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## **PRESENT**

### ***Members:***

Councillor Michael Cusato (Deputy Chair)  
Jeffery Sharp (Director Strategy & Growth)  
Jeff Gillespie (CBD Landowner)  
Robert Sagolj (CBD Landowner)  
Tony Thorne (Chamber of Commerce Representative)  
Michelle Love (Community Member)  
Sharon Beard (Access Committee Representative)  
Geraldine Haigh (CBD Trader)  
Michael Nunez (TCMP Project Manager / Co-ordinator)

### ***Other Attendees:***

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The meeting opened at 8.04am.

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## **01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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## **02 APOLOGIES**

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### **CONSENSUS:**

That the apologies received from Councillor Geoffrey Hawkins (Chair), John McGuigan, Liam Bulley and Rebecca Doblo (Landscape Architect) be accepted.

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## **03 CONFIRMATION OF MINUTES**

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### **CONSENSUS:**

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 26 July 2018 be confirmed with the following amendments:

Item 06 – Pedestrian Refuge(s) at Horton Street (Clarence – William)

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**Pedestrian Refuge(s) at Horton Street (Clarence – William)**

- Cr Hawkins suggested lowering the planting at the entrance to the pedestrian crossing to allow better visibility for pedestrians.
- The Sub Committee is in favour of a pedestrian facility at the front of Port Central.

AMENDED TO:

**Pedestrian Refuge(s) at Horton Street (Clarence – William)**

- Cr Hawkins suggested lowering the planting at the entrance to the pedestrian crossing to allow better visibility for pedestrians.
- The Sub Committee is in favour of non standard pedestrian accesses across Horton Street in their current localities ie Port Central and Peachtree Walk.

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**04 DISCLOSURES OF INTEREST**

There were no disclosures of interest presented.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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**05.01 BANNER POLES**

An update on the procurement process for the Banner Poles was provided. Committee enquired about the existing distribution of banners and requested that they view the map of the new banner locations and designs, which are attached.



BPS04 Banner Pole  
Installation.pdf



PM Town Centre  
Banners.pdf



PM Bicentenary  
Banners.pdf

CONSENSUS:

Staff to investigate if there is a blanket approval available for the CBD.

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**05.02 TOWN SQUARE SHADE STRUCTURES**

An update on the procurement process for the Town Square Shade Structures was provided. Tenders closed on 6 September 2018.

CONSENSUS:

That the evaluation report will be presented at the 17 October 2018 Council Meeting.

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### **05.03 PARKLETS**

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An update on the expression of interest process for the Parklets was provided.



Invitation - Town  
Centre Parklet EOI N

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### **06 TOWN CENTRE PAVEMENT CLEANING STRATEGY**

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CONSENSUS:

That the TCMP endorse the proposed strategy for trialling a scrub and suck footpath clean for November in order to inform:

1. The next tender for footpath cleaning services; and
2. Whether Council should purchase an alternative cleaning machine when the current machine is due for replacement in 2019/20.

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### **07 COUNCIL'S GUIDELINES ON OUTDOOR FURNITURE**

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CONSENSUS:

That the Director Strategy & Growth:

1. Provide at a future meeting, options to consider for the supply of outdoor dining furniture, particularly in Town Square
2. Remove the pod seating from the Town Square and donate to other Council activities

Tony Thorne requested that options for fixed furniture to match the existing Town Square furniture be considered at a future meeting.

That the TCMP Sub-Committee note the existing guidelines in the Outdoor Dining Procedure document currently on the Outdoor Dining Application Council website.

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### **08 ADDITIONAL INFRASTRUCTURE FUNDING FOR ARTWALK**

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CONSENSUS:

That the Committee defer this item to the September 2018 meeting.

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**09 GENERAL BUSINESS**

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Nil

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The meeting closed at 9.50am.