

PRESENT:

Ms Chris Fajks – Laurieton Lions Club
Mr Andy Neal – Wauchope Rotary Club
Mr Greg Cavanagh – Wauchope Lions Club
Mr Ross Peberdy – Tacking Point Lions Club
Ms Liss Sines – Community Representative
Mr Richard Gander – Community Representative
Mrs Jenny Mead – Port Macquarie-Hastings Council

Also In Attendance:

Mr Duncan Wyndham – Representative Tacking Point Lions Club
Mr Greg Cook – Secretary Hastings Municipal Town Band
Ms Angela Hughes – Youth Advisory Officer, PMHC

The meeting opened at 8.35 am. The purpose of the meeting is to discuss the activities to be held on Australia Day 2012 at Bruce Porter Reserve – Laurieton, Bain Park – Wauchope, and Westport Park – Port Macquarie.

01 ACKNOWLEDGEMENT OF COUNTRY

Acknowledgement of Country was delivered by Jenny.

02 APOLOGIES

Apologies received from Stewart Todd, Will Jamieson, Denise Templeman, Mal Merrick and Pennie Evans-Lord.

Consensus:

That the apologies received from Stewart Todd, Will Jamieson, Denise Templeman, Mal Merrick and Pennie Evans-Lord be received and noted.

03 CONFIRMATION OF MINUTES

Amendment:

Change Ross Gander to Ross Peberdy.

Amendment:

Item 8 – Risk Assessment has been received.

Consensus:

That following the above amendments being made, that the Minutes of the Australia Day Sub Committee Meeting held on 16 December 2011 be noted and accepted.

04 AUSTRALIA DAY AMBASSADOR

Confirmation received from the Australia Day Council that both Paula Duncan and Iva Davies will be our Australia Day Ambassadors for 2012. Iva will only be able to attend the Australia Day Awards Presentation evening for a short time due to his band playing at Panthers that same evening and the Wauchope celebrations planned for mid morning on the 26th. Paula will be attending both the Australia Day Awards and all three celebrations planned across the Hastings.

Committee advised that Rydges have generously agreed to sponsor one nights' accommodation at Rydges Port Macquarie (Wednesday 25th). Jenny awaiting contact from both Ambassadors closer to the date. Arrangements will then be made to meet with them prior to the Awards Presentation Evening to run through their schedule for both the Awards Night and Australia Day Celebrations.

Consensus:

That the above information be noted.

05 AUSTRALIA DAY BUDGET

Council has considered all three budgets. Jenny to arrange cheque requisitions/EFT to each of the service clubs. These will be distributed at the next meeting. Jenny advised if after all costs have been confirmed, that if the budget allowed, enquiries would be made to see if it is possible to engage the skydivers to jump over Westport Park at the beginning of the official program.

Consensus:

1. Jenny to arrange the completion of the cheque requisitions.
2. Jenny to provide feedback regarding engagement of skydivers if budget allows.

06 AUSTRALIA DAY AWARDS

An MC for the Awards Presentation Evening is yet to be determined. No funds are available for engagement of MC. Jenny to discuss with Stewart Todd upon his return. Feedback to be provided to the Committee at next meeting. Committee members advised that if they wish to bring partners to the Australia Day Awards additional tickets will need to be purchased through the Glasshouse Box Office at a cost of \$40.00.

Consensus:

Jenny to discuss MC requirements with Stewart and provide feedback at the next meeting.

07 AUSTRALIA DAY ACTIVITIES - CAMDEN HAVEN

Section 68 approval is yet to be received by Laurieton Lions. Certificate of Currency still being sought from Party Hire. Representatives to chase up and provide as soon as possible. Posters, public notices Flags, 3m x 3m Marquee, poles and spike for Australia Day banner where distributed at the meeting.

Consensus:

1. That a Certificate of Currency covering Australia Day 2012 be sought from Party Hire and forwarded to Council as soon as possible.
2. That Laurieton Lions chase up Section 68 application to ensure no information remains outstanding to enable approval by Council.

08 AUSTRALIA DAY ACTIVITIES - WAUCHOPE

Section 68 approval has been issued by Council. Posters, All Flags except Aboriginal flag, 3m x 3m Marquee, poles and spike for Australia Day banner where distributed at the meeting. Jenny to provide Aboriginal flag at next meeting. Wauchope Gazette agreed to do "newspaper wrap" of activities planned for Wauchope. Committee members liaising directly with paper and additional information has been provided by Council.

Consensus:

Jenny to provide an Aboriginal flag at next meeting.

09 AUSTRALIA DAY ACTIVITIES - PORT MACQUARIE

DA and Section 68 application have been lodged with Council but approval yet to be received.

Arrangements regarding the flag raising ceremony yet to be finalised due to Cadets being away from area. Richard to make further enquiries and provide update at next meeting. Committee advised that there will be five (5) flag poles placed on Westport Park for flag raising ceremony. Awaiting on advice from Liam Bulley as to when these will be installed.

Richard advised that Marine Rescue Base will hold "Open Day" providing members of the public opportunity to take a look at the Base and its vessels. A bbq will be held along the foreshore. All necessary collateral (eg., BBQ and Marquee) is owned by Marine Rescue. No additional collateral required.

Arrangements in place for outdoor movie screening to take place from approximately 8.00pm. Australian Classic to be shown is "Man from Snowy River". Quote for security guards has been sought and guards engaged to patrol throughout movie screening and during pack up.

Port News has also agreed to do "newspaper wrap" detailing activities proposed for Westport Park. Committee members liaising directly with paper and additional information has been provided by Council.

Stores items will be required for the PMQ activities. A list of stores items was tabled at the meeting. Jenny to arrange requisition and forward it to Stores. TCPL representatives to meet Jenny at Store in Koala Street on Tuesday 24th January (time to be confirmed) and collect. Jenny advised TPLC representatives that all items taken from the store must be returned.

TPLC agreed to erect Council marquee for VIPs and Citizenship Candidates on Westport Park.

Marquee to be made available to members of the public leading up to official program. Signs to be erected in marquee advising that it will need to be vacated by 2.00pm to enable set up for Australian Electoral Commission representatives to conducted citizenship registration. Marquee to be roped off from 2.00pm.

Posters and public notices, Flags, poles and spike for Australia Day banner where distributed at the meeting.

Consensus :

1. TCPL to continue discussions with YAC and Council's Aboriginal Liaison Officer and Port News.
2. TCPL to chase up DA and Section 68 application to ensure no information remains outstanding to enable approval by Council.

10 GENERAL BUSINESS

1. Hastings Municipal Town Band:

Brought forward to enable discussion with representative of the Hastings Municipal Town Band.

Greg Cook advised that arrangements have been made for the Hastings Municipal Town Band (HMTB) to perform as part of the Port Macquarie celebrations only. No other requests to perform on Australia Day have been received.

The HMTB will play at Westport Park from 2.00pm – 3.00pm. All members will be asked to bring their own chairs. Representatives of Tacking Point Lions Club present indicated that sufficient room will be available for Band to perform on the stage which will be erected on Westport Park.

Power is required for amplifier no other special audio requirements.

2. Port Macquarie's Got Talent:

Angela Hughes outlined details of the PMQ Got Talent segment of the Port Macquarie celebrations which will run from 5.00pm – 7.00pm as part of the Westport Park celebrations.

In an effort to be mindful of the duration of this segment (2 hours), this part of the celebrations will be conducted in three lots. Each lot will have a 1st, 2nd and 3rd prize. These will consist of \$50 first prize with itune cards & movie passes for 2nd and 3rd and each entrant to receive a Cold Rock Icecream voucher. The winners will be determined by crowd applause.

Members of the Youth Advisory Committee will run this segment of the day's celebrations. Registrations will be taken online via Council's website in the lead up to the event. Angela to liaise directly with Council's Communications Officer (Digital) regarding the set up of online registrations via Council's website. Registrations will also be taken on the day (times to be confirmed). A 3m x 3m marquee, fold up chairs and two light weight fold up tables to be provided by Council and erected by the Tacking Point Lions Club. Members of the YAC will man the registration area on the day. Angela to liaise with representative Independent regarding publicity and liaise with Tom from Inphase regarding equipment requirements.

MC for the afternoon Lynn Lelean will be asked to promote this segment in lead up and after official program should further registrations be required to fill this segment.

Angela to attend next meeting on Friday 20th January 2012 to provide final update.

Consensus:

1. Angela to liaise with Council's Communications Officer (Digital) regarding online registration set up.
2. Jenny to provide event collateral to Angela at meeting set down for 20th January 2012.
3. Angela to liaise with Independent regarding publicity
4. Angela to liaise with Inphase regarding equipment requirements.
5. Jenny to arrange cash prize (total \$150) and purchase Itune cards & icecream vouchers.

Both Greg Cook and Angela where thanked for their time and left the meeting.

This concluded the business and the meeting closed at 10.05am.