

PRESENT

Members:

Jeffery Sharp
Cliff Toms
Gary Randall
Stephen Byers
Anthony Wilson
Michael Mowle
David Capper
Robert Turner
Brian Buckett
Jeff Gillespie

Other Attendees:

Nil

The meeting opened at 8.10am.

01 ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was delivered.

02 APOLOGIES

CONSENSUS:

That the apologies received from Brian Tierney and Tony Thorne be accepted.

03 CONFIRMATION OF MINUTES

CONSENSUS:

That the Minutes of the Town Centre Master Plan Sub-Committee Meeting held on 22 August 2012 be confirmed.

04 DISCLOSURES OF INTEREST

There were no disclosures of interest presented.

05 BUSINESS ARISING FROM PREVIOUS MINUTES

09 – waiting on trial rumble bars to arrive before installing trial at Council's depot. Additional design opportunities are being investigate, eg, combination seat/bike stand, possibility for sample to be sent. Change out of intersections to occur in the new calendar year.

10 – Cliff Toms displayed concept design for Murray Street (William to Clarence Streets) including William Street (Hay to Murray Streets).

CONSENSUS

1. The Town Centre Master Plan Sub-Committee endorse the concept design for Murray Street (William to Clarence Streets) including William Street (Hay to Murray Streets) as presented.
2. That Cliff Toms review to the Town Centre Master Plan Sub-Committee financial model to ensure that the preconstruction for Clarence and Murray Street intersection is listed to commence in 2013/14.

11 – no further update presented.

14 – Works will be undertaken on Sunday 16 September 2012 and Sunday 23 September 2012. Issues with Essential Energy are being worked through. Street furniture change outs will be occurring soon. Jeff Gillespie raised some concerns conflicting event approvals given to sponsor/stall holders by the event organiser and John Laurie.

CONSENSUS:

That Jeffery Sharp review the approvals issued by Council and follow up with Council's events team regarding the event plans.

12 – Crime prevention meeting being held on Monday. David Capper is attending and will provide feedback from the Town Centre Master Plan Sub-Committee regarding the Hay Street Forecourt.

Port Macquarie CBD Christmas – Tree has been ordered and the working party has signed off on the location of the tree. Discussions are being held with the tree provider for storage and maintenance. Options for adding height being investigated.

06 HAY STREET FORECOURT

Jeff Gillespie advised that Kerry Lucinsky has engaged King & Campbell to undertake design for outdoor dining. Jeffery Sharp advised that Council is working on activating the Glasshouse. Rob Turner suggested a committee is established to arrange various temporary activities in the forecourt. Ideas raised from the Town Centre Master Plan Sub-Committee regarding temporary activities in the forecourt were; ice-cream van, temporary visitor information centre, busking, small kiosk, touring operators selling tickets, local produce kiosk.

Rob Turner raised possible performance criteria to be set for Kerry Lucinsky to achieve activation, fitting/fixture specifications, possible discount for first 3 months.

CONSENSUS

That the Town Centre Master Plan Sub-Committee recommend to Council that:

1. The Town Centre Master Plan Sub-Committee supports the outdoor dining application to be submitted by Kerry Lucinsky.
2. A plan of management for temporary activities in the Hay Street Forecourt be developed before commencing an Expression of Interest.
3. Council look at activation of the Glasshouse forecourt frontage.

07 KOOLONBUNG CREEK PEDESTRIAN BRIDGE COMMUNITY ENGAGEMENT

Jeffery Sharp advised that due to the increased funding required for the design selected, the funding agreement terms will need to be amended. Community engagement on the Kooloonbung Creek pedestrian bridge will commence soon, Town Centre Master Plan Sub-Committee members requested to assist in engagement sessions held. A media release incorporating statements from Robert Oakeshott MP, Port Macquarie Chamber of Commerce, FLAG Committee, Port Macquarie Tourism Board and Access Sub-Committee to be released at the commencement of the community engagement.

CONSENSUS:

That a media release incorporating statements from Robert Oakeshott MP's office, Port Macquarie Chamber of Commerce, FLAG Committee, Port Macquarie Tourism Board and Access Sub-Committee be released at the commencement of the community engagement on the Kooloonbung Creek Pedestrian Bridge.

08 GENERAL BUSINESS

08.01 Parking Contributions:

Jeff Gillespie raised an issue currently being experienced with parking contributions associated with a DA and a concern that funds were not being allocated to the Town Centre Master Plan Sub-Committee but were being allocated to the car parking fund.

CONSENSUS:

Jeffery Sharp to investigate the concerns raised.

08.02 Boardwalk:

Brian Buckett raised concerns with the work completed on the boardwalk as sight impaired people are having difficulty due to the mix of new planks and old planks (edges of newer planks higher than the older planks) and there was no edge protection on the water side, especially where there are no boats moored. Gary Randall advised that the works were being undertaken by NSW Maritime and Brian Buckett should discuss his concerns with NSW Maritime.

The meeting closed at 9.50am.