



# Australia Day Sub-Committee

## Business Paper

**date of meeting:** Friday, 22 February 2013

**location:** Function Room,  
Port Macquarie-Hastings Council,  
17 Burrawan Street,  
Port Macquarie

**time:** 8.30am

**Note:** Council is distributing this agenda on the strict understanding that the publication and/or announcement of any material from the Paper before the meeting not be such as to presume the outcome of consideration of the matters thereon.



**PORT MACQUARIE  
HASTINGS**

## Australia Day Sub-Committee

### CHARTER

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1. To stimulate a public awareness and recognition of Australia Day.
2. To receive and consider nominations for Australia Day Awards and determine recipients of such Awards.



**PORT MACQUARIE  
HASTINGS**

## Australia Day Sub-Committee

### ATTENDANCE REGISTER

<b>Member</b>	<b>14/12/12</b>	<b>28/01/13</b>				
Councillor Peter Besseling (Mayor)	<b>A</b>	✓				
Councillor Mike Cusato	<b>A</b>	<b>A</b>				
Richard Gander (Community Rep)	✓	<b>A</b>				
Grahame Hogan (Tacking Point Lions Club)	✓	<b>A</b>				
Malcolm Merrick (Tacking Point Lions Club)	✓	✓				
Andy Neal (Wauchope Rotary Club)	✓	✓				
Will Jamieson (Wauchope Rotary Club)	<b>A</b>	<b>A</b>				
Greg Cavanagh (Wauchope Lions Club)	<b>A</b>	<b>A</b>				
John Saunders (Camden Haven Chamber of Commerce)	✓	✓				
Robert Dwyer (Camden Haven Chamber of Commerce)	✓	✓				
<b>Non-voting</b>						
Stewart Todd (PMHC Group Manager Governance & Executive Services)	✓	✓				
Jenny Mead (PMHC Corporate Events Coordinator)	✓	✓				

**Key:** ✓ = Present

**A** = Absent With Apology

**X** = Absent Without Apology



**PORT MACQUARIE  
HASTINGS**

# Australia Day Sub-Committee Meeting

Friday, 22 February 2013

## Items of Business

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**PORT MACQUARIE  
HASTINGS**

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**Item: 01****Subject: ACKNOWLEDGEMENT OF COUNTRY**

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"I acknowledge that we are gathered on Birpai Land. I pay respect to the Birpai Elders both past and present. I also extend that respect to all other Aboriginal and Torres Strait Islander people present."

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**Item: 02****Subject: APOLOGIES**

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**RECOMMENDATION**

That the apologies received be accepted.

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**Item: 03****Subject: CONFIRMATION OF PREVIOUS MINUTES**

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**RECOMMENDATION**

That the Minutes of the Australia Day Sub-Committee Meeting held on 25 January 2013 be confirmed.

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Item: 04  
Subject: DISCLOSURES OF INTEREST

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**RECOMMENDATION**

That Disclosures of Interest be presented

**DISCLOSURE OF INTEREST DECLARATION**

Name of Meeting: .....  
Meeting Date: .....  
Item Number: .....  
Subject: .....  
.....

I, ..... declare the following interest:

**Pecuniary:**  
Take no part in the consideration and voting and be out of sight of the meeting.

**Non-Pecuniary - Significant Conflict:**  
Take no part in the consideration and voting and be out of sight of the meeting.

**Non-Pecuniary - Insignificant Conflict:**  
May participate in consideration and voting.

For the reason that: .....  
.....

Signed: ..... Date: .....

*(definitions are provided on the next page)*



**Definitions**

(Local Government Act and Code of Conduct)

**Pecuniary**

An interest that a person has in a matter because of a reasonable likelihood or expectation or appreciable financial gain or loss to the person or another person with whom the person is associated. (LG Act s442 and s443).

A Councillor or member of a Council Committee who is present at a meeting and has a pecuniary interest in any matter which is being considered must disclose the nature of that interest to the meeting as soon as practicable.

The Councillor or member of a Council Committee must not take part in the consideration and voting on the matter and be out of sight of the meeting. (LG Act s451)

**Non-Pecuniary**

An interest that is private or personal that the Councillor or member of a Council Committee has that does not amount to a pecuniary interest as defined in the LG Act.

If you have declared a non-pecuniary interest you have a number of options for managing the conflict. The option you choose will depend on an assessment of the circumstances of the matter, the nature and significance of your interest. You must deal with a non-pecuniary interest in one of the following ways.

**Non Pecuniary – Significant Interest**

(For example; family, a close friendship, membership of an association, sporting club, corporation, society or trade union).

- Have no involvement by absenting yourself from and not taking part in any consideration or voting on the issue as if the provisions in the LG Act s451(2) apply.
- A future alternative is to remove the source of the conflict (for example, relinquishing or divesting the personal interest that creates the conflict or reallocating the conflicting duties to another officer).

**Non Pecuniary – Less than Significant Interest**

- It may be appropriate that no action is taken. However, you must provide an explanation of why you consider that the conflict does not require further action.

**SPECIAL DISCLOSURE OF PECUNIARY INTEREST DECLARATION**

<b>By</b> <i>[insert full name of councillor]</i>	
<b>In the matter of</b> <i>[insert name of environmental planning instrument]</i>	
<b>Which is to be considered at a meeting of the</b> <i>[insert name of meeting]</i>	
<b>Held on</b> <i>[insert date of meeting]</i>	
<b>PECUNIARY INTEREST</b>	
Address of land in which councillor or an associated person, company or body has a proprietary interest ( <i>the identified land</i> ) <sup>i</sup>	
Relationship of identified land to councillor <i>[Tick or cross one box.]</i>	<input type="checkbox"/> Councillor has interest in the land (e.g. is owner or has other interest arising out of a mortgage, lease trust, option or contract, or otherwise).  <input type="checkbox"/> Associated person of councillor has interest in the land.  <input type="checkbox"/> Associated company or body of councillor has interest in the land.
<b>MATTER GIVING RISE TO PECUNIARY INTEREST<sup>ii</sup></b>	
Nature of land that is subject to a change in zone/planning control by proposed LEP ( <i>the subject land</i> ) <sup>iii</sup> <i>[Tick or cross one box]</i>	<input type="checkbox"/> The identified land.  <input type="checkbox"/> Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control <i>[Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land]</i>	
Proposed change of zone/planning control <i>[Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]</i>	
Effect of proposed change of zone/planning control on councillor <i>[Tick or cross one box]</i>	<input type="checkbox"/> Appreciable financial gain.  <input type="checkbox"/> Appreciable financial loss.

**Councillor's Signature:** ..... **Date:** .....





### Important Information

This information is being collected for the purpose of making a special disclosure of pecuniary interests under sections 451 (4) and (5) of the *Local Government Act 1993*. You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints made about contraventions of these requirements may be referred by the Director-General to the Local Government Pecuniary Interest and Disciplinary Tribunal.

This form must be completed by you before the commencement of the council or council committee meeting in respect of which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. The special disclosure must be recorded in the minutes of the meeting.

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- i. Section 443 (1) of the *Local Government Act 1993* provides that you may have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative<sup>iv</sup> or because your business partner or employer has a pecuniary interest. You may also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.
  - ii. Section 442 of the *Local Government Act 1993* provides that a **pecuniary interest** is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter or if the interest is of a kind specified in section 448 of that Act (for example, an interest as an elector or as a ratepayer or person liable to pay a charge).
  - iii. A pecuniary interest may arise by way of a change of permissible use of land adjoining, adjacent to or in proximity to land in which a councillor or a person, company or body referred to in section 443 (1) (b) or (c) of the *Local Government Act 1993* has a proprietary interest—see section 448 (g) (ii) of the *Local Government Act 1993*.
  - iv. **Relative** is defined by the *Local Government Act 1993* as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.

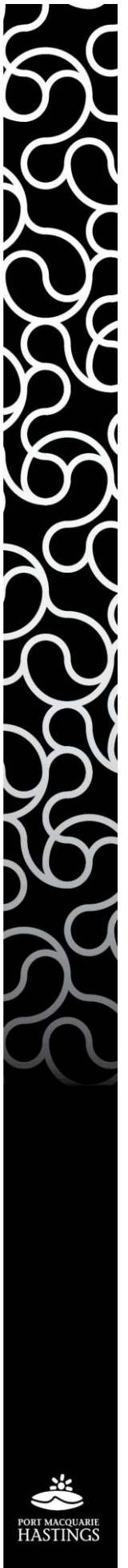
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**Item: 05**

**Subject: BUSINESS ARISING FROM PREVIOUS MINUTES**

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**NIL**



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**Item: 06**

**Subject: 2013 AUSTRALIA DAY AMBASSADOR**

**Presented by: Executive Services, Anthony Hayward**

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### **RECOMMENDATION**

**That the information in the 2013 Australia Day Ambassador report be noted.**

### **Discussion**

After a successful two days in our region attending the various events planned as part of our local Australia Day celebrations, Australia Day Ambassador Karen Banton and her partner Rodney Smith flew out from Port Macquarie on Sunday 27 January 2013.

A letter dated 4 February 2013 was forwarded by Mayor Peter Besseling to Karen Banton personally thanking her for taking the time to travel to Port Macquarie to undertake her role as our Australia Day Ambassador. A compact disc containing photos taken over the two days was also included as a memento of Karen's time in Port Macquarie.

A request to complete an online survey regarding the Australia Day Ambassador Program was forwarded by the Australia Day Council of NSW on 8 February 2013. The survey was completed online and submitted on the day of receipt.

### **Attachments**

Nil

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**Item: 07**

**Subject: 2013 AUSTRALIA DAY AWARDS**

**Presented by: Executive Services, Anthony Hayward**

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### **RECOMMENDATION**

**That the Australia Day Sub-Committee note the information outlined in the 2013 Australia Day Awards report and the feedback provided at the meeting.**

### **Discussion**

It is estimated that over 100 people attended the Australia Day Awards held on Town Green in the early evening of Friday 25 January 2013. Members of the Public were encouraged to attend and bring their own chair and enjoy the food and drinks available for purchase at surrounding businesses. A temporary Food Stall was also available onsite provided by the Tacking Point Lions Club.

Only two (2) nominees for Australia Day Awards were unable to attend the event and their certificates have since been posted directly to them.

Feedback from the Committee on the 2013 event's format and location is welcomed with ideas to be put forward to value-add for the 2014 Australia Day Awards.

### **Attachments**

Nil

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**Item: 08**

**Subject: FEEDBACK ON THE AUSTRALIA DAY ACTIVITIES - CAMDEN  
HAVEN**

**Presented by: Executive Services, Anthony Hayward**

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### **RECOMMENDATION**

**That the information provided by Camden Haven Chamber of Commerce on the Australia Day celebrations held at the Laurieton United Service Club on Australia Day 2013 be noted.**

### **Discussion**

That the representatives of the Camden Haven Chamber of Commerce provide an overview of the Australia Day celebrations held at the Laurieton United Services Club.

Event collateral, detailed below, distributed at the January meeting is now due to be returned:

- Flags for flag raising ceremony
- Australia Day Bali Flags and poles x 2
- 1 x 3m x 4.5m marquee

Feedback from the Committee on the 2013 event's format and location is welcomed with ideas to be put forward to value-add for the 2014 Australia Day celebrations to be held in Camden Haven.

### **Attachments**

Nil

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**Item: 09**

**Subject: FEEDBACK ON THE AUSTRALIA DAY ACTIVITIES - PORT  
MACQUARIE**

**Presented by: Executive Services, Anthony Hayward**

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**RECOMMENDATION**

**That the feedback provided by the Tacking Point Lions Club on the Australia Day celebrations held on Town Green, Port Macquarie be noted.**

**Discussion**

That the representatives of the Tacking Point Lions Club provide feedback on the Australia Day celebrations held on Town Green, Port Macquarie.

The event collateral distributed at the meeting in January has all since been returned.

Feedback from the Committee on the 2013 event's format and location is welcomed with ideas to be put forward to value-add for the 2014 Australia Day celebrations to be held in Port Macquarie.

**Attachments**

Nil



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**Item: 10**

**Subject: 2013 AUSTRALIA DAY ACTIVITES BUDGET**

**Presented by: Executive Services, Anthony Hayward**

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**RECOMMENDATION**

**That the information in the 2013 Australia Day Activities Budget report be noted.**

**Discussion**

Revised Budgets are to be tabled at the meeting by the Community groups as they have not be received prior to the finalisation of the Sub-Committee meeting agenda.

Budgets, once submitted, will be considered by Council. Cheques to be drawn and forwarded to both Wauchope Rotary/Lions, Camden Haven Chamber of Commerce and Tacking Point Lions Club.

**Attachments**

Nil



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**Item: 11**

**Subject: AUSTRALIA DAY SUB-COMMITTEE PROPOSED MEETING  
SCHEDULE**

**Presented by: Executive Services, Anthony Hayward**

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### **RECOMMENDATION**

**That the Australia Day Sub-Committee Meeting Schedule be set as follows:**

- **Friday 21 June 2013**
- **Friday 19 July 2013**
- **Friday 16 August 2013**
- **Friday 20 September 2013**
- **Friday 18 October 2013**
- **Friday 15 November 2013**
- **Friday 13 December 2013 (Australia Day Awards determination)**
- **Friday 17 January 2014**

**with all meetings commencing at 8.30am.**

### **Discussion**

A draft meeting schedule is provided to the Sub-Committee for its consideration for the ensuing year.

- Friday 21 June commencing at 8.30am
- Friday 19 July commencing at 8.30am
- Friday 16 August commencing at 8.30am
- Friday 20 September commencing at 8.30am
- Friday 18 October commencing at 8.30am
- Friday 15 November commencing at 8.30am
- Friday 13 December commencing at 8.30am (Australia Day Awards determination)
- Friday 17 January 2014 commencing at 8.30am

Venues for the applicable meeting will be advised in due course.

### **Attachments**

Nil



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**Item: 12**

**Subject: FEEDBACK ON AUSTRALIA DAY ACTIVITIES - WAUCHOPE**

**Presented by: Executive Services, Anthony Hayward**

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### **RECOMMENDATION**

**That the feedback provided by the Wauchope Lions/Rotary on the Australia Day celebrations held at Bain Park, Wauchope be noted.**

### **Discussion**

That the representatives of the Wauchope Lions/Rotary Clubs provide feedback to the Committee on the Australia Day celebrations held at Bain Park Wauchope.

The event collateral distributed at the January meeting (other than one flag) has since been returned. Flag to be returned at the meeting.

Feedback from the Committee on the 2013 event's format and location is welcomed with ideas to be put forward to value-add for the 2014 Australia Day celebrations to be held in Wauchope.

### **Attachments**

Nil