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**PRESENT**

**Members:**

Angela Harrison - Guide Dogs NSW  
Helen Booby – Port Macquarie Access Rep  
Julie Priest - PMHC Aged & Disability Officer  
Max Waters - Port Macquarie Access  
Mike Ipsen - Camden Haven Access Rep  
Nik Sandeman-Allen – Chairperson and Care & Mobility  
Sharon Beard - Education & Access Rep

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The meeting opened at 2.10pm.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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CONSENSUS:

That the apologies received from;

Alex Momot - Camden Haven Access Rep  
Brian Bucket - Access Building Design  
George Payne - Wauchope Seniors Rep  
Peter McLeod - Hastings Macleay Community Transport  
Phil White - Wauchope Access Rep  
Vicky Whitfield – Port Macquarie Access Rep

be accepted.

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**03 CONFIRMATION OF MINUTES**

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CONSENSUS:

That the minutes of the Hastings Access Sub-Committee Meeting held 14 May 2012 be confirmed.

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**04 DISCLOSURES OF INTEREST**

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Disclosure of interest continues – Angela Harrison – i-phone applications for access map.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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**5.1 Yellow Brick Road**

Nik Sandeman-Allen has rung Mr Mark Bouris office twice in regards to use of Yellow Brick Road trademarked name and received an apology for the delay and that a response will be forthcoming shortly.

**CONSENSUS:**

The Chair to provide an update at next Access meeting.

**5.4 Access Committee representatives meeting with Town Centre Masterplan Committee (TCMP).**

Council received a letter of invitation from the Town Centre Masterplan Committee to meet once a year and to exchange minutes.

**CONSENSUS:**

TCMP to be included on distribution list of Access Committee minutes. The Access Committee look forward to meeting with TCMP on an annual basis.

**5.8 Access map – Review**

Michael Marchment Graphic Designer is creating the three access maps with draft designs ready for the next meeting. Fee for design is \$800.

Angela Harrison's brother is creating the i-phone App. He creates apps for people with a disability and the fee is \$300. Angela has signed a Disclosure of Interest regarding her pecuniary interest.

Angela answered questions about android and i-phone apps and jaws software, face-time with sign language and universal design principles. She demonstrated voice-over on an i-pad and how our access map will have this feature. The Committee to write the verbal description with access details for the text at the next meeting. Angela also demonstrated "Ask Siri" with transcribes voice to text.

Nik advised that Laurieton does not have a charge point yet and it is over to the Laurieton Rotary Club to implement this.

**CONSENSUS:**

1. Draft maps to be reviewed at the July meeting.
  2. Committee to write the i-phone app descriptive text at the July meeting.
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### **5.11 Access Improvement Works for Buildings**

The Committee reviewed the listing of Council building improvement works for their consideration. The Committee agreed that the funds should see the completion of a whole project, and if any funds unexpended to go into the design of a future project. The 2011/12 funding saw the provision of a new access ramp and access toilet at the Wauchope Indoor Stadium and construction of a new access ramp at the Wauchope Arts Hall.

The forerunners for 2012/13 under consideration include:

- Henry Kendall Reserve new access toilet and pathway \$22k
- Lank Bain Sporting Complex new access toilet \$21k
- Sancrox Reserve new access toilet, accessible car park, pathway \$32k
- Findlay Park Extend building and install new accessible toilet \$32k

Lorne Halls was another suggestion with discussion about the need for access compared to other projects

#### **CONSENSUS:**

1. Committee to decide its priorities of building works improvement at the July meeting once budget for 2012/13 has been confirmed.
2. If the members are in the vicinity of one of the above venues please visit it and provide input at the next meeting.
3. Julie Priest to investigate the need in the Lorne community to improve access to the hall.

### **5.12 Aldi Car Park**

The Sydney Building Certifier to be contacted again to clarify how the approved Aldi car park is compliant with Australian Standards

#### **CONSENSUS:**

Julie Priest to contact the Building Certifier.

### **5.13 Footpath Improvement Requests**

Max Waters and Julie Priest conducted an onsite inspection of the footpath near Joey's playgroup. A concrete inspection pit in the footpath has subsided.

They also inspected the new work just completed by Council on Lake Road with a concrete ramp constructed on either end of the footbridge near the Salvation Army Store

#### **CONSENSUS:**

1. Joeys Playgroup Access Request be included on the list of footpath improvement requests.
2. Thank you to Council's Roads team for improving access to the footbridge

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**06 GENERAL BUSINESS**

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**6.1 Name Badges for Access Committee**

Discussion about design of name badge

**CONSENSUS:**

Julie Priest will arrange for printing of name badges with text to include first name only and access committee member.

**6.2 Access Friendly Stickers**

The Chamber of Commerce Small Business Awards are coming up soon. The Chair recommended it would be a good opportunity to recognise the businesses that have made an effort and to have all promotional materials ready to launch Access Friendly.

Once the materials are ready Access Committee members to recommend business to approach direct, Sharon, Vicky and Max already have suggestions for Access Friendly businesses.

**CONSENSUS:**

1. Access Friendly promotional materials to be ready for the small business awards.
2. Committee to prepare a list of access Friendly business we can approach direct and sign up to the scheme.

**6.3 Pare-quad publication**

The Access Committee has been invited to submit a photo and information about any initiatives which could be published in the para-quad newsletter.

Committee suggested initiatives such as access map and i-phone app, Yellow Brick Road, Wauchope All Abilities Playground and access improvements.

**CONSENSUS:**

Julie Priest to contact Para-quad and find out copy dates. Our initiatives will be ready to be promoted in the next couple of months so this is a fabulous future opportunity.

**6.4 Library Books on Cassette**

Port Macquarie-Hastings Library is ceasing to lend books on tape by end of June and are switching over to dvd /usb and daisy players. The library is donating the old cassettes to Angela at Guide Dogs Australia for use by their clients.

Max is trialling the daisy player and recommends it for use.

**CONSENSUS:**

Angela Harrison to collect the cassettes following the next Access meeting in July.

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**6.5 Roads technical information**

The Chair discussed an access issue at Newmarket Grove. The kerb ramp is so steep that the resident cannot get in or out of their property in a wheelchair/powerchair as the footplate hits first. A solution could be to install a wedge at the kerb. Discussion about a retro-fitted wedge which could assist many residents but could be an impediment to the rubbish trucks or potential tripping hazard

**CONSENSUS:**

Julie Priest to follow up with advice from Roads and Infrastructure and report back at the next meeting.

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The meeting closed at 4.00pm.