

**PRESENT**

**Members:**

Nik Sandeman-Allen (Chair) - Care & Mobility  
Brian Bucket - Access Building Designer  
Julie Priest- PMHC Aged & Disability Officer  
Max Waters - Port Macquarie & Vision Impairment  
Mike Ipsen - Camden Haven Access  
Phil White - Wauchope Access  
Sharon Beard - Education & Access

**Other Attendees:**

Nil

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The meeting opened at 2.10pm.

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**01 ACKNOWLEDGEMENT OF COUNTRY**

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The Acknowledgement of Country was delivered.

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**02 APOLOGIES**

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**CONSENSUS:**

That the apologies received from;

Alex Momot - Camden Haven & Vision Impairment  
Angela Harrison -Guide Dogs NSW  
George Payne - Wauchope Seniors  
Peter McLeod - Hastings Macleay Community Transport  
Vicky Whitfield – Port Macquarie Access  
Helen Booby - Port Macquarie Access

be accepted.

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**03 CONFIRMATION OF MINUTES**

**CONSENSUS:**

That the Minutes of the Hastings Access Sub-Committee Meeting held 13 August 2012 be confirmed.

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**04 DISCLOSURES OF INTEREST**

Max Waters disclosed an interest in regards to 6.3 review of Surf Life Saving Club.

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**05 BUSINESS ARISING FROM PREVIOUS MINUTES**

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**5.1 Yellow Brick Road:**

Discussion about design of Yellow Brick Road stencil. Beginning and end of route delineated with a stencil with text, intermittently along path a diamond shaped/directional stencil.

**CONSENSUS:**

Two stencils to be designed, a header and a directional stencil

**5.4 Access Committee representatives meeting with Town Centre Masterplan Committee:**

**CONSENSUS:**

Brian Buckett to arrange and advise at next Access Meeting.

**5.8 Access Map:**

The Access Committee reviewed the third draft of the map and advised changes. Angela Harrison and Julie Priest are meeting the following week to walk the CBD.

**CONSENSUS:**

The changes to the map to include Hay Street Forecourt, entry to Port Central and Barbers Charge Point. Glasshouse has also agreed to be a charge point location. Angela and Julie to walk and review Port Macquarie CBD.

**5.11 Access Improvement Works for Buildings:**

Mike Ipsen gave an update about the Accessible Fishing Platform Grant. Mike, Julie, Brian Ross (Building Coordinator) and Bertie and Bruce from the fishing club have inspected a number of sites in Camden Haven. The first preference is for a fishing platform and

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pathway at Dunbogan Park. A second smaller project is to fix up the access at Laurieton fishing platform (located next to the pool). The Fishing Clubs are very happy to supply letter of support for our grant application.

Mike also advised that the footpath upgrade at North Haven by the Lands Council has resulted in stopping wheelchair access along the pathway.

**CONSENSUS:**

- Council to proceed with drawing the technical designs for the Dunbogan site. The design to be reviewed by the Access Committee when it is available.
- Council's Recreation and Buildings to follow up the change to the North Haven footpath and request wheelchair access.

**5.12 Aldi Car Park:**

Julie advised correspondence from Vaughan Lynch the Architect at Suter, who advised the following:

"We can understand the concern upon review, however in interpreting the standard, pedestrian access does not, in our opinion, conflict with the definition of the shared zone. That is the walkway is a 'transitory' obstruction as permitted under the definition given in AS/NZS 2890.6:2009.

Below is our interpretation which we communicated to the PCA which may also assist your evaluation of this circumstance and others which may be similar in the future.

In regards to the 'pedestrian' markings being placed through the shared area it should be noted under the description within Section 3.2 what has been marked is considered compliant. In particular we make reference to sub-clause 3.2 (b)

*"3.2 (b) Shared areas shall be marked as follows:*

*(i) Walkways within or partly within a shared area shall be marked with unbroken longitudinal lines on both sides of the walkway excepting any side delineated by a kerb, barrier or wall."*

We have reviewed diagonal line marking to either side as described under sub-clause 3.2 (a) (ii) also. It should be noted that the standard implies the diagonal lines are only required when the area may be obstructed (e.g. by unintentional parking). We consider an obstruction by way of parking is not likely to occur in this particular instance due to the adjoining marked spaces and bollard as required by the standard when considered with the adjoining pedestrian link.

Understanding the above, it should be noted the crossing and accessible parking spaces have been constructed in accordance with what was shown on the approved consent.

Further to the ALDI Port Macquarie store, we appreciate your observation in other instances where motorcycles and the like have been parking in the shared zones and will discuss this with other colleagues as this occurrence should be considered and reviewed so as to alleviate the risk of occurrence in future projects."

Discussion followed in regards to the interpretation of the Australian Standards in that it may technically comply but not in the spirit of access. A further course of action could be for the Committee to go onsite and review any obstructions that occur when pedestrians with trolleys intersect with folk who are using the accessible car parking spots.

**CONSENSUS:**

Julie to request Dan Croft, Manager DA to advise in writing if he accepts the above interpretation.

**5.14 Access Friendly Project:**

Name badge distributed to Max Waters. Helen Booby has advised list of proposed businesses including:

- The Essential Ingredient 3/41 Short St
- TS & Virtue 1/41 Horton St
- Shabby Chic Clarence St

Plus Committee proposes

- CWA
- North Haven Shopping Centre
- Zaccola in Horton St
- Crema
- Terry Whites

It would be good to have a success story from each of the townships Port, Laurieton and Wauchope.

Nik and Julie were planning to present at the Customer Care evening but Council's Tourism Officer postponed this. They have met with Lisa the new CEO at Chamber of Commerce Port Macquarie and are awaiting an invitation to speak at their evening and breakfast events.

**CONSENSUS:**

1. Julie to contact proposed businesses and invite them to be considered for Access Friendly success story
2. Julie to follow up with Lisa at Chamber of Commerce invitation to speak at events
3. Julie to follow up with Customer Care for when they have re-scheduled our presentation.

**5.15 North Shore Ferry:**

Julie has spoken to Glenn Reece the Manager. There are some difficult factors to consider including tidal movement, stability, operators currently not contracted to do this service and practical considerations such as what type of threshold wedge and safety for the operator and user.

**CONSENSUS:**

Nik, Brian and Mike volunteered to undertake an onsite inspection of the ferry and see if they can propose a practical solution – they will provide an update at the next meeting.

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### **5.16 Development Approval & Footpaths:**

Committee determined that proposal for footpath is installed as mandatory requirement as part of DA.

Julie advised that an opportunity to be involved will be during the review of the Pedestrian Access Mobility Plans (PAMP) which will be occurring in the next 6 months. The Committee could request a change in the policy ie. determine a contribution scheme which is linked to the PAMP as part of a connected footpath network so that mandatory contributions go to a footpath paving scheme.

Council's Development Control Plan is referenced by the PAMP and guides the principle for development. Currently the policy categorises roads in a hierarchy ie. collector road has footpaths on both sides of road, local road has nil footpaths. If the policy is changed then this can be enforced as part of the DA requirements. Currently only new subdivisions are subject to a S94 contributions fund which goes to road, outdoor space and footpath improvements.

#### **CONSENSUS:**

Access Committee to be involved in the PAMP review.

### **5.17 Access Requests:**

Kendall Bottlo owners request footpath improvements for stairs in front of their business.

Julie has inspected the site and provided photographs of the area for the Committee to view. There is existing and safe access available via the driveway which links the road to the footpath and can be used by the customers. Any upgrade to the isolated stairs would not provide disability access. The businesses is not a public facility such as a Post Office or Library and has been assessed as a low priority by the committee.

#### **CONSENSUS:**

Request has been reviewed and is allocated as a low priority.

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## **06 GENERAL BUSINESS**

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### **06.01 Disability Discrimination Act Action Plan Quarterly Update:**

Review was tabled with many areas in Council contributing to improving access in the LGA.

#### CONSENSUS:

Committee will receive the annual review when it is available

### **06.02 Chamber of Commerce Disability Friendly Award:**

Nik Sandeman-Allen promoted the Access Friendly project at the recent Chamber of Commerce Awards Dinner when he presented the Disability Friendly Award.

St Joseph's Family Services was the award recipient. Marina Hynes the Director wants to work closely with the Access Committee in regards to their Warlters St Head Office and ways to make it more accessible and ideas for advocating for a disabled car park to the front of the Warlters St facility.

### **06.03 Disabled Access Assessment: Alterations to Community Facility Surf Life Saving Club, Matthew Flinders Drive:**

The Committee reviewed the plans.

#### CONSENSUS:

- Wheelchair stair lift platform to be in direct line with door entry. It is incredibly dangerous for wheelchairs to have to turn 90 degrees and open/go through doorway as possibility they could fall backwards down the stairs. Double width doorway required;
- Clarify what is the screen adjacent to the upstairs accessible toilet;
- That the sliding screen doors between the deck and the function room be flush to the floor so there is no obstruction for wheelchairs to roll out onto the deck;
- Clarify Fire regulation requirements – is a ramp required for an emergency exit, recommend that the top of the ramp be located at the deck and the ramp is on the outside of the building and goes to ground level.

### **06.04 Paraquad Newsletter Article:**

The Access Committee was promoted in a one page article in the State newsletter with a list of our achievements and included a photo of Max and Helen inspecting the Town Beach pathway. This is a great outcome for our committee.

**06.05 Caltex Service Station at Lord Street has a “honk for assistance” service for drivers with a disability:**

This is a great initiative and enables self-drivers to access the petrol station. Large blue and white stickers are on each pump to promote the service which is available Monday to Friday 9am to 1pm.

**CONSENSUS:**

Julie will send them a thank you letter for providing this service.

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The meeting closed at 4.00pm.