, making these very successful events and setting up the Festival as a key future event in the regional calendar.

In considering an approach to projection infrastructure of Port Macquarie CBD we have drawn on our previous experience producing and installing Portraits of Memory with Port Macquarie council, the success of ArtWalk, and a recent in depth review of the CBD. There are a number of primary sites that will work very successfully as permanent or semi permanent installation locations. These are sites that can be set for easy installation and high impact and are easily repeatable. There are also a number of secondary sites that are smaller, and could be thought of as more agile, pop-up spaces. We list these with images and proposed technical solutions further in this document.



**esem**  
projects

We do not suggest creating installations at all these locations, however they cover a good range of available sites and allow for a range of applications. The equipment we are proposing will create a series of kits that can be expanded over time and applied to the sites as needed. The current proposed solution is for a series of stand-alone sites, however there is the capacity to network these over time, or to combine several projectors to create a wider or larger projection. These applications may require additional technology specific to circumstances.

It is important to consider the maintenance, security and storage of this equipment over time. Epsom provides ongoing service and extended warranties on equipment for a fee. The technical staff at The Glasshouse may also be able to undertake simple maintenance of equipment as required.

This document describes a number of sites, and proposes one of a number of projection kits for each. These kits are described at the end of the document. Each is a stand-alone set of equipment in a case which provides basic projection capacity. Some sites may require additional elements, such as ceiling mounts, scaffolding or poles to hold the projector case, and access to power / cable trays.

esem  
projects

### Primary Site 1: Historic Courthouse

This is a key Primary site and can be used for multiple events throughout the year. The inclusion of a permanent pole to mount the projector infrastructure onto, with power available at the pole, would be highly desirable at this location. We are currently investigating the design and cost of this structure.

#### Proposed Kit — Large Venue G

#### Additional elements — Permanent pole for installation





### Primary Site 2: Majestic Cinema

---

This is a key Primary site and can be used for multiple events throughout the year.

The projector to be located on the awning opposite. We have previously used Projector Kit G in this location, however it would be preferable to use the larger Projector Kit Z. The equipment recommended for this site would work at any of the proposed location along this street.

#### Proposed Kit — Large Venue G / Large Venue Z

---



esem  
projects**Primary Site 3: 113 Horton St (both sides)**

This is a key Primary site. Both sides of this building should be considered for their high visibility throughout the CBD and low ambient light hitting the surfaces.

**Proposed Kit — Large Venue G**



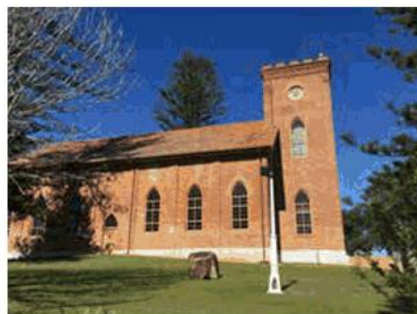
esem  
projects

### Primary Site 4: St Thomas Church

St Thomas Church is a prominent location and potentially an excellent projection site. The current lighting makes projection unrealistic, however this should be easily addressed. This site will work as a single side projection, or as a wrap around design. The Large Venue G kit should be enough here if the ambient lighting is controlled however we advise further tests.

#### Proposed Kit — Large Venue G

#### Additional elements — Display and control items for multiple projector setup





## Secondary Sites

---

Each of the secondary sites can act as pop-ups for events throughout the year, based on the projection kits available. These will require scaffolding or stands to hold the projectors depending on the duration of the installations, and power will need to be sourced from nearby businesses or residents. This document does not recommend activating all these sites at once, but this does give a good overview of possible locations.

### Cnr Grant & Church Street

---

#### Proposed Kit — Mid Range Projector Kit

---



### 2 Clarence Street

---

#### Proposed Kit — Mid Range Projector Kit

---



esem  
projects



### 9 Short Street

---

#### Proposed Kit — Mid Range Projector Kit

---

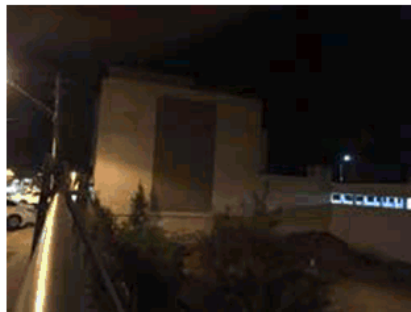


### 99 William Street

---

#### Proposed Kit — Large Venue Projector (G)

---



### 144 Horton St

---

#### Proposed Kit — Large Venue G / Large Venue Z

---



esem  
projects



## Barracks Lane – Comm Bank

---

### Proposed Kit – Small Projector Kit

---



## Barracks Lane

---

### Proposed Kit – Mid Range Projector

---



## El Paso Motor Inn

---

### Proposed Kit – Small Projector Kit

---





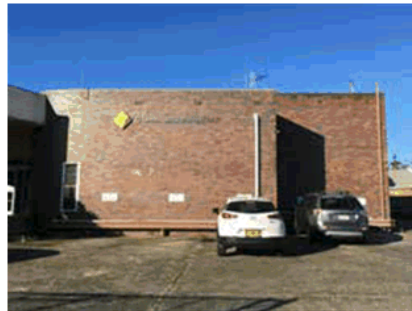
esem  
projects

### The Glasshouse

---

**Proposed Kit — Large Venue G** *(No case required but will need ceiling mount )*

.....



### Grant Street

---

**Proposed Kit — 2 x Large Venue G** *(With additional Matrox Triple Head to Go)*

.....



### Hay St – Vacant lot

---

**Proposed Kit — Small Projector Kit**

.....



esem  
projects



## Hay St

---

### Proposed Kit — Small Projector Kit

---



## Mid Pacific Hotel

---

### Proposed Kit — Large Venue G

---



## Philips Lane

---

### Proposed Kit — Mid Range Projector Kit

---



esem  
projects

### Short St

---

#### Proposed Kit — Small Projector Kit

---



### St Agnes Parish Church

---

#### Proposed Kit — Large Venue G / Large Venue Z

---



### The Observatory

---

#### Proposed Kit — 2 x Small Projector Kit *(With additional Matrox Triple Head to Go)*

---



esem  
projects**Projector Kits****Small Projector Kit**

Item	Model	Price (RRP)
Small projector	EB-U42 (3600 lumen)	1149
Small projector case	Custom	1900
Media player	VonHaus / Viewstream 300 / BrightSign - LS423	100 - 475
Digital timer	HPM 7 Day Digital Timer	25
Cables & fixings		150
<b>Total</b>		<b>3,699</b>

**Wide Projector Kit**

Item	Model	Price (RRP)
Wide projector	Epson EB-535W (3400 lumen)	1499
Small projector case	Custom	1900
Media player	VonHaus / Viewstream 300 / BrightSign - LS423	100 - 475
Digital timer	HPM 7 Day Digital Timer	25
Cables & fixings		150
<b>Total</b>		<b>4,099</b>

**Mid Range Projector Kit**

Item	Model	Price (RRP)
Mid range projector	EB-2155W (5000 Lumen)	1999
Small projector case	Custom	1900
Media player	VonHaus / Viewstream 300 / BrightSign - LS423	100 - 475
Digital timer	HPM 7 Day Digital Timer	25
Cables & fixings		150
<b>Total</b>		<b>4,599</b>

**Large Venue Projector Kit (G)**

Item	Model	Price (RRP)
Large venue projector G	EB-G7200WNL (7500 Lumen)	5499
Lens	ELPLM08 Middle Throw Zoom Lens 1	599
Lens	ELPLU03 Short Throw Lens 1	3699
Projector case	Custom	2500
Media player	VonHaus / Viewstream 300 / BrightSign - LS423	100 - 475
Digital timer	HPM 7 Day Digital Timer	25
Cables & fixings		150
<b>Total</b>		<b>12,947</b>

**Large Venue Projector Kit (Z)**

Item	Model	Price (RRP)
Large venue projector Z	EB-Z11000WN (11000 Lumen)	12499
Lens	ELPLW04 Wide zoom lens	3449
Projector case	Custom	3500
Media player	VonHaus / Viewstream 300 / BrightSign - LS423	100 - 475
Digital timer	HPM 7 Day Digital Timer	25
Cables & fixings		150
<b>Total</b>		<b>20,098</b>

## AGENDA

CULTURAL STEERING GROUP  
01/08/2018

---

**Item: 06****Subject: MONTHLY ARTWALK REPORT****Presented by: Strategy and Growth, Jeffery Sharp**

---

**RECOMMENDATION**

**That the Cultural Steering Group note progress with the development of ArtWalk 2019.**

**Discussion**

At the 4 July 2018 Cultural Steering Group meeting it was resolved;

- 1. That Council report on how to utilise vacant buildings, the cost of new digital projectors for better outcomes for Artwalk at a future meeting.*

Council staff have been investigating the opportunity to develop infrastructure in the Port Macquarie CBD to support digital projections across key building sites (including those in the Historic Courthouse Precinct).

We are currently awaiting costing for the necessary electrical infrastructure and updated costings on appropriate projection equipment and projector housing. It is expected that a full proposal will be tabled at the October 2018 Cultural Steering Group meeting.

Preliminary discussions have also taken place regarding the development of ArtWalk into a 3-day Arts & Culture Festival to take place from Friday April 26<sup>th</sup> through to Sunday April 28<sup>th</sup> 2019.

This Festival will build on the success of the 2018 ArtWalk event, and will include participants in the 2018 ArtSmarts program, an extended ArtBites program and additional activities over the weekend.

A more extensive outline of the program and its elements will be tabled for consideration at the September 2018 Cultural Steering Group meeting.

**Attachments**

Nil